THE LIGHT AND LIFE FULL GOSPEL FELLOWSHIP

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

CHARITY REGISTRATION No: 1124579

COMPANY REGISTRATION No: 06483098

Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton

West Sussex BN18 0AS *A7AIPZ7E*

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2017

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER

1124579

COMPANY REGISTRATION NUMBER

6483098

START OF FINANCIAL YEAR

1st January 2017

END OF FINANCIAL YEAR

31st December 2017

TRUSTEES AT 31ST DECEMBER 2017

T.G. Douglas - Deacon H. Beckford. - Evangelist M. Bonnick (Miss) Rev. H Buttler - Pastor N. Roberts - Deacon D.Rowe - Treasurer J. Simpson (Miss)

The existing trustees did not appoint any new trustees following the provisions laid out in the organisation's governing instrument.

DATE OF INCORPORATION

Date of incorporation 24th January 2008

GOVERNING INSTRUMENT

Memorandum and Articles incorporated 24th January 2008

OBJECTS

a). The advancement of the Christian religion in particular by the propagation of the Gospel.

b). To help young people especially but not exclusively through leisure activities. So to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals as members of society and that their condition of life may be improved.

CORRESPONDENCE ADDRESS

105 - 111 Landor Road

Stockwell London SW9 9RR

PRIMARY BANKERS

HSBC PLC

28 Borough High Street

Southwark London SE1 1YB

INDEPENDENT EXAMINER

M J Easton BSc (Hons) MBA Independent Examiners Ltd

Sovereign Centre

Poplars Yapton Lane Walberton West Sussex BN18 0AS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2017

NAMES OF THE CHARITY TRUSTEES WHO MANAGE THE CHARITY:

T.G. Douglas - Deacon J Simpson (Miss) D. Rowe - Treasurer H Beckford. - Evangelist Rev. H Buttler - Pastor N. Roberts - Deacon M. Bonnick (Miss)

OBJECTIVES AND ACTIVITIES

The advancement of the Christian religion in particular by the propagation of the Gospel. To help young people especially but not exclusively through leisure activities. So to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals as members of society and that their condition of life may be improved.

The Charity is a member of the Evangelical Alliance.

ACHIEVEMENTS AND PERFORMANCE

During the year The Light and Life Full Gospel Fellowship has continued to make every effort to save for a new building from the funds given by the members. **Out of the said fund we have undertaken many activities** including the following: -

- 1. **Rally** to raise funds for a new building. The trustees continue to seek ways of raising funds to buy a new building to help serve the community. An amount of £350,000 is set aside towards this but we do need more funds and we are looking for generous gift from individuals/philanthropists or companies who believe a church in a community is of great value. We need t raise £3M.
- 2. **Missions.** The Church continues to support Missions such as Crisis at Christmas, Grenfell, Christian Aid and Hurricane relief in Dominica.
- 3. **The Light and Life Support** continues to give support with hospital visits, home help, etc. The food bank now runs weekly over 1,000 families were supported. All the expenses are met by the church. At present each week the volunteers must set up the room for the operation of the food bank and pull apart when finished.
- 4. **Music Academy** for the past five years we have run a music academy voluntarily on a Saturday afternoon. This is something we would like to expand but due to lack of sufficient space, we are restricted.
- 5. **Family Service** special services for the family and on Mother and Fathers Sunday we provide a small gift for every Mother and Father who attends the service.
- 6. Conference for Youth, Women and Men and our Annual conference.
- 7. **The Seniors Club**. We provide services to the elderly within the community and further afield. We host a monthly breakfast which is proving very popular and is well attended.
- 8. **Single Parents.** We support single parents through our church network. However, we see the need for single parent facilities who are sole parents in the home.
- 9. **Youth and Young Adults.** We have a vibrant young department that engages with young people, meeting them on their level. In addition to a dedicated Sunday each month, we hold seminars looking at various topics that concern young people today.
- 10. **Mental Health.** Mental illness affects a high number of people and we see the need to address this issue. Our church needs a more spacious building to provide support for everyone in the community who needs it.
- 11. **Creche/nursery.** In the past we have operated a children's nursery but were forced to close this due to limited space as the building was not appropriate for all the children's needs. It is our intention to have a nursery that can be open during the week.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2017

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select sultable accounting policies and then apply them consistently;
- · make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Report of the Trustees, and the responsibility of the Independent examiner in relation to the Report of the Trustees is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the year ended 31st December 2017, and confirm that I have made available all information necessary for its preparation.

