

Company number: 0636442

**Best Bar None Professional & Safer Venues**  
**Report and Financial Statements**  
**31 December 2013**



**sayer vincent**

auditors and advisors

## **Best Bar None Professional & Safer Venues**

### **Reference and administrative details**

**For the year ended 31 December 2013**

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<b>Status</b>	The organisation is a not for profit company limited by guarantee, incorporated on 5 September 2007.
<b>Company number</b>	0636442
<b>Registered office and operational address</b>	Wessex House 80 Park Street Camberley Surrey GU15 3PT
<b>Bankers</b>	Allied Irish Bank plc 51 Belmont Road Uxbridge Middlesex UB8 1RZ
<b>Auditors</b>	Sayer Vincent LLP Chartered Accountants and Statutory Auditors 8 Angel Gate City Road London EC1V 2SJ

## **Best Bar None Professional & Safer Venues**

### **Report of the directors**

#### **For the year ended 31 December 2013**

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The directors present their report and the audited financial statements for the year ended 31 December 2013.

#### **Principal activities and future developments**

Best Bar None is a recognised award scheme supported by the Home Office and aimed at promoting responsible management and operation of alcohol licensed premises. It was developed and piloted in Manchester in 2003 and found to be a huge success, with premises now competing to participate – improving the night time experience in their town centres. It has since been adopted by many towns and cities across Europe, USA, New Zealand and Australia.

Best Bar None promotes the scheme by producing guidelines on how to operate a scheme and runs a central steering committee that sets the standards required to maintain similarity across the country. As well as publishing guides on running a scheme, Best Bar None also provides an example assessment criteria for schemes to use.

Following funding for the first few years from the Home Office, which is committed to the organisation and its aims, funding is now provided by partners from the drinks industry who are committed to the Social Responsibilities Deal.

#### **Directors**

The directors of the company during the period and up to the date of this report were:

G Cooper (appointed 23 August 2013, resigned 1 March 2014)

H Bennett (resigned 23 August 2013)

R Humphreys

K Nicholls (appointed 26 March 2014)

T Hulme (appointed 1 January 2013)

Peter Thomas (resigned 1 January 2013)

W Donne (appointed 26 March 2014)

Members guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up. The total number of such guarantees at 31 December 2013 was 4 (2012:4). Directors have no beneficial interest in the company.

#### **Responsibilities of the directors**

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the surplus or deficit of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

## **Best Bar None Professional & Safer Venues**

### **Report of the directors**

#### **For the year ended 31 December 2013**

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The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

Each of the directors confirms that to the best of his/her knowledge there is no information relevant to the audit of which the auditors are unaware. Each of the directors also confirms that he/she has taken all necessary steps to ensure that he/she is aware of all relevant audit information and that this information has been communicated to the auditors.

#### **Auditors**

Sayer Vincent LLP were re-appointed as the company's auditors during the year and have expressed their willingness to continue in that capacity.

The directors' report has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the directors on *25 September 2014* and signed on their behalf by



Tim Hulme  
Director

## **Independent auditors' report**

### **To the members of**

#### **Best Bar None Professional & Safer Venues**

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We have audited the financial statements of Best Bar None Professional & Safer Venues for the year ended 31 December 2013 which comprise primary financial statements and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of directors and auditors**

As explained more fully in the statement of directors' responsibilities set out in the report of the directors, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. In addition, we read all the financial and non-financial information in the report of the directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- Give a true and fair view of the state of the company's affairs as at 31 December 2013 and of its results for the year then ended;
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- Have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the report of the directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

## **Independent auditors' report**

**To the members of**

### **Best Bar None Professional & Safer Venues**

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- *Certain disclosures of directors' remuneration specified by law are not made; or*
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the report of the directors' and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Judith Miller (Senior statutory auditor)

30 September 2014

for and on behalf of Sayer Vincent LLP, Statutory Auditors

8 Angel Gate, City Road, LONDON EC1V 2SJ

**Best Bar None Professional & Safer Venues**

**Profit and loss account**

**For the year ended 31 December 2013**

	Note	2013 Total £	2012 Total £
Turnover	2	153,333	169,692
Cost of sales		<u>(9,293)</u>	<u>(87,509)</u>
		144,040	82,183
Administrative expenses		<u>(127,655)</u>	<u>(84,076)</u>
Operating deficit	3	16,385	(1,893)
Interest receivable		<u>130</u>	<u>110</u>
Surplus on ordinary activities before taxation		16,515	(1,783)
Taxation	4	<u>(26)</u>	<u>-</u>
Result for the financial year		16,489	(1,783)
Accumulated profit at the start of the year		<u>(1,887)</u>	<u>(104)</u>
Accumulated profit at the end of the year		<u><u>14,602</u></u>	<u><u>(1,887)</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than the profit or loss for the year.

**Best Bar None Professional & Safer Venues**

**Balance sheet**

**Company no. 06362442**

**31 December 2013**

	Note	£	2013 £	2012 £
<b>Fixed assets</b>				
Tangible fixed assets	5		842	-
<b>Current assets</b>				
Debtors	6	108,800		62,141
Cash at bank and in hand		<u>80,746</u>		<u>67,272</u>
		189,546		129,413
<b>Creditors: amounts falling due within one year</b>	7	<u>175,786</u>		<u>131,300</u>
<b>Net current assets/liabilities</b>			<u>13,760</u>	<u>(1,887)</u>
<b>Net assets/liabilities</b>			<u>14,602</u>	<u>(1,887)</u>
<b>Funds</b>				
Income and expenditure account			<u>14,602</u>	<u>(1,887)</u>
<b>Total funds</b>			<u>14,602</u>	<u>(1,887)</u>

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the directors on 25 September 2014 and signed on their behalf by



Tim Hulme  
Director



## Best Bar None Professional & Safer Venues

### Notes to the financial statements

#### For the year ended 31 December 2013

#### 1. Accounting policies

a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006.

b) Turnover represents sales of goods and services in the year and grants recognised as income.

c) Grant income is recognised in the year in which it is spent.

#### 2. Turnover

Turnover is attributable to the principal activity of the company and represents sales of goods and services, and grants recognised as income in the year.

#### 3. Operating deficit

This is stated after charging:

	2013 £	2012 £
Depreciation charge	420	-
Directors' remuneration	-	-
Auditors' remuneration:		
▪ Audit services	2,400	3,000
▪ Underprovision in previous year	1,200	1,490
▪ Taxation services	500	1,000
	<u>2,400</u>	<u>3,000</u>

#### 4. Taxation

	2013 £	2012 £
UK corporation tax at 20%	26	-
	<u>26</u>	<u>-</u>

#### 5. Tangible fixed assets

##### Cost

At the start of the year	774
Additions in year	<u>1,262</u>
At the end of the year	<u>2,036</u>

##### Depreciation

At the start of the year	774
Charge for the year	<u>420</u>
At the end of the year	<u>1,194</u>

##### Net book value

At the end of the year	<u>842</u>
At the start of the year	<u>-</u>

**Best Bar None Professional & Safer Venues**

**Notes to the financial statements**

**For the year ended 31 December 2013**

**6. Debtors**

	2013	2012
	£	£
Trade debtors	108,000	61,560
VAT	800	-
Prepayments	-	581
	<u>108,800</u>	<u>62,141</u>

**7. Creditors: amounts falling due within one year**

	2013	2012
	£	£
Trade creditors	49,260	24,242
Deferred income	120,000	93,333
Corporation tax payable	26	-
VAT	-	6,725
Accruals	6,500	7,000
	<u>175,786</u>	<u>131,300</u>

**8. Related party transactions**

Tim Hulme, Henry Bennett & Peter Thomas were employees of the British Institute of Innkeeping and directors of BIIBusiness Limited during the year. Gill Cooper was also an employee of the British Institute of Innkeeping during the year. Management charges totalling £100,000 were charged by BIIBusiness Limited and The British Institute of Innkeeping during the year. At 31 December 2013 the following amounts were due to these companies:

	Due to
	£
British Institute of Innkeeping	12,565
BIIBusiness Limited	<u>34,000</u>

**Best Bar None Professional & Safer Venues**

**Detailed income and expenditure account**

**For the year ended 31 December 2013**

	2013 £	2013 £	2012 £	2012 £
<b>Income</b>				
Government grant		-		59,792
Strategic Partner income		153,333		100,000
Parliamentary Reception		-		9,900
		<u>153,333</u>		<u>169,692</u>
<b>Costs of sales</b>				
Grants payable	-		80,000	
Parliamentary Reception	<u>9,293</u>		<u>7,509</u>	
		<u>9,293</u>		<u>87,509</u>
		144,040		82,183
<b>Bank interest receivable</b>		<u>130</u>		<u>110</u>
		144,170		82,293
<b>Administrative expenses</b>				
Management fee		100,000		65,948
Staff expenses		9,194		3,002
Subscriptions & conferences		565		-
PR costs		5,375		5,703
Website development		638		350
Marketing		3,221		-
Insurance		2,299		1,637
Printing, postage & stationery		533		500
Telephone		267		236
Computer software & consumables		413		180
Meeting expenses		630		-
Bank charges		-		30
Audit & accountancy		4,100		5,490
Company secretarial		-		1,000
Depreciation		<u>420</u>		<u>-</u>
		<u>127,655</u>		<u>84,076</u>
<b>Surplus / (deficit) on ordinary activities</b>		<u>16,515</u>		<u>(1,783)</u>