

In accordance with  
Rule 7.71 of the  
Insolvency (England &  
Wales) Rules 2016 &  
Section 146(4) of the  
Insolvency Act 1986.

# WU15

## Notice of final account prior to dissolution in a winding up by the court



Companies House

TUESDAY



\*A8YK77JK\*

A08

11/02/2020

#295

COMPANIES HOUSE

### 1 Company details

Company number 0 6 4 7 3 9 0 8

Company name in full A J Poole Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Gareth Graham

Surname Self

### 3 Liquidator's address

Building name/number Dunston House

Street

Post town Dunston Road

County/Region Chesterfield

Postcode S 4 1 9 Q D

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region


Postcode

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

WU15

Notice of final account prior to dissolution in a winding up by the court

<b>6</b>	<b>Liquidator's release</b>																
	Did any of the creditors object to the liquidator's release? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																
<b>7</b>	<b>Date of final account</b>																
Date	<table border="1"><tr><td>d</td><td>0</td><td>d</td><td>7</td><td>m</td><td>0</td><td>m</td><td>2</td><td>y</td><td>2</td><td>y</td><td>0</td><td>2</td><td>y</td><td>0</td></tr></table>	d	0	d	7	m	0	m	2	y	2	y	0	2	y	0	
d	0	d	7	m	0	m	2	y	2	y	0	2	y	0			
<b>8</b>	<b>Final account</b>																
	<input checked="" type="checkbox"/> The final account is attached																
<b>9</b>	<b>Sign and date</b>																
Liquidator's signature	Signature X  X																
Signature date	<table border="1"><tr><td>d</td><td>0</td><td>d</td><td>7</td><td>m</td><td>0</td><td>m</td><td>2</td><td>y</td><td>2</td><td>y</td><td>0</td><td>2</td><td>y</td><td>0</td></tr></table>	d	0	d	7	m	0	m	2	y	2	y	0	2	y	0	
d	0	d	7	m	0	m	2	y	2	y	0	2	y	0			

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Notice of final account prior to dissolution in a winding up by the court



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Gareth Graham Self**

Company name **Restart Business Turnaround  
Insolvency Limited**

Address **Dunston House  
Dunston Road**

Post town **Chesterfield**

County/Region

Postcode **S 4 1 9 Q D**

Country

DX

Telephone **03333 444 995**



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**A J Poole Limited**  
**(In Liquidation)**  
**Liquidator's Abstract of Receipts & Payments**  
**From 13 March 2013 To 7 February 2020**

<b>S of A £</b>	<b>£</b>	<b>£</b>
<b>ASSET REALISATIONS</b>		
Plant & Machinery	2,578.00	
Furniture & Equipment	64.00	
Motor Vehicles	2,000.00	
Bank of England Interest	12.50	
Sundry Receipts	0.08	
Directors Loan Account/Overpaid divid	9,567.82	
Deposit on Creditor's Petition	1,165.00	
		15,387.40
<b>COST OF REALISATIONS</b>		
O.R. Debit Balance	2,235.00	
DTI Cheque Fees	6.75	
Department of Trade Fees	4,013.38	
Creditors Voluntary Liquidator's Fees	4,228.25	
Compulsary Liquidator's Fees	2,165.49	
Auctioneers Fees	1,690.72	
Legal Fees	200.00	
Income Tax	5.71	
VAT Not Recoverable	(0.01)	
Statutory Advertising	226.11	
Bank Charges	594.00	
		(15,365.40)
<b>(243,731.60)</b>		<b>22.00</b>
<b>REPRESENTED BY</b>		
VAT Receivable		(328.86)
Insolvency Services A/C		(1,408.00)
Disbursements		(81.00)
VAT Payable		928.40
Probitas Ltd		81.00
		<b>(808.46)</b>

**A J Poole Limited (In Liquidation) ("the Company")**  
**Previous Name: Timber Frame Excel Limited**  
**High Court of Justice No 9329 of 2012**  
**Company Number: 06473908**

Keith Robin Cottam was originally appointed Joint Liquidator of the Company alongside myself on 13 March 2013. Following his retirement from practice, he was removed by way of a Block Transfer Order on 23 September 2019 so I will continue to act as Liquidator in a sole capacity.

