Report & Unaudited Financial Statements 31 December 2019



Legal & administrative details

For the year ended 31 December 2019

Status The organisation is a not for profit company limited by guarantee,

incorporated on 5 September 2007.

Company number 06362442

Registered office and Infor House operational address 1 Lakeside Road

Farnborough Hampshire GU14 6XP

Company Secretary G Cooper

Bankers Allied Irish Bank plc 51 Belmont Road

Uxbridge

Middlesex UB8 1RZ

Report of the directors

For the year ended 31 December 2019

The directors present their report and the audited financial statements for the year ended 31 December 2019.

Principal activities and future developments

Best Bar None is a recognised award scheme supported by the Home Office and aimed at promoting responsible management and operation of alcohol licensed premises. It was developed and piloted in Manchester in 2003 and found to be a huge success, with premises now competing to participate – improving the night time experience in their town centres. It has since been adopted by many towns and cities across Europe, USA, New Zealand and Australia.

Best Bar None promotes the scheme by producing guidelines on how to operate a scheme and runs a central steering committee that sets the standards required to maintain similarity across the country. As well as publishing guides on running a scheme, Best Bar None also provides an example assessment criteria for schemes to use.

Following funding for the first few years from the Home Office, which is committed to the organisation and its aims, funding is now provided by partners from the drinks industry who are committed to the Social Responsibilities Deal.

Directors

The directors of the company during the period and up to the date of this report were:

Lord Smith of HindheadK NichollsM ClistD LucasR HumphreysD Wilson

Members guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up. The total number of such guarantees at 31 December 2019 was 6 (2018:6). Directors have no beneficial interest in the company.

Responsibilities of the directors

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the surplus or deficit of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

Report of the directors

For the year ended 31 December 2019

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

The directors' report has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the directors on 28 February 2020 and signed on their behalf by

M Clist

Director

Income and expenditure account

For the year ended 31 December 2019

	Note	2019 £	2018 £
Turnover	2	160,186	163,735
Cost of sales		(24,952)	(12,554)
		135,234	151,181
Administrative expenses		(132,048)	(137,505)
Operating surplus	3	3,186	13,676
Interest receivable	-	85	98
Surplus on ordinary activities before taxation		3,271	13,774
Taxation	4_	(16)	(19)
Result for the financial year		3,255	13,755
Accumulated funds at the start of the year	-	69,745	55,990
Accumulated funds at the end of the year	_	73,000	69,745

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

Balance sheet

As at 31 December 2019

	Note		2019 £	2018 £
Fixed assets	14016		-	_
Tangible fixed assets	5		565	
Current assets				
Debtors	6 .	21,691		28,298
Cash at bank and in hand	_	106,970		107,361
		128,661		135,659
Creditors: amounts falling due within one year	7_	56,226		65,914
Net current liabilities			72,435	69,745
Net liabilities			73,000	69,745
•				
Funds Income and expenditure account			73,000	69,745
meonie and expenditure decount			,	- 05,745
Total funds			73,000	69,745

For the year ended 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The directors acknowledge their responsibility for:

- i. Ensuring the company keeps accounting records which comply with section 386 of the Companies Act 2006; and
- ii. Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

The financial statements were approved by the Board of Directors on 28 February 2020 and signed on behalf of the Board of Directors:

M Clist

Director

Notes to the financial statements

For the year ended 31 December 2019

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and are prepared in accordance with applicable accounting standards and the Companies Act 2006.
- b) Turnover represents sales of goods and services in the year and grants recognised as income.
- c) Grant income is recognised in the year in which it is spent.
- d) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. The depreciation rates in use are as follows:

Computer Equipment

3 Years

Items of equipment are capitalised where the purchase price exceeds £250. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.

2. Turnover

Turnover is attributable to the principal activity of the company and represents sales of goods and services, and grants recognised as income in the year.

3. Operating surplus

This is stated after charging:

	2019	2018
	£	£
Depreciation charge	282	-
Directors' remuneration	•	-
Auditors' remuneration:		
Audit services	•	-
 Underprovision in previous year 	•	-
Taxation services		

4. Taxation

	2019 £	2018 £
UK corporation tax at 20%	16	19
	16	19

Notes to the financial statements

For the year ended 31 December 2019

COST At 1 January 2019 At 31 December 2019 DEPRECIATION At 1 January 2019 At 31 December 2019 Charge for the year At 31 December 2019 NET BOOK VALUE At 31 December 2019 At 31 December 2018 Charge for the year Trade debtors Prepayments VAT Trade creditors Prepayments VAT Trade creditors Prepayments Pr	5.	Tangible fixed assets		
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VAT - 6,816 21,691 28,298 7. Creditors : amounts falling due within one year 2019 2018 £ £ £ Trade creditors 11,452 23,017 VAT 2,274 - Deferred income 42,500 42,497 Corporation Tax Payable - 400 Accruals - -		Trade debtors	12,186	12,360
7. Creditors : amounts falling due within one year 2019 2018 £ £ Trade creditors VAT Deferred income Corporation Tax Payable Accruals 21,691 28,298 2019 2018 £ £ £ 400 23,017 2,274 - 400 42,500 42,497		Prepayments	9,505	
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7. Creditors : amounts falling due within one year 2019 2018 £ £ £ Trade creditors VAT Deferred income Corporation Tax Payable Accruals 2019 2018 £ £ £ 400			21.691	28 298
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Trade creditors 11,452 23,017 VAT 2,274 - Deferred income 42,500 42,497 Corporation Tax Payable - 400 Accruals - -	7	Creditors: amounts falling due within one year		
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VAT 2,274 - Deferred income 42,500 42,497 Corporation Tax Payable - 400 Accruals - -			_	
VAT 2,274 - Deferred income 42,500 42,497 Corporation Tax Payable - 400 Accruals - -		Trade creditors	11,452	23,017
Deferred income 42,500 42,497 Corporation Tax Payable - 400 Accruals				· -
Accruals		Deferred income		42,497
Accruals		Corporation Tax Payable	-	400
56,226 65,914		Accruals		
56,226 65,914				-
		·	56,226	65,914

8. Related party transactions

Mike Clist was an employee of the British Institute of Innkeeping and director of BIIBusiness Limited during the year. Management charges totalling £83,970 were charged by BIIBusiness Limited and The British Institute of Innkeeping during the year. At 31 December 2019 the following amounts were due to the BII Group of companies:

	•	•	•	£
British Institute of Innkeeping				906
BII Business Ltd			1	,000
BIIAB				

Notes to the financial statements

For the year ended 31 December 2019

Detailed income and expenditure account

For the year ended 31 December 2019

		2019		2018	
	£	£	£	£	
Income				445.500	
Strategic Partner income		135,000		147,500	
Training		10,385		11,435	
Parliamentary Reception		14 001		4,500	
Other Income	-	14,801	-	300	
		160,186		163,735	
Costs of sales					
Training	2,367		2,080		
Parliamentary Reception	8,305		7,641		
Parliamentary Reception - awards	5,000		2,833		
Other	9,280	-			
	-	24,952	-	12,554	
		135,234		151,181	
Bank interest receivable		85		98	
	-		-		
Management fee		135,319		151,279	
Administrative expenses		~~ ~~~		77.070	
Fee to BII - Finance, secretarial, IT & office overheads		73,970		77,970	
Management fee		10,000		9,000	
Staff expenses		15,795		20,982	
Vice Chairman / (2016: Chairman) Expenses		6,822 280		4,691	
Meeting expenses Website development		475		1,220	
Computer software & consumables		158		79	
PR & Marketing		20,507		21,589	
Brochure printing		20,307		21,505	
Insurance		826		905	
Printing, postage, stationery & couriers		150		212	
Telephone		324		543	
Courier Charges		247		162	
Audit, accountancy & tax		40		-	
Legal Fees		2,025		-	
Depreciation		282		-	
Bad debts		-		-	
Bank charges		147		152	
•	-		-		
	-	132,048	-	137,505	
Surplus on ordinary activities	=	3,271	=	13,774	