### **FILE COPY**



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 6416359

The Registrar of Companies for England and Wales hereby certifies that CAPPELLA CONSULTING LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, Cardiff, the 2nd November 2007



\*N06416359L\*







.1

	Declaration on application for registration				
Please complete in typescript, or in bold black capitals					
CHWP000					
Company Name ın full	Cappella Consulting Limited				
l,	Richard Stuart Hardbattle				
of	ÇRS Legal Services Limited				
† Please delete as appropriate	do solemnly and sincerely declare that I am a † [Solicutor sugared in the formation of the company][person named as director or secretary of the company in the statement delivered to the Registrar under section 10 of the Companies Act 1985] and that all the requirements of the Companies Act 1985 in respect of the registration of the above company and of matters precedent and incidental to it have been complied with				
	And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835				
Declarant's signature					
Declared at	at 4-Clos Gwastir, Caerphilly.				
	Day Month Year				
On	48 10 7007				
• Please print name before me •	Antony Dicken				
Signed	The Date 1810. The A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor				
Please give the name, address,	Credit Departing Consisce Ltd				
telephone number and, if available, a DX number and Exchange of	Credit Reporting Services Ltd				
the person Companies House should	4 Clos Gwastir, Caerphilly,				
contact if there is any query	CF83 1TD Tel 029 2086 0221				
	DX number N/A DX exchange N/A				

86 31/10/2007 A72 COMPANIES HOUSE

When you have completed and signed the form please send it to the Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff for companies registered in England and Wales

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB for companies registered in Scotland DX 235 Edinburgh



Please complete in typescript, or in bold black capitals CHWP000

Notes on completion appear on final page

First directors and secretary and intended situation of registered office

Company Name in full

Cappella

Consulting

inited

**Proposed Registered Office** 

4 Clos Gwastir

(PO Box numbers only, are not acceptable)

Castle View

Post town

Caerphilly

County / Region

Mid Glamorgan

Postcode

CF83 1TD

If the memorandum is delivered by an agent for the subscriber(s) of the memorandum mark the box opposite and give the agent's name and address



Agent's Name

Credit Reporting Services Ltd

Address

4 Clos Gwastir

Castle View

Post town

Caerphilly

County / Region

Mid Glamorgan

Postcode

CF83 1TD

Number of continuation sheets attached

0

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query

Credit Reporting Services Ltd 4 Clos Gwastir, Caerphilly,

CF83 1TD

Tel 029 2086 0221

DX number N/A

DX exchange N/A

**COMPANIES HOUSE** 

31/10/2007

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Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff for companies registered in England and Wales

When you have completed and signed the form please send it to the

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh for companies registered in Scotland

Company Secre	tary (see notes 1-5)				
Company name					
NAM	IE *Style / Title	*Honours etc			
* Voluntary details	Forename(s)	CRS LEGAL SERVICES LTD			
	Surname				
Pr	evious forename(s)				
Previous surname(s)					
Add	ress	4 Clos Gwastir			
Usual residential address For a corporation, give the		Castle View			
registered or principal offic address	Post town	Caerphilly			
	County / Region	Mid Glamorgan Postcode CF83 1TD			
	Country	WALES 4NAIm			
Cor	nsent signature	I consent to act as secretary of the company named on page 1			
Directors (see notes 1 5) Please list directors in alphabetical order		LIMITED			
NAM		*Honours etc			
	Forename(s)	MC FORMATIONS LTD			
	Surname				
Pr	evious forename(s)				
P	revious surname(s)				
Address		4 Clos Gwastir			
Usual residential addre	•	Castle View			
registered or principal offic address	e Post town	Caerphilly			
	County / Region	Mid Glamorgan Postcode CF83 1TD			
	Country	WALES			
		Day Month Year			
Date	e of birth	Nationality N/A			
Bus	iness occupation	Nominee Company			
Oth	er directorships	AN AUTHORISED SIGNATORY  ON BEHALF Demonstrated on page 1			
		I consent to act as director of the company named on page 1			
Co	nsent signature	I consent to act as director of the company named on page 1  Date    Sold   Sol			

Directors (continued),	see notes 1-5)					
NAME *S	tyle / Title	-	*Honours etc			
* Voluntary details Fol	rename(s)					
	Surname					
Previous for	rename(s)					
Previous s	urname(s)					
Address	Í					
Usual residential address For a corporation, give the						
registered or principal office	Post town					
Count	y / Region					
	Country					
		Day Month Year				
Date of bir	th		Nationality			
Business of	occupation					
Other directorships						
		I consent to act as director of t	the company named	on page 1		
Consent signature			Date	Date		
This section must be si	gned by					
an agent on behalf of all subscribers	Signed		Date	18.10.07		
Or the subscribers	Signed		Date			
( i.e those who signed as members on the memorandum of association)	Signed		Date			
	Signed		Date			
	Signed		Date			
	Signed		Date			
	Signed		Date			

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## **COMPANY LIMITED BY SHARES**

## MEMORANDUM OF ASSOCIATION

Of

# CAPPELLA CONSULTING LIMITED

- 1. The Company's name is CAPPELLA CONSULTING LIMITED
- 2. The Company's Registered Office is to be situated in England and Wales
- 3. The Company's objects are
- (A)1. To carry on business as general merchants and as manufacturers, preparers for sale of and dealers in all kinds of raw materials, manufactured and semi-manufactured goods, as proprietors and lessors of commercial plant and premises, mail order salesmen, wholesalers, retailers, importers, exporters, brokers and agents for, or distributors of goods and services of all kinds, haulage contractors, carriers and transporters by land, sea and air of passengers, livestock, goods and materials of every description, freight agents, removers, storers and packers of goods, materials and property of every description, towage contractors, aircraft, tug, barge and ship owners and charterers, proprietors and letters on hire of trucks, earth moving equipment and heavy vehicles of all kinds, to be garage and service station proprietors and providers of a vehicle and vessel recovery service
- 2. To carry on business as wholesale and retail dealers in and agents or representatives for all manner of goods, products, processes, materials and services of any description either as principals or for or on behalf of an individual, firm, company, authority or other organisation, in any part of the world and to tender for and to place contracts or investments, to act as advertising and market research specialists, exhibition, conference and display contractors and promoters, hire purchase and general financiers, insurance and mortgage brokers and agents, labour contractors and advisers, to carry on employment, accommodation and travel agencies, to deal in office equipment, supplies and systems, to be consultants and advisers in efficiency techniques, business, office, personnel and works, management, marketing, sales promotion and product design, business systems organisers, business transfer agents, advertising and publicity consultants and agents, journalists, printers, publishers and stationers.
- (B) To carry on any other trade or business which can, in the opinion of the Board of Directors, be advantageously carried on by the Company in connection with or as ancillary to any of the

above businesses or the general business of the Company, or further any of its objects

- **(C)** To purchase, take on lease or in exchange, hire or otherwise acquire and hold for any estate or interest any lands, buildings, easements, rights, privileges, concessions, patents, patent rights, licences, secret processes, machinery, plant, stock-in-trade, and any real or personal property of any kind for such consideration and on such terms as may be considered expedient
- **(D)** To erect, construct, lay down, enlarge, alter and maintain any roads, railways, tramways, sidings, bridges, reservoirs, shops, stores, factories, buildings, works, plant and machinery necessary or convenient for the Company's business, and to contribute to or subsidise the erection, construction and maintenance of any of the above
- (E) To borrow or raise or secure the payment of money for the purposes of or in connection with the Company's business, and for the purposes of or in connection with the borrowing or raising of money by the Company to become a member of any Building Society
- (F) To mortgage and charge the undertaking and all or any of the real and personal property and assets, present or future, and all or any of the uncalled capital for the time being of the Company, and to issue at par or at a premium or discount, and for such consideration and with and subject to such rights, powers, privileges and conditions as may be thought fit, debentures or debenture stock, either permanent or redeemable or repayable, and collaterally or further to secure any securities of the Company by a trust deed or other assurance
- (G) To issue and deposit any securities which the Company has power to issue by way of mortgage to secure any sum less than the nominal amount of such securities, and also by way of security for the performance of any contracts or any obligations of the Company or of its customers or other persons or corporations having dealings with the Company or in whose businesses or undertakings the Company is interested, whether directly or indirectly
- **(H)** To receive money on deposit or loan upon such terms as the Company may approve, and to guarantee the obligations and contracts of any person or corporation
- (I) To make advances to customers and others with or without security, and upon such terms as the Company may approve and generally to act as bankers for any person or corporation
- (J) To grant pensions, allowances, gratuities and bonuses to officers, ex-officers, employees or ex-employees of the Company or its predecessors in business or the dependants or connections of such persons, to establish and maintain or concur in establishing and maintaining trusts, funds or schemes (whether contributory or non-contributory) with a view to providing pensions or other benefits for any such persons as aforesaid, their dependants or connections, and to support or subscribe to any charitable funds or institutions, the support of which may, in the opinion of the Directors, be calculated directly or indirectly to benefit the Company or its employees, and to institute or maintain any club or other establishment or profit sharing scheme calculated to advance the interests of the Company or its officers or employees
- (K) To draw, make, accept, endorse, negotiate, discount and execute promissory notes, bills of exchange and other negotiable instruments
- (L) To invest and deal with the moneys of the Company not immediately required for the purposes of its business in or upon such investments or securities and in such manner as may from time to time be determined

- (M) To pay for any property or rights acquired by the Company, either in cash or fully or partly paid-up shares, with or without preferred or deferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or by any securities which the Company has power to issue, or partly in one mode and partly in another, and generally on such terms as the Company may determine
- (N) To accept payment for any property or rights sold or otherwise disposed of or dealt with by the Company, either in cash, by instalments or otherwise, or in fully or partly paid-up shares of any company or corporation, with or without deferred or preferred or special rights or restrictions in respect of dividend, repayment of capital, voting or otherwise, or in debentures or mortgage debentures or debenture stock, mortgages or other securities of any company or corporation, or partly in one mode and partly in another, and generally on such terms as the Company may determine, and to hold, dispose of or otherwise deal with any shares, stock or securities so acquired
- (O) To enter into any partnership or joint purse arrangement or arrangement for sharing profits, union of interests or co-operation with any company, firm or person carrying on or proposing to carry on any business within the objects of this Company, and to acquire and hold, sell, deal with or dispose of shares, stock or securities of any such company, and to guarantee the contracts or liabilities of, or the payment of the dividends, interest or capital of any shares, stock or securities of and to subsidise or otherwise assist any such company
- (P) To establish or promote or concur in establishing or promoting any other company whose objects shall include the acquisition and taking over of all or any of the assets and liabilities of this Company or the promotion of which shall be in any manner calculated to advance directly or indirectly the objects or interests of this Company and to acquire and hold or dispose of shares, stock or securities of and guarantee the payment of dividends, interest or capital of any shares, stock or securities issued by or any other obligations of any such company
- (Q) To purchase or otherwise acquire and undertake all or any part of the business, property, assets, liabilities and transactions of any person, firm or company carrying on any business which this Company is authorised to carry on
- (R) To sell, improve, manage, develop, turn to account, exchange, let or rent, royalty, share of profits or otherwise, grant licences, easements and other rights in or over, and in any other manner deal with or dispose of the undertaking and all or any of the property and assets for the time being of the Company for such consideration as the Company may think fit
- (S) To amalgamate with any other company whose objects are to include objects similar to those of this Company, whether by sale or purchase (for fully or partly paid-up shares or otherwise) of the undertaking, subject to the liabilities of this or any such other company as aforesaid with or without winding up, or by sale or purchase (for fully or partly paid up shares or otherwise) of all or a controlling interest in the shares or stock of this or any such company as aforesaid, or by partnership, or any arrangement of the nature of partnership, or in any other manner
- (T) To distribute among the members in specie any property of the Company, or any proceeds of sale or disposal of any property of the Company, but so that no distribution amounting to a reduction of capital be made except with the sanction (if any) for the time being required by law
- (U) To do all or any of the above things in any part of the world, and either as principals, agents,

trustees, contractors or otherwise, and either alone or in conjunction with others, and either by or through agents, trustees, subcontractors or otherwise

- (V) To do all such things as are incidental or conducive to the above objects or any of them. And it is hereby declared that in the construction of this clause the word "company" except where used in reference to the Company shall be deemed to include any person or partnership or other body of persons, whether incorporated or not incorporated, and whether domiciled in Great Britain or elsewhere, and that the objects specified in the different paragraphs of this clause shall, except where otherwise expressed therein, be in nowise limited by reference to any other paragraph or the name of the Company, but may be carried out in as full and ample manner and shall be construed in as wide a sense as if each of the said paragraphs defined the objects of a separate, distinct and independent company
- 4. The liability of the members is limited
- 5. The Company's share capital is £100 divided into 100 shares of £1 each

The shares in the original or any increased capital may be divided into several classes, and there may be attached thereto respectively any preferential, deferred or other special rights, privileges, conditions or restrictions as to dividend, capital, voting or otherwise

