In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03 Notice of progress report in voluntary winding up



For further information, please refer to our guidance at www.gov.uk/companieshouse

1.	Company details		
Company number	0 6 4 7 5 7 3 6	Filling in this form Please complete in typescript or in	
Company name in full	Dose Limited	bold black capitals.	
		•	
2	Liquidator's name		
Full forename(s)	Simon		
Surname	Gwinnutt		
3	Liquidator's address		
Building name/number	Trinity House		
Street	28-30 Blucher Street		
Post town	Birmingham		
County/Region			
Postcode	B 1 1 Q H		
Country			
4	Liquidator's name •		
ull forename(s)	Sajid	O Other liquidator	
Surname	Sattar	Use this section to tell us about another liquidator.	
5! ¹	Liquidator's address o		
Building name/number	Trinity House	Other liquidator	
Street	28-30 Blucher Street	Use this section to tell us about another liquidator.	
Post town	Birmingham		
County/Region			
ostcode	B 1 1 Q H		
Country			

LIQ03 Notice of progress report in voluntary winding up

6 🖔	Period of progress report
From date	0 1 0 3 2 0 2 0
To date	2 8 0 2 Y Y 1
7	Progress report
	☑ The progress report is attached
8	Sign and date
Liquidator's signature	X Sina Girmin
Signature date	0 6 0 4 2 0 2 1

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Maria Lever Company name Greenfield Recovery Limited Address Trinity House 28-30 Blucher Street

County/Region

Postcode

0121 201 1720

Birmingham

В

Checklist

Post town

Country

Telephone

We may return forms completed incorrectly or with information missing.

QH

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- You have signed the form.

Important information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

j Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



Dose Limited - in Liquidation ("the Company")

Registered Number: 06475736

Registered Office: c/o Greenfield Recovery Limited Trinity House, 28-30 Blucher Street, Birmingham, B1 1QH

Joint Liquidators' annual progress report prepared in accordance with s104A of the Insolvency Act 1986 and Rule 18 of the Insolvency (England and Wales) Rules 2016

6 April 2021

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APPENDICES

- A Account of Joint Liquidators' Receipts and Payments for the period from 1 March 2020 to 28 February 2021 and for the cumulative period of the liquidation
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- C Original Fees and Disbursements Estimates
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1 INTRODUCTION

The Company proceeded into liquidation on 1 March 2018.

Sajid Sattar and myself are the present Joint Liquidators. We are licensed to act as insolvency practitioners in the UK, by the Institute of Chartered Accountants in England and Wales and are bound by the Insolvency Code of Ethics.

This is the Joint Liquidators' third annual progress report, as required by section 104A of the Insolvency Act 1986 and Rule 18 of the Insolvency (England and Wales) Rules 2016. It shows how the liquidation has been conducted and the Company's property disposed of, the anticipated outcome for creditors and other information that the Joint Liquidators are required to disclose.

This report covers the period 1 March 2020 to 28 February 2021, and should be read in conjunction with previous reports issued in this matter.

2 RECEIPTS AND PAYMENTS ACCOUNT

Receipts and Payments Account

Attached at Appendix A, is a summary of the Joint Liquidators' receipts and payments for the period 1 March 2020 to 28 February 2021 ("the report period"), and for the cumulative period of the liquidation.

Asset realisations

Cash at bank

An amount of £407.45 has been received from Worldpay UK Limited, in the report period.

Settlement agreement

As a result of our investigations into the Company's affairs, on 7 February 2020, the Director made an offer to pay £10,148 in respect of the lease assignment of the Company's former trading premises to an associated company and £10,750, in relation to withdrawals made by the Director from the Company's bank account that have resulted in a director's overdrawn loan account. The Director has agreed to pay monthly contributions of £350 for 60 months. As at 18 February 2021, £4,200 has been received. Freeths LLP are continuing to monitor the receipt of the monthly payments.

The funds provided, were used as a contribution towards the Statement of Affairs fee and to defray various expenses of the liquidation.

Payments

The payments reflected on the receipts and payments account at Appendix, A show the payments made during made in the report period and the cumulative period of the liquidation.

Creditors should be given details of the following payments made:

Preparation of Statement of Affairs fee - £574.62 plus VAT has been paid to this firm, in connection with preparing the Statement of Affairs and convening the meetings of members and creditors.

In addition to the expenses which have been drawn during this period, we have also incurred the following expenses which have not yet been drawn:

Expense	Provider	Amount (£)
Postage	Greenfield Recovery Limited	11.59
Stationery	Greenfield Recovery Limited	1.84
Photocopying	Greenfield Recovery Limited	3.45
Total		16.88

3 OUTCOME FOR CREDITORS

Secured Creditors

There are no secured creditors in this matter.

Preferential Creditors

There are no preferential creditors in this matter.

Prescribed Part

Where there is a floating charge created after 15 September 2003, a percentage of the assets realised subject to the charge is ring-fenced for unsecured creditors. This is called the prescribed part of a company's net property available for the satisfaction of non-preferential unsecured debts.

As there are no unsatisfied post-Enterprise Act charges, there will be no requirement to set aside a prescribed part in this matter.

Unsecured Creditors

According to the Director's Estimated Statement of Affairs, unsecured creditors totalled £133,693.82. Claims totalling £118,031.15 have been received from creditors. No claims have been received in the report period.

The funds realised in the liquidation to date, have been utilised for defraying the expenses of the liquidation. As a result, there will be no distribution to unsecured creditors, nor will any monies be paid to unsecured creditors by virtue of the application of section 176(A) of the Insolvency Act 1986 (prescribed part).

4 INVESTIGATIONS

As set out in my previous report, my investigations into the assignment of the lease of the Company's former trading premises to an associated company resulted in the director making an offer of £10,148 in respect of the lease assignment and an offer of £10,750 in relation to withdrawals made by the Director from the Company's bank account. As set out above, these amounts are being paid by monthly contributions of £350 pcm. The director has previously advised that he is in the process of putting forward an Individual Voluntary Arrangement ("IVA") proposal to his creditors, which will include the monies owing to the Company. However, as at the date of this report, no IVA proposal has been received.

Freeths LLP continue to be instructed to assist with the realisation of the lease assignment and in respect of the Director's overdrawn director's loan account.

5 JOINT LIQUIDATORS' REMUNERATION AND DISBURSEMENTS AND CREDITORS' RIGHTS

Statement of Affairs fee

A resolution was passed at the meeting of creditors, in relation to our pre-appointment costs, as follows:

"That Greenfield Recovery Limited's fees in connection with preparing the Statement of Affairs and convening the meetings of members and creditors be approved in the sum of £10,000 plus VAT and disbursements and may be paid as an expense of the liquidation."

The amount of £574.62 has been recovered in the report period. The total amount recovered to date, is £7,814.67.

It is considered that this fee is fair and reasonable as, in our experience, the time costs spent carrying out the work required prior to the liquidation of a company, typically totals circa £10,000.

Remuneration

The statutory provisions relating to remuneration, are contained in Rules 18.16 and 18.20 of the Insolvency (England and Wales) Rules 2016. A Creditors' Guide to Joint Liquidators' fees is available at https://www.greenfieldrecovery.co.uk/media/591328/liquidations-creditor-fee-guide-april-2017.pdf on the 'Costs and Fees' page or upon request to our office. Should a hard copy of any document be required, this will be provided free of charge.

Our remuneration was approved by creditors on 13 April 2018, on a fixed fee basis, based on a fee estimate of £33,000. The fees estimate acts as a cap and we cannot draw remuneration in excess of the estimate, without first seeking and obtaining approval from creditors.

We have incurred time charges in the period from 1 March 2020 to 28 February 2021, of £2,457.50; representing a total of 8.20 hours having been spent on the administration of this case. Therefore, the average hourly rate equates to £299.70. No Joint Liquidators' fees have been drawn during the report period.

For the entire period of the liquidation, we have incurred time of £18,611.75, representing a total of 67.50 hours having been spent on the administration of this case. Therefore, the average hourly rate equates to £275.93. No Joint Liquidators' fees have been drawn since the commencement of the liquidation.

The work has been categorised into the following task headings and sub-categories:

Administration and Planning

This category of work includes case planning and set-up, appointment notification, statutory reporting, compliance, cashiering, accounting and administrative functions.

The work undertaken in this category is required as part of our statutory and regulatory requirements and is unlikely to directly produce a financial benefit to creditors.

Investigations

The work recorded in this category will relate to our initial assessment of the Company's affairs, as required by Statement of Insolvency Practice 2. This includes an analysis of the Company's bank statement, consideration of the Company's financial statements and a review of the Company's books and records, where available. In addition, the work undertaken includes reporting on the Director's conduct, as required by the Company Directors Disqualification Act 1986 (as amended).

The investigation work undertaken, is required as part of our statutory duties outlined above. Further investigations may be undertaken, with a view to increasing funds available to creditors. As such, investigative work may have a financial benefit to creditors.

Realisation of Assets

This category of work includes any action undertaken in order to protect or realise any assets of the Company. Work may be undertaken in order to put insurance in place or assess whether there are assets which may result in a realisation and time costs may be incurred in this category, even if there have been no asset realisations.

As detailed in this report, we have realised £407.45 cash at bank; and £4,200 in respect of the Director's loan account.

Creditors

This category includes entering of creditors information on IPS, communications with creditors, preparing reports to creditors, creditors' meetings, processing proofs of debt and progressing employee-related claims.

The work required in this category is required as part of our statutory and regulatory duties and is necessary, but it is unlikely to provide any direct financial benefit to creditors.

In order that creditors may review the time spent on the administration of this case, we enclose herewith a detailed schedule at Appendix B; and for the purposes of comparison, a copy of the original fees estimate at Appendix C. The table below also provides a comparison between the initial fees estimate and the time spent on the case to date.

Proposed remuneration for the Liquidator	Basis	Time Costs to date £	Agreed Fixed Fee £
Case planning and administration	Set Fee	8,696.75	12,500.00
Realisation of assets	Set Fee	2,962.50	2,500.00
Preliminary investigation & report	Set Fee	4,005.00	10,000.00
Creditors	Set Fee	2,947.50	8,000.00
Total on Set Fee Basis		18,611.75	33,000.00

The overall time incurred to date, is within the initial estimate issued to creditors.

No Joint Liquidators' fees have been drawn since our appointment in this matter.

In common with other professional firms, our firm's charge-out rates increase from time to time over the period of the administration of a case. Specific details of the current charge-out rates applicable to those staff who worked on this case, are also available at www.greenfieldrecovery.co.uk on the 'Costs and Fees' page or upon request to our office.

Category 2 disbursements

These are costs that are directly-attributable to the appointment, but not a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example business mileage.

Payment of these disbursements was approved by creditors on 13 April 2018, with an estimated total of £100.64. A copy of the original estimate is included at Appendix C.

No category 2 disbursements have been recharged in relation to this matter, during the report period. However, stationery costs of £1.84, photocopying costs of £3.45 and postage costs of £11.59, have been incurred and may be recharged to the liquidation estate in due course.

Expenses Incurred

Freeths LLP of 1st Floor, 5 New York Street, Manchester, M1 4JB continue to be instructed to assist in relation to the realisation of the lease assignment and the director's overdrawn loan account, as noted in the investigation section.

They are engaged on a conditional fee arrangement, whereby time costs are dispersed from successful realisations. During the report period, they have accrued time costs of £3,740 and disbursements of £80. Time costs of £2,100 plus VAT and disbursements of £80 have been paid to Freeths, in the report period.

Creditors' Rights

Pursuant to Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016, enclosed is guidance to both the members and creditors of how to request further information regarding the conduct of the liquidation and what steps a creditor can take, if they do not agree with the quantum of the remuneration and expenses that have been drawn.

6 OUTSTANDING MATTERS AND END OF LIQUIDATION

As set out above, we are not yet in a position to conclude the liquidation as there are unrealised assets in respect of the lease assignment and the director's overdrawn loan account.

Once all matters have been finalised, we will take steps to complete the liquidation.

If you wish to discuss the issues raised in this report or require any additional information, please contact Maria Lever of this office.

Yours faithfully for and on behalf of

Dose Limited

Simen Gwinnutt Joint Liquidator

Sajid Sattar, Simon Gwinnutt, John Paytor, Mark Willis and Robert Knight are authorised to act as insolvency Practitioners in the United Kingdom by the Institute of Chartered Accountants in England & Wales. All Insolvency Practitioners are bound by the Insolvency Code of Ethics. When acting as Administrator(s), the affairs, business and property of the Company are being managed by the Administrator(s) who act as agents of the Company and contract without personal liability.

APPENDIX A

ACCOUNT OF JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS FOR THE PERIOD FROM 1 MARCH 2020 TO 28 FEBRUARY 2021

AND FOR THE CUMULATIVE PERIOD OF THE LIQUIDATION

See attached

Dose Limited (In Liquidation) Joint Liquidators' Summary of Receipts & Payments

From 01/03/201 To 28/02/202	From 01/03/2020 To 28/02/2021 £		Statement of Affairs £
		ASSET REALISATIONS	
578.10	NIL	Book Debts	
407.4	407.45	Cash at Bank	
4,200.0	4,200.00	Director's loan account	
3,000.0	NIL	Funds Held on Trust	3,000.00
4,200.0	NIL	Goodwill	·
12,385.6	4,607.45		
,	.,	COST OF REALISATIONS	
2,100.0	2,100.00	Legal Fees (1)	
80.0	80.00	Legal fees (2)	
7,814.6	574.62	Preparation of S. of A.	
40.0	NIL	Specific Bond	•
216.00	NIL	Statutory Advertising	
(10,250.67	(2,754.62)	_	
•	•	UNSECURED CREDITORS	
NI	NIL	Associated Creditors	(40,000.00)
NII	NIL	Banks/Institutions	(55,446.80)
NII	NIL NIL	HM Revenue & Customs	(38,247.02)
NII	NIL		
		DISTRIBUTIONS	
NI	NIL	Ordinary Shareholders	(140.00)
NII	NIL		
2,134.94	1,852.83		130,833.82)
		REPRESENTED BY	•
1,584.00		Bank 1 Current	
0.02		Vat Payable	
550.92		Vat Receivable	
2,134.9			

Sive cimuit

Simon Gwinnutt Joint Liquidator

APPENDIX B

SUMMARY OF JOINT LIQUIDATORS' TIME COSTS FOR THE PERIOD FROM 1 MARCH 2020 TO 28 FEBRUARY 2021 AND FOR THE CUMULATIVE PERIOD OF THE LIQUIDATION

See attached

Version 15-03-18

Time Entry - SIP9 Time & Cost Summary

DOS001 - Dose Limited All Post Appointment Project Codes From: 01/03/2020 To: 28/02/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	09.0	0.50	3.40	0,00	4.50	1,390.00	308.83
Caso Specific Matters	0.00	0.00	0.00	0.00	00'0	00'0	0.00
Creditors	06,0	00.00	1.80	0.50	2.60	705.00	271.15
Investigations	0.20	0.00	00:00	0.00	0.20	90.00	450.00
Markeling	0.00	0.00	00:00	00'0	00:0	0.00	0.00
Non Chargeable	0.00	0.00	00:00	0.00	00:00	0.00	0.00
Realisation of Assets	0.10	0.00	0.80	00.0	06.0	272.50	302.78
Trading	0.00	0.00	0.00	00.0	0.00	0.00	0.00
Total Hours	1,20	0.50	6.00	0:0	8.20	2,457.50	299.70
Total Foes Claimed						0.00	
Total Disbursements Clalmed						0.00	

Time Entry - SIP9 Time & Cost Summary All Disbursements

DOS001 - Dose Limited From: 01/03/2020 To: 28/02/2021

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Amount	1.84 3.45 11,59	16.88
Disbursement Category	Category 2 Category 2 Category 2	Total
Type and Purpose	Statonery Costs: Stationery Photocopying: Photocopying Postage Costs: Postage costs	
Transaction Date	13/03/2020 13/03/2020 13/03/2020	

Version 15-03-18

Version 15-03-18

Time Entry - SIP9 Time & Cost Summary

DOS001 - Dose Limited All Post Appointment Project Codes From: 01/03/2018 To: 28/02/2021

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0.90	3.80	21.85	10.60	37.15	8,696.75	234.10
Gase Specific Matters	0.00	0.00	00'0	00'0	0.00	00:00	00:00
Creditors	0.30	1.90	6.60	0.80	9.60	2,947,50	307.03
Investigations	0.20	4.10	7.80	0.00	12.10	4,005.00	330,99
Marketing	0.00	0.00	0.00	00:00	0.00	0.00	0.00
Non Chargeable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.30	3.80	4.50	0.00	8,50	2,962.50	344,48
Trading	0.00	0.00	0.00	00:00	0.00	0.00	0.00
Total Hours	1.70	13.60	40.75	11.40	67.45	18,611.75	275.93
Total Fees Claimed				The state of the s		00.0	
Total Disbursements Claimed						0.00	

Time Entry - SIP9 Time & Cost Summary All Disbursements

DOS001 - Dose Limited From: 01/03/2018 To: 28/02/2021 Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Disbursement Category	Amount
29/03/2018 26/03/2018 26/03/2018 13/03/2020 13/03/2020 13/03/2020	Bordereau: Bordereau - March 2018 Photocopying: Postage Photocopying: Photocopying Stationery Costs: Stationery Photocopying: Photocopying Postage Costs: Postage costs	Category 1 Category 2	40.00 24.80 62.40 1.84 3.45 3.159
		Total	144.08

Version 15-03-18

APPENDIX C ORIGINAL FEES AND DISBURSEMENTS ESTIMATES See attached

Dose Limited – In Liquidation

Summary of Set Fee Estimate

On 26 March 2018, I convened a decision procedure, issuing a revised fee estimate to all known creditors, to fix my remuneration as Liquidator. The deadline was set for 23:59 on 13 April 2018.

As detailed within my report, creditors approved the basis of my remuneration, based upon the following calculation:

Remuneration for the Liquidator	Basis	Amount £
Case planning and administration	Set Fee	12,500.00
Preliminary investigation & report	Set Fee	10,000.00
Realisation of assets	Set Fee	2,500.00
Creditors	Set Fee	8,000.00
Total		33,000.00

The estimate acts as a cap, and I cannot draw fees in excess of this amount, without prior approval from creditors. It is not envisaged that a further estimate will be issued.

Detailed within the decision procedure was also a resolution for creditors to consider my estimate of the Category 2 disbursements, which I anticipate to incur for the duration of the Liquidation. This was also approved, based on the following estimate:

Expense	Basis	Estimate (£)
Photocopying	10p per copy	36.04
Postage	57p per small letter, £1.25 per large letter	64.60
	Total	100.64

APPENDIX D EXTRACT OF RULES 18.9 AND 18.34

See attached

Rule 18.9 - Creditors' and members' requests for further information in administration, winding up and bankruptcy

- 18.9(1) [Who may make written request] The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14 -
 - (a) a secured creditor;
 - (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
 - (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
 - (d) any unsecured creditor with the permission of the court; or
 - (e) any member of the company in a members' voluntary winding up with the permission of the court.
- 18.9(2) [Request or application court for permission filed in court] A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.
- 18.9(3) [Duty of office-holder to respond to request] The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by -
 - (a) providing all of the information requested;
 - (b) providing some of the information requested; or
 - (c) declining to provide the information requested.
- 18.9(4) [Office-holder may provide partial information or decline request] The office-holder may respond by providing only some of the information requested or decline to provide the information if -
 - (a) the time or cost of preparation of the information would be excessive; or
 - (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
 - (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
 - (d) the office-holder is subject to an obligation of confidentiality in relation to the information.
- 18.9(5) [Reasons in r.18.9(4)] An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.
- 18.9(6) [Application to court] A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of -
 - (a) the office-holder giving reasons for not providing all of the information requested; or
 - (b) the expiry of the 14 days within which an office-holder must respond to a request.
- 18.9(7) [Court order] The court may make such order as it thinks just on an application under paragraph (6).

Rule 18.34 - Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

- 18.34(1) [Application of rule] This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that -
 - (a) the remuneration charged by the office-holder is in all the circumstances excessive;
 - (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
 - (c) the expenses incurred by the office-holder are in all the circumstances excessive.
- 18.34(2) [Who may make application] The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable -
 - (a) a secured creditor,
 - (b) an unsecured creditor with either -
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
 - (c) in a members' voluntary winding up -
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (ii) a member of the company with the permission of the court.
- 18.34(3) [Time limit for application] The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

CVL8022