

Section 94

Form 4.71

Return of Final Meeting in a
Members' Voluntary Winding Up

Pursuant to Section 94 of the
Insolvency Act 1986

To the Registrar of Companies

S.94

Company Number

06255504

Name of Company

John Porter Doors Limited

I / We

Paul James Pittman, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS

Paul Anthony Higley, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS

Note The copy account must be
authenticated by the written
signature(s) of the Liquidator(s)

give notice that a general meeting of the company was duly held on/summoned for 27 February 2014 pursuant to section 94 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of and ~~that the same was done accordingly~~ / no quorum was present at the meeting


The meeting was held at Price Bailey Insolvency and Recovery LLP, 7th Floor, 69 Old Broad Street, London, EC2M 1QS

The winding up covers the period from 10 April 2013 (opening of winding up) to the final meeting (close of winding up)

The outcome of the meeting (including any resolutions passed at the meeting) was as follows

There was no member present at the Meeting and no votes by proxy were received. The Meeting was therefore inquorate. As the meeting was summoned in accordance with the rules, the meeting was deemed to have been held and no one has resolved against the Joint Liquidators having their release.

Signed

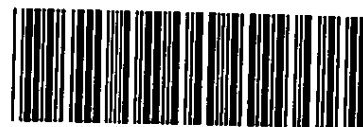


Date 27 February 2014

Price Bailey Insolvency and Recovery LLP
7th Floor Dashwood House
69 Old Broad Street
London
EC2M 1QS

Ref J10059/PP/PAH/VH

SATURDAY



A03 01/03/2014 #177
COMPANIES HOUSE

**John Porter Doors Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments
From 10 April 2013 To 27 February 2014**

S of A £		£	£
	ASSET REALISATIONS		
	VAT Refund	1,391 31	
4,245 18	Cash at Bank	4,058 10	
5,745 82	Contributions from Third Party	14,302 35	
	Bank Interest Gross	3 54	
			19,755 30
	COST OF ADMINISTRATION		
	Pre appointment fees	2,000 00	
	Liquidator's Fees	4,500 00	
	Liquidator's Expenses	239 85	
	Statutory Advertising	253 80	
			(6,993 65)
	DISTRIBUTIONS		
	Refund to Third Party	536 01	
	Unsecured non-pref creditors	10,834 33	
			(11,370 34)
9,991.00			1,391.31
	REPRESENTED BY		
	VAT Receivable		1,391 31
			1,391 31

Paul James Pittman
Joint Liquidator

J10059- circulate

7th Floor Dashwood House 69 Old Broad Street London EC2M 1QS
Telephone +44 (0)20 7065 2660 Fax +44 (0)20 7065 2661 E-mail insolvency@pricebailey.co.uk Website www.pricebailey.co.uk



Your ref

Our ref PJP/VH/J10059*



PRIVATE & CONFIDENTIAL

Direct Line 020 7382 7439
E-mail paul.pittman@pricebailey.co.uk

To: All Members

17 December 2013

Dear Sirs

**JOHN PORTER DOORS LIMITED
(In Members' Voluntary Liquidation)**

As you will be aware, the above named Company was placed into Members' Voluntary Liquidation on 10 April 2013 and Paul Higley and I were appointed as Joint Liquidators on the same day. I confirm that I am now in a position to conclude this matter.

In accordance with Section 94(1) of the Insolvency Act 1986, I have prepared my final report to the Members of the Company and also enclose formal Notice of the Final Meeting to be held on 27 February 2014 for your information. The purpose of this meeting is to present a final report on the Liquidation and for the Joint Liquidators to seek their release. There is no requirement to attend the meeting and no information other than that provided in this report will be made available at the meeting.

RECEIPT AND PAYMENTS

I attach a copy of my summarised receipts and payments account for the period 10 April 2013 to 17 December 2013, which reflects a balance of £1 32. The account also details the anticipated movements from now until the date of the final meeting, i.e. to 27 February 2014.

Cash at Bank

As at the date of Liquidation, it was estimated that the Company had cash at bank of £4,245 18 and I can confirm that £4,058 10 was realised. There will be no further realisation from this source.

Price Bailey Insolvency and Recovery LLP is a limited liability partnership registered in England and Wales, number OC365779. The registered office is Causeway House, 1 Dane Street, Bishop's Stortford, Herts CM23 3BT, where a list of members is kept.

With offices in:
Bishop's Stortford
Cambridge
Ely
Guernsey
London City
London Mayfair
London North
Norwich

NOTE: As from 1 June 2012 the business name changed from PB Jackson Norton LLP to Price Bailey Insolvency and Recovery LLP.

Contributions from Third Party

Funds of £14,302.35 have been injected into the Liquidation by the director and third party in order to pay creditors in full and cover the expenses of the Liquidation.

VAT Refund

£856.62 has been reclaimed from HM Revenue & Customs in respect of expenses incurred in the Liquidation. A further £534.69 is expected to be received before the final meeting.

Refund to Third party

As mentioned above, I am expecting a VAT refund of £534.69 to be paid into the Liquidation before the final meeting. This sum will then be refunded to the third party.

