In accordance with Section 441 of the Companies Act 2006

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Dormant company accounts (DCA)



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Dormant company accounts (DCA)

Date of approval of accounts o 201/3 50 Approval of accounts • Please insert the date the accounts were approved by the board Director's signature and name 9 2 Please insert the director's signature Signature and director's name X Director's name **I Nickless** Guidance Please Note This guidance is on preparing dormant company accounts for a company The total of Net Assets should equal limited by shares where its only transaction is the issue of subscriber the total of Shareholders' Funds shares and the company is not a subsidiary for financial years beginning on or after 6th April 2008 The DCA is only suitable for dormant companies where the company's only transaction is one mentioned in The attached template for dormant company accounts is only 'a' above and the company is not a suitable for those companies limited by shares which have never subsidiary traded and where the only transaction entered into the accounting Do not use the DCA if your records of the company is the issue of subscriber shares company is a charity or is limited by Shares may be fully paid, partly paid or unpaid. Any paid element should guarantee or has no shares be shown as "Cash at Bank and in hand", Any unpaid element shown as Do not use the DCA if preparing "Called up share capital not paid" accounts in accordance with International Accounting Dormant companies acting as an agent for any person must state that they Standards (IAS) have so acted in Section 3 A fee or penalty raised on the company for the payment of an annual return fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA—if the payment was made by a third party without any right of reimbursement The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members

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Dormant company accounts (DCA)

Important information Presenter information Please note that all this information will appear You do not have to give any contact information, but if you do it will help Companies House if there is a query on the public record The contact information you give will be visible to searchers of the public record Where to send Contact name You may return the DCA to any Companies House address, however for expediency we advise you to return it to the appropriate address below Moore Thompson For companies registered in England and Wales The Registrar of Companies, Companies House, Bank House Crown Way, Cardiff, Wales, CF14 3UZ **Broad Street** DX 33050 Cardiff For companies registered in Scotland The Registrar of Companies, Companies House, Spalding Fourth floor, Edinburgh Quay 2, Lincolnshire 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF Postcode DX ED235 Edinburgh 1 Р or LP - 4 Edinburgh 2 (Legal Post) United Kingdom For companies registered in DX Northern Ireland The Registrar of Companies, Companies House, 1775711333 Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG Checklist DX 481 N R Belfast 1 We may return dormant company accounts completed incorrectly or with information missing Further information Please make sure you have remembered the For further information, please see the guidance notes following ☐ The company name and number match the on the website at www companieshouse gov uk information held on the public Register or email enquiries@companieshouse gov uk ☐ You have entered the date of the balance sheet in Section 2 Dormant company accounts are ☐ You have completed Section 3 correctly available in an alternative format. ☐ You have entered the date of approval of the accounts in Section 4 Please visit the forms page on the ☐ A Director has signed the DCA and printed. their name website at ☐ You have read the guidance in Section 6 www.companieshouse.gov.uk