Please note a change in contact address to Suite 42, Dunston House, Dunston Road, Chesterfield S41 9QD

**Key highlights of this report**

A summary of the key information contained within this report is as follows:

- Assets realised to date total £14,209.91. Bank of England interest of £12.50 has accrued on the balance held during the term of the liquidation
- There are no further assets remaining to be realised
- There have been no significant changes to the anticipated asset realisations since my last report.
- Liquidator's remuneration was based on the Official Receiver Scale as no quorum was present at the meeting of creditors held on 12 April 2013
- No dividend has been paid and notice under Rule 14.36 was issued on 11 May 2017
- *I confirm that I have reconciled my account with that which is held by the Secretary of State*

**Appendices**

The following appendices are attached which should be read in conjunction with this report:

Appendix 1	Statutory Information
Appendix 2	Receipts and Payment Account
Appendix 3	Analysis of the time incurred for the period of the report and for the liquidation to date including details of work undertaken
Appendix 4	Restart BTI and Probitas Limited Guide to Fees

**Asset Realisation and Progression**

I can confirm that all known assets have been realised.

**Assets realised**

The following assets have been realised or progressed:

**Plant & machinery, Furniture & Equipment and Motor Vehicles**

As set out in my previous reports, the company was previously subject to a creditors voluntary liquidation and the voluntary liquidator arranged a sale of the Plant & machinery, Furniture & Equipment and Motor Vehicles and these realised £2,578, £64 and £2,000 respectively. Following payment of the costs of the voluntary liquidator's agents, MST Auctioneers Limited, funds of £3,550.82 were paid into the Insolvency Services Account.

**Director's loan account/Overpaid dividend**

As set out in previous reports, the director owed the company sums totalling £45,868.35 by way of an overdrawn loan account and overpaid dividends. This was substantially less than originally anticipated. The debtor entered into an IVA in November 2013 whereby monthly contributions for a period of 5 years were to be paid into his Arrangement. As the director failed to make the required payments into his

IVA, it was terminated and the Supervisor petitioned for his bankruptcy. A Bankruptcy Order was made on 15 May 2017.

On the basis of the information included in the IVA Proposal, there appeared no prospect of a dividend being paid from his bankruptcy estate. However, the Trustee in Bankruptcy has made significant realisations in the bankruptcy from which dividends 10.9p in the £ have been paid. Total realisations of £9,567.82 have therefore been made.

#### **Dividend prospects**

#### **Preferential creditors**

The Official Receiver's report to creditors did not indicate any preferential creditors however the report of the director for the purposes of the voluntary liquidation indicated preferential claims of £4,150.71. As at the date of this report I have not received any preferential claims.

#### **Unsecured creditors**

The Official Receiver's report estimated unsecured creditor claims of £252,286.00. Claims totalling £92,027.88 have been received.

There were insufficient assets to enable a dividend to the unsecured creditors and a Notice of No Dividend was issued on 11 May 2017.

#### **Small claim scheme**

From April 2016, I have had the discretion to admit claims from creditors under £1,000 without receiving a proof of debt.

I can confirm that no claims have been admitted under the small claims provision.

#### **Liquidator's Remuneration**

Numerous activities have been undertaken by my staff and I in administering the liquidation. A number of tasks are generic to every liquidation and a summarised list of these activities is attached in the Appendices, for your information.

As detailed above, there were a number of issues specific to this case and we have spent additional time dealing with the following:

- *Liaising with third parties regarding book debts*
- Correspondence with the Supervisor of the director's IVA with regard to dividend payments due into the liquidation

Details of my remuneration are set out below. You may also find it useful to read "A creditors' guide to Liquidators' fees" which can be downloaded from The Insolvency Practitioners Association website at [www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees](http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees). Kindly ensure that you download the correct version for the date of appointment

Alternatively, please contact my office and I will arrange for a hard copy to be sent to you if you would prefer.

