

# 2020-21

TRUSTEES' REPORT AND  
ACCOUNTS

YEAR ENDED 31 MARCH 2021

CHARITY NUMBER 1123224  
COMPANY NUMBER 06226595



THURSDAY



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11/11/2021

#174

COMPANIES HOUSE

# INTRODUCTION

Founded in 1948 as the national youth council of the UK, The British Youth Council believes that young people have the power and the potential to take action and make positive social and political change for themselves and others.

## Our Vision

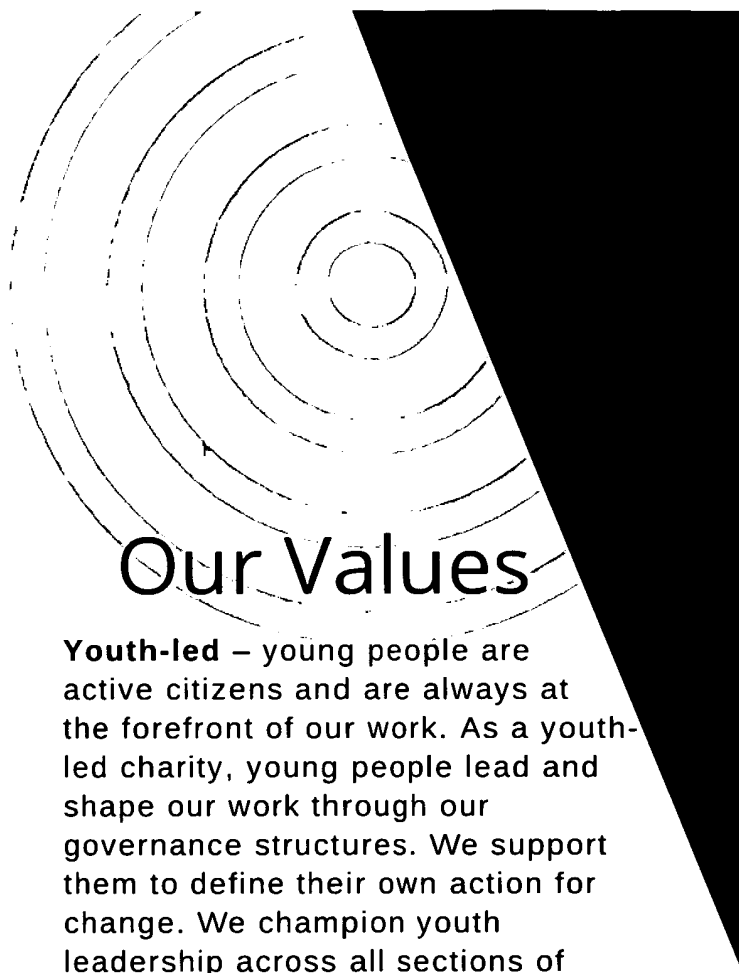
A world in which every young person is empowered to create social and political change.

## Our Mission

As the national youth council of the UK, The British Youth Council brings young people together to find their voice and use it to improve the lives of young people. We work with others to amplify young people's voices to create an environment in which young people's views are valued, sought and acted upon.

AN AMAZING WAY  
TO ENSURE NOT  
ONLY YOUR  
VOICE IS HEARD  
BUT A CHANCE  
TO CHAMPION  
THE VOICE OF  
MANY YOUNG  
PEOPLE

*PARTICIPANT  
2020/21*



## Our Values

**Youth-led** – young people are active citizens and are always at the forefront of our work. As a youth-led charity, young people lead and shape our work through our governance structures. We support them to define their own action for change. We champion youth leadership across all sections of society, evidencing the benefits of engaging young people in decision making and delivery, and supporting that to happen.

**Collaborative** – we actively seek to collaborate with others to make positive change happen. We work with relevant partners to add value to our campaigns and activity, and to be more creative in our approach to making change happen with and for young people. We recognise the skills, knowledge and experience of young people, volunteers, staff and partners, and strive to achieve more by maximising the opportunities that collaboration provides.

**Inclusive** – we respect and value diversity and act in a way that includes all. We ensure that all our activities are inclusive, recognising the needs of young people across different communities, and bring young people and partners together to learn from each other.

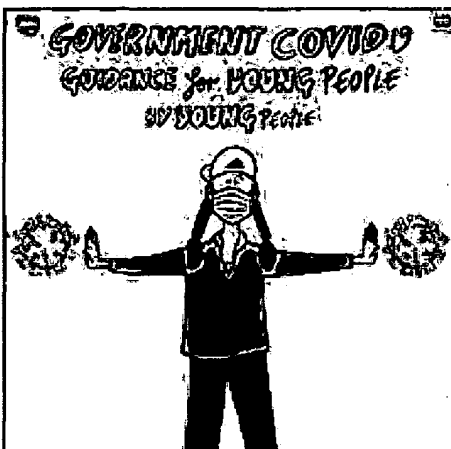
# RESPONDING TO THE COVID-19 PANDEMIC

I PROMISE  
YOU, YOUR  
VOICE CAN  
MAKE A  
CHANGE  
PARTICIPANT  
2020/21

2020 was a year like no other. As the world responded to the onset of the Covid-19 pandemic, the British Youth Council, like every other organisation, had to pivot operations and delivery to the new environment in which we found ourselves. The Board of Trustees would like to pass on their sincere thanks to the staff team for their commitment, tenacity and perseverance through this challenging year.

