

CVA3

Notice of supervisor's progress report in voluntary arrangement



Companies House

WED THURSDAY



A31 *A6JAMK9D*
16/11/2017 #139
COMPANIES HOUSE

A31 *A6HSTQGW*
25/10/2017 #113
COMPANIES HOUSE

Filing in this box
Please complete in typescript or in
bold black capitals.

1 Company details

Company number 0 6 5 8 5 6 2 9

Company name in full Photography Hub Limited

2 Supervisor's name

Full forename(s) Catherine

Surname Lee-Baggaley

3 Supervisor's address

Building name/number 1st Floor

Street Consort House

Post town Waterdale

County/Region Doncaster

Postcode D N 1 3 H R

Country

4 Supervisor's name ^①

Full forename(s) Ian Michael

Surname Rose

① Other supervisor
Use this section to tell us about
another supervisor.

5 Supervisor's address ^②

Building name/number 1st Floor

Street Consort House

Post town Waterdale

County/Region Doncaster

Postcode D N 1 3 H R

Country

② Other supervisor
Use this section to tell us about
another supervisor.

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6 Date of voluntary arrangement

Date	d	2	d	7	m	0	m	8	y	2	y	0	y	1	y	4
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7 Period of progress report

Date from	d	2	d	7	m	0	m	8	y	2	y	0	y	1	y	6
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Date to	d	2	d	6	m	0	m	8	y	2	y	0	y	1	y	7
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8 Progress report☒ I attach a copy of the progress report**9** Sign and date

Supervisor's signature

Signature

X



X

Signature date

d	2	d	0	m	1	m	0	y	2	y	0	y	1	y	7
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CVA3

Notice of supervisor's progress report in voluntary arrangement



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Jack Barker
Company name	Silke & Co Limited
Address	1st Floor Consort House
Post town	Waterdale
County/Region	Doncaster
Postcode	D N 1 3 H R
Country	
DX	
Telephone	01302 342875



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

**Voluntary Arrangement of
Photography Hub Limited
Supervisors' Summary of Receipts & Payments**

Statement of Affairs £		From 27/08/2016 To 26/08/2017 £	From 27/08/2014 To 26/08/2017 £
ASSET REALISATIONS			
45,000.00	Contributions	9,750.00	27,750.00
5,000.00	Lump Sums	NIL	5,000.00
		<u>9,750.00</u>	<u>32,750.00</u>
OTHER REALISATIONS			
	Bank interest, gross	30.67	54.56
		<u>30.67</u>	<u>54.56</u>
COST OF REALISATIONS			
	Petitioners Costs	NIL	860.00
	Specific bond	NIL	296.00
	Nominee's fee	NIL	4,000.00
	Supervisor's fees	2,000.00	7,500.00
	Room Hire	NIL	150.00
	Travel and Mileage	NIL	46.80
	Legal fees	NIL	250.00
	AML Search	NIL	2.80
	Telephone/Printing/Fax	7.35	79.35
	Stationery & postage	6.24	21.19
	Companies House	NIL	4.00
		<u>(2,013.59)</u>	<u>(13,210.14)</u>
UNSECURED CREDITORS			
	Trade & expense	(1,582.72)	2,070.73
	HM Revenue & Customs	6,993.02	6,993.02
		<u>(5,410.30)</u>	<u>(9,063.75)</u>
<u>50,000.00</u>		<u><u>2,356.78</u></u>	<u><u>10,530.67</u></u>
REPRESENTED BY			
	Estate Account		10,530.67
			<u><u>10,530.67</u></u>



SILKE & CO LTD

1st Floor – Consort House – Waterdale – Doncaster – DN1 3HR
Tel: 01302 342875 - Fax: 01302 342986
Email: admin@silkeandco.co.uk - Web: www.silkeandco.co.uk

TO ALL MEMBERS AND CREDITORS

Our Ref: PJ4HA/CLB/IMR/JB
Date: 23 October 2017

When calling please ask for: Jack Barker
Email: jack.barker@silkeandco.co.uk

Dear Sir/Madam

PHOTOGRAPHY HUB LIMITED - COMPANY VOLUNTARY ARRANGEMENT ("CVA")

The Joint Supervisors present their third annual report upon the progress of this Voluntary Arrangement. This report should be read in conjunction with the CVA Proposal and Modifications approved at the meeting of creditors held on 27 August 2014 and previous annual reports.

1. RECEIPTS AND PAYMENTS ACCOUNT

We attach an account of receipts and payments for the current period 27 August 2016 to 26 August 2017 and cumulatively from the commencement of the Arrangement to the end of the anniversary.

2. TERMS OF THE ARRANGEMENT

Under the terms of the Arrangement the Company is to make monthly contributions totaling £45,000.00, over a five year period, of which £27,750.00 has been received.

The Company is also to make a lump sum contribution totaling £5,000.00 during the course of the Arrangement, which has been received.

Following modifications put forward by HM Revenue & Customs ("HMRC"), unsecured creditors would receive a minimum dividend of 36.6 pence in the £ in full and final settlement of their debt.

3. JOINT SUPERVISORS' REPORT AND COMMENTS

The Company is up to date in respect of monthly contributions as at the anniversary date.

The Joint Supervisors understand that statutory returns and the returns for HMRC have been completed as and when due.

Based on performance to date, it is anticipated that the CVA will be successfully implemented, as set out in the CVA Proposal and modifications. The CVA has a further two years to run. If the Company continues to pay the required contributions and the costs are in line with those originally estimated, it is anticipated that the total dividend to be paid to unsecured creditors will reach the minimum dividend of 36.6 pence in the £.

4. CREDITORS' CLAIMS AND DIVIDEND PROSPECTS

The dividend prospects as set out in the CVA Proposal were based on the unsecured creditors' claims estimated at that time totaling £90,140.00 as below. The modifications to the CVA amended the overall claims to £107,273.00 and increased the contributions to ensure



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that the minimum dividend would still be met. Although, the total claims received to date are lower than that stated in the revised outcome statement.

Ordinary unsecured claims have been received from two creditors amounting to £95,777.05, which have been agreed. The directors' Statement of Affairs highlighted three creditors with estimated unsecured claims of £90,140.00. It should be noted that one of the creditors, Sundry Photographers cannot be located and the director has advised that they have no further details for the creditor, on this basis their claim has been listed as nil.

It was envisaged that a dividend of 23.9 pence in the £ would be paid to creditors in the Arrangement to date. However, this has not been possible due to costs being higher than expected, which are mentioned at section 5 below, and due to the funds held on account that are being retained to petition for the winding up of the Company if required.

Dividends totaling 9.46 pence in the £ have been paid to unsecured creditors to date.

After providing for costs of the CVA to date, including Joint Nominees' and Supervisors' fees, there are sufficient funds available to pay a dividend to creditors. A third dividend of 8.12 pence in the £ has been issued under separate cover.

5. REMUNERATION & DISBURSEMENTS

Joint Nominees' fees of £4,000.00 were approved at the first meeting of creditors held on 27 August 2014, which have been drawn.

The Joint Supervisors' remuneration is based on hourly costs at scale rates calculated on the time properly spent in the course of the CVA and was approved at the meeting of creditors to consider the CVA proposal held on 27 August 2014.

In the current period the Joint Supervisors' have incurred time costs of £2,590.00 representing 14.90 hours at an average hourly charge-out rate of £173.83. Total time spent to 26 August 2017 on this assignment amounts to 57.84 hours at an average composite rate of £191.36 per hour resulting in total time costs to date of £11,068.50. Joint Supervisors' fees of £7,500.00 have been drawn to date in accordance with the above approval leaving outstanding time costs of £3,568.50. Due to the level of fees drawn, the Joint Supervisors do not intend to draw any further fees, therefore £3,568.50 and any future costs will be written off by the Joint Supervisors.

The time costs were incurred in carrying out a number of tasks during the course of the CVA. The attached breakdown shows that a significant portion of the time costs incurred relate to Administration and Planning, which in the main relates to the day to day administration of the case. Whilst these tasks have not had a direct benefit in enhancing realisations for the creditors, they have assisted in the efficient and compliant progressing of the administration of the case, which has ensured that the Joint Supervisors and their staff have carried out their work to high professional standards. In addition, the time spent supervising the Company's compliance with the CVA terms has increased the likelihood that the CVA will be implemented successfully.

The Joint Supervisors are required to comply with statutory and regulatory duties as regards filing, maintaining records, managing a cash book and bank account, monitoring and processing the Company's payments of voluntary contributions, conducting periodic case reviews, preparing annual reports and pursuing delivery of the Company's trading accounts and carrying out a review of them.

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Time has been spent on floating charge assets/contributions in respect of communicating with the director in respect of the contribution payments due into the CVA.

The CVA Proposal disclosed that the Joint Supervisors' fees for administering and completing the CVA were estimated to be £5,400.00. In view of the time costs incurred to date and the anticipated work to conclude the CVA, the final time costs of the Joint Supervisors are higher than originally estimated. As mentioned above, no further fees will be drawn.

Disbursements of £591.64 have been allocated to the case up to the anniversary of which £554.14 have been drawn by the Joint Supervisors' leaving unbilled disbursements of £37.50.

The following further information as regards time costs is enclosed:

Silke and Co Ltd policy for re-charging expenses
Silke and Co Ltd charge-out rates

All other payments have been made in accordance with the rules and regulations generally as to the payment of costs and expenses in the Arrangement.

A Creditors' Guide to Insolvency Practitioners' Fees is available on the portal or on our website, which includes creditors' rights to further information and to challenge fees.

6. CONCLUSION

The Company is up to date in respect of monthly contributions as at the anniversary date.

The CVA is progressing as anticipated and the Joint Supervisors will continue to monitor the Company's adherence to its terms, taking appropriate steps in line with the CVA terms where necessary. Provided that the CVA continues to progress as planned, the Joint Supervisors will issue a further progress report shortly after the next anniversary of the CVA.

A third dividend has been issued under separate cover.

Should you have any questions or queries regarding this report, please contact Jack Barker in the first instance.

Yours faithfully



Catherine Lee-Baggaley
Joint Supervisor

Enc

Photography Hub Limited
(Under a Voluntary Arrangement)

SUPERVISORS' RECEIPTS AND PAYMENTS ACCOUNT

	Statement of affairs £	From 27/08/2016 To 26/08/2017 £	From 27/08/2014 To 26/08/2017 £
RECEIPTS			
Contributions	45,000.00	9,750.00	27,750.00
Lump Sums	5,000.00	0.00	5,000.00
Bank interest, gross		30.67	54.56
		<u>9,780.67</u>	<u>32,804.56</u>
PAYMENTS			
Petitioners Costs		0.00	860.00
Specific bond		0.00	296.00
Nominee's fee		0.00	4,000.00
Supervisor's fees		2,000.00	7,500.00
Room Hire		0.00	150.00
Travel and Mileage		0.00	46.80
Legal fees		0.00	250.00
AML Search		0.00	2.80
Telephone/Printing/Fax		7.35	79.35
Stationery & postage		6.24	21.19
Companies House		0.00	4.00
Trade & expense		1,236.05	4,889.50
HM Revenue & Customs		4,174.25	4,174.25
		<u>7,423.89</u>	<u>22,273.89</u>
Net Receipts/(Payments)		<u>2,356.78</u>	<u>10,530.67</u>
MADE UP AS FOLLOWS			
Estate Account		2,356.78	10,530.67
		<u>2,356.78</u>	<u>10,530.67</u>

Time Entry - Detailed SIP9 Time & Cost Summary

PJ4HA - Photography Hub Limited
From: 27/08/2016 To: 26/08/2017
Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
AP-ADMIN : Administration & Planning	0.10	0.00	3.90	4.20	8.20	1,327.50	161.89
CR-CRED : Creditors & Distributions	0.00	0.00	1.00	0.80	1.80	255.00	141.67
RA-FLTG : Floating Charge Assets/Contributions	0.00	0.00	3.30	0.10	3.40	645.00	189.71
S3-STAT : Statutory & Compliance	0.00	1.00	0.50	0.00	1.50	362.50	241.67
Productive Time	0.10	1.00	8.70	5.10	14.90	2,590.00	173.83
Total Hours	0.10	1.00	8.70	5.10	14.90	2,590.00	173.83
Total Fees Claimed						0.00	

Time Entry - Detailed SIP9 Time & Cost Summary

PJ4HA - Photography Hub Limited

To: 26/08/2017

Project Code: POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
AP-ADMIN : Administration & Planning	2.65	1.25	10.80	11.09	25.79	4,763.75	184.95
CR-CRED : Creditors & Distributions	0.10	1.50	3.05	1.80	6.45	1,161.25	180.04
RA-FLTG : Floating Charge Assets/Contributions	1.25	0.00	12.65	1.90	15.80	2,988.75	189.16
SS-STAT : Statutory & Compliance	1.55	4.75	1.00	2.50	9.80	2,148.75	219.26
Productive Time	5.55	7.50	27.50	17.29	57.84	11,063.50	191.36
Total Hours	5.55	7.50	27.50	17.29	57.84	11,063.50	191.36
Total Fees Claimed						0.00	

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursements

PJ4HA - Photography Hub Limited
 Project Code: POST
 To: 26/08/2017

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Amount
27/08/2014	Company Searches: Companies House	4.00
27/08/2014	Travel Costs: Courier costs	46.80
29/08/2014	Fax and Printing: Faxes	12.00
29/08/2014	Postage: POSTAGE	3.15
29/08/2014	Room Hire: Board Room Hire	150.00
27/08/2014	Fax and Printing: FAX	1.00
28/08/2014	Postage: POSTAGE	6.90
28/08/2014	Fax and Printing: PRINTING	42.90
28/08/2014	Fax and Printing: FAX	3.00
28/08/2014	Postage: POSTAGE	3.50
28/08/2014	Fax and Printing: PRINTING	2.94
28/08/2014	Fax and Printing: FAX	2.25
28/08/2014	Postage: POSTAGE	7.35
02/09/2014	Postage: POSTAGE	0.98
08/09/2014	Postage: POSTAGE	0.49
10/09/2014	Postage: POSTAGE	0.49
27/08/2014	Company Searches: AML check	2.80
27/08/2014	Filing Fees: Court Filing Cost	50.00
27/08/2014	Legal Costs: legal fees 2	100.00
27/08/2014	Legal Costs: Legal Fees 1	100.00
27/08/2014	Postage: POSTAGE	5.07
24/09/2015	Postage: POSTAGE	0.39
29/10/2015	Fax and Printing: PRINTING	7.35
24/08/2015	Postage: POSTAGE	0.78
30/11/2015	Software charges: Software charges	18.75
31/03/2017	Software charges: Software charges	18.75
01/04/2017		
Total		591.64

SILKE & CO LIMITED DISBURSEMENT AND CHARGEOUT RATES

EFFECTIVE FROM 1 OCTOBER 2013

Disbursements

Definitions

Category 1 - approval not required - specific expenditure that is directly related to a particular insolvency case, where the cost of the expense incurred is referable against an independent external supplier's invoice or published tariff of charges.

Category 2 - approval required - all other items of expenditure. Which cannot, or cannot easily, be directly related to a particular insolvency case because there is an element of shared or allocated cost, and/or where the cost of the expense incurred is an estimated, utilised cost with the estimate based on external costs or opportunity costs.

Charging Policy of Silke & Co Limited

Category 1 expenses are recharged to the particular insolvency case at the rate incurred by Silke & Co Limited and as they are incurred.

Category 2 expenses, the following items are recharged at the following rates:

- Where meeting rooms of Silke & Co Limited are used for the purpose of statutory meetings of creditors the room hire is recharged to the individual insolvency case at £150 per meeting.
- Car mileage is recharged to the individual insolvency case at the rate of 45p per mile.
- The storage of books and records (when not charged as a Category 1 expense) is recharged at the rate of £1.50 per box per month.
- Printing and photocopying is charged at 15p per sheet.
- Faxes are charged at 50p per sheet.
- Postage is charged at the relevant prevailing rate.
- IPS computer charge £6.25 per Month (maximum £200 per case).
- Stationery charged at £5.00 per file.

Chargeout Rates

The hourly rates for the different levels of staff are shown below:

Insolvency Practitioner	£350
Manager	£275
Assistant Manager	£225
Senior Administrator	£200
Administrator	£175
Cashier	£150
Assistants and Support Staff	£100

Time is charged to the individual insolvency case in 6 minute units.