Registered number: 06371136

Registered Charity Number: 1136487

# SPRINGS DANCE COMPANY (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

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# COMPANY INFORMATION FOR THE YEAR ENDED 31 JULY 2017

**Company Number** 

06371136

**Charity Number** 

1136487

**Registered Office** 

Whitehill Business Services

**Address** 

3C Hopewell House

Whitehill Lane

Royal Wootton Bassett

SN4 7DB

Independent

AJ Bennewith FCA, FCPA, FFA, FFTA, DChA, FRSA

Examiner

AJ Bennewith & Company

3 Wey Court, Mary Road

Guildford, Surrey

GU1 4QU

**Trustees** 

Mr John Chamberlain

(Chair)

Mr Toby Beazley

Ms Deborah Cruz-Dunn Ms Debbie Lee-Anthony

Mrs Kerry Salisbury

(Appointed 14 June 2017)

Secretary

Mrs Eliza Reger

**Bankers** 

The Co-operative Bank

PO Box 250 Skelmersdale WN8 6WT

Patrons

Aelred Arnesen MA

Jeremy Begbie BD, Ph.D, FRSCM

David Bintley CBE Steve Chalke MBE John Drane MA, PhD Roger Forster

Roger Forster
Faith Forster

Candida Hadler AISTD Pam Howard MBE

Rt Revd Dr Michael Nazir-Ali Robert Penman FRSA

Peter Spencer

Judith Stevenson MA Geoffrey Stevenson PhD

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2017

### **Directors' Report**

The Trustees who are also directors of Springs Dance Company for the purposes of the Companies Act 2006, present their report and the financial statements for the year ended 31 July 2017.

### Reference & Administrative Details

### **Trustees**

The trustees, who are also directors of the Charitable Company, who served during the year were:

Mr John Chamberlain

(Chair)

Mr Toby Beazley

Ms Deborah Cruz-Dunn Ms Debbie Lee-Anthony

Mrs Kerry Salisbury

(Appointed 14 June 2017)

### Staff and volunteers

Ruth Hughes

Artistic Director

Naomi Cook

Assistant Director (resigned February 2017), Dancer

Finance & Governance Officer

Company Secretary (resigned March 2018)

Helen Sollis Eliza Reger

Company Manager

Johanna Osborn

Company Administrator

Claire Seward Rebecca Bertram Apprenticeship Co-ordinator Tour Booker

Victoria Butler

Marketing Assistant

Anna Shadbolt

Safeguarding Officer

A number of other professionals were also engaged to dance, choreograph, teach, produce, direct and publicise on behalf of the Company.

### Structure, Governance & Management

### **Governing Document**

The charity is controlled by its governing documents, memorandum and articles of association dated 13 May 2010 and the charity is constituted as a Company limited by guarantee, as defined by the Companies Act 2006.

### **Recruitment and Appointment of New Trustees**

The Company is a registered charity with the Charities Commission of England and Wales. The Company is overseen by a Board of Trustees which currently consists of five members. Trustees must be over the age of 18 and can only be appointed with the approval of the other Trustees. The Trustees may jointly appoint any person who is willing to act to be a Trustee whether to fill a vacancy or as an additional Trustee. There is currently no maximum number of Trustees specified by the memorandum and articles of association.

# Risk Management

The Trustees have examined the major risks to which the Company is exposed and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### **Objectives and Aims**

The charitable objectives of the Company are:

- a) To advance the education, public understanding and appreciation of dance and theatre arts by providing and presenting to the public high quality performances which are of an educational, cultural and religious value to the community;
- b) To work within schools, the Christian church and other parts of the community by advancing the public's knowledge and understanding of the Christian faith principally through dance, to advance the Christian faith; and
- c) To advance education for the public benefit by teaching, training and encouraging young artists and other members of the public in dance.

These charitable objectives continue to be in line with the aims of the Company:

- To explore, through dance, faith and life issues from a Christian perspective.
- To encourage dance within the Church, education and within the community.
- To pursue educational and artistic excellence.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

# **Achievement and Performance**

### **Charitable Activities**

We are a vibrant contemporary dance organisation bringing creative and engaging dance to a diverse range of venues and communities. Founded over 35 years ago, we are one of the longest-established dance companies in the UK.

We are a unique company working with theatres, schools and church communities. We create, we perform, we teach and we discuss.

We are committed to making excellent dance that is relevant and life enhancing for everyone. Our work has a voice, telling inspiring and challenging stories through dance and theatre. We nurture and connect people and communities, and we encourage those of all ages to enjoy dance.

### **Statistics**

Throughout the year our professional company delivered a total of 42 performances, reaching an audience of 9,291 people across the UK. Through our education programme we reached a total of 3,043 participants, which includes teaching 56 workshop days in schools.

Our training company Elevate reached 3,594 audience members through performances across the UK and Germany, and a further 1,550 people through their workshops in schools and churches.

