AD01

Change of registered office address

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to change
a company's registered office

What this form is NOT for You cannot use this form to the registered office address Limited Liability Partnership do this, please use form LL Change of registered office.



27 14/12/2011 COMPANIES HO

#89

	a limited liability partnership (LLP).	COMPANIES HOUSE	
1	Company details		
Company number Company name in full	0 6 5 5 4 8 2 2	Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *	
	LUCETA LTD		
2	New registered office address o	· · · · · · · · · · · · · · · · · · ·	
	The change in registered office address does not take effect until the Registrar has registered this notice A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered	Thange of registered office For England and Wales companies, the address provided can either be in England or Wales. For Welsh companies, the address provided must be in Wales.	
Building name/number	DECUS HOUSE	For companies registered in Scotland	
Street	FALCON DRIVE	or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively	
Post town	CARDIFF BAY		
County/Region			
Postcode			
3	Signature		
	I am signing this form on behalf of the company.	signing has membership. Person authorised Under either section 270 or 274 of the Companies Act 2006	
Signature	X DDM.		
	This form may be signed by. Director ②, Secretary, Person Authorised ③, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		

AD01

Change of registered office address

Presenter information		
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.		
Contact name		
Company name		
Address		
Post town		
County/Region		
Postcode		
Country		
DX		
Telephone		
✓ Checklist		

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the unformation held on the public Register
- You have provided the new registered office address in section 2.
- ☐ The registered office is in the location where the company was registered e.g England and Wales, Wales, Scotland, Northern Ireland.
- You have signed the form

Important information

Please note that all information on this form will appear on the public record.

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales⁻ The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N.R Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk