

# TM02

## Termination of appointment of secretary



Companies House

Go online to file this information

[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

☒ **What this form is for**  
You may use this form  
to terminate the appointment of a  
secretary (individual or corporate).

☐ **What this form is NOT for**  
You cannot use this form if you  
are terminating the appointment of a  
director. To do this, please use  
TM01 'Termination of appointment  
of director'.



A05

\*A5YGW468\*

19/01/2017

#157

COMPANIES HOUSE

### 1 Company details

Company number 0 6 4 7 3 4 8 6

Company name in full WINDSONG INTERNATIONAL LIMITED

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the  
public Register.

Title\* MS

Full forename(s) LISA SARAH

Surname/Corporate  
name CLARKE

### 3 Termination date<sup>1</sup>

Date of termination of  
appointment d 0 d 4 m 1 m 1 y 2 y 0 y 1 y 6

<sup>1</sup> Only one secretary appointment can  
be terminated per form.

### 4 Signature

I am signing this form on behalf of the company.

Signature

Signature

X *[Signature]* (FOR AND ON BEHALF OF  
WINDSONG INTERNATIONAL LIMITED) X

This form may be signed by:  
Director<sup>2</sup>, Secretary, Person authorised<sup>3</sup>, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver  
and manager, CIC manager, Judicial factor.

#### <sup>2</sup> Societas Europaea

If the form is being filed on behalf  
of a Societas Europaea (SE) please  
delete 'director' and insert details  
of which organ of the SE the person  
signing has membership.

#### <sup>3</sup> Person authorised

Under either section 270 or 274 of  
the Companies Act 2006.

# TM02

## Termination of appointment of secretary



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

|               |                                                             |
|---------------|-------------------------------------------------------------|
| Contact name  | GEMMA PORTER                                                |
| Company name  | SHOOSMITHS LLP                                              |
| Address       | THE HQ BUILDING<br>OLD GRANADA STUDIOS<br>2 ATHERTON STREET |
| Post town     | MANCHESTER                                                  |
| County/Region |                                                             |
| Postcode      | M 3 3 G S                                                   |
| Country       | UNITED KINGDOM                                              |
| DX            |                                                             |
| Telephone     | 0370 086 5843                                               |



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the secretary being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)