Best Bar None Professional & Safer Venues Report & Financial Statements 31 December 2009

A1FDUNG0
A52 16/09/2010 156
COMPANIES HOUSE



Legal & administrative details

For the year ended 31 December 2009

Status The organisation is a not for profit company limited by guarantee,

incorporated on 5 September 2007

Company number

06362442

Secretary

Barlow Robbins Secretariat Ltd

Registered office and operational address

Wessex House 80 Park Street

Camberley Surrey GU15 3PT

Bankers

Allied Irish Bank plc

51 Belmont Road

Uxbridge Middlesex UB8 1RZ

Solicitors

Cheyney Goulding

34/36 Chertsey Road

Guildford Surrey GU1 4HD

Auditors

Sayer Vincent

Chartered Accountants Statutory Auditors 8 Angel Gate City Road London EC1V 2SJ

Report of the directors

For the year ended 31 December 2009

The directors present their report and the audited financial statements for the year ended 31 December 2009

Principal activities and future developments

Best Bar None is a recognised award scheme supported by the Home Office and aimed at promoting responsible management and operation of alcohol licensed premises. It was developed and piloted in Manchester in 2003 and found to be a huge success, with premises now competing to participate – improving the night time experience in their town centres. It has since been adopted by many towns and cities across Europe, USA, New Zealand and Australia

Best Bar None promotes the scheme by producing guidelines on how to operate a scheme and runs a central steering committee that sets the standards required to maintain similarity across the country As well as publishing guides on running a scheme, Best Bar None also provides an example assessment criteria for schemes to use. During the year a successful national conference was held. The conference was open to existing scheme members, those interested in starting schemes, local authority representatives, police and licensees. Another national conference is planned for later in 2010.

Following the initial funding for the first two year period the Home Office, which is committed to the organisation and its aims, has provided further funding to allow the company to continue its work. The unspent grant funding has been carried forward to spend next year.

Directors

The directors of the company during the period and up to the date of this report were

H Bennett (appointed 7 April 2010)

J N Bish*

A Constantine*

I King*

R Mann*

S Quin*

P Davies* Lord R Redesdale

A Dobie* N Robertson (appointed 12 February 2009)

W Donne* C Smith*
P Hellmuth (resigned 7 April 2010) P Smith*
S Howe* C Spencer*

R Humphreys* (reappointed 21 October 2009)

Members guarantee to contribute an amount not exceeding £10 to the assets of the company in the event of winding up. The total number of such guarantees at 31 December 2009 was 16 (2008 16) Directors have no beneficial interest in the company

Responsibilities of the directors

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company as at the balance sheet date and of the surplus or deficit for the year then ended

^{*} resigned 17 June 2009

Report of the directors

For the year ended 31 December 2009

Responsibilities of the directors (continued)

In preparing those financial statements which give a true and fair view, the directors should follow best practice and

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

The directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the directors confirms that to the best of their knowledge there is no information relevant to the audit of which the auditors are unaware. Each of the directors also confirms that they have taken all necessary steps to ensure that they themselves are aware of all relevant audit information and that this information has been communicated to the auditors.

Auditors

Sayer Vincent were re-appointed as the company's auditors during the year and have expressed their willingness to continue in that capacity

The directors' report has been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies

Approved by the directors on 24 June 2010 and signed on their behalf by

N Robertson Director

Independent auditors' report

To the members of

Best Bar None Professional & Safer Venues

We have audited the financial statements of Best Bar None Professional & Safer Venues for the year ended 31 December 2009 which comprise the income and expenditure account, balance sheet and related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditors

As explained more fully in the statement of responsibilities of the directors set out on pages 2 and 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

Opinion on the financial statements

In our opinion the financial statements

- give a true and fair view of the company's state of affairs as at 31 December 2009 and of its results for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the report of the directors for the financial year for which the financial statements are prepared is consistent with the financial statements

Independent auditors' report

To the members of

Best Bar None Professional & Safer Venues

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with the small companies regime

SAYER VINCENT 8 Angel Gate City Road LONDON

EC1V 2SJ

Helen Elliott, Senior Statutory Auditor for and on behalf of Sayer Vincent, Statutory Auditors

15 September 2010

Income and expenditure account

For the year ended 31 December 2009

	Note	2009 £	16 months ended 31 December 2008 £
Turnover	2	97,961	105,413
Cost of sales	_	(23,425)	(18,548)
		74,536	86,865
Administrative expenses	_	(74,765)	(90,998)
Operating deficit	3	(229)	(4,133)
Interest receivable	_	229	4,133
Surplus on ordinary activities before taxation		-	-
Taxation	4_	<u> </u>	104
Deficit for the financial year		-	(104)
Accumulated funds at the start of the year	_	(104)	
Accumulated funds at the end of the year	=	(104)	(104)

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above

Balance sheet

Company No 06362442

As at 31 December 2	'01	20	2	r	oe!	nb	en	c	e	- 0	1	-3	t	а	2	- 4
---------------------	-----	----	---	---	-----	----	----	---	---	-----	---	----	---	---	---	-----

	Note	2009 £	2008 £
Fixed assets Tangible fixed assets	5	258	516
Current assets			
Debtors Cash at bank and in hand		,139 ,416	676 72,061
	72	,555	72,737
Creditors amounts falling due within one year	772	,917	73,357
Net current liabilities		(362)	(620)
Net liabilities		(104)	(104)
Funds			
Income and expenditure account		(104)	(104)
Total funds		(104)	(104)

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies

Approved by the directors on 24 June 2010 and signed on their behalf by

N Robertson Director

Notes to the financial statements

For the year ended 31 December 2009

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and are prepared in accordance with applicable accounting standards and the Companies Act 2006
- b) Turnover represents sales of goods and services in the year and grants recognised as income
- c) Grant income is recognised in the year in which it is spent
- d) Depreciation is provided at a rate calculated to write off the cost of each asset over its expected useful life. The depreciation rate in use for computer equipment is 33%

2. Turnover

Turnover is attributable to the principal activity of the company and represents sales of goods and services, and grants recognised as income in the year

3 Operating deficit

This is stated after charging

2009	2008
£	£
Depreciation charge 258	258
Directors' remuneration -	-
Auditors' remuneration	
 Audit services 1,600 	1,600
 Underprovision in previous year 	-
■ Taxation services 610	

4. Taxation

No corporation tax is payable on the Home Office grant as it is applied for charitable purposes. No corporation tax is payable on other activities in the year as there is a no profit for tax purposes (2008 - 20%/21%)

5. Tangible fixed assets

	Computer equipment £
COST At 1 January 2009 and 31 December 2009	774
DEPRECIATION At 1 January 2009 Charge for the year	258 258
At 31 December 2009	516
NET BOOK VALUE At 31 December 2009	<u>258</u>
At 31 December 2008	516

Notes to the financial statements

For the year ended 31 December 2009

6.	Debtors		
		2009	2008
		£	£
	Trade debtors	6,904	500
	Prepayments	235	131
	Accrued income		45
		7,139	676
7.	Creditors : amounts falling due within one year		
	·	2009	2008
		£	£
	Trade creditors	18,549	14,018
	Corporation tax	-	104
	Deferred income - unspent grant	52,768	55,715
	Accruals	1,600	3,520
		72,917	73,357

8. Related party transaction

Neil Robertson, Paul Hellmuth and Cathie Smith were employees of the British Institute of Innkeeping and directors of BIIBusiness Limited during the year Management charges totalling £51,413 were paid to BIIBusiness Limited and The British Institute of Innkeeping during the year At 31 December 2009 the following amounts were due from/owed to these companies

	Due from	Due to
	£	£
British Institute of Innkeeping	3,671	342
BIIBusiness Limited	1,230	13,428

Detailed income and expenditure account

For the year ended 31 December 2009

	£	2009 £	£	16 months ended 31 December 2008 £
Income				
Government grant		84,947		101,785
Conference	-	13,014		3,628
		97,961		105,413
Costs of sales				
Conference		23,425		<u> 18,548</u>
		74,536		86,865
Bank interest receivable		229		4,133
		74,765		90,998
Administrative expenses				
Management fee	51,413		34,198	
Staff recruitment			3,087	
Staff travel	2,351		3,140	
Staff training	-		1,112	
Subscriptions	•		159	
Parliamentary reception	3,616			
PR consultancy	9,185		7,939	
Website development	-		21,830	
Exhibitions			588	
Press cuttings	715		2,682	
Marketing			2,712	
Insurance	1,575		1,444	
Printing, postage & stationery	911		2,502	
Telephone	326		1,337	
Computer consumables	244		-	
Meeting expenses	522		344	
Audit & accountancy	2,450		1,600	
Company secretarial	1,199		840	
Legal fees	-		5,226	
Depreciation	<u>258</u>	-	258	
		74,765		90,998
Surplus on ordinary activities	_			