In accordance with Sections 114, 162, 228, 237, 275, 358, 702, 720, 743, 805, 809, 877, 892 of the Companies Act 2006

Company number

## AD03

## Change of location of the company records to the single alternative inspection location (SAIL)



You can use the WebFiling service to file this form online Please go to www companieshouse gov uk What this form is for What this form is NOT You may use this form to tell us You cannot use this form which of the company records are us which company recor held at the SAIL returning to the register do this, please use form A12 24/02/2011 COMPANIES HOUSE Company details → Filling in this form 06 Please complete in typescript or in Company name in full bold black capitals All fields are mandatory unless specified or indicated by 1 Company records • Important The following records are now kept at the single alternative inspection location You must file form AD02 'Notificawhich is as stated on the last filed form AD02 'Notification of single alternative tion of single alternative inspection inspection location (SAIL)' location (SAIL)' with this form if you have not filed one previously Please tick as appropriate Register of members If you have previously filed a form Register of directors AD03, you do not need to include those records on this form Directors' service contracts Directors' indemnities A full list of the company records Register of secretaries which are held at the SAIL must be included in the company's next An-Records of resolutions etc nual Return (AR01) Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of capital by private company Register of debenture holders

Signature I am signing this form on behalf of the company Signature Signature X

of which organ of the SE the person signing has membership

O Societas Europaea

Person authorised Under either section 270 or 274 of the Companies Act 2006

If the form is being filed on behalf

of a Societas Europaea (SE) please

delete 'director' and insert details

This form may be signed by

interests in its shares

or Northern Ireland

Director 9, Secretary, Person authorised 9, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver

Report to members of outcome of investigation by public company into

Instruments creating charges and register of charges England and Wales

Register of interests in shares disclosed to public company

Instruments creating charges and register of charges Scotland

and manager, CIC manager, Judicial factor

BIS Department for Business Innovation & Skills

CHFP000 05/10 Version 4 0

## AD03

Change of location of the company records to the single alternative inspection location (SAIL)

Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record
Visible to searchers of the public record	☑ Where to send
Contact name  Company name	You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town  County/Region  Postcode  Country	For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
Telephone  Checklist	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
We may return forms completed incorrectly or	DX 481 N R Belfast 1
with information missing	Further information
Please make sure you have remembered the following  The company name and number match the information held on the public Register  You have ticked the relevant boxes in section 2  You have signed the form	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk  This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk