

WU07

Notice of progress report in a winding-up by the court



Companies House

FRIDAY



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15/11/2019

#153

COMPANIES HOUSE

1 Company details

Company number 0 6 4 0 2 3 3 7

Company name in full Hi Sushi (North London) Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Adrian

Surname Hyde

3 Liquidator's address

Building name/number CVR Global LLP

Street

Post town 20 Furnival Street

County/Region LONDON

Postcode E C 4 A 1 J Q

Country

4 Liquidator's name ①

Full forename(s) Kevin

Surname Murphy

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ①

Building name/number CVR Global LLP

Street

Post town 20 Furnival Street

County/Region LONDON

Postcode E C 4 A 1 J Q

Country

② Other liquidator
Use this section to tell us about
another liquidator.

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6 Period of progress report

From date	^d 1	^d 7	^m 0	^m 9	^y 2	^y 0	^y 1	^y 8
To date	^d 1	^d 6	^m 0	^m 9	^y 2	^y 0	^y 1	^y 9

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 4	^m 1	^m 1	^y 2	^y 0	^y 1	^y 9
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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Chris Pearson**

Company name **CVR Global LLP**

Address **20 Furnival Street**

London

Post town **EC4A 1JQ**

County/Region

Postcode

Country

DX

Telephone **020 3794 8750**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



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For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

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ANNUAL PROGRESS REPORT

HI SUSHI (NORTH LONDON) LIMITED - IN LIQUIDATION

COMPANY NO: 06402337

No. 8902 of 2011

**CVR Global LLP
20 Furnival Street
London
EC4A 1JQ
Telephone Number: 020 3794 8750
E Mail: cpearson@cvr.global**

This report has been prepared for the sole purpose of updating the creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

ANNUAL PROGRESS REPORT OF HI SUSHI (NORTH LONDON) LIMITED - IN LIQUIDATION

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- Appendix 5 - Time costs summary for the Review Period and cumulative
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1. EXECUTIVE SUMMARY

I, Kevin Murphy, of CVR Global LLP, 20 Funnival Street, London, EC4A 1JQ, together with my partner, Adrian Hyde, was appointed Joint Liquidator of Hi Sushi (North London) Limited ("the Company") on 17 September 2012, following a winding up order being made in the High Court of Justice on 28 November 2011 under reference number 8902 of 2011. This report provides an update on the progress of the liquidation for the year ended 16 September 2018 ("the Review Period").

1.1 Assets

	Est. to realise per O.R. Sch. Assets/ Liabilities	Realisations to date	Anticipated future realisations	Total anticipated realisations
Asset	£	£	£	£
Petitioner's Deposit	N/A	1,165	Nil	1,165
Third Party Claims	N/A	Nil	Uncertain	Uncertain
TOTAL	N/A	1,165	Uncertain	1,165

1.2 Expenses

	Amount per fees and expenses estimates	Expense incurred to date	Anticipated further expense to closure	Total anticipated expense
Expense	£	£	£	£
O.R. Liquidation Admin Fee	N/A	2,235	Nil	2,235
Bank Charges	N/A	616	88	704
Joint Liquidators' fees*	N/A	55,530	14,470	70,000
Legal fees – solicitors*	N/A	24,961	30,039	55,000
Legal fees – counsel*	N/A	1,170	11,330	12,500
Legal disbursements	N/A	14	2,511	2,525
Category 1 Disb.	N/A	422	178	600
Category 2 Disb.	N/A	24	126	150
TOTAL	N/A	84,972	58,742	143,714

*Please note – anticipated future costs are predicated upon third-party claims progressing to trial. In the event that these claims are settled prior to trial, it is likely that these costs will be lower.

1.3 Dividend prospects

	Distribution / dividend paid to date	Anticipated distribution / dividend, based upon the above
Creditor class	£	£
Secured creditor	N/A	N/A
Preferential creditors	N/A	N/A
Unsecured creditors	Nil	Uncertain

1.4 Summary of key issues outstanding

- Progression of claims against third parties.

- In the event of sufficient recoveries, adjudication of creditor claims and distribution to unsecured creditors.

1.5 Closure

Due to the outstanding issues listed above, it is difficult to determine when the liquidation will be completed. However, I would envisage it being concluded within the next 12 months.

2. GENERAL ADMINISTRATION

2.1 Statutory information

Statutory information may be found at Appendix 1.

The joint liquidators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. A detailed list of these tasks may be found in the attached appendices.

During the Review Period the following key document was issued:

- Annual report to members and creditors.

2.2 Other administration tasks

During the Review Period the following material tasks in this category were carried out:

- Case reviews etc;
- periodic review of ethical anti-money laundering and anti-bribery safeguards;
- filing;
- bank reconciliations;
- creditor correspondence; and
- correspondence with solicitors.

3. ENQUIRIES AND INVESTIGATIONS

Since my appointment I have collected and reviewed various information from the Company's records and other sources which has formed the basis of my claims against certain individuals associated with the Company ("the Respondents").

Creditors will recall from my previous report that following service of a Letter Before Action upon the Respondents, I entered in to a standstill agreement with them in order to limit both sides' costs and ideally arrive at mutually agreeable settlement terms.

This process continued during the Review Period and various information in support of my claims was passed to the other side. Furthermore, shortly after the Review Period, and upon the advice of my solicitors, a global settlement offer was made to the Respondents which encompassed a number of other claims I am pursuing against them via associated entities. This offer has yet to be accepted.

These claims remain the only potential asset realisations in the liquidation. Due to the sensitive nature of this matter I am unable to provide creditors with any additional details at this time, however, a further update will be provided in my next report.

In accordance with the Directors Disqualification Act 1986, the Official Receiver is responsible for submitting a report in relation to the directors' conduct. If creditors have any information they believe should be brought to the Official Receiver's attention, please forward such details to me in writing.

4. REALISATION OF ASSETS

Deposit on Petition

As previously reported, a deposit of £1,165 was submitted to Court with the petitioning creditor's application to place the Company into liquidation. This was transferred to the joint liquidators' Insolvency Service bank account by the Official Receiver following case handover.

5. CREDITORS

Irrespective of whether sufficient realisations are achieved to pay a dividend to creditors, the Joint Liquidators have had to carry out key tasks which are detailed in the attached appendices. The following sections explain the anticipated outcomes to creditors and any distributions paid.

5.1 Secured creditors

The Company has no known secured creditors.

5.2 Preferential creditors

The Company has no known preferential creditors.

5.3 Unsecured creditors

To date, unsecured creditor claims totalling £931,150.57 have been received.

5.4 Dividend prospects

Any distribution to creditors will be dependent on the outcome of my claims against third parties, as referred to in section 3 of this report.

6. FEES AND EXPENSES

6.1 The Joint Liquidators' fees

It is the firm's practice to ensure that work is conducted by the appropriate staff member at the appropriate level of experience. Junior members of staff deal with the day to day administration on cases with a manager and partner overseeing the work undertaken. Where the issues are complex and litigious, the work will be closely supervised or undertaken by a senior manager, director or partner.

The basis of the joint liquidators' fees was approved by creditors on 30 November 2012 in accordance with the following:

"That the Joint Liquidators' remuneration be fixed by reference to the time properly given by the Joint Liquidators and their staff in attending to matters arising in the insolvency at the basic hourly charge out rate of the Joint Liquidators or member of staff concerned and that the Joint Liquidators also be authorised to pay Category 2 disbursements as defined in the Statement of Insolvency Practice 9 at the rates chargeable from time to time and that the remuneration and disbursements are paid from the assets of the Company without requiring further authority from creditors."

The time costs for the period 17 September 2018 to 16 September 2019 total £8,126.50, representing 30.20 hours at an average hourly rate of £269.09. No fees have been drawn during the Review Period. Details of the accrued time costs for the period are included in the attached appendices.

The total time costs incurred during the period of appointment amount to £51,978.50 representing 205.60 hours at an average hourly rate of £252.81.

6.2 Disbursements

Category 1 and 2 disbursements that have been incurred and not yet paid during the Review Period are detailed in the attached appendices.

To date, all disbursements incurred throughout the course of the liquidation have been settled directly by CVR Global LLP. In the event that there are sufficient asset realisations, these costs will be recharged to the liquidation estate.

Information about the insolvency process may be found on the R3 website at www.creditorinsolvencyguide.co.uk. A copy of 'A Creditors' Guide to Fees' can be found at www.r3.org.uk/index.cfm?page=1591. A hard copy of both these guides may be supplied upon request.

6.3.1 Other Professional Costs – Moon Beever

Moon Beever have been retained as legal advisors in view of their general experience and expertise in relation to the claims referred to in section 3 of this report.

It has been agreed with Moon Beever that they will be remunerated on a time cost basis whilst operating under a Conditional Fee Agreement ("CFA") which was agreed during the Review Period.

The terms of the CFA stipulate that in the event my claims against the Respondents result in a successful outcome, Moon Beever will be entitled to recover their base costs together with a 75% uplift from any settlement proceeds and/or damages paid by the Respondents.

I agreed Moon Beever's fees at this level to reflect the fact that the Company has no assets and in the event that my claims are unsuccessful, all of their accrued times costs will be written off.

During the Review Period, Moon Beaver incurred time costs of £4,178.25 exclusive of VAT and uplift. Their cumulative time costs to date total £30,598.25 exclusive of VAT and uplift, which remain unpaid.

6.3.2 Other Professional Costs – 3 Hare Court

Tom Poole of 3 Hare Court ("Counsel") was instructed by Moon Beaver to provide an opinion in respect of the third-party claims referred to in section 3.

Counsel's costs for preparing the advice was £1,166.66 plus VAT, which was incurred during the previous reporting period and remains unpaid.

It has also been agreed that Counsel be engaged under a CFA, the terms of which are identical to the CFA entered into with Moon Beaver. If my claims against the Respondents proceed to trial, the future time costs incurred by Counsel which will be subject to the CFA.

7. CREDITORS' RIGHTS

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

8. EC REGULATIONS (WHETHER PROCEEDINGS ARE MAIN PROCEEDINGS OR TERRITORIAL)

The Company's centre of main interest was in 39 Gerrard Street, London, W1D 5QG and therefore it is considered that the EC Regulations will apply. These proceedings are main proceedings as defined in Article 3 of the EC Regulation.

9. CONCLUSION

The administration of the case will be continuing to finalise the following outstanding matters that are preventing this case from being closed:

- Progression of claims against third parties
- In the event of sufficient recoveries, adjudication of creditor claims and distribution to unsecured creditors.

If you require any further information, please contact this office.

Signed _____

K MURPHY

Joint Liquidator

14 November 2019

Appendix 1

Statutory Information

Court	In the High Court of Justice
Court number	8902 of 2011
Company Name	Hi Sushi (North London) Limited
Former Trading Name	-
Company Number	06402337
Registered Office	C/o CVR Global LLP, 20 Funnival Street, London, EC4A 1JQ
Former Registered Office	39 Gerrard Street, London, W1D 5QD
Officeholders	Adrian Hyde and Kevin Murphy
Officeholders address	CVR Global LLP, 20 Funnival Street, London, EC4A 1JQ
Date of appointment	17 September 2012

Appendix 2

Receipts and Payments account for the Review Period and cumulative

**Hi Sushi (North London) Limited
(In Liquidation)**

JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT

	Statement of affairs £	From 17/09/2018 To 16/09/2019 £	From 17/09/2012 To 16/09/2019 £
RECEIPTS			
Deposit on Petition		0.00	1,165.00
		0.00	1,165.00
PAYMENTS			
OR's Company Liquidation Admin Fee		0.00	2,235.00
Bank Charges		88.00	616.00
		88.00	2,851.00
BALANCE - 16 September 2019			(1,686.00)

Appendix 3

Detailed list of work undertaken in the Review Period

Below is detailed information about the tasks undertaken by the Joint Liquidators.