During this period the BYC team also provided significant pastoral support for the young people who are part of our programmes and activities. In the early months BYC was sometimes the only contact a young person had beyond their family home. In some areas support staff in our Member Organisations were either furloughed or redeployed to priority operations, leaving little to no support for young people. The team made safe spaces online for young people to be together, connect and share their experiences, as well as ensuring that young people had the opportunities to have their voice heard.

Whilst young people were not the highest risk community, the unplanned impacts of responding to the pandemic will have long term impacts on the lives of young people. Education was disrupted, youth unemployment rose significantly, and the impact of lockdown has had significant impact on the health and wellbeing of young people. In addition, those young people who were already marginalised and at risk became unseen, with risk factors increasing.



Through this period the British Youth Council has advocated with and for young people. This included:

- Collaborating with Step Up To Serve and the Back Youth Alliance on a consultation of young people on the impact of Covid-19 in Spring 2020 to identify what support young people needed.
- Undertaking a consultation on behalf of Ofqual on GCSE and A-Level grading proposals.
- Engaging in a consultation with BBC Children In Need on the funding priorities for children and young people during this period.
- Participation in a Ministerial Youth Working Group, supported by the Department for Digital, Culture, Media and Sport (DCMS) and the Back Youth Alliance, making recommendations on priorities for the easing of restrictions and the government's Roadmap.
- A Roundtable with Baroness Barran, Baroness Stedman-Scott (Minister for Work and Pensions) and Mims Davies MP (Minister for Employment) focusing on youth employment and feeding into the establishment of the Kickstart scheme.
- Supporting two young people to sit on the DCMS Youth Covid Support Fund panel, ensuring young people were involved in the decision making process.
- Youth-led research and presentation to the Governor of the Bank of England on the financial impact of Covid-19 on young people.
- Consultation with the NHS England Covid-19 App policy team on engaging young people.
- Covid-19 Vaccine workshops to support the uptake of the vaccine by young people.
- Supporting the All Party Parliamentary Group (APPG) on Youth Affairs to run an inquiry on the economic impact of Covid-19 on young people.



IT IS A  
GREAT WAY  
TO GET  
INVOLVED  
WITH YOUR  
COMMUNITY  
AND HELP  
SPEAK UP  
FOR THOSE  
AROUND  
YOU  
*PARTICIPANT*  
*2020/21*



# **DELIVERY AGAINST OUR STRATEGIC OBJECTIVES**

# **VOICE**

## **MEMBER ENGAGEMENT**

Our strength is in the network of Member Organisations and young people with whom we work. During the year we were delighted to welcome new members including ALYVE UK, Asfar, Shropshire Youth Association, The Kite Trust and Youth For Refugees UK. We adapted our member engagement programme and delivered online engagement events, including a full online Annual Council Meeting, ensuring that young people within our Member Organisations could continue to shape the work of our charity and hold the Board to account.

Work on developing a full member engagement strategy was delayed as staff focused on prioritising delivery and wellbeing during the first half of the year. In the second half of the year work started in earnest in developing a member engagement plan, which will be finalised and implemented next year.

**IT HELPS YOU DEVELOP SKILLS THAT  
LAST A LIFETIME AND OPPORTUNITIES  
THAT YOU'LL NEVER FORGET**  
*PARTICIPANT 2020/21*

# REPRESENTATION

Whilst a lot of energy was understandably focused on ensuring young peoples voices were heard in the response to the pandemic, we continued to champion youth engagement in the decisions that affect young people's lives beyond Covid-19. Whilst the pandemic continued, so did the other factors that impact on young people.

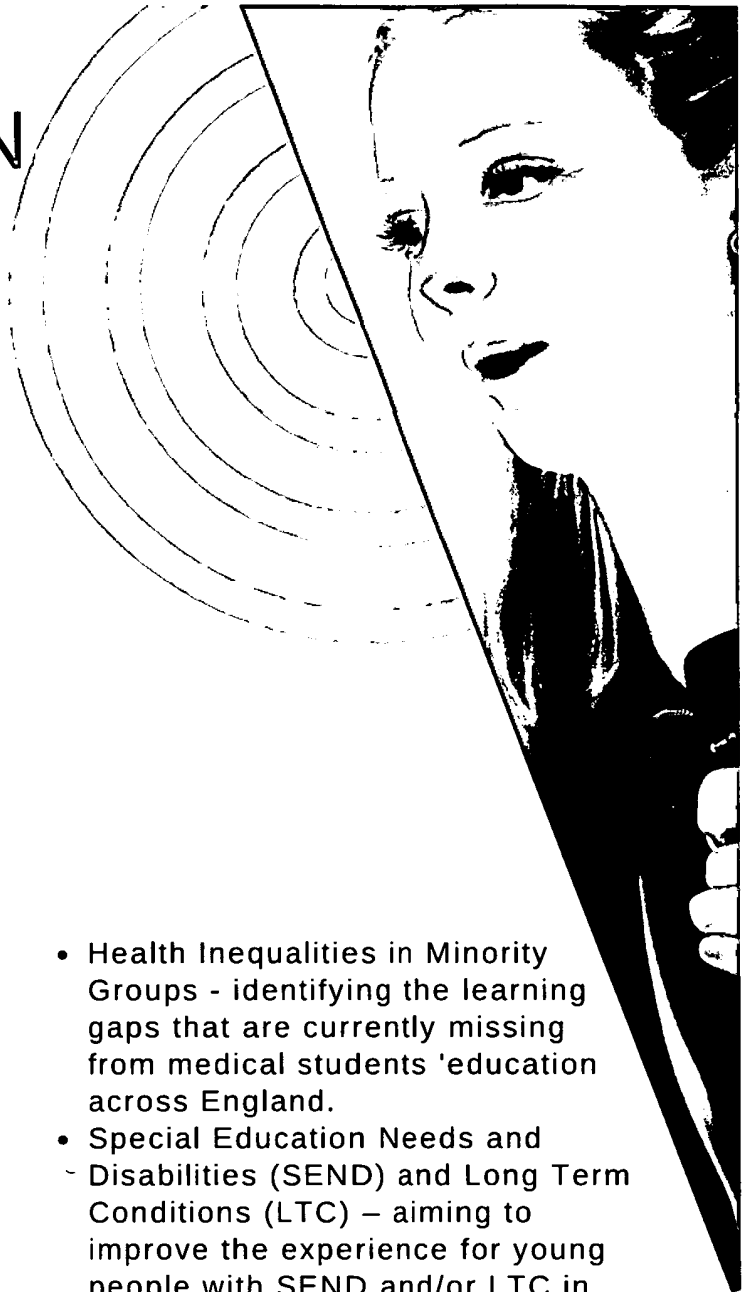
In partnership with DCMS we developed an improved model of engagement between the Youth Steering Group and the Department, implementing monthly roundtables between young people and decision makers. The young people in the group would feed in views from young people in their networks alongside consultation data sourced via Instagram, reaching young people who were not involved in formal youth engagement structures. Alongside the Covid-19 specific engagements included above, the group held roundtables on topics including:

- The Youth Investment Fund
- Volunteering
- Media Literacy
- Serious Youth Violence
- Mental Health and Loneliness
- Gambling
- The Youth Sector Review

The NHS Youth Forum has continued in earnest, engaging young people and decision makers in improving young people's health and wellbeing and their access to healthcare services. In addition to feeding into Covid-19 communications targeting young people, the group focused on three key areas they had identified through their engagement with young people:

- Health Inequalities in Minority Groups - identifying the learning gaps that are currently missing from medical students 'education across England.
- Special Education Needs and Disabilities (SEND) and Long Term Conditions (LTC) – aiming to improve the experience for young people with SEND and/or LTC in schools and educational settings.
- Trans and Non-Binary Access to Healthcare – creating a resource that will provide Trans and non-binary young people with tools to advocate for themselves when meeting with a health care professional.

Over the course of the year each work stream has consulted young people with lived experience of these issues, and created resources, reports, and delivered a roundtable to share their findings.



PARTICIPANT  
2020/21

The UK Youth Parliament continued to engage young people across the UK in representative democracy. Whilst physical meetings were replaced by online engagements, elected Members of Youth parliament and local youth councillors continued to meet with decision makers and advocate for young people in their area, region and across the UK.

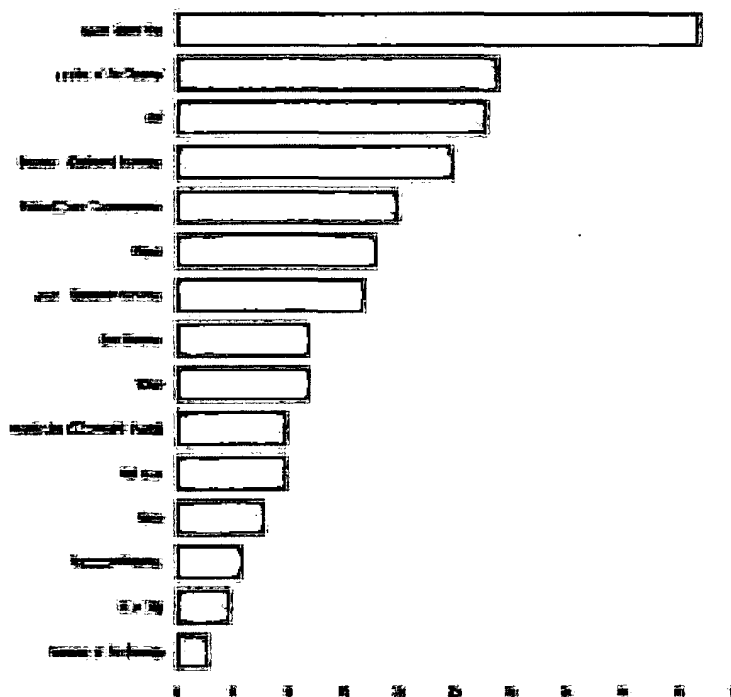
~~Business matters were not under the trial master's~~  
~~the party master's care and not in the business master's~~

**THE UNIVERSITY OF CHICAGO**

CEILING PLASTERING  
LATTERED BY OF DECEMBER  
1945

THE UNITED STATES OF AMERICA  
DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

OF UNITED STATES FILM  
FROM BOSTON SOCIETY  
EDUC. FILM



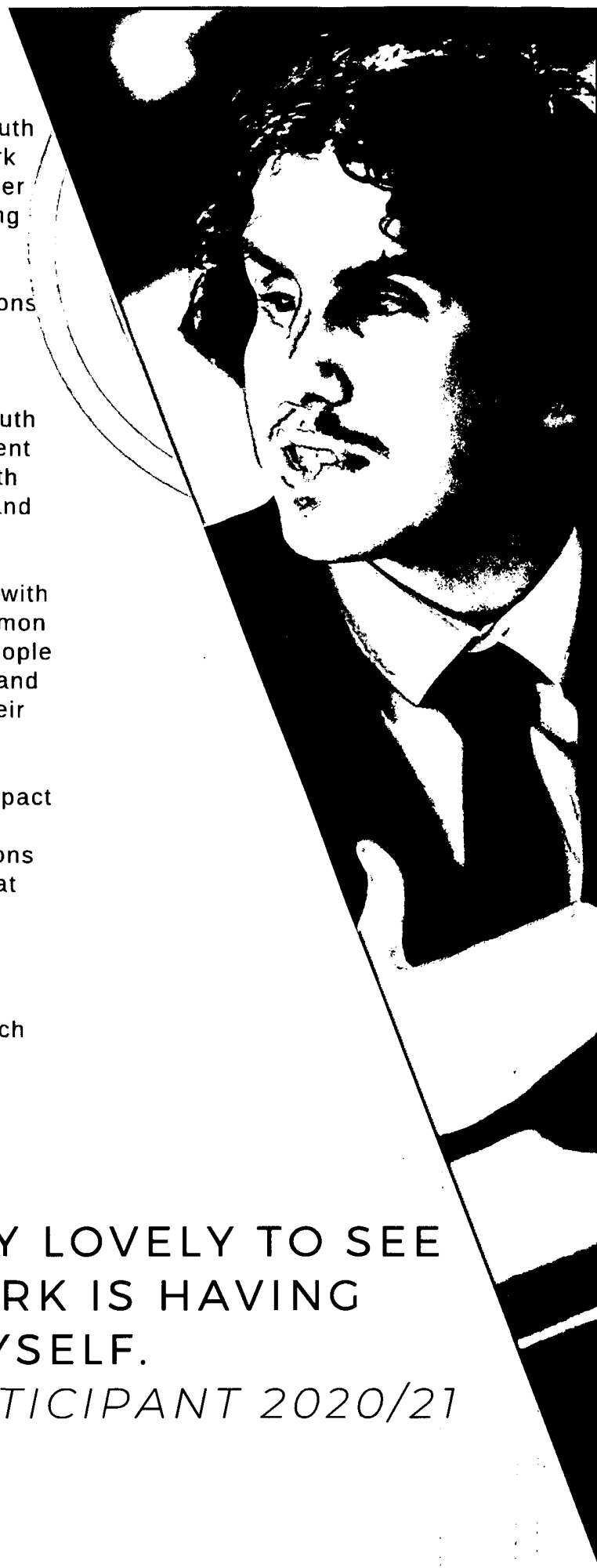
During this year we established two new programmes of partnership work with the Careers and Enterprise Company and the Youth Futures Foundation. Both programmes of work centre around youth employment. Starting later in the year, both projects have recruited young people, implemented induction and learning sessions and are creating opportunities for young people to feed in and shape interventions that will support young people.

We have continued to collaborate with colleagues in the sector through the Back Youth Alliance to advocate for government investment and support for young people. The Back Youth Alliance is a collaboration of senior leaders and youth representatives from some of the UK's leading youth charities, working together to present a coherent voice to decision-makers with and for young people. Members share a common belief in creating a society in which young people are safe, equipped to thrive, treated equally and are able to contribute as active citizens in their communities.

There was obviously a heavy focus on the impact of Covid-19 through this year and as a group we made strong representations on the need to support the youth charities that support young people at grassroots level and through infrastructure bodies. We made recommendations for and challenged and improved the criteria and eligibility of the much needed Youth Covid Support Fund.

IT HAS BEEN REALLY LOVELY TO SEE  
THE IMPACT MY WORK IS HAVING  
ON OTHERS AND MYSELF.

*PARTICIPANT 2020/21*





# STRATEGIC COMMUNICATIONS

In partnership with DCMS, we launched a new Instagram account – Involved. This is a model that was designed, tested and proposed by young people to engage more young people in the policy process. The principle is to go where young people are and engage them with simple tools. Through polls and open text input, we have engaged on average 200 young people across 12 consultations.

We have developed the social media presence of some of our programmes during the year, specifically the UK Youth Parliament and NHS Youth Forum. At the end of the year we started working with the Bank Of England to develop a public profile for the forum.

