Charity number: 1126243 Company number: 6582804

# Academy Theatre (A company limited by guarantee)

Trustees' report and financial statements

for the period ended 31 May 2009

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### Legal and administrative information

Charity number

1126243

Company registration number

6582804

**Business address** 

Academy Theatre Market Place

Shepton Mallet Somerset

BA4 5AZ

Registered office

Academy Theatre

Market Place Shepton Mailet BA4 5AZ

**Trustees** 

Andrew Timothy Hambly-Smith

John Wilfred Stait William John Bowen Kevin Roy Newton Appointed 01 May 2008

Appointed 01 May 2008 Appointed 01 May 2008 Appointed 01 May 2008

Secretary

William John Bowen

Accountants

Webb & Co Ltd

One New Street

Wells Somerset BA5 2LA

#### **Academy Theatre**

(A company limited by guarantee)

### Report of the trustees (incorporating the directors' report) for the period ended 31 May 2009

The trustees present their report and the financial statements for the period ended 31 May 2009. The trustees, who are also directors for the purposes of company law and who served during the period and up to the date of this report are set out on page 1.

#### Structure, governance and management

The charity is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles

#### **Organisational Structure**

The charity is organised so that the management board meet regularly to manage its affairs. The Trustees delegate their responsibilities for the day to day administration of the charity to the managers.

#### Risks

The trustees are watchful of the risks there may be in pursuing their aims. They have examined the principal areas of the charity 's operations and considered the major risks faced in each of these areas. In the opinion of the trustees, they have established review systems which, under normal conditions, should allow these risks to be mitigated to an acceptable level in its day to day operations.

#### **Trustee Induction and Training**

Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role

#### Reserves

The charity has no investments and is dependant upon income generated from hire of the theatre, donations and the Friends Subscription scheme

#### **Public Benefit**

The trustees are mindful of the Charity Commission guidance on public benefit

#### Objectives and activities

The Charity exists to advance education for the public benefit by the promotion of the arts, in particular but not exclusively the art of drama

#### Achievements and performance

The Charity achieved a surplus of £1,500 during the period

#### Financial review

The accounts detail the financial activity for the period

# Report of the trustees (incorporating the directors' report) for the period ended 31 May 2009

#### Statement of trustees' responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

#### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006

On behalf of the board

William John Bowen

Secretary

Dated

19 May 2010

Accountants' report on the unaudited financial statements to the trustees of Academy Theatre

As described on the balance sheet you are responsible for the preparation of the financial statements for the period ended 31 May 2009 set out on pages 5 to 12 and you consider that the company is exempt from an audit and a report under the Companies Act 2006. In accordance with your instructions we have compiled these unaudited accounts, in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us

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Webb & Co Ltd Accountants and Business Advisers One New Street Wells Somerset BA5 2LA

Date: 25 may 2010

### Statement of financial activities (incorporating the income and expenditure account)

### For the period ended 31 May 2009

			Period
	Unrestricted funds		ended 31/05/09 Total
	Notes	£	£
Incoming resources			
Incoming resources from generating funds			
Voluntary income	2	1,606	1,606
Activities for generating funds	3	10,813	10,813
Total incoming resources		12,419	12,419
Resources expended			
Costs of generating funds			
Fundraising trading			
cost of goods sold and other costs	4	2,765	2,765
Charitable activities	5	6,898	6,898
Governance costs	6	1,256	1,256
Total resources expended		10,919	10,919
Net incoming resources for the period /			
Net income for the period		1,500	1,500
Total funds brought forward			
Total funds carried forward		1,500	1,500

# Balance sheet as at 31 May 2009

	Notes	£	31/05/09 £
	110000		
Fixed assets			
Tangible assets	10		1,023
Current assets			
Debtors	11	1,700	
Cash at bank and in hand		868	
		2,568	
Creditors: amounts falling		- <b>,</b>	
due within one year	12	(2,091)	
Net current assets			477
1100 0011 0011 005000			
Net assets			1,500
Funds	13		
	15		1,500
Unrestricted income funds			1,300
Total funds			1,500

The Balance Sheet continues on the following page

#### Balance sheet (continued)

### Trustees statements required by the Companies Act 2006 for the period ended 31 May 2009

In approving these financial statements as trustees of the company we hereby confirm

- (a) that for the period stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006,
- (b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the period ended 31 May 2009 and
- (c) that we acknowledge our responsibilities for
- (1) ensuring that the company keeps accounting records which comply with section 386 of the Companies Act 2006, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the period then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the board and signed on its behalf by

Andrew Timothy Hambly-Smith

Director Affinder-Lin

Dated 19/05/2010

The notes on pages 8 to 12 form an integral part of these financial statements.

### Notes to financial statements for the period ended 31 May 2009

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006

#### 1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of donations and subscriptions and is included in full in the statement of financial activities when receivable

The value of services provided by volunteers has not been included

#### 1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes

#### 1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Fixtures, fittings and equipment - 20% straight line

#### 2. Voluntary income

	Unrestricted £	ended 31/05/09 £
Donations	1,200	1,200
Subscriptions	406	406
	1,606	1,606

### Notes to financial statements for the period ended 31 May 2009

3.	Activities for generating funds		
		Unrestricted funds £	Period ended 31/05/09 Total £
	Theatre hire and bar income	10,813	10,813
		10,813	10,813
4.	Fundraising trading		
7.		Unrestricted funds £	Period ended 31/05/09 Total £
	Costs associated with theatre hire and bar income	2,765	2,765
		2,765	2,765
5.	Costs of charitable activities - by fund type		
			Period
		Unrestricted	ended 31/05/09
		funds	Total
		£	£
	Caretaking costs	2,325	2,325
	Repairs and maintenance	2,601	2,601
	Other expenses	472	472
	BAPA support	1,500	1,500
		6,898	6,898

# Notes to financial statements for the period ended 31 May 2009

#### 6. Governance costs

	Unrestricted funds £	Period ended 31/05/09 Total
Professional - Bookkeeping fees	700 250	700 250
Professional - Independent examiner fee Other charges Depreciation & impairment	50 256	50 256
	1,256	1,256

### 7. Net incoming resources for the period

-	Period
	ended
	31/05/09
	£
Net incoming resources is stated after charging	
Depreciation and other amounts written off tangible fixed assets	256
•	

#### 8. Employees

#### **Employment costs**

No salaries or wages have been paid to employees, including the trustees, during the year

#### 9. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988 Accordingly, there is no taxation charge in these accounts

# Notes to financial statements for the period ended 31 May 2009

10.	Tangible fixed assets	Fixtures, fittings and equipment £	Total £
	<b>Cost</b> Additions	1,279	1,279
	At 1 May 2008 and At 31 May 2009	1,279	1,279
	Depreciation At 1 May 2008 Charge for the period	256	256
	At 31 May 2009	256	256
	Net book value At 31 May 2009	1,023	1,023
11.	Debtors		31/05/09 £
	Other debtors		1,700
12.	Creditors: amounts falling due within one year		31/05/09 £
	Other creditors Accruals and deferred income		1,141 950 2,091
13.	Analysis of net assets between funds	Unrestricted funds	Total funds
	Fund balances at 31 May 2009 as represented by Tangible fixed assets Current assets Current liabilities	1,023 2,568 (2,091)	1,023 2,568 (2,091)
	Current nationnes	1,500	1,500

Notes to financial statements for the period ended 31 May 2009

#### 14. Unrestricted funds

	At	Incoming	At
	1 May 2008	resources	31 May 2009
	£	£	£
Unrestricted Fund		1,500	1,500

#### 15. Company limited by guarantee

Academy Theatre is a company limited by guarantee and accordingly does not have a share capital

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member

The following pages do not form part of the statutory accounts.

### Detailed statement of financial activities

### For the period ended 31 May 2009

Incoming resources Incoming resources from generating funds:  Donations Subscriptions  Activities for generating funds Theatre hire and bar income  Total incoming resources  Resources expended  Incoming resources  1,200 406 1,606 1,606 1,606 10,813 10,813
Incoming resources from generating funds:  Donations Subscriptions  Activities for generating funds Theatre hire and bar income  10,813  Total incoming resources from generating funds  Total incoming resources  12,419  12,419
Incoming resources from generating funds:  Donations Subscriptions  1,200 406  1,606  Activities for generating funds Theatre hire and bar income  10,813  Total incoming resources from generating funds  12,419  Total incoming resources  12,419
Donations Subscriptions  1,200 406  Activities for generating funds Theatre hire and bar income  10,813  Total incoming resources from generating funds  Total incoming resources  12,419
Total incoming resources  Total incoming resources  1,606  10,813  10,813  12,419  12,419
Activities for generating funds Theatre hire and bar income  10,813  10,813  Total incoming resources from generating funds  12,419  Total incoming resources
Theatre hire and bar income  10,813  10,813  Total incoming resources from generating funds  12,419  Total incoming resources
Theatre hire and bar income  10,813  10,813  Total incoming resources from generating funds  12,419  Total incoming resources
Total incoming resources from generating funds  12,419  12,419  12,419
Total incoming resources 12,419
Total incoming resources
Resources expended
Costs of generating funds:
Fundraising trading:
cost of goods sold and other costs
Costs associated with theatre hire and bar income 2,765
2,765
Total fundraising trading
cost of goods sold and other costs 2,765
Total costs of generating funds 2,765

### Detailed statement of financial activities

### For the period ended 31 May 2009

		Period ended 31/05/09 £
Charitable activities		
Activities undertaken directly		
Caretaking costs	2,325	
Repairs and maintenance	2,601	
Other expenses	472	
BAPA support	1,500	
	-	6,898
Total expenditure		6,898
Total charitable activity expenditure		6,898
Governance costs		<del></del>
Activities undertaken directly		
Professional - Bookkeeping fees	700	
Professional - Independent examiner fee	250	
Other charges	50	
Depreciation & impairment	256	
		1,256
Total governance costs		1,256
Net incoming/(outgoing) resources for the period		1,500