

# AD01

## Change of registered office address

form produced by

# PC Share Register

Ver 14 02

**You can use the WebFiling service to file this form online.**

Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

✓ **What this form is for**  
You may use this form  
to change a company's  
registered office address

✗ **What this form is NOT for**  
You cannot use this form to  
the registered office of a  
Limited Liability Partnership.  
To do this, please use form  
LL AD01 Change of registered  
office address of a Limited  
Partnership (LLP)

WEDNESDAY



A13

\*A8AZ2PK2\*

01/12/2010

208

COMPANIES HOUSE

### 1 Company details

Company number

6 4 2 1 2 8 3

Company name in full

CLICK CLEANING LIMITED

#### ➔ Filing in this form

Please complete in typescript  
or in bold black capitals

All fields are mandatory unless  
specified or indicated by \*

### 2 New registered office address ①

The change in registered office address does not take effect until the  
Registrar has registered this notice

A person may validly serve any document on the company at its previous  
registered office for 14 days from the date that a change of registered  
office is registered

Building name/number

30 Theobald Street

Street

Post town

Borehamwood

County/Region

Herts

Postcode

W D 6 4 S E

#### ① Change of registered office

For England and Wales  
companies, the address  
provided can either be in  
England or Wales

For Welsh companies, the  
address provided must be in  
Wales

For companies registered in  
Scotland or Northern Ireland,  
the address provided must be  
in Scotland or Northern Ireland  
respectively

### 3 Signature

I am signing this form on behalf of the company

Signature

Signature

X

X

#### ② Societas Europaea

If the form is being filed on  
behalf of a Societas Europaea  
(SE), please delete 'director' and  
insert details of which organ of  
the SE the person signing has  
membership

#### ③ Person authorised

Under either section 270 or 274  
of the Companies Act 2006

This form may be signed by

Director ②, Secretary, Person Authorised ②, Liquidator, Administrator,  
Administrative receiver, Receiver, Receiver manager, Chantry commission  
receiver and manager, CIC manager, Judicial factor

**AD01****Change of registered office address****Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Clove &amp; Co

Address

475 Salisbury House

Post town

London Wall

County/Region

London

Postcode

E C 2 M 5 Q Q

Country

United Kingdom

DX

Telephone

020 7638 8992

**Checklist**

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following**

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form

**Important information**

**Please note that all information on this form will appear on the public record**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below**

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**