

ENGLISH IN THE COMMUNITY

Annual Report and Accounts 31 March 2010

**Company No: 6402194
Charity No: 1125265**

FRIDAY



A0GXXGQ0T

A11

17/12/2010

50

COMPANIES HOUSE

ENGLISH IN THE COMMUNITY

Report of the Trustees for the year ended 31 March 2010

The Members of the Board of Trustees of English in the Community, who are also Directors of the Charity for the purposes of the Companies Act, submit their Annual Report and Independently Examined Financial Statements for the year ended 31st March 2010

English in the Community

English in the Community is an independent Registered Charity (Number 1125265) Incorporated as a Company limited by Guarantee (Number 6402194) on 17 October 2007, the Company became a Registered Charity on 30th July 2008

ENGLISH IN THE COMMUNITY

Objectives and Activities of the Charity

Our objectives may be summarised as follows.

- That no speaker of other languages resident in the UK should lack the opportunity to become fully integrated into society through lack of English language skills.
- That no speaker of languages other than English, resident in the United Kingdom, should lack the opportunity to be introduced to service providers who may be of assistance to them and voluntary experience which may be of benefit to them
- That no qualified English language teacher in the UK should have difficulties obtaining relevant employment and training opportunities because of nationality, race or age.
- That positive relationships between local people, voluntary and other service providers and members of the international community are actively promoted within every UK community.
- That the role played by community centres and similar venues in enriching the lives of people in their locality and fostering good community relations is actively promoted on both a local and national level

Principal Activities

Regular Free English Language Lessons, including:

- Scheduled courses
- One to one tutorials at our ESOL 'drop-in' centres
- Speakers on subjects of special interest
- Exam preparation

Specialist Teacher Training, including:

- RARPA assessment, exam preparation
- Teaching absolute beginners, addressing illiteracy amongst ESOL learners

Community Advocacy, including:

- Advocacy training
- Participation in forums and discussions

Community Events, including:

- Informative exhibitions, demonstrations and workshops
- Cultural events

Networking, Information and Advice, including:

- Signposting services for beneficiaries
- Providing research and insights to assist local community groups, agencies and councils
- Extensive networking with a wide range of organisations, businesses, community groups, statutory and local government agencies
- Participation in a number of migrant and community forums and associations
- 'Mentoring' of newly formed community groups: providing advice, introductions and assistance

ENGLISH IN THE COMMUNITY

Governance and Management

The Articles of Association of the Company provide for a minimum of three Directors. No maximum is mentioned. New Directors are appointed by an ordinary resolution. One third of the Directors, or the number nearest to that, retire by rotation at each Annual General Meeting.

We have continued to improve our policies and procedures, reviewing existing policies and writing new ones. As a fairly new group which has grown very rapidly, our governance requirements have grown more complex and this is currently being addressed. In addition, recent funding from the J Paul Getty Jnr Charitable Trust and an upcoming three year grant from the Big Lottery Fund will enable us to employ our first paid staff: a full-time Project Manager and a part-time Director of Studies. We have introduced recruitment and employment policies and the creation of a comprehensive employees' handbook in anticipation of these paid posts.

Risk Management and Internal Control

The Trustees have continued to assess the major risks to which English in the Community is exposed. The Board are satisfied that English in the Community has established review systems in place which allow these risks to be managed and mitigated to an acceptable level in day to day operations. The Board delegates the detailed consideration of risks faced to the Project Leader, who regularly reports back to the Trustees.

The Board of Trustees maintains and monitors a system of financial controls appropriate to the size and nature of the organisation, including budgetary control and reviewing the annual budget. A detailed review of English in the Community's operation and staff policies has taken place, including health and safety, equal opportunities and volunteer recruitment and training, as well as the services provided by English in the Community, with a view to mitigating any associated risks.

Trustee Recruitment, Appointment and Training

In our first financial year we concentrated on creating a strong Board in which each member had considerable experience in community related work in addition to specialist skills relevant to their post. During the last year, we sought to recruit Directors with talent and skill from amongst our own volunteers and beneficiaries - individuals who are passionate about the work of English in the Community and want to play a part in its governance. We have now appointed two new Directors - Amal Turner-Robinson and Zdenka Tottova - from amongst our volunteers. Their insight and dedication to our project has proven invaluable. Each new inductee has received a copy of the Charity Commission's guide 'The Essential Trustee', together with our Memorandum and Articles, our Annual Report and financial statements and organisational information about the Charity. New Trustees are also offered attendance at training sessions with Hastings Voluntary Action, 3VA and other local organisations.

During the last year, there were a number of changes of Treasurer. Our first Treasurer, Suzanne Reed, who had been with us since our Board first formed, reluctantly resigned due to health problems. Her successor, retired Chartered Accountant Tony Lilley, stepped in to assist us during our first annual accounts preparation, leaving soon afterwards due to his commitments with other Charities. Tony was replaced by John Bennewith FCA who took up the post in February 2010.

ENGLISH IN THE COMMUNITY

Volunteer Recruitment

We have continued to attract highly qualified volunteers, and now have over 40 on our team, 30 of whom are qualified EFL/ESOL teachers. Recent recruits include former headmasters, ESOL/EFL senior managers, two teachers with PhDs, and former language school owner/managers. Several have worked as educational examiners and inspectors. The majority are currently unemployed or are semi-retired/early retired. We also have a growing number of highly educated translator/facilitators acting as community liaisons within our organisation and, as a result, we have established excellent links with a wide range of communities, some of which are considered particularly difficult to access. We believe the recession, together with our growing reputation as a quality educational provider and community champion, may be responsible for the very high calibre of our volunteers. We have helped a high percentage of volunteers seeking work into employment by providing work experience, training and references and feel this is an important aspect of our work. Around half of our volunteers come from the BME/non-native community. Many encourage their friends to join us.

Achievements and Performance

The last few months have been outstanding in terms of the growth and development of our organisation, although in the first half of the year we experienced a period of limited funding. During this lean time our volunteers, students and our partners all pulled together to ensure our free classes and other activities remained fully operational. Overcoming such a challenge has underlined the unity and strength of our team and we have come out the other side 'fighting fit', with even greater confidence and optimism for the future.

In spite of the initially difficult climate, we continued to innovate and extend the range and extent of our services this year. Our work is now recognised by a wide range of agencies and organisations throughout Sussex and we regularly receive referrals and are asked for advice on a great many issues concerning non-native members of the community.

The work that we have been pioneering since our inception, particularly that of accessible, community-based English language teaching in context, has now received a significant boost due to funding from The J Paul Getty Jnr Charitable Trust, plus additional smaller grants and donations from various sources. We are also due to receive a grant from the Big Lottery Fund for an exciting new 'drop-in' one to one English language learning project to commence on 14th May 2010.

Review of Services and Activities

Services provided and activities that English in the Community has carried out during the last year include the following:

Free ESOL Courses

We have provided up to six courses at a time for beneficiaries in Eastbourne and up to three classes at a time for speakers of other languages in Hastings/St. Leonards, with an additional rural class in Crowborough. Courses range from Beginner (Entry Level 1) to Upper-Intermediate (Level 2), and include special 'Direct Method' classes for beginners, and 'women only' classes specifically for Muslim women.

We continue to offer classes at different times and venues to suit our beneficiaries' needs, including classes in community centres and rooms rented from other community groups or even cafes. All our courses are free of charge, attracting students from a diverse range of cultures, some of which have been considered particularly more isolated than other communities.

ENGLISH IN THE COMMUNITY

We also have invited speakers from agencies and other community groups to visit classrooms and present information on topics of interest to the students, including money matters and the work of the Citizen's Advice Bureau. We take pride in our 'holistic' approach in which we work to address the needs and aspirations of the individual, by providing education, information and cultural awareness, or by signposting other organisations able to offer assistance.

Special Classes for Absolute Beginners

We are gaining recognition for our specialist work teaching people with little or no English, who may also be illiterate or semi-literate in their own language as well as ours. Few other ESOL providers in this region are currently serving this beneficiary group and, due to a high level of referrals from various agencies, almost half of our students currently fall into this category. These students, often from war zones, present complex educational, social and cultural challenges and are often amongst the most disadvantaged individuals in society. We are working with a number of agencies, local government officials and community groups to ensure this often overlooked group is recognised and that appropriate help, in the form of education and other services, is available.

Individuals Having No Recourse to Public Funds

We are one of the very few groups in Sussex currently working with individuals categorised as having 'No Recourse to Public Funds' and are lobbying for greater recognition of the number of people - including children - who fall into this category and the extent of the often very severe hardships they are facing. We have been invited to join a high level task force being created to explore how best to help the 'undocumented' people in our communities, offering advice and anecdotal evidence regarding this group whilst remaining absolutely committed to maintaining their wish for individual anonymity.