### In theatres, we:

- · Engage intergenerational audiences with visually exciting, imaginative and moving dance theatre
- Create playful, joyful, heart-warming stories
- · Work collaboratively to deliver high quality dance and theatre experiences for everyone
- Lead story focused dance workshops for all ages

This year we created and toured a new digital and dance production of *The Magic Paintbrush* for children and family audiences. The production was supported by the Foyle Foundation, Arts Council England, Artstrust, artsdepot and Pavilion Dance.

We created *The Magic Paintbrush* to fulfil the demand for high quality dance for young children. The show is choreographed by Darren Ellis and directed by Nathan Stickley. Music, both live and recorded, was created by composer and performer Randolph Matthews. Animation was created by Rudolph Pap. The show's design is by Florence Hazard. *The Magic Paintbrush* brought together dance, theatre, design, beatboxing and magic created by shadow work, projection, object manipulation, and theatrical lighting effect.

The themes of *The Magic Paintbrush* proved popular with our audiences; themes of respect, community, greed, finding our voice, standing up to injustice and creating a brighter world.

We created a pre-show activity pack to be used alongside the show. We delivered workshops alongside the tour based on the story and reflective of its themes. We created a colourful Teachers Resource Pack so that teachers of dance could further develop ideas with their classes.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### In schools, we:

- Specialise in cross-curricular dance, in particular RE and PSHE
- · Deliver creative, inspiring, fun and energetic performances, workshops and assemblies
- · Grow children's spiritual, moral, social and cultural development through dance
- Value young people, giving them a voice and allowing them to thrive

Throughout the year, we have continued to develop our education programme, teaching workshops in a variety of venues including schools, churches and festivals, across the UK.

### Highlights of our year include:

- Our Easter Project which we took to fifteen different primary schools. This project is a series of dance
  workshops that help children to engage with the Easter story. Through these workshops children are enabled
  to explore their own spirituality, as the workshops link Jesus' relationship with his disciples to Jesus' presence
  with us today. Many of the projects culminated in children performing as part of Easter services, or sharings
  and performances to family or the rest of the school.
- Through a relationship with OneDance UK, we were invited to take part in a project at The Oval School in Birmingham. Due to our experience in storytelling through dance we were asked to create performances based on the story of 'Jack and the Beanstalk', on some KS1 classes as part of a wider project between multiple schools in Birmingham.
- Our training company, Elevate, taught over 70 workshops across the UK and Germany as part of their
  nationwide tour, to a variety of ages in many different venues. These included primary schools, secondary
  schools, nurseries, churches, youth groups and universities. The social, economic and cultural background of
  the venues they taught in was varied and included locations such as Lewisham, Wolverhampton and Herne
  Bay. The education aspect of the Elevate tour provides a rich training ground in our unique teaching methods,
  whilst supporting key elements of our aim to encourage dance within the Church, education and community.
- As part of our Advent tour of Journey of the Magi, we took performances to three different primary schools, reaching 920 children and staff. This included performing at Riverside School in Bromley, a specialist school for children with learning disabilities.

### In churches, we:

- · Breathe life into scripture and worship with faith-filled, generous, accessible dance
- Help churches reach out to and engage with their local communities through relevant and inspiring performance events
- · Share work that is richly expressive of the Christian faith and values

This year we celebrated 20 years of our popular Christmas show *Journey of the Magi* with an anniversary tour held in November and December 2016. A special event took place at Bromley Christian Centre that had commissioned the original production in 1997. The original cast was invited and took up small cameo roles, and the achievements of the many people that have contributed to the show over the past 20 years were acknowledged and celebrated.

In March and April 2017, we re-toured our popular production of *Bread of Life* to churches across the UK. *Bread of Life* is a performance in the round that unpacks the heart of the Christian celebration of Communion. It was commissioned by Aelred Arnesen and choreographed by Suzannah McCreight. Nine performances took place at churches from a variety of denominations — Anglican, Methodist, Evangelical, Baptist — and as far afield as Windermere, Skegness and Norfolk. This tour we introduced a Q&A after the show as a way of helping audiences further engage with what they had seen. This has proved very successful.

Elevate Dance Company performed, taught workshops and danced in worship at 15 different churches across the UK and Germany, as part of their tour. Personal testimony was a big focus of the students' approach to bringing dance to church worship.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

# From our London home, we:

- · Build the next generation of dancers through our training courses
- Connect, nurture and encourage contemporary dance artists
- · Share our methods of combining dance and faith with dancers and non-dancers alike

We ran two Training Courses from our studio in South East London again this year - Elevate Dance Foundation (EDF) and Elevate Dance Company (EDC). The Company's intensive dance training courses give young people a rich combination of care and nurture as well as dance and dance teaching training. Six students started on EDF and four students on EDC. Two of the EDF students then successfully re-auditioned to stay on to complete the EDC course, meaning that six students completed the year-long course in the end. The graduation evenings for both courses were highlights of the year for us, having the opportunity to see the students having grown in their confidence and hear from them how impactful their time with us had been.

Other highlights of our work in London, include:

- The Summer Course. Due to the success of the previous year's course where we ran two parallel courses at
  one venue, we decided to do the same again this year, but at a new venue in North London. The week was a
  wonderful time of fellowship and creativity through daily devotions, technique classes and creative sessions.
   26 people attended, with participants coming from as far afield as Jamaica and the Czech Republic.
- Two open workshops were held this year. These offered adults of all ages, dancers and non-dancers alike, the opportunity to come and experience dance in a faith based context.

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### **Profile Raising and Awareness**

Company staff have continued to build our following on social media through Facebook, Twitter and Instagram. As at 31 July 2017, Facebook likes numbered 2,308, with a further 697 followers on Twitter and 270 followers on Instagram. In addition to this, we have also created a specific Facebook page for Elevate Dance Company in order to increase the social media presence of our training courses. We have continued to use Facebook and Instagram advertising to reach a further audience of 35,312 people.

The Magic Paintbrush was created and toured in partnership with Artstrust Productions. Artstrust together with Mobious PR worked to ensure widespread press coverage and developed social media content (videos, blogs, rehearsal photos) for our marketing campaign. They developed all marketing materials and the show programme.

We have also continued to build relationships with various church networks across the UK, including with the Church of England Diocesan areas, as well as with the Methodist Network. Following on from a performance at Bromley Christian Centre, we have been exploring how to develop links with the Assemblies of God churches worldwide.

In order to grow our Education programme, we have worked on building relationships with the Arts Council Bridge Organisations, as well as renewing our relationship with OneDance UK.

We designed and built a new website that better reflects the Company today. The website is easier to navigate, mobile friendly and has less content than the previous site, with more pictures and fewer words. We have also introduced writing blogs in order to increase our web presence.

#### Other

We have replaced the Company's van that was very much at the end of its life. We are raising funds to replace the "van fund" that was within our free reserves.

In preparing this report the Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

### **Financial Review**

### Reserves policy

In reflection of a year with a small overall deficit, the Trustees are able to continue to maintain a policy of sustaining free reserves that are no less than three months and no more than five months of operating costs, together with an allocation to cover redundancy payments should the organisation cease to operate. As a new van was purchased in the year, the Trustees do not believe it necessary for the current level of free reserves to cover the cost of a replacement van. However, the level of free reserves will be built up gradually over the expected useful life of the van since this is essential to the running of the Company.

Using this calculation, at 31 July 2017, an appropriate level of free reserves is a minimum of £17,800 and a maximum of £28,600 within which the Company seeks to operate. The level of unrestricted funds at 31 July 2017 was £30,719 and the level of free reserves (excluding tangible fixed assets) was £15,237, which is below the expected level. The Trustees monitor income and expenditure throughout the year and review the reserves policy annually to ensure that the Company is as effective as possible whilst also mitigating the risk of insolvency or serious disruption to its charitable work.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### Financial Performance

The Company has had a challenging year financially with the results showing an overall deficit of £1,642 for the year (2016: surplus of £3,124). There has continued to be a decrease in regular monthly giving and this is an area the Trustees are considering, with an on-going focus on one-off project appeals as well as exploring other means to raise unrestricted core funds such as grant applications.

The uptake on our courses, Elevate Dance Company and Elevate Dance Foundation, has been low this year. Although increased time has been spent advertising the courses, this has not yet seen a direct impact in number of applications. We have taken steps to reduce direct costs whilst maintaining the quality of the course, which has mitigated the losses so that only a small deficit of £1,633 was incurred in the year.

The existing van broke down during the *Bread of Life* tour in March 2017 and it was deemed to be not cost efficient to repair it. Whilst an alternative van was found and purchased, hire vans had to be used in the interim to ensure the tour went ahead and additional costs of £907 were incurred. A new van was purchased in April 2017 for £10,919 and was funded by existing free reserves. However, a specific fundraising appeal was launched to recover the cost of the new van and we are pleased that this has been very successful. As at 31 July 2017 the appeal had raised £5,130. A further £3,800 has been raised during the *Journey of the Magi* tour since the year-end.

The creation and touring of *The Magic Paintbrush* was a significant project during the year with £46,995 of grant funding being received from Arts Council England to facilitate this. Excluding apportioned support costs, there was a small deficit for this project of £1,514. Additional funding is being sought from Arts Council England to re-tour *The Magic Paintbrush* during the 2018-19 financial year.

The Company has successfully claimed Theatre Tax Relief amounting to £6,372 in relation to the year ended 31 July 2016, which included the first phase of *The Magic Paintbrush* and the 2015 *Journey of the Magi* tour. This is a new tax incentive under the Creative Industry Tax Reliefs introduced by the Government and the Company is expecting to submit a claim for future years whilst the relief is available.

The Company continues to improve its internal finance function with this being the second year of using the Quickbooks software, supported by Whitehill Business Services. The new system will facilitate the preparation of regular management accounts being introduced for the 2017-18 financial year to enable more accurate budgeting and analysis of income and expenditure and enhance financial control.

