AMITY COMMUNICATIONS LIMITED DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2018

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COMPANY INFORMATION

Directors S J S Mayall on behalf of Capita Corporate Director Limited

F A Todd

(Appointed 19 August 2019)

Secretary

Capita Group Secretary Limited

Company number

06547495

Registered office

30 Berners Street

London England W1T 3LR

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DIRECTORS' REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2018

The Directors present their Directors' report and financial statements for the year ended 31 December 2018.

Directors

The Directors, who held office during the year and up to the date of signature of the financial statements were as follows:

C F Baker

(Resigned 20 August 2019)

S J Maynard

(Resigned 20 August 2019)

S J S Mayall on behalf of Capita Corporate Director Limited

F A Todd

(Appointed 19 August 2019)

On 1 May 2017 the trade and assets of the Company was transferred to Capita Translations and Interpreting Limited. The Company will no longer continue to trade and the Director are planning to liquidate the entity within twelve months of signing these statutory accounts.

S J S Mayall on behalf of Capita Corporate Director Limited

INCOME STATEMENT

FOR THE PERIOD ENDED 31 DECEMBER 2018

| | Notes | Unaudited 18 Months ended 31 December 2018 £ | Audited 15 Months ended 30 June 2017 |
|--|-------|--|--------------------------------------|
| Revenue Cost of sales | 2 | - - | 1,603,481 (417,768) |
| Gross profit | | - | 1,185,713 |
| Administrative expenses Other operating income | | - - | (909,660) 258 |
| Operating profit being the profit before tax | 3 | - | 276,311 |
| Income tax expense | 5 | | (58,944) |
| Total comprehensive income for the year | | - | 217,367 |

The income statement has been prepared on the basis that all operations have been discontinued.

There are no recognised gains and losses other than those passing through the income statement.

The notes on page 5 to 11 form an integral part of financial statements.

BALANCE SHEET

AS AT 31 DECEMBER 2018

| | | Unaudited | Audited |
|-----------------------------|---|--|-----------|
| | | 31 December | 30 June |
| | | 2018 | 2017 |
| | | £ | £ |
| Current assets | | | |
| Trade and other receivables | 7 | 1,086,481 | 1,086,481 |
| Total assets | | 1,086,481 | 1,086,481 |
| Current liabilities | | | |
| Trade and other payables | 8 | 50,115 | 50,115 |
| Total liabilities | | 50,115 | 50,115 |
| Net assets | | 1,036,366 | 1,036,366 |
| Capital and reserves | | The state of the s | |
| Issued share capital | 9 | 100 | 100 |
| Retained earnings | | 1,036,266 | 1,036,266 |
| Total equity | | 1,036,366 | 1,036,366 |
| | | | |

Audit exemption statement

For the financial year ended 31 December 2018, the Company was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies.

Directors' responsibilities:

- The members have not required the Company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to Companies subject to the small Companies' regime.

S J S Mayall on behalf of Capita Corporate Director Limited

Director

Company Registration No. 06547495

STATEMENT OF CHANGES IN EQUITY

FOR THE PERIOD ENDED 31 DECEMBER 2018

| | Called up share capital £ | Retained earnings £ | Total equity |
|---|---------------------------------|---------------------------|--------------|
| | | ~ | |
| At 1 April 2016 (Unaudited) | 100 | 843,899 | 843,999 |
| Total comprehensive income for the period (Audited) | - | 217,367 | 217,367 |
| Dividends | - | (25,000) | (25,000) |
| At 30 June 2017 (Audited) | 100 | 1,036,266 | 1,036,366 |
| Total comprehensive income for the period (Unaudited) | - | _ | _ |
| | | | |
| At 31 December 2018 (Unaudited) | 100 | 1,036,266 | 1,036,366 |

Share capital - The balance classified as share capital is the nominal proceeds on issue of the Company's equity share capital, comprising 100 ordinary shares of £1 each.

Retained earnings - Net profits to accumulate in the Company after dividends are paid and retained in the business as working capital.

Notes on the pages 5 to 11 form part of the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2018

1 Accounting policies

1.1 Accounting convention

Amity Communications Limited is a Company incorporated and domiciled in the United Kingdom.

On 1 May 2017, the trade and assets of the Company was transferred to Capita Translations and Interpreting Limited. The Company will no longer continue to trade and the Director are planning to liquidate the entity within twelve months of signing these statutory accounts and therefore the financial statements have not been prepared on the going concern basis. This had no impact on the reported amounts or the presentation of the financial statements.

The financial statements have been prepared on a breakup basis as at 31 December 2018. As a consequence, the current assets have been measured and presented at their expected realisable values. The current liabilities are measured and presented at their expected settlement values.

1.2 Compliance with accounting standards

These financial statements were prepared in accordance with Financial Reporting Standard 101 - Reduced Disclosure Framework (FRS 101).

In preparing these financial statements, the Company applies the recognition, measurement and disclosure requirements of International Financial Reporting Standards as adopted by the EU ("Adopted IFRSs"), but makes amendments where necessary in order to comply with the Companies Act 2006 and has set out below where advantage of the FRS 101 disclosure exemptions has been taken.

