In accordance with Section 276 of the Companies Act 2006

# TM02

## Termination of appointment of secretary

Companies House

**You can use the WebFiling service to file this form online.**
Please go to www companieshouse gov uk

✓ **What this form is for**
You may use this form to terminate the appointment of a secretary (individual or corporate)

✗ **What this form is NOT for**
You cannot use this form if you terminating the appointment of director To do this, please use fc TM01 'Termination of appointm of director'

THURSDAY

*A5A25NN6*
A23 23/09/2010 217
COMPANIES HOUSE

### 1 Company details

| | |
|---|---|
| Company number | 06377101 |
| Company name in full | D & C JOINERY LIMITED |

→ **Filling in this form**
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

### 2 Secretary's current details on the Register

Please give us the current appointment details of this secretary held on the public Register

| | |
|---|---|
| Title* | MRS |
| Full forename(s) | JANET ELIZABETH |
| Surname/Corporate name | GRANT |

### 3 Termination date ❶

| | |
|---|---|
| Date of termination of appointment | d 1 d 9 m 0 m 9 y 2 y 0 y 1 y 0 |

❶ Only one secretary appointment can be terminated per form

### 4 Signature

I am signing this form on behalf of the company

Signature

Signature
X X

This form may be signed by
Director ❷, Secretary, Person authorised ❸, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor

❷ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006

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Termination of appointment of secretary

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

Contact name
MR D STONE

Company name
D&C JOINERY LTD

Address
92 RINGSTEAD CRESCENT

Post town
SHEFFIELD

County/Region
S. YORKSHIRE

Postcode
S10 5SH

Country
UK

DX

Telephone
0114 2680845

## Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☑ The company name and number match the information held on the public Register
- ☑ You have correctly entered the name of the secretary being terminated
- ☑ You have included the date of termination
- ☑ You have signed the form

## Important information

**Please note that all information on this form will appear on the public record.**

## Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

**For companies registered in Scotland.**
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland:**
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

## Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk
or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk