

# RP04

## Second filing of a document previously delivered



Companies House

### ✓ What this form is for

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register

### ✗ What this form is NOT for

You cannot use this form to file a second filing of a document delivered under the Companies (North Order 1986 regardless delivered

A second filing of a document cannot be filed where information that was not properly delivered Form used in these circumstances

For further information, please refer to our guidance at [www.gov.uk/guidance](http://www.gov.uk/guidance)



A20 01/02/2017 #306  
COMPANIES HOUSE

## 1 Company details

Company number 0 6 3 9 0 9 5 8

Company name in full SQA (Poole) Limited

### → Filling in this form

Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

## 2 Applicable documents

This form **only** applies to the following forms

- AP01 Appointment of director
- AP02 Appointment of corporate director
- AP03 Appointment of secretary
- AP04 Appointment of corporate secretary
- CH01 Change of director's details
- CH02 Change of corporate director's details
- CH03 Change of secretary's details
- CH04 Change of corporate secretary's details
- TM01 Termination of appointment of director
- TM02 Termination of appointment of secretary
- SH01 Return of allotment of shares
- AR01 Annual Return
- CS01 Confirmation statement (Parts 1-5 only)
- PSC01 Notice of individual person with significant control (PSC)
- PSC02 Notice of relevant legal entity (RLE) with significant control
- PSC03 Notice of other registrable person (ORP) with significant control
- PSC04 Change of details of individual person with significant control (PSC)
- PSC05 Change of details of relevant legal entity (RLE) with significant control
- PSC06 Change of details of other registrable person (ORP) with significant control
- PSC07 Notice of ceasing to be a person with significant control (PSC), relevant legal entity (RLE), or other registrable person (ORP)
- PSC08 Notification of PSC statements
- PSC09 Update to PSC statements

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### 3 Description of the original document

Document type ①	CS01 - Confirmation Statement		<b>① Description of the original document</b> Please enter the document type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day
Date of registration of the original document	<div>d</div> <div>0</div> <div>d</div> <div>5</div>	<div>m</div> <div>1</div> <div>m</div> <div>0</div>	

### 4 Section 243 or 790ZF Exemption ②

If you are applying for, or have been granted, exemption under section 243 or 790ZF of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE

② If you are currently in the process of applying for or have been granted a Section 243 or 790ZF exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01)

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name

Company name **Stewart & Co LLP**

Address **Ebenezer House, 5a Poole Road**

Post town **Bournemouth**

County/Region **Dorset**

Postcode **B H 2 5 Q J**

Country **England**

DX

Telephone **01202 312345**

## Checklist

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following**

- ☐ The company name and number match the information held on the public Register
- ☐ You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies
- ☐ If you are updating a document where you have previously paid a fee, do not send a fee along with this form
- ☐ You have enclosed the second filed document(s)
- ☐ If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing'

## Important information

**Please note that all information on this form will appear on the public record**

## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below**

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

**Section 243 or 790ZF exemption**  
If you are applying for or have been granted a section 243 or 790ZF exemption, please post this whole form to the different postal address below  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE

## Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# CS01- additional information page

## Confirmation statement

### Part 4

### Shareholder information change

Only use this Part to tell us of a change to shareholder information since the company last delivered this information

☒ If completed this Part must be sent at the same time as your confirmation statement

☒ Not required for companies without share capital

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

#### D1

#### Shareholder information for a non-traded company <sup>1</sup>

How is the list of shareholders enclosed. Please tick the appropriate box below

☒ The list of shareholders is enclosed on paper

☐ The list of shareholders is enclosed in another format

<sup>1</sup> Further shareholders  
Please use a Shareholder information (for a non-traded company) continuation page if necessary

Show any information that has changed for each person

Please list the company shareholders in alphabetical order Joint shareholders should be listed consecutively

Shareholder's Name (Address not required)	Class of share	Shares held at confirmation date	Shares transferred (if appropriate)	
		Number of shares	Number of shares	Date of registration of transfer
Claire Stacey	Ordinary	24		/ /
Peter Mark Stacey	Ordinary	76		/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /
				/ /

## CS01- additional information page

### Confirmation statement

#### Part 5

### Information about people with significant control (PSC)

✓ This part must be sent at the same time as your confirmation statement

✗ Don't complete this part if you've elected to keep information about people with significant control on the public register instead of in your own register

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

Only use this Part to tell us about the people with significant control (PSC) of the company  
This includes individuals, relevant legal entities (RLE) and other registrable persons (ORP)

Only complete this Part if this is the first time you have given this information or if there has been a change to any of the information since you last gave it

If you've previously given this information and there has been no change to any of it, you don't need to complete or return this Part

- Use section E1 to tell us about statements in your PSC register relating to the company
- Use F1-F5 for an individual who is a person with significant control
- Use G1-G4 for a relevant legal entity (RLE)
- Use H1-H4 for an 'other registrable person' (ORP)
- Use I1-I3 for any additional statements relating to a PSC or RLE that are in your PSC register at the confirmation date
- You can find more guidance on how to complete this part on our website [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)
- If you need to tell us about more PSCs, RLEs or ORPs, use a continuation page

#### E1

If the company's PSC register contains one of the following statements during the confirmation period, please tick

If either of the statements below still apply at the confirmation statement date, don't complete the rest of Part 5

If a statement is no longer true, give the date of the change and complete the relevant sections in Part 5

If the statements appear more than once in the company's PSC register, use a continuation page

#### Statement

#### Date (if applicable) that this ceased to be true during the period

☐ The company knows or has reasonable cause to believe that there is no registrable person or registrable relevant legal entity in relation to the company

d d m m y y y y

☐ The company has not yet completed taking reasonable steps to find out if there is anyone who is a registrable person or registrable relevant legal entity in relation to the company

d d m m y y y y

If the statements appear more than once in the company's PSC register, use a continuation page

# CS01- additional information page

## Confirmation statement

**F1**

### Individual PSC particulars

#### How to fill in this table

- Enter the particulars relating to this individual currently entered in the PSC register in column 1
- Use column 2 to indicate any information that was previously entered in the register (if applicable)
- Give the date of the change from previous to current information (if applicable)
- If you need to show more than one change to any of the particulars use a continuation page
- If you need to enter more than 1 date on which a person became (or ceased to be) a registrable person, use a continuation page

#### Individual's details

1) Current	2) Previous	Date of change
Title*	Mr	/ /
Full forename(s)	Peter Mark	/ /
Surname	Stacey	/ /
Country/State of residence	England	/ /
Nationality	British	/ /
Month/year of birth	X X m m y y y y	/ /

#### Individual's service address

Please complete the individual's service address below. You must also complete the individual's usual residential address in **Section F2**

1) Current	2) Previous	Date of change
Building name/number	2	/ /
Street	Excelsior Road	
Post town	Poole	
County/Region	Dorset	
Postcode	B H 1 4 8 T T	
Country		

Date that this person became registrable (this cannot be before 06/04/2016)	Date (if applicable) that this person ceased to be registrable
d d m m y y y y	d d m m y y y y

# CS01- additional information page

## Confirmation statement

**F3**

### Individual PSC nature of control

#### How to fill in this table

- Put a tick against the current nature of control relating to this individual entered in the PSC register in column 1
- Use column 2 to indicate any nature of control that was previously entered in the register
- Show any changes in chronological order (starting with the most recent) and give the date of change from previous to current information
- If you need to show more than 1 change, please use a continuation page