Date: 11# JULY 2018.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2017

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £
INCOME		э				
Donations and Legacies	3a	27,134	100,000	0	127,134	126,792
Other Trading Activities	3b	11,366	30,000	0	41,366	31,431
Income from Investments	3c	22,608	0	0	22,608	17,345
TOTAL INCOME		61,108	130,000	0	191,108	175,568
EXPENDITURE Expenditure on Charitable Activities	4a	112,947	0	0	112,947	146,001
TOTAL EXPENDITURE		112,947	0	0	112,947	146,001
NET INCOME/ (EXPENDITURE)		(51,839)	130,000	0	78,161	29,567
Total Funds Brought Forward		147,341	220,000	0	367,341	337,774
TOTAL FUNDS CARRIED FORWARD	D	95,502	350,000	0	445,502	367,341

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 7 to 12 form part of these financial statements.

BALANCE SHEET AS AT 31ST DECEMBER 2017

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	31-Dec-17 Total	31-Dec-16 Total £
Fixed Assets		_	_	_	-	_
Tangible assets	2	62,709	0	0	62,709	69,740
Current Assets						
Debtors	7	0	0	0	O	0
Cash at bank and in hand	5	33,468	350,000	0	383,468	298,258
Total Current Assets		33,468	350,000	0	383,468	298,258
Creditors: amounts falling due	.*		•	. "		
within one year	8	675	0	0	675	657
NET CURRENT ASSETS		32,793	350,000	0	382,793	297,601
TOTAL ASSETS less current liabilities	•	95,502	350,000	0	445,502	367,341
Creditors: amounts falling due in more than one year	9	0	0	0	0	0
NET ASSETS		95,502	350,000	0	445,502	367,341
FUNDS OF THE CHURCH						
General Funds		95,502	0	0	95,502	147,341
Designated Funds	6	0	350,000	ő	350,000	220,000
Restricted Funds	-	Ō	0	Ö	0	0
TOTAL FUNDS		95,502	350,000	0	445,502	367,341

TRUSTEES' RESPONSIBILITIES

The trustees are satisfied that for the year ended on 31st December 2017 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 13.

The trustee(s) acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The trustees acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on the ILLJULY 2018

Signed on their behalf by...

. Mr D Rowe, Trustee and.

. Miss J Simpson, Trustee.

Company Registration Number: 06483098

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

1. ACCOUNTING POLICIES

Basis of preparation:

The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011, Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on an ongoing concern basis. The church meets the definition of a public benefit entity under FRS102. No restatement was required in making the transition to FRS102. The date of transition was 1st January 2015.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

Income

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- · the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Report of the Trustees.

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenses and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2017

1. ACCOUNTING POLICIES

Expenses and liabilities

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Assets

Tangible fixed assets for use by the charity.

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Depreciation

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a Reducing Balance over their estimated useful lives. The rates applied per annum are as follows:

Fixtures and Fittings	25%
Motor Vehicles	2504

No depreciation is charged to freehold property as the property is maintained to such a standard that the estimated residual value is not less than cost.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2017

2. TANGIBLE FIXED ASSETS

	Land, Buildings	Fixtures, Fittings	Motor Vehicles	TOTAL
	£	£	£	£
Cost 01	-Jan-17 42,9	2,057	42,717	87,674
Additions		0 0	0	0
Cost at 31	-Dec-17 42,9	900 2,057	42,717	87,674
Depreciation 01	-Jan-17	0 1,479	16,455	17,934
Charge		0 217	6,814	7,031
Depreciation at 31	-Dec-17	0 1,696	23,269	24,965
Net Book Value 31	-Dec-17 42,9	00 361	19,448	62,709
Net Book Value 31	-Dec-16 42,9	900 578	26,262	69,740

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31-Dec-17 : None 31-Dec-16 : None