Teacher Training

We have spent a significant amount of our time and resources on training and have achieved excellent outcomes for our volunteers as a result. Each teacher has received one to one professional mentoring with our consultant teacher trainer prior to taking a class. As many of our volunteer teachers are either newly-qualified, unemployed or retired, they often lack confidence in their teaching abilities. They report a substantial increase in confidence after their initial training and enjoy learning new skills. We arrange for these teachers to have hands-on experience in the classroom under the supervision of an experienced teacher. Our group teacher training sessions have also been very successful. Many of our teachers have gone on to gain excellent employment or academic placements as a result of the training and experience gained and we have some enthusiastic testimonials in our case study file.

Communications Systems and IT

We have conducted a review of existing data and internal communications systems and are in the initial stages of developing a comprehensive student database which can deliver detailed information including nationality, native language, age, sex, current English skills level and class attendance records. As our beneficiaries past and present now number in the hundreds, this information can be selected to provide us with a useful snapshot of the immigrant, refugee and asylum seeker population in several East Sussex towns. The database has been secured with highly restricted access, reflecting our commitment to learner confidentiality and data protection.

In addition, an online forum for English in the Community volunteers is under construction, with a special facility for our teachers who will be able to post lesson plans which other teachers can then download and modify for their own use. This forum will make a significant

ENGLISH IN THE COMMUNITY

improvement to our current in-house communication, with volunteers and managers able quickly to exchange useful information and ask questions

Library and Teaching Materials

Our extensive library, consisting of hundreds of English language books, CDs and teaching resource packs, catalogued and labelled by our dedicated library team, has proven an invaluable asset for classroom and teacher training purposes

Our teaching team has been encouraged to recommend new materials and to review existing resources for their effectiveness. Their enthusiastic input has proven invaluable. We have more recently added resources relating to business and employment skills, as well as literacy and numeracy.

Information and Research for Local Community Groups and Agencies

As a front-line service working 'on the ground' with volunteers from many different communities, English in the Community is often 'ahead of the curve' in identifying changing trends and requirements within the international community. English in the Community has been sought for advice and consultations with a number of organisations, agencies and local government officials, including the Citizen's Advice Bureau, Adult Social Care, Traveller and English as an Additional Language service (TEALs) local Primary Care Trusts, local councils, the Children's Centre and Victim Support, amongst others

Membership of Select Committees, Forums and Panels

Our specialist expertise gained from working closely with large numbers of people from an unusually diverse range of nationalities is considered of great value by planners and service providers seeking to more fully understand the migrant community. We are currently members of: the Migrant Action Group, the BME Practitioners Group, the Devonshire Worklessness Group, the Neighbourhood Community Learning Forum and SpeakUp, amongst others

Partnership Working

During the last year English in the Community has joined with other organisations to provide a range of good quality learning opportunities. Projects include the very successful 'Street Learning' Project (an EITC concept) led by Eastbourne Homes, providing free courses in practical skills for disadvantaged people, ESOL support for non-native students studying GCSEs with Horizon Community Learning and classes for Muslim women in partnership with Adult Social Care

Press Coverage

English in the Community has an excellent PR team which has good relations with the local media. Our projects have received regular coverage in local newspapers, as well as occasional radio and television coverage

ENGLISH IN THE COMMUNITY

Future Developments

We have a number of exciting plans for the future, which are based on needs we have identified during our in-depth work with non-native communities.

Drop-in Centres

We are seeking to establish 'one stop shops' offering a wide range of learning and training opportunities for non-native people all under one roof. These study centres will be based in shop fronts in urban areas with large migrant populations. Beneficiaries will be able to literally walk in off the street and, after initial assessment, access our supported 'drop-in' study centre, providing one to one tuition during a morning, afternoon or evening session, or obtain a placement on one or more of our scheduled classes

Small Business Enterprise Training

We have evidence there is a great need for employment skills and small business enterprise training for non-native people, with these courses supported by English language teaching assistants who would be able to provide additional language support during training.

Edexcel Accreditation

We are currently seeking Edexcel accreditation so that our students can sit exams and receive recognised qualifications and certificates on successful completion of their studies with us.

Specialist English Language Teacher Training

We have identified a need for specialist English language teacher training for those seeking to work with migrant, refugee and asylum groups. We would like to share the extensive expertise we have gained in working with large numbers of adults with particularly challenging learning needs, in particular those who speak little or no English and may be illiterate in their own language as well as our own. We intend to set up and run courses for teachers working in this field of community English language learning

English Language Teaching Materials

As a further extension of our acquired expertise, we intend to develop our own range of specialist English language teaching materials. We have a large team of exceptionally talented teachers, many of whom are already writing some of their own bespoke material, and would like to form a collective which would research, write and publish these materials and offer these resources for an affordable price in online, disc or printed format. Current English language teaching materials are prohibitively expensive and there are virtually no teaching materials available which address the more challenging learning requirements we experience.

Broad Range of Beneficiaries

We believe all of the above will be of great benefit to so many speakers of other languages, our own volunteers, other teachers and organisations providing ESOL in their communities and communities as a whole.

ENGLISH IN THE COMMUNITY

Review of Financial Activities

The statement of Financial Activities, with its accompanying Notes, shows income for the period of £54,009 and expenditure of £18,385. Of the funds held at the year end of £43,369, £123 is designated for specific projects leaving a balance in the General Fund of £43,246.

The Accounts distinguish between Restricted and Unrestricted Funds and indicate the amounts expended during this period in each category. This distinction is explained more fully in Note 1 to the Accounts.

Reserves Policy

The need for adequate reserves has been considered and a policy agreed that a reserve should be created to ensure the continuation of existing services and enable the provision of new services for the benefit of present and future beneficiaries. To facilitate this it has been agreed to establish a reserve equal to the costs of 6 months operating activity

Donations and Grants

As a Charity, English in the Community is dependent upon the kind help given by a range of Charitable Trusts and the generosity of Companies and individual donors, many of whom were our own students. We are grateful to all of our supporters, some of whom are listed below, without whose help our work would not be possible.

Awards for All
Hastings Borough Council
The Leigh Trust
Isabel Blackman Trust
Action in Rural Sussex
East Sussex Fire and Rescue
Eastbourne Borough Council
J Paul Getty Jnr Charitable Trust
The Big Lottery Fund

Volunteers

The Trustees would like to express their sincere thanks to the many volunteers who donated their time so freely, including teachers, teaching assistants, translator/facilitators and general assistants. It is impossible to express the financial benefit of this generosity, but it is, without question, this level of support that has enabled English in the Community to provide such a professional service to our beneficiaries

Partner Organisations

We would also like to thank the many organisations with whom we work in partnership, especially those who have provided us with invaluable advice and information, subsidised premises or specialist services.

ENGLISH IN THE COMMUNITY

Statement of Trustees' Responsibilities

Company Law requires the Directors, who are also the Charity's Trustees, to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing these financial statements the Trustees are required:

- To select suitable accounting policies and apply them consistently.
- To make judgements and estimates which are reasonable and prudent.
- To state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- To prepare the financial statements on an ongoing concern basis unless it is inappropriate to assume that the Company will continue on that basis.

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems of control, financial and otherwise. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 1985 and the Charities Acts. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

A resolution proposing that Mr M N Preece of Price & Company, Chartered Accountants, be re-appointed as Independent Examiner of the Charity will be put to the AGM.

This report was approved by the Board of Trustees
on 28th August 2010 and authorised to be
signed on its behalf by


.....
Martyn Relf, Chairman

(Date) 27/9/10

ENGLISH IN THE COMMUNITY

Legal and Administrative Information

English in the Community is an independent Registered Charity (Number 1125265) Incorporated as a Company limited by Guarantee (Number 6402194) on 17 October 2007, the Company became a Registered Charity on 30th July 2008

The names of the Trustees (Directors for the purposes of the Companies Act) serving during the year are as follows:

Martyn Relf BA (Hons)	Chairman	
Suzanne Reed	Treasurer	(Resigned 2 April 2009)
Anthony Lilley FCA	Treasurer	(Appointed 3 April 2009, resigned 2 June 2009)
John Bennewith FCA	Treasurer	(Appointed 25 February 2010)
Traci Gasson BA	Secretary	
Pamela Hooper BSc	Trustee	(Resigned 4 April 2009)
Amal Turner-Robinson	Trustee	(Appointed 20 January 2010)
Zdenka Tottova	Trustee	(Appointed 20 January 2010)

No Trustee has any beneficial interest in the Company. All Trustees are members of the Company and guarantee to contribute £10 each in the event of winding up. In accordance with the Articles of Association one third of the Trustees will retire at each Annual General Meeting by rotation according to length of service. Directors of the Company are deemed to be Trustees of the Charity in accordance with the Articles of Association.

Correspondence

All correspondence relating to the Charity should be addressed to the Project Leader:

Nancy Grayland
English in the Community
11 Broadview Close
Eastbourne
East Sussex BN20 9RB

Tel: (01323) 482847 or 07971 908 141
Email: info@englishinthecommunity.org.uk
Website: www.englishinthecommunity.org.uk

The Independent Examiner is:

Malcolm Preece BA FCA DChA
Price & Company
30/32 Gildredge Road
Eastbourne
East Sussex BN21 4SH

The Solicitor acting for the Charity is:

Margaret Gardner
Lawson Lewis & Co.
37 Brassey Avenue
Eastbourne
East Sussex BN22 9QD

The Bankers to the Charity are:

Lloyds TSB
104 Terminus Road
Eastbourne
East Sussex BN21 3AH

The registered address of the Charity is:

30/32 Gildredge Road
Eastbourne
East Sussex BN21 4SH

ENGLISH IN THE COMMUNITY

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2010

I report on the accounts on pages 16 to 20 for the year ended 31 March 2010.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7) (b) of the 1993 Act, as amended); and
- state whether particular matters have come to my attention

Basis of independent examiners' report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



M N Preece BA FCA DChA
Price & Company

Chartered Accountants
Independent Examiner

Eastbourne
(Date)

27/09/2010

ENGLISH IN THE COMMUNITY

STATEMENT OF FINANCIAL AFFAIRS YEAR ENDED 31 MARCH 2010

	Notes	Unrestricted £	Restricted £	2010 Total £	2009 Total £
Incoming Resources					
Incoming resources from charitable activities					
Student fees		-	-	-	8,399
Incoming resources from generated funds					
Grants received	2	48,357	5,243	53,600	38,775
Donations		409	-	409	288
Total incoming resources		<u>48,766</u>	<u>5,243</u>	<u>54,009</u>	<u>47,462</u>
Resources Expended					
Cost of generating funds					
Fundraising costs	3	-	326	326	4,000
Charitable activities	3	5,326	10,151	15,477	33,206
Governance costs	3	608	1,974	2,582	2,511
Total resources expended		<u>5,934</u>	<u>12,451</u>	<u>18,385</u>	<u>39,717</u>
Net incoming resources for the year		42,832	(7,208)	35,624	7,745
Fund balances brought forward		<u>414</u>	<u>7,331</u>	<u>7,745</u>	<u>0</u>
Fund balances carried forward		<u>43,246</u>	<u>123</u>	<u>43,369</u>	<u>7,745</u>

Note:

The above, together with the attached notes, provides details of the Income and Expenditure of the company for the year

ENGLISH IN THE COMMUNITY

BALANCE SHEET AS AT 31 MARCH 2010

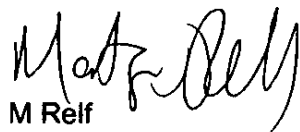
	Notes	31 March 2010 £	£	31 March 2009 £	£
Current Assets					
Balance at Bank		43,201		9,842	
Prepayments		<u>1,131</u>		<u>180</u>	
			44,332		10,022
Creditors: Amounts falling due within one year					
Loan repayable		662		1,000	
Other creditors		<u>301</u>		<u>1,277</u>	
			<u>963</u>		<u>2,277</u>
Net current assets					
Total assets less current liabilities			<u>43,369</u>		<u>7,745</u>
Represented by:					
Income Funds					
Restricted Funds	2		123		7,331
General Fund	2		<u>43,246</u>		<u>414</u>
	6		<u>43,369</u>		<u>7,745</u>

For the financial year ended 31 March 2010 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board for issue on 28 August 2010



M Relf
Director

Company Registration No. 6402194

ENGLISH IN THE COMMUNITY

Notes to the Accounts for the year ended 31 March 2010

1. Accounting Policies

Basis of preparation

The accounts have been prepared on an accruals basis and include the results of the activities described in the Trustees' report. The accounts have been prepared in accordance with applicable accounting standards, the Companies Act 2006, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Charities Act 1993.