The Company looks forward to a continued relationship with AJ Bennewith & Co, who will continue to act as Independent Examiners.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### Plans for the future

# Plans for our work with Theatres:

- We plan to respond to the sector demand of quality dance for children and families, and retour *The Magic Paintbrush* which is in high demand with venues.
- We will continue to develop new work for young children and families.

#### Plans for our work with Schools:

- We continue to specialise in cross-curricular dance, in particular RE and PSHE.
- We continue to deliver excellent creative, inspiring, fun and energetic performances, workshops and assemblies that grow children's spiritual, moral, social and cultural development through dance.
- We plan to recruit and train more specialist teachers and generate new and bespoke projects for schools.

#### Plans for our work with Churches:

- Journey of the Magi, our most popular production toured to 16 venues in November and December 2017.
- Looking forward to Christmas 2018, we soon plan to launch "The Next 10" campaign, raising funds to rework Journey of the Magi, updating the show to give it new life and a new focus for 2018 and beyond.
- Further ahead we plan to launch a new show for our church communities based on stories about Jesus and
  the parables that he told. The working title Stories that Jesus told plans to provide churches with a production
  that knits together some of the most well-loved passages of the Bible in an outstanding production of dance
  theatre.

#### Plans for work from our London base:

- Our training courses Elevate Dance Company and Elevate Dance Foundation started in September 2017 with six EDC and three EDF students. This year we are delighted to be working with students from the UK, Belgium, the Philippines, France, Switzerland, Finland and the USA.
- EDC will tour from April to July 2018, predominantly in the UK with a visit to Belgium. We are also in
  discussion with venues in Finland, Switzerland, France and The Netherlands with a view to extending the tour
  further afield
- The course leadership has been restructured to better spread the administrative processes across the company's administrative team.
- Recruitment is underway for Elevate Dance Company and Elevate Dance Foundation 2018-19.
- We continue to provide open professional classes, open workshops and an annual summer course for the community.
- We plan to begin local weekly community classes for adults and children once a suitable venue is found.

### Plans for profile raising and awareness

- We plan to further update and develop our national networks and database.
- We continue to increase the Company's visibility both inside and outside the UK in particular in relation to our Summer Course and Training Courses.
- We plan to attend national exhibitions to advertise our Training Courses in particular. This has already
  included having a stand at Soul Survivor Conference in August 2017, where we had the opportunity to talk to
  hundreds of teenagers, as well as church and youth leaders, about the work we do and the courses we offer.

### We also plan:

- To continue to develop our supporters scheme and improve fundraising with a view to addressing the gap between core income and operating costs.
- To continue to recruit Trustees who will increase the range of specialist skills and knowledge on the Board, with a focus on marketing and fundraising.
- To look for new partnerships with venues that have more free space available so that we can further develop our community workshop programme.

# REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### Statement of the Board's Responsibilities

The Trustees, who are also the directors of Springs Dance Company, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company and charity law requires directors to prepare financial statements for each financial year. The directors have elected to prepare the financial statements in accordance with applicable law and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 SORP). Under Company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the net income or expenditure of the Company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- comply with applicable Accounting Standards subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charitable Company will continue in operation.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Charitable Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the Board of Trustees on 24/05/18 and signed on its behalf by:

John Chamberlain, Chair of Trustees

Toby Beazley, Trustee

### INDEPENDENT EXAMINERS' REPORT TO THE MEMBERS OF **SPRINGS DANCE COMPANY**

#### FOR THE YEAR ENDED 31 JULY 2017

I have examined the financial statements for the year ended 31 July 2017 set out on pages 12 to 23.

### Respective Responsibilities of Trustees and Examiner

The trustees, who are also the directors of the Charitable Company, are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is required. I have been appointed to conduct an Independent Examination required by section 145 of the Charities Act 2011 and to report in accordance with the regulations made under section 145 of that Act. It is my responsibility to examine the financial statements, without performing an audit, and to report to the trustees.

Having satisfied myself that the Charitable Company is not subject to audit under Company or Charity law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act 2011; and
- state whether any matters have come to my attention.

### Basis of the Independent Examiner's Report

This report is in respect of an examination carried out under section 145 of the Charities Act 2011 and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and making enquiries concerning any such matters as are necessary for the purpose of this report. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### Independent examiner's statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, accounting records have not been kept in accordance with sections 386 and 387 of the Companies Act 2006, or that the financial statements presented do not accord with those accounting records, or comply with the accounting requirements of section 396 of the Companies Act 2006 or with the methods and principles of the applicable accounting framework.

No matter has come to my notice in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

AJ Bennewith FCA, FCPA, FFA, FFTA, DChA, FRSA AJ Bennewith & Company 3 Wey Court Mary Road

Guildford Surrey

**GU1 4QU** 

Date: 29 May 2018

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 JULY 2017

	Notes	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Income from:					
Donations and legacies		26,717	4,456	31,173	28,880
Grants received	3	2,500	47,995	50,495	16,895
Charitable activities	4	48,173	48,157	96,330	101,959
Other trading activities		852	• -	852	1,286
Investments		179	-	179	11
Other income			674	674	
Total Income		78,421	101,282	179,703	149,031
Expenditure on:					
Charitable activities	5, 6	(75,148)	(106,461)	(181,609)	(138,023)
Other expenses	7	(6,108)	-	(6,108)	(7,884)
Total Expenditure		(81,256)	(106,461)	(187,717)	(145,907)
Net income / (expenditure) before tax	2	(2,835)	(5,179)	(8,014)	3,124
Tax receivable		6,372	-	6,372	-
Net income / (expenditure) for the financial year		3,537	' (5,179)	(1,642)	3,124
Transfers between funds 3,5	546	(3,546)			
Net movement in funds		(9)	(1,633)	(1,642)	3,124
Reconciliation of Funds					
Total funds brought forward		26,275	6,517	32,792	29,668
Total funds carried forward		26,266	4,884	31,150	32,792

All income and expenditure has arisen from continuing operations.

The Company has no recognised gains or losses other than those shown above.

# SPRINGS DANCE COMPANY REGISTERED COMPANY NUMBER: 06371136

# BALANCE SHEET AS AT 31 JULY 2017

	Notes	Unrestricted Funds	Restricted Funds	2017 Total Funds £	2016 Total Funds £
FIXED ASSETS					
Tangible Assets	8	11,029	<u>-</u>	11,029	1,977
		11,029	•	11,029	1,977
CURRENT ASSETS					
Debtors	9	16,911	9,261	26,172	24,542
Cash at bank and in hand		6,874	22,104	28,978	55,782
		23,785	31,365	55,150	80,324
Creditors: Amounts Falling Due Within One Year	10	(8,548)	(26,481)	(35,029)	(49,509)
NET CURRENT ASSETS / (LIABILITIES)		15,237	4,884	20,121	30,815
NET ASSETS		26,266	4,884	31,150	32,792
FUNDS	11				
Unrestricted funds				26,266	26,275
Restricted funds				4,884	6,517
TOTAL FUNDS			N.	31,150	32,792

For the year ending 31 July 2017, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the Charitable Company to obtain an audit in accordance with section 476 of the Companies Act 2006.

### SPRINGS DANCE COMPANY REGISTERED COMPANY NUMBER: 06371136

# BALANCE SHEET (CONTINUED) AS AT 31 JULY 2017

The trustees, who are also the directors of the Charitable Company, acknowledge their responsibilities for:

- a) Ensuring that the Company keeps accounting records that comply with sections 386 and 387 of the Companies Act 2006; and
- b) preparing financial statements which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial year and of its net income or expenditure for each financial year in accordance with the requirements of section 396 of the Companies Act 2006 and which otherwise comply with the requirements of the Companies Act 2006 and Charities Act 2011, relating to financial statements, so far as applicable to the Charitable Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime

The financial statements were approved by the Board of Trustees:

Signature:

Signature:

Print: JOHN CHAMBERLAIN

Print:

TORY BEATLE

Date: 24/05/18

Date:

24/05/18

Registered Company Number: 06371136

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2017

### 1. ACCOUNTING POLICIES

### 1.1 Statutory information

Springs Dance Company is a private Company, limited by guarantee, incorporated in England & Wales, registration number 06371136. The principal place of business is Ichthus Lee Green, 23 Lampmead Road, London SE12 8QJ.

### 1.2 Basis of preparation of the financial statements

The individual financial statements of the Company have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in September 2015.

The Charitable Company is public benefit entity under FRS 102 and therefore the financial statements have also prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 SORP) including Update Bulletin 1 issued in February 2016 and the Charities Act 2011.

The trustees consider that there are no material uncertainties in relation to the Charitable Company's ability to continue as a going concern and therefore the Company continues to adopt the going concern basis in preparing its financial statements.

### 1.3 Cash flow exemption

The Company is exempt from preparing a Statement of Cash Flows under Section 7.1B of FRS 102 in relation to small entities.

### 1.4 Legal status of the charity

The Charity is a Company limited by guarantee and as such, has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

### 1.5 Incoming resources

All income is recognised in the Statement of Financial Activities once the charity has fulfilled its legal obligations for services provided, it is probable that the income will be received and the amount can be measured reliably.

Income from government grants, whether 'capital' grants or 'revenue' grants, are recognised when the charity has legal entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably and is not deferred to later periods.

Other trading activities is amounts receivable for short-term hire of space and equipment and is recognised on the date of hire.

Investment income is interest received on cash at bank and is recognised over the period in which it accrues.

# 1.6 Resources expended

All expenditure is recognised in the Statement of Financial Activities when there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the same category. Support costs, including payroll costs have been apportioned and allocated to activities based on the most appropriate basis for each category. The apportionment methods used for support costs are disclosed in note 6.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### 1. ACCOUNTING POLICIES (continued)

### 1.7 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided so as to allocate the cost of assets, less their estimated residual value, over their expected useful lives on the following bases:

Lighting & Sound Equipment 25% Reducing Balance Motor Vehicles 25% Reducing Balance Fixtures & Fittings 15% Reducing Balance Computer Equipment 25% Reducing Balance

The assets' useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains or losses on disposals are determined by comparing the proceeds of the disposal with the carrying amount and are recognised in the Statement of Financial Activities under other income for gains and administrative expenses for losses.

#### 1.8 Debtors

Short term trade and other debtors are recognised at the transaction amount after any trade discounts offered, less any provision for any bad or doubtful debts.

### 1.9 Cash and cash equivalents

Cash at bank and in hand includes cash and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit account.

# 1.10 Creditors

Short term creditors are recognised at the transaction amount when the Company has a present obligation resulting from a past event.

### 1.11 Current and deferred taxation

The Charitable Company is exempt from corporation tax on its charitable activities and therefore does not include a tax expense in its Statement of Financial Activities. The Company therefore is also not required to provide for any deferred taxation liabilities. However, the Charitable Company is eligible to receive a corporation tax credit as a Theatrical Production Company under the provisions of Part 15C Corporation Tax Act 2009 in relation to Theatre Tax Relief.

The Theatre Tax Credit receivable is only recognised in the Statement of Financial Activities when the Charitable Company is virtually certain that the related asset will be received.

# 1.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments under FRS 102. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value except for bank loans which are subsequently measured at amortised cost using the effective interest method.

# 1.13 Operating leases as a lessee

Amounts paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

### 1. ACCOUNTING POLICIES (continued)

### 1.14 Foreign currency translation

The Company's functional and presentational currency is GBP.

The Company has not entered into any foreign currency transactions in the current or preceding year and as such do not have any reported foreign currency exchange gains or losses.

#### 1.15 Pensions

The Company operates a defined contribution pension plan for its employees. A defined contribution plan is one in which the Company pays fixed contributions into a separate entity and therefore once the contributions have been paid, the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Financial Activities when they fall due and amounts not paid are included as a liability in the Balance Sheet. The assets of the pension plan are held separately from the Company in an independently administered fund.

# 1.16 Fund accounting

Unrestricted general funds can be used in accordance with the charitable objectives of the Company at the discretion of the trustees.

Restricted funds can only be used for restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Transfers from the unrestricted general funds into restricted funds arise when the trustees designate unrestricted funds to be used for restricted purposes or to satisfy a deficit on a particular restricted fund.

# 2. NET EXPENDITURE

The net expenditure is stated after charging / (crediting):

	2017	2016
	£	£
Depreciation of tangible fixed assets	1,112	613
Profit on disposal of tangible fixed assets (included as other income)	(674)	-
Independent examiner's fees	2,280	2,280

# 3. GOVERNMENT GRANTS

Included in Grants received is £46,995 (2016: £Nil) of revenue grants received from Arts Council England (ACE) in relation to the Magic Paintbrush production. This restricted income has been fully recognised in the Statement of Financial Activities as the Charity has fulfilled all conditions in relation to the grant.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

Activity	Performances	Workshop / Course Fees	Travel costs recharged	2017 Total	2016 Total
	£	£	£	£	£
Touring					
Magic Paintbrush (restricted)	9,276	815	<del>-</del>	10,091	-
Journey of the Magi	9,700	-	1,392	11,092	12,982
Bread of Life	8,190	-	1,534	9,724	-
Special events	750	-	76	826	3,651
Green Project	_	<u> </u>			2,390
	27,916	815	3,002	31,733	19,023
Education					
Elevate dance course (restricted)	-	36,001	2,065	38,066	47,798
School workshops	-	19,435	2,644	22,079	28,732
Summer course	372	3,745	-	4,117	6,174
Open workshops	-	335	-	335	232
•	372	59,516	4,709	64,597	82,936
TOTAL	28,288	60,331	7,711	06 220	101,959
5. ANALYSIS OF EXPENDITU				96,330	101,555
				2017 Total	2016 Total
5. ANALYSIS OF EXPENDITU		BLE ACTIVITIE Activities undertaken	ES Support	2017	2016
5. ANALYSIS OF EXPENDITU		BLE ACTIVITIE Activities undertaken directly	Support costs	2017 Total	2016 Total
5. ANALYSIS OF EXPENDITU Activity		BLE ACTIVITIE Activities undertaken directly	Support costs	2017 Total	2016 Total
5. ANALYSIS OF EXPENDITU Activity Touring		ABLE ACTIVITIE Activities undertaken directly £	Support costs	2017 Total £	2016 Total £
5. ANALYSIS OF EXPENDITU Activity  Touring Magic Paintbrush (restricted)		ABLE ACTIVITIE Activities undertaken directly £ 59,600	Support costs £ 7,162	2017 Total £ 66,762	2016 Total £ 16,609
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi		ACTIVITIE Activities undertaken directly £ 59,600 12,732	Support costs £ 7,162 9,557	2017 Total £ 66,762 22,289	2016 Total £ 16,609
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life		ABLE ACTIVITIES Activities undertaken directly £ 59,600 12,732 12,545	Support costs £ 7,162 9,557 7,610	2017 Total £ 66,762 22,289 20,155	2016 Total £ 16,609 22,034
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events		ABLE ACTIVITIES Activities undertaken directly £ 59,600 12,732 12,545	Support costs £ 7,162 9,557 7,610	2017 Total £ 66,762 22,289 20,155	2016 Total £ 16,609 22,034
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events		ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276	Support costs £ 7,162 9,557 7,610 508	2017 Total £ 66,762 22,289 20,155 1,784	2016 Total £ 16,609 22,034 6,367 5,564
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events  Green Project	RE ON CHARITA	ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276	Support costs £ 7,162 9,557 7,610 508	2017 Total £ 66,762 22,289 20,155 1,784	2016 Total £ 16,609 22,034 6,367 5,564
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events  Green Project  Education	RE ON CHARITA	ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276 86,153	Support costs £ 7,162 9,557 7,610 508	2017 Total £ 66,762 22,289 20,155 1,784	2016 Total £ 16,609 22,034 6,367 5,564 50,574
5. ANALYSIS OF EXPENDITU  Activity  Touring Magic Paintbrush (restricted) Journey of the Magi Bread of Life Special events Green Project  Education Elevate dance course (restricted)	RE ON CHARITA	SBLE ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276 - 86,153	Support costs £ 7,162 9,557 7,610 508	2017 Total £ 66,762 22,289 20,155 1,784 - 110,990	2016 Total £ 16,609 22,034 6,367 5,564 50,574
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events  Green Project  Education  Elevate dance course (restricted)  School workshops	RE ON CHARITA	ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276 - 86,153 28,702 12,493	Support costs £ 7,162 9,557 7,610 508 - 24,837  10,997 12,525	2017 Total £ 66,762 22,289 20,155 1,784 - 110,990 39,699 25,018	2016 Total £ 16,609 22,034 6,367 5,564 50,574 42,653 36,422
5. ANALYSIS OF EXPENDITU  Activity  Touring  Magic Paintbrush (restricted)  Journey of the Magi  Bread of Life  Special events  Green Project  Education  Elevate dance course (restricted)  School workshops  Summer course	RE ON CHARITA	ACTIVITIE Activities undertaken directly £ 59,600 12,732 12,545 1,276 - 86,153 28,702 12,493 2,976	Support costs £ 7,162 9,557 7,610 508 - 24,837 10,997 12,525 2,302	2017 Total £ 66,762 22,289 20,155 1,784 - 110,990 39,699 25,018 5,278	2016 Total £ 16,609 22,034 6,367 5,564 50,574 42,653 36,422 7,896

The Charity did not make any grant payments to fund third parties to undertake work on the Charity's behalf in either the current or preceding year.

See Note 6 for an analysis of support costs.

# SPRINGS DANCE COMPANY NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

# 6. ANALYSIS OF SUPPORT COSTS INCLUDED IN ADMINISTRATIVE EXPENSES

Touring	Magic	Journey of	Bread of	Special	2017	2016
Support cost	Paintbrush (restricted)	the Magi	Life	events	Total	Total
	£	£	£	£	£	£
Staff administration costs	5,129	4,930	4,163	381	14,603	9,216
Tour Booking	-	2,411	1,808	-	4,219	3,019
Studio space hire	736	411	346	-	1,493	474
Equipment storage	862	430	430	-	1,722	1,664
Van expenses	-	956	510	95	1,561	1,550
Office costs and insurance	435	419	353	32	1,239	761
TOTAL	7,162	9,557	7,610	508	24,837	16,684

Education	Elevate dance	School	Summer	Open	2017	2016
Support cost	course (restricted)	workshops	course	workshops	Total	Total
	£	£	£	£	£	•
Staff administration costs	-	9,878	2,092	170	12,140	17,169
Tour Booking	-	1,808	-	-	1,808	2,013
Studio space hire	7,420	-	-	87	7,507	8,489
Equipment storage	430	-	-	-	430	832
Van expenses	1,593	-	32	-	1,625	1,615
Office costs and insurance	1,554	839	178	14	2,585	3,408
TOTAL	10,997	12,525	2,302	271	26,095	33,526

# Methods used for apportionment of support costs

Support cost	Basis of allocation
Staff administration costs	Total fee income (Elevate dance course administration is recorded separately and included in expenditure on charitable activities)
Tour Booking	Estimated time spent (Magic paintbrush tour booking is recorded separately and included in expenditure on charitable activities)
Studio space hire	Number of days used
Equipment storage	Estimated space used
Van expenses	Estimated mileage
Office costs and insurance	Total fee income

# SPRINGS DANCE COMPANY NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

7. OTHER EXPENSES Administration and governance costs				2017	2016
•				£	£
Accountancy				2,640	2,640
General travel expenses				1,146	835
Subscriptions and memberships				865	478
General advertising and publicity				483	1,525
Bank charges				160	153
Bad and doubtful debts				-	1,022
Other expenses				470	898
Depreciation and loss on disposal of fi	xed assets			344	333
				6,108	7,884
8. TANGIBLE FIXED ASSETS					
	Lighting & Sound Equipment	Motor Vehicles	Fixtures & Fittings	Computer Equipment	Total
	£	£	£	£	£
Cost					
As at 1 August 2016	2,047	6,300	1,319	2,315	11,981'
Additions	-	10,919	-	-	10,919'
Disposals	_	(6,300)	· _	(1,026)	(7,326)
As at 31 July 2017	2,047	10,919	1,319	1,289	15,574 '
Depreciation					
As at 1 August 2016	1,676	5,459	1,025	1,844	10,004 '
Charge for the year	93	857	44	118	1,112 '
Disposals	-	(5,634)	-	(937)	(6,571)
As at 31 July 2017	1,769	682	1,069	1,025	4,545 '
Net Book Value					
As at 31 July 2017	278	10,237	250	264	11,029 '

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

9. DEBTORS				
a. DEBIORS			2017	2016
			£	£
Due within one year				
Trade debtors			13,814	24,542
Prepayments			2,243	24,542
Corporation tax receivable			6,372	_
Other debtors			3,743	
Cirici debiol3				04.540
			26,172	24,542
10. CREDITORS: AMOUNTS FALLING	DUE WITHIN ONE	YEAR	2017	2016
			£	£
Trade creditors			4,492	4,621
Accruals			3,980	300
Deferred income			26,550	44,588
Taxation and social security			7	,
			35,029	49,509
44 BAONESSENT IN CUNDO				
11. MOVEMENT IN FUNDS		Net	Transfers	
	As at 1 August 2016	movement in funds	between funds	As at 31 July 2017
	£	£	£	£
Unrestricted funds – General fund	26,275	3,537	(3,546)	26,266
Restricted funds				
Elevate dance course	6,517	(1,633)	-	4,884
Magic Paintbrush	-	(8,676)	8,676	-
√an appeal	-	5,130	(5,130)	-
Total restricted funds	6,517	(5,179)	3,546	4,884
TOTAL FUNDS	32,792	(1,642)		31,150

The movement in the van appeal consists of allocation of capital expenditure of £10,919 and a transfer from unrestricted funds of £5,789 to cover the deficit in the restricted fund.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

# 11. MOVEMENT IN FUNDS (continued)

Net movement in funds included in the above, are as follows:

	Incoming resources	Resources expended	Net movement in funds
	£	£	£
Unrestricted funds – General fund	84,793	(81,256)	3,537
Restricted funds			
Elevate dance course	38,066	(39,699)	(1,633)
Magic Paintbrush	58,086	(66,762)	(8,676)
Van appeal	5,130	-	5,130
Total restricted funds	101,282	(106,461)	(5,179)
TOTAL FUNDS	186,075	(187,717)	(1,642)

# SUMMARY OF MOVEMENT FOR THE PRIOR YEAR

	As at 1 August 2015 £	Net movement in funds £	Transfers between funds	As at 31 July 2016 £
Unrestricted funds - General fund	28,201	288	(2,214)	26,275
Restricted funds				
Elevate dance course	1,372	5,145	-	6,517
Magic Paintbrush	-	(2,214)	2,214	-
Inside Out	60	(60)	_	-
Medical treatment	35	(35)	-	-
Total restricted funds	1,467	2,836	2,214	6,517
TOTAL FUNDS	29,668	3,124	-	32,792

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 JULY 2017

# 11. MOVEMENT IN FUNDS (continued)

Net movement in funds included in the above, are as follows:

, ist mercinism in tando molación in ano aboro, e	Incoming resources	Resources expended	Net movement in funds
	£	£	£
Unrestricted funds – General fund	86,838	(86,550)	288
Restricted funds			
Elevate dance course	47,798	(42,653)	5,145
Magic Paintbrush	14,395	(16,609)	(2,214)
Inside Out	-	(60)	(60)
Medical treatment	-	(35)	(35)
Total restricted funds	62,193	(59,357)	(2,836)
TOTAL FUNDS	149,031	(145,907)	3,124
12. STAFF COSTS			
		2017	2016
		£	£
Wages and salaries		34,959	26,869
Other staff costs		257	159
		35,216	27,028

The total compensation paid to key management personnel during the year was £18,715 (2016: £8,797)

The average number of employees was:

	2017	2016
Average monthly part-time employees	4	3
Average number of part-time subcontractors	15	14

# 13. TRUSTEES' REMUNERATION AND BENEFITS

No trustees received any remuneration or other benefits for the year (2016: £Nil). Two trustees were reimbursed £159 (2016: £94) for travel expenses during the year.

### 14. RELATED PARTY TRANSACTIONS

Donations amounting to £2,810 (2016: £1,500) were received from trustees during the year. There were no other related party transactions during either the current or preceding year.