Joint Liquidators' Remuneration and Disbursements

I confirm that to date, the time spent and amount charged in this matter total 57.95 hours and £7,907.10 respectively. This equates to an average charge out rate of £136.45 per hour. I estimate a further £600 of time costs to close.

The Members of the Company passed an Ordinary resolution on 10 April 2013 that the Joint Liquidators' remuneration be agreed on the following basis - "That the remuneration for acting for the Company both pre-appointment and as Joint Liquidators be agreed on a time cost basis according to the time properly spent by the staff of Price Bailey Insolvency and Recovery. This remuneration shall not exceed £4,000 plus VAT without further approval of the shareholders and will be drawn at the Joint Liquidators' discretion from time to time."

I confirm that my agreed remuneration of £4,000 has now been paid. A further fee of £2,500 plus VAT was approved by the sole shareholder, Architectural Constructions Products Ltd on 25 October 2013 in respect of the extra work carried out during the Liquidation, which has been paid in full. A breakdown of my disbursements of £493.65 in this matter is detailed in the attached receipts and payments account. The balance of fees incurred will be written off.

In accordance with the Statement of Insolvency Practice 9, which is intended to keep creditors aware of their rights to approve and monitor fees and explain the basis on which a Liquidator's fees are fixed, a breakdown of my time costs in this matter is attached together with my firm's current charge-out rates.

A guide to the Liquidator's fees can be found on Price Bailey's website at the following address www.pricebailey.co.uk/creditors. Please download document 3, "A Creditors Guide to Liquidators Fees". This firm's remuneration and disbursements policy and current charge-out rates can also be found at that same web address by downloading documents 14 and 15 respectively. Hard copies can be made available upon request.

I trust that the remaining receipts and payments are self-explanatory.

MEMBERS' RIGHTS

Within 21 days of the receipt of this report, members of the Company with at least 5% of the total voting rights of all members having the right to vote at the general meetings of the Company, or any member with the permission of the Court upon an application made within the same time period, may request in writing that the Liquidator provides further information about his remuneration or expenses

A member may, with the permission of the court or with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report

For more information about the above, please see the aforementioned Guide to Liquidator's fees

CREDITORS

On 17 December 2013, a dividend of 100p in the £ was paid to non-preferential unsecured creditors whose claims had been received by the Liquidator. There are no outstanding creditors in connection with this Liquidation.

FINAL MEETINGS

In accordance with the provision of Section 94 of the Insolvency Act 1986, I am required to convene a final meeting of Members. Formal notice of that meeting is enclosed, together with a proxy form for use thereat. Proxies for use by Members at the meeting must be lodged with me at the offices of Price Bailey Insolvency and Recovery LLP, 7th Floor Dashwood House, 69 Old Broad Street, London EC2M 1QS no later than noon on Wednesday 26 February 2014.

The following resolutions will be put at the final meeting -

- 1 That the Joint Liquidators' receipts and payments account be approved
- 2 That the Joint Liquidators be granted their release

Please note that the report presented at the meeting will be similar to this report. If it is your intention to attend the meeting, please let me know.

If you have any questions or require any further information, please do not hesitate to contact me or the case manager, Vedeena Haulkhory.

Yours faithfully



P J Pittman
JOINT LIQUIDATOR

Authorised to Act in the UK by the Insolvency Practitioners Association
Enc

THE INSOLVENCY ACT 1986


**JOHN PORTER DOORS LIMITED
(In Members' Voluntary Liquidation)**

NOTICE IS HEREBY GIVEN pursuant to Section 94 of the Insolvency Act 1986 that a Final General Meeting of the Members of the above Company will be held at the offices of Price Bailey Insolvency & Recovery LLP, 7th Floor Dashwood House, 69 Old Broad Street, London, EC2M 1QS on Thursday 27th February 2014 at 11 00 a.m. for the purpose of having accounts laid before them by the Joint Liquidators of the Company showing the manner in which the winding-up has been conducted, and the property of the Company disposed of, hearing any explanations that may be given by the Joint Liquidators and also for considering the following resolutions

- i) That the Joint Liquidators' receipts and payments account be approved
- ii) That the Joint Liquidators' be granted their release

Members who are entitled to attend and vote at the above meeting may appoint a proxy or proxies to attend and vote on their behalf. Proxies for use at the meeting must be lodged at the address shown above not later than 12 00 noon on Wednesday 26th February 2013

Dated this 17th December 2013



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P J Pittman
JOINT LIQUIDATOR
Authorised to act in the UK by the
Insolvency Practitioners Association

JOHN PORTER DOORS LIMITED
(In Members' Voluntary Liquidation)
Joint Liquidators' Receipts and Payments Account
for the Period from 10 April 2013 to 17 December 2013
with Anticipated Movement to 27 February 2014