Fixed assets

Apart from a few items of equipment there are no fixed assets of any appreciable value. The policy is to treat such equipment purchases, provided the cost of any item does not exceed £2,000, as an expense in the year of purchase

Funds accounting

Restricted Funds are funds that are to be used in accordance with specific restrictions imposed by donors. Any expenditure incurred on a specific project in excess of restricted funds available will be treated as expenditure from Unrestricted Funds

Unrestricted Funds are accumulated funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for any other purpose

Incoming resources

All incoming resources are included in the statement of financial activities when received. The value of services provided by volunteers has not been included in these accounts.

Resources expended

Expenditure is recognised on an accrual basis

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. Governance costs include those costs associated with the constitutional and statutory requirements of the Charity and include the fees of the independent examiner and costs linked to the strategic management of the Charity

All support costs are allocated between the expenditure categories of the SoFA on the basis of actual costs incurred on a particular activity, thereby reflecting the use of the resource.

ENGLISH IN THE COMMUNITY

Notes to the Accounts for the year ended 31 March 2010 (continued)

2 Grants Received

Donor	Balance at 31 March 2009	Grant received	Expended in year	Balance at 31 March 2010
Restricted funds				
Awards for All	2,503		2,503	-
H I G	925		802	123
The Leigh Trust	2,903		2,903	-
Isabel Blackman Trust	1,000		1,000	-
Neighbourhood Learning				
Capital Fund	-	2,743	2,743	-
C S P	-	2,500	2,500	-
	<u>7,331</u>	<u>5,243</u>	<u>12,451</u>	<u>123</u>
Unrestricted funds				
Eastbourne Borough Council	-	2,000	872	1,128
J Paul Getty Jnr	-	46,357	4,779	41,578
		<u>48,357</u>	<u>5,651</u>	<u>42,706</u>
Other – donations etc	414	409	283	540
	<u>414</u>	<u>48,766</u>	<u>5,934</u>	<u>43,246</u>

3 Resources Expended

	Unrestricted	Restricted	2010 Total	2009 Total
On Charitable Activities				
Teaching	-	2,000	2,000	6,252
Training	3,300	10	3,310	2,414
Room Hire	1,076	2,222	3,298	5,589
Books	-	1,832	1,832	2,830
Copying, stationery, postage	87	712	799	-
Travel	-	1,438	1,438	2,290
Office Equipment	-	1,025	1,025	3,247
Sundry Expenses	4	623	627	2,303
Promotion and Publicity	800	-	800	2,867
Office Expenses	59	289	348	2,807
Professional Charges	-	-	-	2,607
	<u>5,326</u>	<u>10,151</u>	<u>15,477</u>	<u>33,206</u>
On Generating Funds				
Promotion and Publicity	-	126	126	867
Professional Charges	-	-	-	2,079
Office Equipment	-	-	-	247
Office Expenses	-	200	200	807
	<u>-</u>	<u>326</u>	<u>326</u>	<u>4,000</u>
On Governance				
Room Hire	100	-	100	177
Professional charges	340	1,546	1,886	1,791
Independent examination fee	-	288	288	288
Sundry Expense	168	140	308	255
	<u>608</u>	<u>1,974</u>	<u>2,582</u>	<u>2,511</u>
Total Resources Expended	<u>5,934</u>	<u>12,451</u>	<u>18,385</u>	<u>39,717</u>

ENGLISH IN THE COMMUNITY

Notes to the Accounts for the year ended 31 March 2010 (continued)

4. Trustees remuneration

No Trustee has received any remuneration nor have any expenses been reimbursed.

5 Donations

As a Charity, English in the Community is dependent upon the kind help given by a range of charitable trusts, and the generosity of companies and individual donors. We are grateful to all of our supporters, some of whom are listed below, without whose help our work would not be possible

Awards for All
Hastings Borough Council
The Leigh Trust
Isabel Blackman Trust
Action in Rural Sussex
East Sussex Fire and Rescue
Eastbourne Borough Council
J Paul Getty Jnr Charitable Trust
The Big Lottery Fund

6 Net assets by fund

	Unrestricted £	Restricted £	Total £
Current assets	44,209	123	44,332
Creditors	963	-	963
	<u>43,246</u>	<u>123</u>	<u>43,369</u>