I REALISED  
NOT  
EVERYONE  
HAS THE  
SAME  
OPINION  
PARTICIPANT  
2020/21

We had intended to develop a comprehensive strategic communications plan during this year however this has been postponed due to staff capacity in responding to the events of the year. This will be picked up next year.

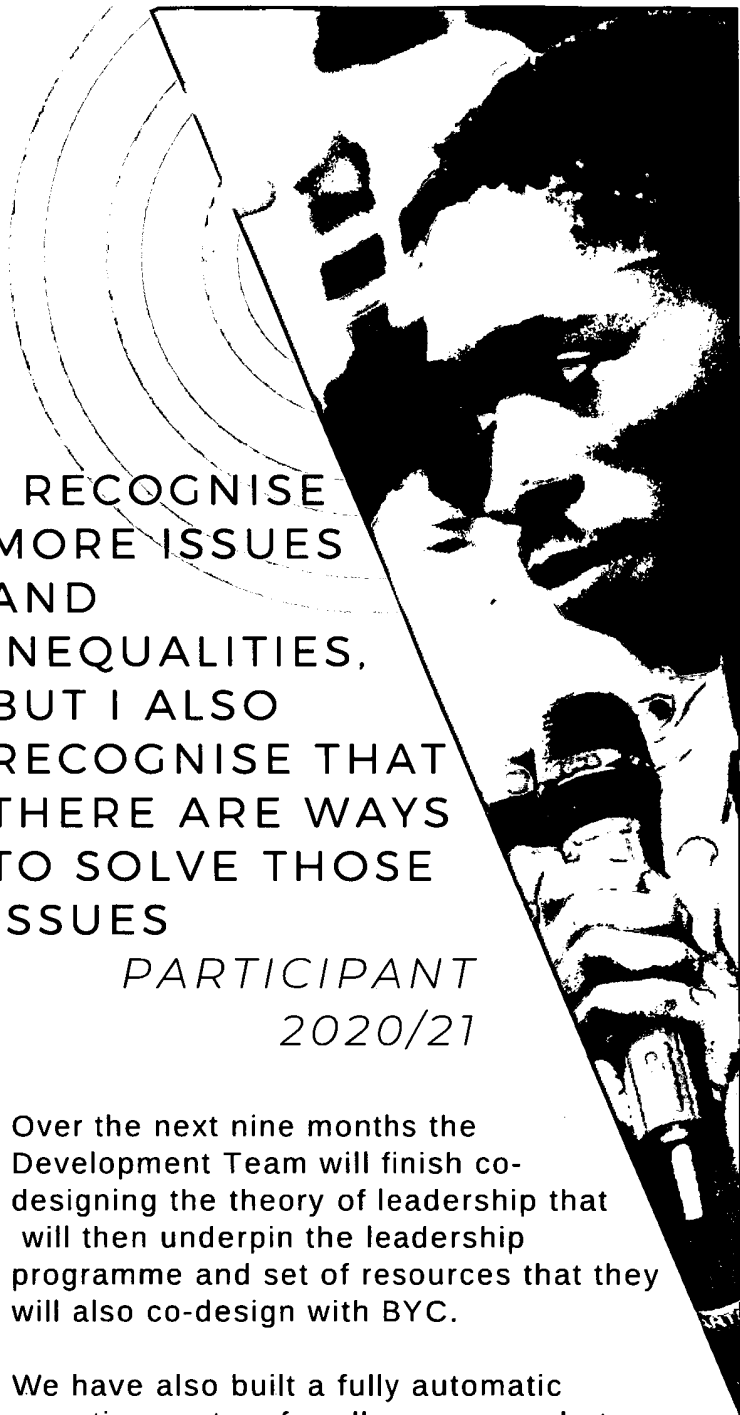


# IMPACT

With thanks to the Esmée Fairbairn Foundation, we have now started our programme of work to define our theory of change in relation to leadership within youth-led advocacy. This programme model is also being run as a pilot, to experiment with a new way for BYC to support organisations to embed young people in the development of their work and develop young people into leadership positions in their work

We have recruited a Development Team of young people from Member Organisations the Scouts, Woodcraft Folk, the Kite Trust, St Johns Ambulance, Anna Freud Centre, and in addition young people from the Roots Foundation, Centrepont and Eastside Young Leaders Academy. The organisations are also working alongside BYC to provide each member of the Development Team a leadership development journey with mentoring and developmental experiences within those organisations. These journeys will culminate in those eight young people becoming leaders / board members within their organisation.

We have successfully mapped a leadership development journey across our programme suite for every young person we interact with. Currently this is a top level road map. However it has five entry points, then a modular approach where young people can combine skills development sessions, and leadership experiences in our Member Organisations, and ends in automatic induction into a new Young Leaders Collective network where they will be able to access further support and opportunities to evolve as a leader.



I RECOGNISE  
MORE ISSUES  
AND  
INEQUALITIES,  
BUT I ALSO  
RECOGNISE THAT  
THERE ARE WAYS  
TO SOLVE THOSE  
ISSUES

*PARTICIPANT  
2020/21*

Over the next nine months the Development Team will finish co-designing the theory of leadership that will then underpin the leadership programme and set of resources that they will also co-design with BYC.

We have also built a fully automatic reporting system for all young people to self-report across five key areas of development every two months for the duration of their time on our programmes. This is a system that tracks an individual's growth, not only over five key skills but also any other key KPIs of a particular programme. It also allows us to track whether or not young people feel we are delivering in a way that is aligned to our values of collaborative, inclusive and youth-led. This digital tracker is currently being piloted across three of our programmes with the aim to roll it out across our work next year.

# Impact & Reach

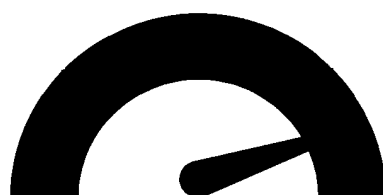


89% MORE CONFIDENT



89% IMPROVED

COMMUNICATION SKILLS



87% MORE POSITIVE

CITIZENSHIP



88% BETTER RELATIONSHIP

AND LEADERSHIP SKILLS



84% GREATER RESILIENCE

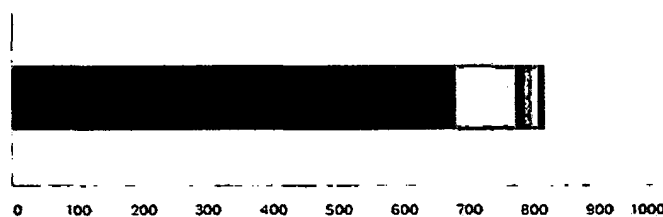
AND DETERMINATION

## Ethnic Heritage



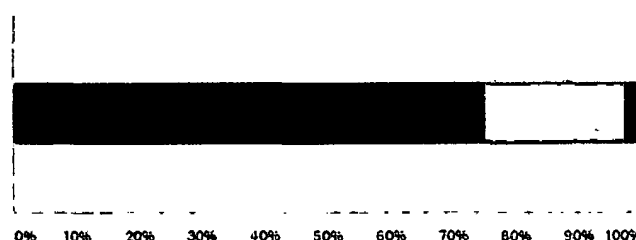
- ☒ White British ☒ Pakistani ☐ White Irish ☐ Other White background
- ☐ African ☒ Other Asian background ☒ Indian ☐ Bangladeshi
- ☒ Other (please specify) ☒ Black African and White ☒ Asian & White
- ☒ Other Dual Heritage background ☐ Other Black background ☐ Arab
- ☐ Black Caribbean & White ☒ Caribbean ☒ Chinese ☐ Prefer not to say
- ☒ Kurdish ☒ Irish Traveller ☒ North African
- ☒ Any other Middle Eastern background ☐ Roma ☐ New Age Traveller
- ☐ Other Traveller ☒ Iraqi

## Disability



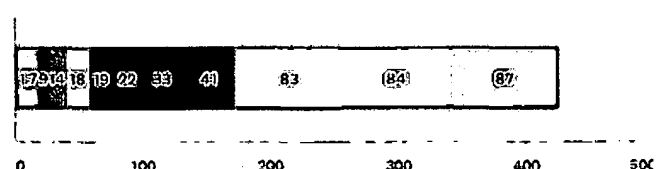
- ☒ No ☒ Mental health issues ☐ Learning difficulty/disability
- ☐ Prefer not to say ☒ Sensory ☒ Other (please specify)
- ☒ Multiple disabilities ☐ Physical ☒ Long term or life-limiting illness

## Sexual orientation



- ☒ Heterosexual/Straight ☒ Gay Woman/Lesbian ☐ Bisexual ☐ Gay Man
- ☐ Prefer not to say ☒ Other (please specify)

## Lived Experience



- ☒ Refugee or Asylum seeker ☒ Homeless ☐ Teenage parent
- ☐ Offender/Ex-offender ☐ In temporary accommodation ☒ At risk of exclusion
- ☒ Excluded/suspended from school ☐ Lone parent ☒ In or leaving care
- ☒ Prefer not to say ☒ English as a second language ☒ Young carer
- ☐ Victim of bullying ☐ Low income ☒ Receive(d) free school meals (13)

# SUSTAINABLE

2020/21 has been the third year of implementing our new fundraising strategy, which aims to create a culture of fundraising at The British Youth Council, ensure we have the resources necessary to run, diversify income across the income spectrum, and generate a sustainable income model.