1) Current (as at the confirmation statement date)	2) Previous	Date of change
<b>Nature of control</b> <b>Ownership of shares</b> 1 The individual holds, directly or indirectly, the following percentage of shares in the company (tick only one) <input type="checkbox"/> 1a) more than 25% but not more than 50% <input type="checkbox"/> 1b) more than 50% but less than 75% <input checked="" type="checkbox"/> 1c) 75% or more	<b>Nature of control</b> <b>Ownership of shares</b> <input type="checkbox"/> 1a <input type="checkbox"/> 1b <input type="checkbox"/> 1c	
<b>Ownership of voting rights</b> 2 The individual holds, directly or indirectly, the following percentage of voting rights in the company (tick only one) <input type="checkbox"/> 2a) more than 25% but not more than 50% <input type="checkbox"/> 2b) more than 50% but less than 75% <input checked="" type="checkbox"/> 2c) 75% or more	<b>Ownership of voting rights</b> <input type="checkbox"/> 2a <input type="checkbox"/> 2b <input type="checkbox"/> 2c	
<b>Ownership of right to appoint/remove directors</b> <input checked="" type="checkbox"/> 3 The individual holds, directly or indirectly, the right to appoint or remove a majority of the board of directors of the company	<b>Ownership of right to appoint/remove directors</b> 3	

Only complete the section below if none of the above apply

1) Current	2) Previous	Date of change
<input type="checkbox"/> The individual has the right to exercise, or actually exercises, significant influence or control over the company	<input type="checkbox"/> The individual has the right to exercise, or actually exercises, significant influence or control over the company	/ /

# CS01- additional information page

## Confirmation statement

**F4**

### Nature of control by a firm over which the individual has significant control

#### The individual

has the right to exercise or actually exercises significant influence or control over the activities of a firm that is not a legal person under its governing law, and

1) Current	2) Previous	Date of change
<p>1 the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one)</p> <p><input type="checkbox"/> 1a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 1b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 1c) 75% or more</p>	<p>Ownership of shares</p> <p><input type="checkbox"/> 1a</p> <p><input type="checkbox"/> 1b</p> <p><input type="checkbox"/> 1c</p>	<p>/ /</p>
<p>2 the members of that firm (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one)</p> <p><input type="checkbox"/> 2a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 2b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 2c) 75% or more</p>	<p>Ownership of voting rights</p> <p><input type="checkbox"/> 2a</p> <p><input type="checkbox"/> 2b</p> <p><input type="checkbox"/> 2c</p>	<p>/ /</p>
<p><input type="checkbox"/> 3 the members of that firm (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company</p>	<p>Ownership of right to appoint/remove directors</p> <p><input type="checkbox"/> 3</p>	<p>/ /</p>
<p><input type="checkbox"/> 4 the members of that firm (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company</p>	<p>Significant influence or control</p> <p><input type="checkbox"/> 4</p>	<p>/ /</p>



CS01- additional information page  
Confirmation statement

**F5**

**Nature of control by a trust over which the individual has significant control**

The individual  
has the right to exercise or actually exercises significant influence or control over the activities of a trust and

1) Current	2) Previous	Date of change
<p>1 the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of shares in the company (tick only one)</p> <p><input type="checkbox"/> 1a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 1b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 1c) 75% or more</p>	<p><b>Ownership of shares</b></p> <p><input type="checkbox"/> 1a</p> <p><input type="checkbox"/> 1b</p> <p><input type="checkbox"/> 1c</p>	<p>/ /</p>
<p>2 the trustees of that trust (in their capacity as such) hold, directly or indirectly, the following percentage of voting rights in the company (tick only one)</p> <p><input type="checkbox"/> 2a) more than 25% but not more than 50%</p> <p><input type="checkbox"/> 2b) more than 50% but less than 75%</p> <p><input type="checkbox"/> 2c) 75% or more</p>	<p><b>Ownership of voting rights</b></p> <p><input type="checkbox"/> 2a</p> <p><input type="checkbox"/> 2b</p> <p><input type="checkbox"/> 2c</p>	<p>/ /</p>
<p><input type="checkbox"/> 3 the trustees of that trust (in their capacity as such) hold the right, directly or indirectly, to appoint or remove a majority of the board of directors of the company</p>	<p><b>Ownership of right to appoint/ remove directors</b></p> <p><input type="checkbox"/> 3</p>	<p>/ /</p>
<p><input type="checkbox"/> 4 the trustees of that trust (in their capacity as such) have the right to exercise, or actually exercise, significant influence or control over the company</p>	<p><b>Significant influence or control</b></p> <p><input type="checkbox"/> 4</p>	<p>/ /</p>