We, the several persons whose names and addresses are subscribed, are desirous of being formed into a Company in pursuance of this Memorandum of Association, and we respectively agree to take the number of shares in the capital of the Company set opposite our respective names

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS NUMBER OF SHARES TAKEN BY EACH SUBSCRIBER

#### CRS LEGAL SERVICES LIMITED

**ONE** 

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

AN AUTHORISED SIGNATORY
ON BEHALF OF
ONS LEGAL SERVICES LIMITED

Nominee Company

ONE

#### M C FORMATIONS LIMITED

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

Nominee Company

Dated this 18th day of October 2007

AN AUTHORISED SIGNATORY ON BEHALF OF MC FORMATIONS LIMITED

WITNESS to the above signatures

#### Richard Hardbattle

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

Company Formation Manager



## The Companies Act 1985

## **COMPANY LIMITED BY SHARES**

# ARTICLES OF ASSOCIATION

Of

## CAPPELLA CONSULTING LIMITED

#### **PRELIMINARY**

- 1.(a) Subject as hereinafter provided, the regulations contained in Table A of the companies (Tables A to F) regulations 1985 (hereinafter referred to as "Table A"), shall apply to the Company
- (b) Regulations 24,35,40,64,73,74,75,78,79,80 and 81 of Table A shall not apply to the Company
- (c) The expressions "relevant securities" and "equity securities" wheresoever appearing herein, shall bear the meaning ascribed to them by the Act

#### **SHARES**

- **2.(a)** Subject to the provisions of Table A and to the following provisions of these Articles, the Directors shall have authority to exercise any power of the Company to offer, allot or otherwise dispose of any shares in the Company, or any relevant securities, to such persons, at such times and generally on such terms and conditions as they think proper provided that (insofar as the Company in General Meeting shall not have varied, renewed or revoked the said authority)
- (i) The Directors shall not be authorised to make any offer or allotment of shares in the Company, or grant any right to subscribe for, or to convert any securities into, shares in the Company if such allotment, or any allotment in pursuance of such offer or right, would or might result in the aggregate of the shares or stock in issue exceeding, in nominal value, the amount of the Authorised Share Capital of the Company for the time being, and such limitation shall determine the maximum amount of the relevant securities which at any time remain to be allotted by the directors hereunder
- (ii) The period within which the said authority to allot relevant securities may be exercised shall be limited to five years, commencing upon the date of incorporation of the Company
- (b) Any offer or agreement in respect of relevant securities, which is made prior to the expiration

of such authority and in all other respects within the terms of such authority, shall be authorised to be made notwithstanding that such offer or agreement would or might require relevant securities to be allotted after the expiration of such authority and, accordingly, the Directors may at any time allot any relevant securities in pursuance of such offer or agreement

- (c) The authority conferred upon the Directors to allot relevant securities may at any time, by Ordinary Resolution of the Company in General Meeting, be revoked, varied or renewed (whether or not it has been previously renewed hereunder) for a further period not exceeding five years
- 3. Section 89(1) and Section 90(1) to (6) of the Act shall not apply to any allotment of equity securities by the Company The shares comprised in the initial allotment by the Company shall be at the disposal of the Directors as they think proper but thereafter, unless otherwise determined by Special Resolution of the Company in General Meeting, any relevant securities shall, before they are allotted on any terms to any person, be first offered on the same or more favourable terms to each person who holds shares in the company in the proportion which is, as nearly as practicable, equal to the proportion in nominal value held by him of the aggregate of such shares in issue Such offer shall be made by notice in writing specifying the number of shares offered and the period, being not less than twenty one days, within which the offer, if not accepted, will be deemed to have been declined. After the expiration of such period, or on receipt of notice of the acceptance or refusal of every offer so made, the Directors may, subject to these Articles, dispose of such securities as have not been taken up in such manner as they think proper The Directors may, in like manner, dispose of any such securities as aforesaid, which by reason of the proportion borne by them to the number of persons entitled to such offer as aforesaid or by reason of any other difficulty in appertaining the same, cannot in the opinion of the Directors be conveniently offered in the manner herein before provided
- 4.(a) No share shall be issued at a discount
- (b) The Company shall not have power to issue share warrants to bearer
- (c) Any invitation to the public to subscribe for any shares or debentures of the company is prohibited
- 5. Subject to the provisions of Part V of the Act -
- (a) The company may purchase any of its own shares, provided that the terms of any contract under which the company will or may become entitled or obliged to purchase its own shares shall be authorised by Special Resolution of the company in General Meeting before the company enters into the contract
- **(b)** The company shall be authorised, in respect of the redemption or purchase of any of its own shares, to give such financial assistance, or to make such payments out of capital as may be permissible in accordance with the Act, provided that any such assistance or payment shall first be approved by Special Resolution of the company in General Meeting

#### **LIEN**

6. In regulation 8 of Table A, the words "(not being a fully paid share)" shall be omitted

#### TRANSFER OF SHARES

7. The Directors may, in their absolute discretion and without assigning any reason therefore, decline to register any transfer of any share, whether or not it is a fully paid share

#### **PROCEEDINGS AT GENERAL MEETINGS**

- **8.(a)** No business shall be transacted at any Meetings unless a quorum is present Two members entitled to attend at that Meeting, present in person, or by proxy or (in the case of a corporation) a duly authorised representative shall be a quorum
- (b) In regulation 59 of Table A, the second sentence shall be omitted

#### **DIRECTORS**

- 9. Unless and until otherwise determined by the company in General Meeting, the number of the Directors shall not be less than one nor more than seven The first Directors will be the person or persons named in the statement delivered to the Registrar of companies in accordance with section 10 of the Act
- 10. If and so long as there shall be one Director only he shall be entitled to exercise all the powers and shall carry out all the duties assigned to Directors and the provisions of these Articles and the regulations of Table A shall be construed accordingly. In regulation 89 of Table A for the word "two" there shall be substituted the word "one"

#### **DIRECTORS' INTERESTS**

11. A Director may vote in respect of any contract or arrangement in which he, or any person with whom he is connected, is interested and be counted in the quorum present at any meeting of the Directors or, if otherwise so entitled, at any General Meeting of the Company at which any such contractor arrangement is proposed or considered, and if he shall so vote, his vote shall be counted. This Article shall have effect in substitution for regulations 94 to 98 inclusive of Table A, which regulations shall not apply to the Company.

#### **APPOINTMENT AND REMOVAL OF DIRECTORS**

- 12. The Directors may appoint a person who is willing to act to be a Director, either to fill a vacancy or as an additional Director, provided that the appointment does not cause the number of Directors to exceed any number fixed by or in accordance with the Articles as the maximum number of Directors
- 13. Subject to the provisions of Table A and Section 303(2) of the Act, the company may by Ordinary Resolution appoint a person who is willing to act to be a Director either to fill a vacancy or as an additional Director In regulation 38 of Table A the words "or a resolution appointing a person as a Director" shall be omitted
- 14. The office of a Director shall be vacated if -
- (a) he ceases to be a Director by virtue of any provision of the Acts or he becomes prohibited by law from being a Director, or
- (b) he becomes bankrupt or makes any arrangement or composition with his creditors generally,

- (c) he is, or may be suffering from mental disorder and, in relation thereto, he is admitted to hospital for treatment or an order is made by any court having jurisdiction in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs,
- (d) he resigns his office by notice to the Company

#### PROCEEDINGS OF DIRECTORS

15. An appointment or removal of an alternate Director may be effected at any time by notice in writing to the Company given by his appointor. An alternate Director may also be removed from his office by not less than twenty four hours notice in writing to the Company and to the appointor given by a majority of his co-Directors. This Article shall have effect in substitution for regulation 68 which shall not apply to the Company.

#### **INDEMNITY**

16. Subject to the provisions of Section 310 of the Act, and in addition to such indemnity as is contained in regulation 118 of Table A, every Director, Secretary or other officer of the Company shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities incurred by him in or about the execution and discharge of the duties of his office

#### **SECRETARY**

17. The first Secretary or Secretaries of the Company shall be the person or persons named as such in the statement delivered under Section 10 of the Act

NAMES,	ADDRESSES	AND	DESCRI	PTIONS	OF S	SUBSCR:	IBERS

#### **CRS LEGAL SERVICES LIMITED**

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

Nominee Company

AN AUTHORISED SIGNATORY ON BEHALF OF CRS LEGAL SERVICES LIMITED

#### M C FORMATIONS LIMITED

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

Nominee Company

Dated this 18th day of October 2007

WITNESS to the above signatures

#### Richard Hardbattle

4 Clos Gwastır Castle View Caerphilly Mid Glamorgan CF83 1TD

Company Formation Manager

AN AUTHORISED SIGNATORY
ON BEHALF OF
MC FORMATIONS LIMITED