#### **Basis of approval**

On 12 April 2013 a general meeting of creditors was convened for the purposes of fixing the basis on which the Liquidator was to be remunerated. As no quorum was present at the meeting, my fees are based on the Official Receiver's scale rates.

### Remuneration to date

Time costs to date total £27,464.06, which is calculated at 147.52 hours with an average hourly rate of £186.17. Since my last annual progress report, time costs totalling £1,671 have been incurred, which is calculated at 8.50 hours with an average hourly rate of £196.59.

The current charge out rates for Restart BTi are set out in appendix 4. There have been no changes to these rates since my last progress report.

### Future Remuneration

I anticipate incurring further time costs in seeking my release as Liquidator however as my remuneration was not agreed on a time costs basis, these will be written off.

### Disbursements

Disbursements are categorised as either Category 1 or Category 2.

#### Category 1

Category 1 disbursements are clearly identifiable third party costs that are directly attributable to the case. Occasionally these disbursements are paid by Restart Business Turnaround and Insolvency Limited and then recharged to the case, usually when there are insufficient funds within the case to pay the disbursement at the time it falls due. Specific approval from creditors is not required for Category 1 disbursements.

Typical examples of Category 1 disbursements are:

- Postage
- Advertising
- Insurance
- Travel costs
- External room hire
- Document storage

#### Category 2

Category 2 disbursements are estimated or shared costs which may include some internal recharges from Restart Business Turnaround and Insolvency Limited. It is likely that it is not possible, or too costly, to calculate the exact cost and an estimate is therefore used. These disbursements can be paid from the case if the basis of the charge has been approved by creditors. No such approval has been granted. The attached guide at appendix 4 sets out the basis for these disbursements.

Typical examples of Category 2 disbursements are:

- Photocopying
- Internal room hire
- Stationery

The following disbursements have been paid from the liquidation to date:

Provider	Nature	Category	Basis	Amount (£)
MST Auctioneers Limited	Auctioneers	1	Cost	1,690.72
Taylor & Emmet LLP	Legal fees	1	Cost	200.00
TMP (UK) Ltd	Statutory Advertising	1	Cost	226.11

The following disbursements have been incurred by my Firm but not yet paid from the liquidation:

Provider	Nature	Category	Basis	Amount (£)
Willis Ltd	Specific Bond		Cost	81.00
Restart BTi	Postage		Cost	18.28

#### Professional Advisors

The following advisors have been engaged by us during the course of the liquidation to provide the appropriate assistance.

Name of Firm	Description of Assignment	Fee basis
Taylor & Emmett LLP	Legal advise	Time costs
MST Auctioneers	Sale of assets	% of asset realisation

The use of professional advisors was necessary as either the task required a specialised skill set or it was economical to engage a third party. Advisors were chosen based upon their experience and abilities suitable for nature of the assignment. The use of professional advisors was necessary as either the task required a specialised skill set or it was economical to engage a third party. Advisors were chosen based upon their experience and abilities suitable for nature of the assignment. They were to be remunerated on the above bases, subject to my agreement and sufficient funds in the Arrangement to discharge them.

Taylor & Emmet LLP have previously been paid the sum of £200 plus VAT for the work undertaken in relation to the Consent Order entered into with the voluntary liquidator with regard to the payment of his costs in priority to all other costs of the liquidation.

As set out above, fees of £1,690.72 have been paid to MST Auctioneers Limited in previous reporting periods.

#### Other costs

##### Official Receiver's Fees

These total £2,235.00 and relate to the performance by the Official Receiver of his general duties as official receiver on the making of the Bankruptcy Order including his duty to investigate and report upon the affairs of the debtor.

##### Department for Business, Energy & Industrial Strategy ("DBEIS") Fees

DBEIS charges a quarterly banking fee of £22 for any Estate account which is maintained by it. Total fees of £594 have been levied during the period of the liquidation with £44 being paid since my last annual progress report. A further £22 will be levied on 1 January 2020.