The Company's ultimate parent undertaking, Capita plc, includes the Company in its consolidated statements. The consolidated financial statements are prepared in accordance with International Financial Reporting Standards as adopted by the EU (EU-IFRS) and are available to the public and may be obtained from 30 Berners Street, London W1T 3LR. In these financial statements, the Company has applied the disclosure exemptions available under FRS 101 in respect of the following disclosures:

- Comparative period reconciliations for share capital, tangible fixed assets and intangible assets;
- Disclosures in respect of transactions with wholly owned subsidiaries;
- Disclosures in respect of capital management;
- The effects of new but not yet effective IFRSs;
- An additional balance sheet for the beginning of the earliest comparative period following the retrospective change in accounting policy;
- Disclosures in respect of the compensation of key management personnel.

As the consolidated financial statements of Capita plc include equivalent disclosures, the Company has also taken the disclosure exemptions under FRS 101 available in respect of the following disclosure:

- Certain disclosures required by IFRS 2 Share Based Payments in respect of group settled share based payments;
- Certain disclosures required by IAS 36 Impairments of assets in respect of the impairment of goodwill and indefinite life intangible assets;
- Certain disclosures required by IFRS 3 Business Combinations in respect of business combinations undertaken by the Company, in the current and prior periods including the comparative period reconciliation for goodwill; and
- Disclosures required by IFRS 7 Financial Instrument Disclosures.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

1 Accounting policies

1.3 Changes in accounting policies

The accounting policies adopted are consistent with those of the previous financial year except for the adoption of IFRS 9 Financial Instruments. In addition, the Company has adopted the new amendments to standards and new IFRIC as detailed below.

Initial adoption of IFRS 9: Financial Instruments

IFRS 9 Financial Instruments replaces IAS 39 Financial Instruments: Recognition and Measurement for annual periods beginning on or after 1 January 2018, bringing together three aspects of the accounting for financial instruments: classification and measurement; and impairment. The Company has applied IFRS 9 retrospectively, with the initial application date of 1 January 2018. There has been no restatement to the comparative balances for the period beginning 1 January 2017 as there are no requirements under the standard to restate comparatives.

The Company has performed an assessment to understand the requirements of IFRS 9 and how these differ from IAS 39 and has concluded there is no significant impact on the financial statements from the date of adoption. There were no differences between previous carrying amounts and consequently no adjustment has been made to opening retained earnings. The updated account policy is set out in 1.5.

1.4 Revenue

Revenue was recognised at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, and is shown net of VAT and other sales related taxes. The fair value of consideration takes into account trade discounts, settlement discounts and volume rebates.

When cash inflows are deferred and represent a financing arrangement, the fair value of the consideration is the present value of the future receipts. The difference between the fair value of the consideration and the nominal amount received is recognised as interest income.

1.5 Financial instruments

Investments and other financial assets

Classification

Applicable from 1 January 2018, the Company classifies its financial assets in the following measurement categories:

- those to be measured subsequently at fair value (either through OCI or through profit or loss); and
- those to be measured at amortised cost.

The classification depends on the Company's business model for managing the financial assets and the contractual terms of the cash flows.

Recognition and derecognition

Regular way purchases and sales of financial assets are recognised on trade date (that is, the date on which the Company commits to purchase or sell the asset). Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Company has transferred substantially all the risks and rewards of ownership.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

1 Accounting policies

Financial instruments (continued)

Measurement

At initial recognition, the Company measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss (FVPL), transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at FVPL are expensed in profit or loss.

Impairment

From 1 January 2018, the Company assesses, on a forward-looking basis, the expected credit losses associated with its debt instruments carried at amortised cost and FVOCI. The impairment methodology applied depends on whether there has been a significant increase in credit risk.

For trade receivables, the Company applies the simplified approach permitted by IFRS 9, resulting in trade recognised and carried at original invoice amount less an allowance for any uncollectible amounts based on expected credit losses.

Accounting policies applied until 31 December 2017

The Company has applied IFRS 9 retrospectively, but has elected not to restate comparative information. As a result, the comparative information provided continues to be accounted for in accordance with the Company's previous accounting policy, as shown below:

Trade and other receivables

The Company assesses on a forward-looking basis the expected credit losses associated with its receivables carried at amortised cost. The impairment methodology applied depends on whether there has been a significant increase in credit risk. For trade receivables, the Company applies the simplified approach permitted by IFRS 9, resulting in trade receivables recognised and carried at original invoice amount less an allowance for any uncollectible amounts based on expected credit losses.

Trade and other payables - Trade and other payables are recognised initially at fair value. Subsequent to initial recognition they are measured at amortised cost using the effective interest method.

1.6 Taxation

Tax on the profit or loss for the period comprises current and deferred tax. Tax is recognised in the profit and loss account except to the extent that it relates to items recognised directly in equity or other comprehensive income, in which case it is recognised directly in equity or other comprehensive income.

Current tax is the expected tax payable or receivable on the taxable income or loss for the year, using tax rates enacted or substantively enacted at the balance sheet date, and any adjustment to tax payable in respect of previous years.

1.7 Foreign exchange

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to Income statement.

2 Revenue

The total revenue of the Company for the pervious year has been derived from its principal activity wholly undertaken in the United Kingdom.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

| | | Unaudited | Audited |
|---|--|------------------------|-------------|
| | | 18 Months | 15 Months |
| | | ended | ended |
| | | 31 December | 30 June |
| 3 | Operating profit | 2018 | 2017 |
| | | £ | £ |
| | Operating profit for the period is stated after charging: | | |
| | Net foreign exchange gains | - | (258) |
| | Depreciation of property, plant and equipment | - | 2,112 |
| | Impairment of property, plant and equipment | - | 14,419 |
| | Operating lease rentals - plant and machinery | - | 2,074 |
| | Operating lease rentals - other assets | - | 55,784 |
| 4 | Employees | | |
| | The average monthly number of employees (including non-executive directors) du | iring the period were: | |
| | | Unaudited | Audited |
| | | 18 Months | 15 Months |
| | | ended | ended |
| | • | 31 December | 30 June |
| | | 2018 | 2017 |
| | | Number | Number |
| | Permanent | - | 3 |
| | Contractor | - | 9 |
| | | | |
| | | - | 12 |
| | | | |
| | Their aggregate remuneration comprised: | | |
| | | Unaudited | Audited |
| | | 18 Months | 15 Months |
| | | ended | ended |
| | | 31 December | 30 June |
| | | 2018 £ | 2017 £ |
| | | æ | ı. |
| | Wages and salaries | - | 329,504 |
| | Social security costs | - | 19,160 |
| | Pension costs | - | 20 |
| | | | |
| | | - | 348,684 |
| | | | |

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

| Income tax | | |
|--|---------------------------------|-------------------------------|
| | Unaudited | Audited |
| | 18 Months ended | 15 Months ended |
| | 31 December | 30 June |
| | 2018 | 2017 |
| | £ | £ |
| The major components of income tax expense for the periods ended 31 | 1 December 2018 and 2017 are: | |
| Current tax | | |
| UK corporation tax on profits for the current period | - | 79,799 |
| Deferred tax | | <u> </u> |
| Origination and reversal of temporary differences | • | (20,855) |
| | | |
| Total tax expense reported in the income statement | - | 58,944 |
| ı | · | |
| | Unaudited 18 Months ended | Audited 15 Months ended |
| | 31 December | 30 June |
| | 2018 | 2017 |
| | £ | £ |
| Profit before taxation | - | 276,311 |
| | | |
| Profit before taxation on continued operations multiplied by standard recorporation tax in UK19% (2017: 20%) | ate of | 55,262 |
| corporation tax in OR1770 (2017. 2070) | <u>-</u> | 33,202 |
| Effects of: | | |
| Expense not deductible for tax purpose | - | 760 |
| Effect of change in UK corporation tax rate | | 2,922 |
| Total tax expense reported in the income statement | - | 58,944 |
| | | |

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

| | • | · | |
|---|--|------------------------------------|-----------|
| | | Unaudited 18 Months 15 ended | |
| | | 31 December | 30 June |
| 6 | Dividends | 2018 | 2017 |
| U | Dividends | £ | £ |
| | | æ | T. |
| | Amounts recognised as distributions to equity holders: | | |
| | Interim dividend paid | <u>-</u> | 25,000 |
| | | _ | 25,000 |
| | | | 23,000 |
| 7 | Trade and other receivable | | |
| | | Unaudited | Audited |
| | | 31 December | 30 June |
| | | 2018 | 2017 |
| | | £ | £ |
| | Amounts due from parent undertaking | 1,086,481 | 1,086,481 |
| | | | |
| | | 1,086,481 | 1,086,481 |
| 8 | Trade and other payables | | |
| | | Unaudited | Audited |
| | | 31 December | 30 June |
| | | 2018 | 2017 |
| | | £ | £ |
| | | - | |
| | Other creditors | 4,751 | 4,751 |
| | Social security and other taxation | 45,364 | 45,364 |
| | • | | |
| | | 50,115 | 50,115 |
| | | | |
| 9 | Issued share capital | | |
| | | Numbers | £ |
| | Allotted, called up and fully paid | | |
| | 100 Ordinary shares of £1 each | | |
| | At 1 April 2016 (Unaudited) | 100 | 100 |
| | 4120 Y - 2017 (4 17 1) | | |
| | At 30 June 2017 (Audited) | 100 | |
| | At 31 December 2018 (Unaudited) | 100 | 100 |
| | | | |
| | | | |

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2018

10 Controlling party

The Company's immediate parent undertaking is Capita Translating and Interpreting Limited, a company incorporated in England and Wales.

The Company's ultimate parent undertaking is Capita plc, a company incorporated in England and Wales. The financial statements of Capita plc are available from the registered office at 30 Berners street, London, England, W1T 3LR.

11 Change in the Reporting period

The accounts for the current period has been drawn for 18 months period ended 31 December 2018 in order to align the year end same as that of the Capita Translating and Interpreting Limited (holding company). The same has been informed to the Companies House and an extension has been taken for 6 months.