3. INCOME	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £
a) Donations and Legacies					
Gift Aid Claimed	15,465			15,465	17,968
Gifts & Donations	3,339			3,339	8,580
Membership Offerings	8,330	100,000		108,330	100,244
	27,134	100,000	0	127,134	126,792
b) Other Trading Activities Fundraising Events Income from Leasehold	5,432	20,000		25,432 0	11,571 154
Other Income Sponsorship	5,934	10,000		15,934 0	19,123 583
	11,366	30,000	0	41,366	31,431
c) Income from Investments					
Bank Interest	208			208	240
Rent Income	22,400			22,400	17,105
	22,608	0	0	22,608	17,345

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2017

4.	EXI	PEN	DIT	URE
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	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2017 £	TOTAL 2016 £
a) Expenditure on Charitable Activities					
Accountancy	663		•	663	657
Bank Charges	1,121			1,121	1,182
Building Repairs & Renewals	7,810			7,810	12,686
Church Social	1,408			1,408	13,680
Conference Expenses	5,652			5,652	9,107
Council Tax				0	460
Depreciation	7,031	•		7,031	9,374
Flowers	970			970	. 1,040
General Expenses	2,057			2,057	2,523
Gifts and Donations	24,990			24,990	29,871
Hire Charges	2,175			2,175	715
Insurance	1,883			1,883	1,740
Light & Heat	2,876			2,876	3,092
Materials	3,862			3,862	1,992
Motor Expenses	4,942			4,942	7,274
Other	1,780			1,780	1,588
Pastor's salary	33,576			33,576	37,285
Printing, Postage & Stationery	6,256			6,256	5,450
Sundry Expenses	346			346	348
Telephone	1,053			1,053	953
Travel Costs -	2,058			2,058	4,549
Water Rates	438			438	435
	112,947	0	0	112,947	146,001

5. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Dec-17 £	TOTAL 31-Dec-16 £
Current Account Community	8,456	0	0	8,456	5,127
Current Account BPA	24,437	350,000	0	374,437	292,648
Cash	575	0	0	575	483
	33,468	350,000	0	383,468	298,258

6. DESIGNATED FUNDS

	Balance 01-Jan-17 £	Income £	Expenditure £	BALANCE 31-Dec-17 £
Building Fund	220,000	130,000	0	350,000
•	220,000	130,000	0	350,000

The designated funds are wholly represented by cash reserves of the charity

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2017

7. DEBTORS AND PREPAYMENTS

No Debtors or Prepayments for The Light and Life Full Gospel Fellowship for this Financial Year (2016: £Nil).

8. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Dec-17 £	TOTAL 31-Dec-16 £
Independent Examiners Fees	675	0	0	675	657
	675	0	0	675	657

9. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

No Creditors or Accruals: Falling due in more than one year for The Light and Life Full Gospel Fellowship (2016: £Nil).

10. STAFF COSTS AND NUMBERS

	31-Dec-17 3	
	£	£
Wages and Salaries	26,469	33,483
Employer's National Insurance Costs	7,107	3,802
	33,576	37,285

Employees who were engaged in each of the following activities:

	TOTAL 31-Dec-17	TOTAL 31-Dec-16
Costs of generating funds/fund raising Activities in furtherance of organisation's objects Supporting programmes Management and administration Other	1	1
Total	1	1

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system

11. TRUSTEES AND OTHER RELATED PARTIES

		31-Dec-17	31-Dec-16
Number of Trustees who were paid expenses		1	1
Total amount paid	£	6,094	2,728

The employment cost for Reverend Buttler are £33,576 salary as Pastor of The Light and Life Full Gospel Fellowship (2016: £37,285) and £6,094 for out of pocket expenses (2016: £2,728) during the Financial Year.

No other payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED 31ST DECEMBER 2017

12. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

14. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Report of the Trustees. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of The Light and Life Full Gospel Fellowship on the accounts for the year ended 31st December 2017 set out on pages 2 to 12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As described on pages 4 & 6, the charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

- 1. which gives me reasonable cause to believe that in, any material respect, the trustees requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M J Easton BSc (Hons) MBA Independent Examiners Ltd Sovereign Centre Poplars Yapton Lane Walberton. West Sussex BN18 0AS.

Date: 18th July 2018.