	Notes	Declaration of Solvency £	Realised 10/04/2013 to 17/12/2013 £	Estimated Movement 18/12/2013 to 27/02/2014 £	Estimated Cumulative Total at 27/02/2014 £
RECEIPTS					
Cash at Bank		4,245 18	4,058 10	-	4,058 10
Contributions from Third Party		5,745 82	14,302 35	-	14,302 35
VAT Refund			856 62	534 69	1,391 31
Bank Interest Gross			3 54	-	3 54
		9,991 00	19,220 61	534 69	19,755 30
PAYMENTS					
GENERAL					
VAT Receivable			1,391 31		1,391 31
REMUNERATION & DISBURSEMENTS					
Pre-Appointment Fees	1		2,000 00		2,000 00
Liquidator's Remuneration	1		4,500 00	-	4,500 00
Liquidator's Disbursements	2		493 65		493 65
CREDITORS					
Unsecured Creditors -			10,834 33		10,834 33
Refund to Third Party				536 01	536 01
			19,219 29	536 01	19,755 30
BALANCE IN HAND			1 32	(1 32)	0 00
			19,220 61	534 69	19,755 30

Notes

1 The Liquidator's remuneration was approved on a time cost basis by a resolution of the shareholders passed on 25th March 2013

Period 10/4/13 to 17/12/13

2 Breakdown of Disbursements	Incurring (£)	Paid (£)
Category 1 Disbursements		
Postage	13 00	13 00
Liquidator's Insurance Bond	20 00	20 00
Statutory Advertising	328 80	328 80
Category 2 Disbursements		
Photocopying	32 74	32 74
Travelling	24 11	24 11
Meeting room hire	75 00	75 00
	493 65	493 65

JOHN PORTER DOORS LIMITED
(In Members' Voluntary Liquidation)

Analysis of Time Costs for the period 10th April 2013 to 17th December 2013

Classification of Work	Insolvency Practitioners		Managers		Administrators		Assistants and Support Staff		Total Hours	Time Cost	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)		£	£
Administration and Planning	2 55	756 50	0 10	20 50	35 80	4,831 60	5 40	302 00	43 85	5,910 60	134 79
Creditors	0 60	180 00			11 30	1,525 50	0 10	7 50	12 00	1,713 00	142 75
Investigations									0 00	0 00	#DIV/0!
Realisation of Assets					0 40	54 00			0 40	54 00	135 00
Trading									0 00	0 00	#DIV/0!
Other Matters					1 70	229 50			1 70	229 50	135 00
Total	3 15	936 50	0 10	20 50	49 20	6,640 60	5 50	309 50	57 95	7,907 10	136 45
Average Hourly Rate, £		297 30		205 00		134 97		56 27			

**INFORMATION TO ASSIST CREDITORS IN MAKING AN INFORMED DECISION ON ANY
RESOLUTION SEEKING APPROVAL OF THE OFFICE HOLDERS REMUNERATION**

PRICE BAILEY INSOLVENCY AND RECOVERY LLP CHARGE OUT RATES

Our current charge-out rates which may be amended from time to time are as follows

POSITION	HOURLY CHARGE OUT RATE (£)
Insolvency Practitioners	265 - 375
Managers	
- Qualified Senior Manager	250 - 315
- Senior Manager	225 - 285
- Manager	195 - 245
Administrators	
- Senior Administrator	165 - 210
- Administrator	135 - 170
Assistants & Support Staff	
- Assistant	75 - 125
- Cashiering	40 - 60
- Secretarial	40

Support staff charge for work carried out that is directly attributable to the relevant insolvency case
Time will be recorded by all categories of staff in 6 minute units

Details of our historic charge out rates can be viewed at www.pricebailey.co.uk/services/insolvency-recovery/creditors

Should you require clarification on any of the above, do not hesitate to contact Price Bailey Insolvency and Recovery on 020 7065 2660

Proxy (Members' Voluntary Winding Up)

Notes to help
completion of this
form

**In the matter of JOHN PORTER DOORS LIMITED
and in the matter of The Insolvency Act 1986**

Please give full name and
address for
communication

Name of Member

Address

Please insert name of
person (who must be 18 or
over) or "chairman of the
meeting" If you wish to
provide for alternative
proxy-holders in the
circumstances that your
first choice is unable to
attend please state the
names of the alternatives
as well

Name of Proxy-holder

1 _____

2 _____

3 _____

Please delete words in
brackets if the proxy-
holder is only to vote as
directed i.e. he has no
discretion

I appoint the above person to be my/the member's proxy-holder at the general meeting to be held on **Thursday 27th February 2014** or at any adjournment of that meeting. The proxy-holder is to propose or vote as instructed below (and in respect of any resolution for which no specific instruction is given, may vote or abstain at his/her discretion)

Any resolutions which the
proxy-holder is to propose
or vote in favour of or
against should be set out
in numbered paragraphs in
the space provided

Voting instructions for Resolutions

- 1) That the Joint Liquidators' receipts and payments account be approved,

ACCEPT / REJECT*

- 2) That the Joint Liquidators be granted their release,

ACCEPT/REJECT*

*Please delete

This form must be
signed

Signature _____ Date _____

Name in CAPITALS _____

Only to be completed if
the creditor has not signed
in person

Position with member or relationship to member or other authority for signature