DBEIS also charges a fee, based on a sliding scale, of the amounts paid into the Estate. During the period of the liquidation, fees of £4,013.38 have been levied none being paid since our last annual progress report.

##### Petitioning Creditors' Costs

Despite my best efforts, the petitioning creditor have failed to submit their costs and, as a result, they have not been paid from the liquidation.

##### Creditor's Voluntary Liquidator's Fees

As set out in previous reports, the company was subject to a Creditors Voluntary Liquidation however following the making of the Winding Up Order, the Compulsory Liquidation prevails and the Voluntary Liquidator obtained his release. However, his outstanding costs were a first charge in the Compulsory Liquidation and these totaled £4,228.25. These have been discharged from the estate.

##### Creditors' further information



If you require any further information with regard to any aspect of this report or our fees and expenses, please do not hesitate to contact this office and we shall do our best to assist you.

As a creditor, you have a right to request further information with regard to any aspect of this report or to challenge the liquidators' fees and expenses. If you require further information, please do not hesitate to contact us.

If you are not satisfied with our response, you have the right to request further information from me/us with regard to our remuneration and expenses, with either the permission of the Court or with a collective request from 5% in value of unsecured creditors. This request must be made within 21 days of receipt of this report.

Further, creditors have the right to apply to Court to challenge the amount of, or the basis of, our remuneration and expenses, with either the permission of the Court or with a collective request from 10% in value of unsecured creditors. This application must be made within 8 weeks of receipt of this report.

Secured creditors may make the same request or the same application in their own right.

At Restart BTi we always strive to provide a professional and efficient service, however we recognise that it is in the nature of insolvency proceedings for disputes to arise from time to time. If you should have cause to complain about the way we are acting, you should, in the first instance, put details of your complaints to Paul Hughes of Restart BTi, Suite 42, Dunston House, Dunston Road, Chesterfield, S41 9QD. This will formally invoke our complaints procedure and we will endeavour to deal with your complaint under the supervision of a senior member of staff unconnected with the appointment.

Most disputes can be resolved amicably either through the provision of further information or following negotiations. However, in the event that you have exhausted our complaints procedure and you are not satisfied that your complaint has been resolved or dealt with appropriately, you may complain to the regulatory body that licenses the Insolvency Practitioner concerned. Any such complaints should be addressed to The Insolvency Service, IP Complaints, 3<sup>rd</sup> Floor, 1 City Walk, Leeds, LS11 9DA; or you may e-mail [ip.complaints@insolvency.gsi.gov.uk](mailto:ip.complaints@insolvency.gsi.gov.uk); or you may phone 0845 602 9848 – calls are charged at between 1p and 10.5p per minute from a land line, for mobiles between 12p and 41p per minute if you are calling from within the UK.

I am bound by the Insolvency Code of Ethics when carrying out all professional work relating to this appointment. A copy of the code is available at <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics>.



**Gareth Graham Self**  
Liquidator

**6 December 2019**

## Appendix 1

**A J Poole Limited (In Liquidation) ("the Company")**  
**High Court of Justice No 9329 of 2012**

### Statutory Information

#### Company's details

Description	A J Poole Limited (In Liquidation)
Petition Details:	Petition presented by Jewson Limited on 6 December 2012
Winding Up Order Date:	28 January 2013
Contact Details For Case Administrator:	Nathalie Makarem nathaliemakarem@restartbti.co.uk

#### Appointment Details

Liquidator:	Gareth Graham Self
Address:	Restart Business Turnaround Insolvency Limited Suite 42, Dunston House, Dunston Road, Chesterfield S41 9FG
Liquidator's Telephone Number:	03333 444 995
Date of Appointment:	13 March 2013
Court Name and Reference:	High Court of Justice No 9329 of 2012
Appointment made by:	Creditors
Actions of Liquidator:	Not applicable
Former Liquidator: (if applicable)	Keith Robin Cottam was originally appointed Joint Liquidator of the Company alongside Gareth Graham Self on 13 March 2013. Following Keith Robin Cottam's retirement from practice, he was removed by way of a Block Transfer Order on 23 September 2019 an Gareth Graham Self will continue to act as Liquidator in a sole capacity.

**A J Poole Limited  
(In Liquidation)**

**LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT**

	Statement of affairs £	From 13/03/2019 To 06/12/2019 £	From 13/03/2013 To 06/12/2019 £
<b>RECEIPTS</b>			
Plant & Machinery		0.00	2,578.00
Furniture & Equipment		0.00	64.00
Motor Vehicles		0.00	2,000.00
Bank of England Interest		0.00	12.50
Sundry Receipts		0.00	0.08
Directors Loan Account/Overpaid dividend		3,812.60	9,567.82
Deposit on Creditor's Petition		0.00	1,165.00
VAT Not Recoverable		0.01	0.01
VAT Receivable		365.65	(374.08)
VAT Payable		0.00	928.40
		<u>4,178.26</u>	<u>15,941.73</u>
<b>PAYMENTS</b>			
O.R. Debit Balance		0.00	2,235.00
DTI Cheque Fees		0.15	6.75
Department of Trade Fees		571.89	4,013.38
Creditors Voluntary Liquidator's Fees		0.00	4,228.25
Compulsary Liquidator's Fees		2,165.49	2,165.49
Auctioneers Fees		0.00	1,690.72
Legal Fees		0.00	200.00
Income Tax		0.00	5.71
Statutory Advertising		0.00	226.11
Bank Charges		66.00	594.00
Trade & Expense Creditors	(121,363.60)	0.00	0.00
Banks/Institutions	(60,405.00)	0.00	0.00
HM Customs & Excise - VAT	(61,963.00)	0.00	0.00
VAT Receivable		(365.65)	374.08
VAT Control Account		0.00	554.32
		<u>2,437.88</u>	<u>16,293.81</u>
<b>BALANCE - 06 December 2019</b>			<u><u>(352.08)</u></u>

## Appendix 3

### **Analysis of the time incurred for the period of the report and for the liquidation to date including details of work undertaken**

There are a number of activities that are generic to every liquidation and a summarised list of these activities is detailed below.

Staff of different levels will be involved in these activities dependent upon the level of experience required in order to keep costs to an appropriate level.

#### **Administration**

- ☐ Liaising with the Official Receiver and receiving handover documents
- ☐ Circulating notices to creditors advising of the appointment
- ☐ Regular case reviews
- ☐ Reviewing the circumstances of the case to determine the appropriate strategy

#### **Realisation of assets**

- ☐ Instruction of, and correspondence with, agents and lawyers with regarding to the valuation and disposal of assets

#### **Creditors**

- ☐ *Preparing and updating a list of creditors*
- ☐ Maintaining a list of creditor claims
- ☐ Reporting to creditors and convening meetings as appropriate
- ☐ Dealing with petitioning creditor's costs (where appropriate)

#### **Investigations**

- ☐ Obtaining and reviewing the Company's bank statements.
- ☐ Obtaining the Company's books and records and listing contents for storage purposes
- ☐ Reviewing books and records for potential recoveries and any matters of concern that require reporting to the Insolvency Service

#### **Cashiering**

- ☐ Obtaining a specific bond
- ☐ Monthly ISA bank statement reconciliations
- ☐ Dealing with receipts into the ISA account
- ☐ Dealing with payments out of the ISA account
- ☐ Closing ISA account

## Appendix 4

### Creditors Guide to fees, expenses and disbursements charged by Restart Business Turnaround & Insolvency Limited Rates applicable from 1 September 2015

#### Details of Insolvency Practitioner Licensing Bodies

Keith Robin Cottam and Gareth Graham Self are licensed by the Insolvency Practitioners Association of Valiant House, 4-10 Heneage Lane, London EC3A 5DQ under numbers 9046 and 9706 respectively.

#### Insolvency Practitioners Remuneration

The Insolvency Rules 1986 entitles Insolvency Practitioners to receive remuneration for his/her services and sets out the basis on how such remuneration shall be fixed which includes; a percentage of the assets realised and monies distributed in the insolvency process; a fixed amount; by reference to the time properly spent by the office holder(s), their partners, directors and their staff in attending to matters arising during the course of the insolvency; or one or more of the above basis and a different basis may be fixed for different tasks undertaken. Where it has been agreed by resolution of the secured creditors, a creditors committee, or creditors generally, that the office holder(s) remuneration will be calculated by reference to a time basis, then such remuneration will be calculated in units of 6 minutes at the hourly rates detailed below:

Grade	Standard Hourly Rates £	Complex Hourly Rates £
Directors	320	480
Associate Directors	280	420
Senior Managers	260	390
Managers	230	345
Administrators	180	270
Assistants	150	
Support Staff	80	

These represent our current hourly charge-out rates and are exclusive of VAT. Our rates are reviewed annually and creditors will be advised of any changes to these rates. In cases of an exceptionally complex nature or high risk we reserve the right to seek authority from the secured creditors; the creditors committee or the creditors generally to charge office holders remuneration at the complex rates as detailed above.

#### Expenses and Disbursements

The payment of **Category 1** disbursements will be a charge against the estate to recover the actual cost of the disbursement incurred in respect of the administration of the estate. A separate charge will be made to recover **Category 2** disbursements for services provided by the office holders firm.

**Category 2** disbursements will include storage of the estates books and records at the office holders own premises. Books and records will be stored in banker's boxes and a storage fee of £6 per box per month will be charged. This charge covers the cost of transportation from the company's/debtor's premises; storage; retrieval of the books and records for administrative purposes and the destruction of such books and records at the conclusion of administration of the case.

The recharge for searches and electronic identification procedures for all new clients will depend on the documentation required. The charges will be £2 per set of financial accounts; £2 per annual return; £2 per mortgage summary; £2 per company report; £2 for Memorandum and Articles of Association; £15 for credit reference reports; £2 for any other documents and £20 per electronic identification verification reports. These charges reflect the firm's costs to cover the administrative costs of collating the documentation.

A standard charge of £100 will be made for the use of meeting room facilities at the firm's offices. Travel by motor vehicle for the purposes of the administration of the estate will be charged to the estate per mile and be based upon the appropriate rate currently published by the "AA" for the vehicle and engine size used. The rate charged will be based upon an annual mileage for the vehicle of 10,000 miles per annum.

In respect of stationary and other costs we propose to charge £12.50 per member and creditor in the first year of office and £6.25 per member and creditor in each subsequent year that we hold office. This cost will cover the disbursement cost for postage and stationary for all reports including annual progress reports and letters together with all copying charges, telephone and email costs.

Where applicable all disbursements will be subject to VAT at the prevailing rate.

## Creditors Guide to the Fees, Expenses and Disbursements charged by Probitas Limited

### Details of Insolvency Practitioners Licensing Bodies

Keith Robin Cottam and Gareth Graham Self are licensed by the Insolvency Practitioners Association of Valiant House, 4-10 Heneage Lane, London EC3A 5DQ.

### Insolvency Practitioners Fees

Where it has been agreed by resolution of the creditors or the creditor's committee that the office holders remuneration will be calculated by reference to the time properly given by the insolvency practitioner and his staff in attending to matters arising in the administration, then such remuneration will be calculated in units of 6 minutes at the following hourly rates:-

Grade	Total Hourly Standard Rates £	Total Hourly Complex Rates £
Partners / Directors	280-350	360-450
Senior Managers & Managers	200-275	280-360
Administrators	105-160	165-290
Assistants and Support Staff	40-160	

These are our current hourly charge out rates and are exclusive of value added tax. Rates are reviewed annually and creditors will be advised of any alteration thereto

The charge out rates referred to above includes rates for staff of The P & A Partnership, an associated firm of Probitas Limited, who may from time to time carry out work on cases where a director of Probitas Limited has been appointed as office holder

In cases of exceptional complexity, the insolvency practitioner reserves the right to obtain authority from the committee or the creditors that their remuneration shall be fixed as a percentage of the value of the assets, which are realised or distributed, or both.

### Debt Collection, Contested Asset Recovery and Related Services

Contested debt collection will be referred to P&A Receivables Services PLC, an associated company of Probitas Limited and its dedicated legal firm James Peters & Co. The fees of P&A Receivables Services PLC shall be charged by reference to the time properly given by their staff; such fees will be calculated in units of 6 minutes at the hourly rate of £80. P&A Receivable Services PLC may also be used to recover items such as plant and machinery, to locate debtors and to serve documents. The fees for work of this nature will be calculated in accordance with P&A Receivables Services PLC's standard rates. James Peters & Co fees will be charged by reference to time costs properly incurred, calculated in 6 minute units at an hourly rate of between £109 and £213, plus their disbursements. These fees are in accordance with the guideline rates for summary assessment of cost following consultation between the legal profession and the Designated Civil Judge and are typical of legal firms in this geographical area

### Expenses and Disbursements

The payment of Category 1 disbursements will be a charge against the estate to recover the cost of the actual disbursement, including insolvency bonds, swearing fees, redirection of mail, accommodation and subsistence, hire of meeting rooms or any other miscellaneous item paid out in respect of the administration of the estate. A separate amount will be charged by way of an expense to recover the cost of Category 2 disbursements for services provided by the insolvency practitioner's firm. Category 2 disbursements will include storage of company's books and records at the insolvency practitioner's own storage facility. The books and records will be stored in banker's boxes and a storage fee will be charged at the rate of £5 per box per month. This charge covers the transportation of records from the company's premises, storage, retrieval of books and records in storage for administration purposes and the destruction of such books and records after the first anniversary of the completion of the insolvency administration. The recharge for company searches and identification procedures for all new clients will depend on the documentation requested. The charges will be £10 per set of financial accounts, £5 for an annual return, £5 for a mortgage summary, £10 for a company report, £35 for the Memorandum and Articles of Association, £15 for credit references and £5 for any other documents. These charges reflect the insolvency practitioner's costs to cover the administration costs of collating the information in addition to the direct costs in obtaining the documents. The charge for the use of meeting rooms will be a flat rate of £100 per meeting. This includes where requested, the use of computer and media facilities. Travelling by motor vehicle on business for the administration of the insolvency will be charged to the estate per mile at the appropriate rate currently published by the "AA" for the type of vehicle and engine size used. All circulars will be sent out by first class post and the actual postage costs will be charged as an expense to the estate. In respect of circulars, stationery and photocopying will be charged out at the rate of 50p per letterhead; 25p per copy paper or facsimile, 09p per proxy form, 09p creditor's guide, 20p large envelope, 18p small envelope, 16p address labels. No charge will be made in respect of individual letters relating to the administration of the estate as the costs of these disbursements are reflected in the hourly rate. The charges stated above are subject to small annual increments and creditors will be advised of these with future circulars.

### Introduction to Lending Sources

Probitas Limited may make referrals to P&A Lender Services Ltd ('PALS') being an associated company. PALS and its authorised representatives are not authorised under the Financial Services and Markets Act 2000 or by the Financial Services Authority to provide specific investment advice but they may be able to introduce funding seeking parties ('FSP's') to one or more reputable lending services ('Lender').

In such circumstances where any party associated with the referral is subsequently subject to any formal insolvency procedure and the Directors of Probitas Limited are appointed office holders in relation to any formal insolvency, then any arrangement fees or commissions or payments becoming due to PALS (if any) from any Lender in respect of the acquisition or future trading of the business and assets of the insolvent party, will be paid into the realisation fund in the formal insolvency for the benefit of creditors.

### SIP9 Analysis

**From 13 March 2013 to 6 December 2019**

<b>Classification of Work Function</b>	<b>Partner</b>	<b>Manager</b>	<b>Other Senior Professionals</b>	<b>Assistants &amp; Support Staff</b>	<b>Total Hours</b>	<b>Time Cost (£ Average Hourly Rate)</b>	<b>Cost (£)</b>
Admin & Planning	4.10	18.70	10.10	40.02	72.92	13,152.06	180.36
Case Specific Matters	1.10	8.30	3.40	2.40	15.20	3,304.50	217.40
Creditors	0.20	1.40	5.00	5.20	11.80	2,086.00	176.78
Investigations	0.00	0.00	10.20	1.50	11.70	1,647.00	140.77
Realisation of Assets	3.80	6.80	3.10	22.20	35.90	7,274.50	202.63
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>9.20</b>	<b>35.20</b>	<b>31.80</b>	<b>71.32</b>	<b>147.52</b>	<b>27,464.06</b>	<b>186.17</b>
<b>Creditors Voluntary Liquidator's Fees Claimed</b>						<b>4,228.25</b>	
<b>Compulsary Liquidator's Fees</b>						<b>2,165.49</b>	

Al Poole Limited - In Compulsory Liquidation

SIP9 Analysis

From 13 March 2019 to 6 December 2019

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	1.60	0.10	0.00	4.70	6.40	1,091.00	170.47
Case Specific Matters	0.00	0.00	0.00	0.10	0.10	18.00	180.00
Creditors	0.00	0.20	0.00	0.00	0.20	46.00	230.00
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	1.30	0.20	0.00	0.30	1.80	516.00	286.67
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Hours</b>	<b>2.90</b>	<b>0.50</b>	<b>0.00</b>	<b>5.10</b>	<b>8.50</b>	<b>1,671.00</b>	<b>196.59</b>
Creditors Voluntary Liquidator's Fees Claimed						0.00	
Compulsary Liquidator's Fees						2,165.49	



**S146(4)(d) Insolvency Act 1986  
R7.71 Insolvency (England and Wales) Rules 2016**

**NOTICE OF VACATION OF OFFICE**

**A J Poole Limited (In Liquidation) ("the Company")**  
**Previous Name: Timber Frame Excel Limited**  
**High Court of Justice No 9329 of 2012**  
**Company Number: 06473908**

**NOTICE IS HEREBY GIVEN THAT**

It appears to Gareth Graham Self of Restart Business Turnaround Insolvency Limited, Suite 42, Dunston House, Dunston Road, Chesterfield, S41 9QD ("the Liquidator") that the administration of the liquidation is for all practical purposes complete.

The liquidator will have his release from office with effect from the Decision Date, unless any of the Company's creditors object to the liquidator obtaining his release before the end of the Prescribed Date. Such an objection must be made in accordance with the Insolvency (England and Wales) Rules 2016.

In the event that such an objection is received, the liquidator will apply to the Secretary of State for his release and his release date will be as determined by the Secretary of State.

Creditors have the right to make a written request to the liquidator for further information about remuneration or expenses set out in his final report under Rule 18.9 of the Insolvency Rules 2016. Any such request should be made to Nathalie Makarem at Restart Business Turnaround Insolvency Limited, Suite 42, Dunston House, Dunston Road, Chesterfield, S41 9QD.

Creditors have the right to challenge the liquidator's remuneration and expenses under Rule 18.34.

*The liquidator will vacate office under s172(8) of the Insolvency Act 1986 when, after the Prescribed Date, the liquidator files with the court and the registrar of companies a notice that he has given notice to the creditors that the administration of the liquidation is complete.*

The Liquidator will be released under s174(4)(d) of the Insolvency Act 1986 at the same time as vacating office unless any of the creditors objected to his release.

Name of Company:	A J Poole Limited (In Liquidation)
Previous Name of Company:	Timber Frame Excel Limited
Registered Company Number:	06473908
Court Name & Reference:	High Court of Justice No 9329 of 2012
Liquidator's Contact Details:	03333 444 995
Contact Details For The Joint Liquidators' Administrator.	Nathalie Makarem nathaliemakarem@restartbti.co.uk

Prescribed Date:	(eight weeks after delivery of the notice) or (if any request for information is made by the creditors or any application to the court is made, when that request or application is finally determined)
Decision Date:	7 February 2019

Dated: 6 December 2019



Signed \_\_\_\_\_

**Gareth Graham Self**  
**Liquidator**