ADMINISTRATION AND PLANNING	Work involved in this category relates mainly to routine and statutory functions. It does not necessarily provide financial benefit to creditors but ensures that the case is managed and administered in accordance with legislation and in a professional manner. Specific work is detailed below:
Statutory/advertising	Filing of documents to meet statutory requirements
Document maintenance/file review/checklist	Filing of documents Periodic file reviews Maintenance of statutory and case progression task lists/diaries Updating checklists
Bank account administration	Requesting bank statements Bank account reconciliations Maintenance of the estate cash book
Planning / Review	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case
Books and records / storage	Dealing with records in storage
INVESTIGATIONS & REALISATION OF ASSETS	The office holders are required to undertake an investigation in to the affairs of the company or individual prior to the commencement of the insolvency process. Occasionally such investigations identify further potential asset recoveries. Specific work is detailed below:
Litigation / Recoveries	Liaising with Moon Beaver and Counsel with regard to certain claims against third parties Reviewing papers held by third-parties relating to third-party claims Liaising with Respondents in relation to progression of claims against them Agreement of Moon Beaver and Counsel CFAs
CREDITORS	This involves work in dealing with creditor queries and correspondence, including reports and where funds permit agreeing creditor claims and provision of dividends to creditors. This may also involve assisting employees. Specific work is detailed below:
Creditor Communication	Review and prepare correspondence to creditors via email and post
Creditor reports	Preparing annual progress report
OTHER ISSUES	Completing periodic corporation tax return

Current Charge-out Rates for the firm

Time charging policy

Charge-out rates are normally reviewed annually when rates are adjusted to reflect such matters as inflation; increases in direct wage costs; and changes to indirect costs such as Professional Indemnity Insurance. It is the firm's policy for the cashier's time spent on an assignment to be charged to the case. However, secretarial and office admin support time is charged only in respect of identifiable blocks of time devoted to the case where we consider it to be viable to do so. All time is recorded in 6 minute units.

Staff	Charge out rates £
Insolvency Practitioner/Partners	390-495
Consultants	390-495
Directors	360-390
Associate Directors	330-360
Managers	300-330
Assistant Manager	290-310
Senior Executive	240-275
Executive	155-190
Cashier	135-185
Secretarial/Admin/Analyst	90-125

ANNUAL PROGRESS REPORT OF HI SUSHI (NORTH LONDON) LIMITED - IN LIQUIDATION

Direct expenses ("Category 1 Disbursements")

Category 1 disbursements as defined by SIP 9, which can be specifically identified as relating to the administration of the case, will be charged to the estate at cost, with no uplift. These include but are not limited to such items as advertising our appointment, meetings and requesting claims from creditors, storage in relation to the books and records of the company or individuals and the assignment records, online reporting facilities in relation to the uploading of documents and reports for creditors, bonding and other insurance premiums to protect the estate and its assets, and properly reimbursed expenses incurred by personnel in connection with the case.

Indirect expenses ("Category 2 Disbursements")

It is our normal practice to also charge the following indirect disbursements ("Category 2 Disbursements as defined by SIP 9) to the case, where appropriate:

Circulars to creditors:

Plain/headed paper including photocopying	12p per side
Envelopes	12p each
Postage	Actual cost

Room Hire

For the convenience of creditors and to save the cost of booking an outside hotel room, meetings of creditors are occasionally held internally at our offices. Where meetings of creditors are held in one of our internal meeting rooms, a charge of £100 plus VAT may be levied to cover the cost of booking the room.

Travel

Mileage incurred as a result of any necessary travelling is charged to the estate at the H M Revenue & Customs approved rate, currently 45p per mile.

All of the above costs are subject to amendment by the firm at any time and if amended will be notified to creditors with the next circular sent to all creditors.

Company Searches & Electronic Verification of Identity

Included in expense and/or disbursements, Company Searches and electronic Verification of Identity include an element of shared costs. Such expenses are of an incidental nature but are generally incurred on each case. In line with the cost of the external provision of such services, a charge of £15 plus VAT is levied to cover the cost of these searches.

Appendix 4

Actual time cost information for the Review Period and cumulative

HI SUSHI (NORTH LONDON) LIMITED COMP - HISU56934

Time and Chargeout Summary for the period 17/09/2018 to 16/09/2019							
Classification of work function	Hours					Time Cost £	Average hourly rate £
	Partner / Director	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours		
Administration & Planning							
(A)Case Reviews	1.20	0.00	1.30	0.20	2.70	976.50	361.67
(A)Cashiering	0.00	0.00	0.50	0.30	0.80	185.00	231.25
(A)General Administration	0.10	0.00	2.70	0.30	3.10	826.00	266.45
(A)General advice/meetings	0.70	0.00	0.70	0.00	1.40	539.00	385.00
(A)Statutory Filing, advertising & bordereau	0.00	0.00	0.00	0.60	0.60	75.00	125.00
Total for Administration & Planning	2.00	0.00	5.20	1.40	8.60	2,601.50	302.50
Investigations							
(I)Investigations (not SIP2/CDDA)	0.00	0.00	0.50	0.40	0.90	173.50	192.78
Total for Investigations	0.00	0.00	0.50	0.40	0.90	173.50	192.78
Creditors							
(C)Claims & Proofs	0.00	0.00	0.50	0.00	0.50	137.50	275.00
(C)Correspondence	0.00	0.00	0.50	0.00	0.50	137.50	275.00
(C)Reports & Circulars	0.00	0.00	1.80	4.30	6.10	1,032.50	169.26
(C)Sec Reports & Circulars	0.00	0.00	0.00	0.80	0.80	100.00	125.00
Total for Creditors	0.00	0.00	2.80	5.10	7.90	1,407.50	178.16
Case Specific Matters							
(CS)Legal Matters (non invest)	1.40	0.00	10.00	0.00	11.40	3,443.00	302.02
(CS)Other Special Issues	0.80	0.00	0.00	0.00	0.80	396.00	495.00
(CS)Post appointment tax returns	0.00	0.00	0.20	0.40	0.60	105.00	175.00
Total for Case Specific Matters	2.20	0.00	10.20	0.40	12.80	3,944.00	308.12
Total Hours	4.20	0.00	18.70	7.30	30.20	8,126.50	269.09
Total fees Claimed	2,079.00	0.00	5,142.50	905.00	8,126.50		

HI SUSHI (NORTH LONDON) LIMITED COMP - HISU56934

Time and Chargeout Summary for the period 17/09/2012 to 16/09/2019							
Classification of work function	Hours					Time Cost £	Average hourly rate £
	Partner / Director	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours		
Administration & Planning							
(A)Appointment Documents	0.00	2.20	0.00	0.00	2.20	693.00	315.00
(A)Case Reviews	1.40	2.10	16.20	3.00	22.70	6,332.50	278.96
(A)Cashiering	0.00	0.00	1.00	3.30	4.30	754.50	175.47
(A)General Administration	0.30	2.70	44.90	12.00	59.90	13,510.00	225.54
(A)General advice/meetings	0.90	0.40	1.00	0.00	2.30	829.50	360.65
(A)JA Correspondence	0.00	0.00	1.90	0.00	1.90	522.50	275.00
(A)Money Laundering & ethics	0.10	0.00	0.80	0.10	1.00	253.00	253.00
(A)Statutory Filing, advertising & bordereau	0.00	0.00	0.00	1.20	1.20	180.00	150.00
Total for Administration & Planning	2.70	7.40	65.80	19.60	95.50	23,075.00	241.62
Investigations							
(I)Antecedent Transactions	0.00	0.00	0.50	0.00	0.50	137.50	275.00
(I)D Conduct reports/returns	0.30	0.00	0.00	0.00	0.30	135.00	450.00
(I)Investigations (not SIP2/CDDA)	0.00	0.40	35.80	4.90	41.10	11,132.00	270.85
Total for Investigations	0.30	0.40	36.30	4.90	41.90	11,404.50	272.18
Realisation of Assets							
(R)Other Assets	0.00	0.00	0.90	0.00	0.90	328.00	364.44
(R)Property	0.00	0.00	0.10	0.00	0.10	27.50	275.00
Total for Realisation of Assets	0.00	0.00	1.00	0.00	1.00	355.50	355.50
Creditors							
(C)Claims & Proofs	0.00	0.00	1.40	0.00	1.40	295.50	211.07
(C)Committee reports, notices and	0.00	0.00	0.00	0.10	0.10	12.50	125.00
(C)Correspondence	0.00	0.30	2.70	0.00	3.00	725.50	241.83
(C)Meetings	0.00	0.10	0.00	0.00	0.10	29.50	295.00
(C)Reports & Circulars	0.00	1.90	17.30	9.60	28.80	6,265.50	217.55
(C)Sec Reports & Circulars	0.00	0.30	0.00	1.00	1.30	219.50	168.85
Total for Creditors	0.00	2.60	21.40	10.70	34.70	7,548.00	217.52
Case Specific Matters							
(CS)Legal Matters (non invest)	1.40	0.00	20.70	0.00	22.10	6,776.50	306.63
(CS)Other Special Issues	0.80	0.00	5.40	0.00	6.20	2,042.00	329.35
(CS)Post appointment tax returns	0.00	0.00	0.90	2.80	3.70	639.50	172.84
(CS)Pre Appointment Taxation	0.00	0.00	0.50	0.00	0.50	137.50	275.00
Total for Case Specific Matters	2.20	0.00	27.50	2.80	32.50	9,595.50	295.25
Total Hours	5.20	10.40	152.00	38.00	205.60	51,978.50	252.81
Total fees Claimed	2,538.00	3,124.00	41,710.00	4,606.50	51,978.50		

ANNUAL PROGRESS REPORT OF HI SUSHI (NORTH LONDON) LIMITED - IN LIQUIDATION

Appendix 5

Time costs summary for the Review Period and cumulative

	Actual time costs incurred during the Review Period			Total time costs incurred to date		
Work category	Number of hours	Average hourly rate £ per hour	Total time costs £	Number of hours	Average hourly rate £ per hour	Total time costs £
Administration	8.60	302.50	2,601.50	95.50	241.62	23,075.00
Investigations	0.90	192.78	173.50	41.90	272.18	11,404.50
Realisation of assets	-	-	-	1.00	355.50	355.50
Creditors	7.90	178.16	1,407.50	34.70	217.52	7,548.00
Case Specific	12.80	308.12	3,944.00	32.50	295.25	9,595.50
Total	30.20	269.09	8,126.50	205.60	252.81	51,978.50

Appendix 6**Expenses summary for the Review Period and cumulative**

Below are details of the Joint Liquidators' expenses for the period under review and the total to date.

Expenses	Actual expenses incurred in the Review Period £	Actual expenses incurred to date £
Category 1 Disbursements		
O.R. Liquidation Fee	-	2,235.00
Bank Charges	88.00	528.00
Legal Fees – solicitors	4,178.25	30,598.25
Legal Fees – counsel	-	1,166.66
Legal Disbursements	65.87	7.00
Bonding	-	20.00
Land Registry Searches	-	17.00
Document Repository	-	24.00
Statutory Advertising	-	270.00
Travel	-	74.77
External document copying	-	270.76
Category 2 Disbursements		
Postage and printing	-	20.46
TOTAL	4,332.12	35,231.90