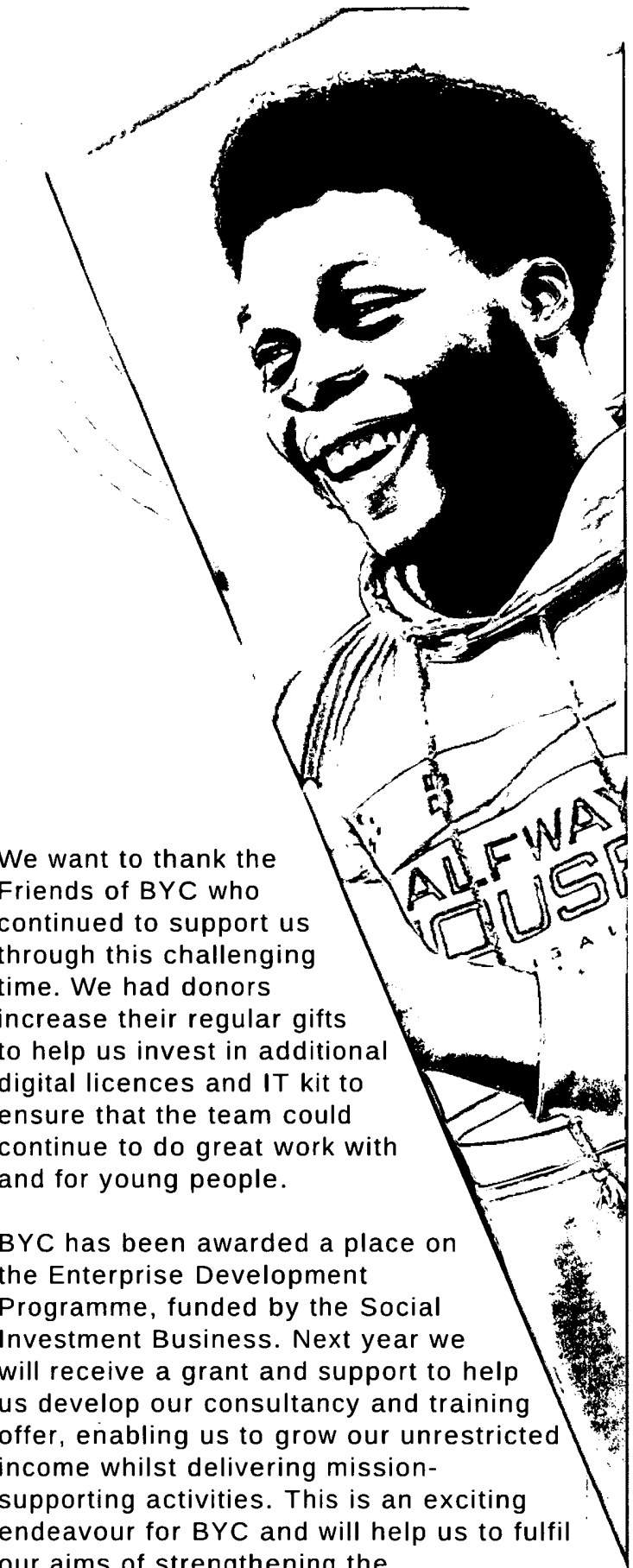
Covid-19 has had a wide spread impact across the voluntary sector. Many funders switched to pandemic-focused funding or ceased grant making entirely. We are incredibly grateful for the continued support of The Blgrave Trust and The Paul Hamlyn Foundation who have provided significant financial support, as well as our other funders who have been flexible in the face of a changing world.

We have also been delighted to have the support of The Jack Petchey Foundation. Committed to investing in young people, The Jack Petchey Foundation has supported us to recruit a paid intern in the fundraising team. This has enabled us to increase our donor care, and release capacity from operational to strategic fundraising. We are also working with Kings College London Civic Leadership Academy to provide placements for two students who will get their first taste of charity fundraising with BYC next year.

With the loss of planned in-person fundraising events, we encouraged our supporters to raise money for us in new and different ways – this included the Chief Executive doing a sponsored stair climb and trustees undertaking a group running challenge all during lockdown.

We want to thank the Friends of BYC who continued to support us through this challenging time. We had donors increase their regular gifts to help us invest in additional digital licences and IT kit to ensure that the team could continue to do great work with and for young people.

BYC has been awarded a place on the Enterprise Development Programme, funded by the Social Investment Business. Next year we will receive a grant and support to help us develop our consultancy and training offer, enabling us to grow our unrestricted income whilst delivering mission-supporting activities. This is an exciting endeavour for BYC and will help us to fulfil our aims of strengthening the diversification of our income streams and rebuilding our reserves position.





# SUPPORTERS

## Honorary Presidents

The Annual Council meeting elects three Honorary Presidents, one from each of the largest parties represented in UK Parliament. The role of Honorary Presidents is to champion the British Youth Council's work to other parliamentarians, and to highlight the British Youth Council's work and young people's voices to decision makers and the Government.

At the start of the financial year these were Angela Crawley MP (SNP), Sara Britcliffe MP (Con) and Nadia Whittome MP (Lab). At the Annual Council Meeting in September 2020 David Linden MP (SNP) was elected and Nadia Whittome MP and Sara Britcliffe MP were re-elected. We are incredibly grateful to all four Members of Parliament who have each supported our work and championed youth voice in decision making.

## Volunteers

Most of those taking part in our activities do so voluntarily in their spare time ranging from those voting, standing, and campaigning, to those volunteering in our office. The number of volunteers throughout the year is over 700:

- 12 UK Youth Parliament Steering Group members (aged 17-19);
- c600 MYPs and those deputising;
- over 60 young people directly involved in national youth forums and working groups
- Seven UK Young Ambassadors including representatives to Europe and the Commonwealth;
- 13 Trustees also volunteer as Ambassadors and spokespeople;

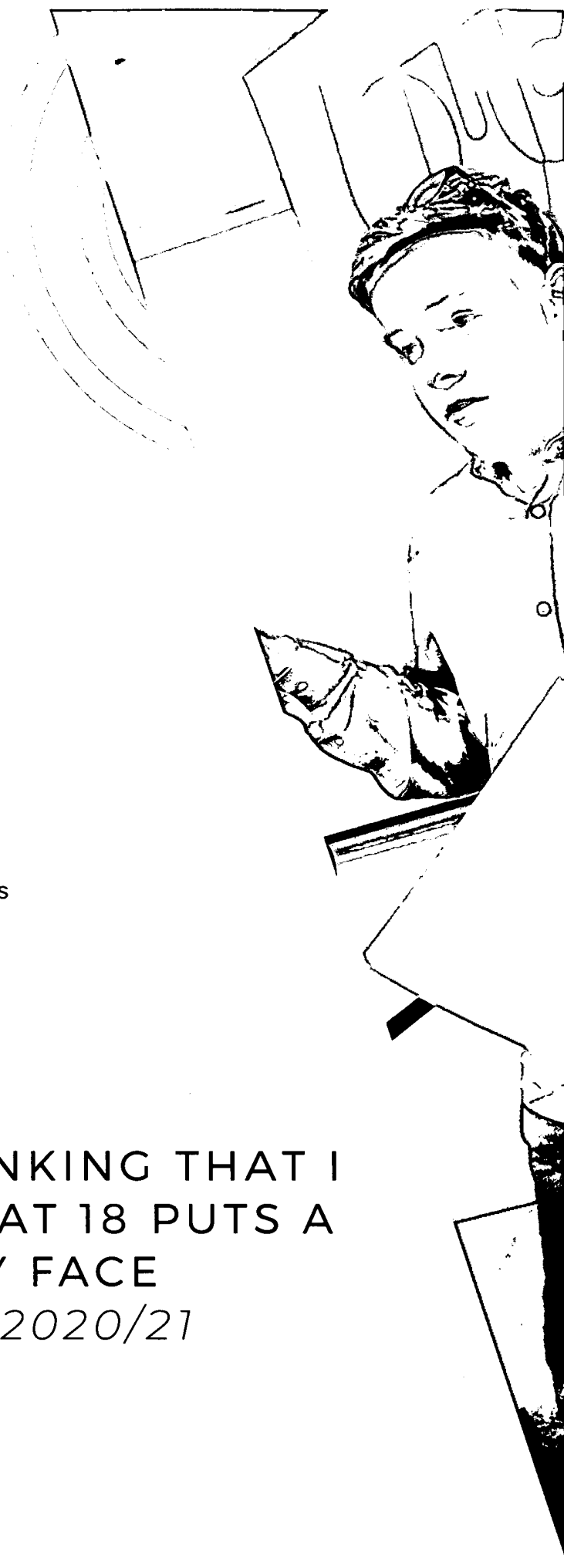
I CAN SEE  
MORE  
CHANCES TO  
CREATE  
MEANINGFUL  
CHANGE  
PARTICIPANT  
2020/21

# FUTURE PLANS

In 2020-21, we reviewed our strategy and agreed to extend it for a further two years. In 2021/22 will be particularly focusing on the following activities in helping us to achieve our strategy:

- Strategic Communications - promote the diversity and importance of youth voice using the right methods to better connect and activate our stakeholders
- Membership Development – utilise our unique place as a membership organisation and recognising the role of our members
- Theory of Change – articulate what we do and why we do it, mapping this across our programmes and processes
- Quality improvement - use the evidence we collect to enhance and refine our offer and practice
- Income Maximisation – strengthen our commitment to sensible spending and our culture fundraising with entrepreneurial approaches to how we work.
- A Great Organisation – Improve the systems and processes that enable our work and enhance our expertise.

LOOKING BACK THINKING THAT I  
LED THIS PROJECT AT 18 PUTS A  
SMILE ON MY FACE  
*PARTICIPANT 2020/21*



\*In line with the British Youth Council's values, we are committed to ensuring that young people have a voice and are leaders within our work.

Charity Commission regulations prevent those under 18 from being trustees, therefore Sila and Cormac were directors under the Companies Act during the year and registered as trustees upon turning 18.

# GOVERNANCE



## TRUSTEES 2020/21

## START DATE

## END DATE

Amanda Chetwynd Cowieson (Chair from October 2018)

October 2017

October 2020

Aimee Castle

October 2018

Thomas Clark (Treasurer)

October 2019

Natasha Johnson

October 2020

Larissa Kennedy

October 2017

October 2020

Zara Khan

October 2019

Kira Lewis

January 2019

Rebecca Moore

October 2019

Osaro Otobo

October 2020

Kyle Parks

October 2018

January 2021

Cormac Savage\*

October 2020

Joe Seddon

October 2020

Francis Smith

October 2017

October 2020

Sarah Staples (Chair from October 2020)

September 2016

Joseph Stockley

October 2017

October 2020

T Jay Turner

October 2018

Sila Ugurlu\*

October 2020

# Public Benefit

The British Youth Council's work benefits the following public groups:

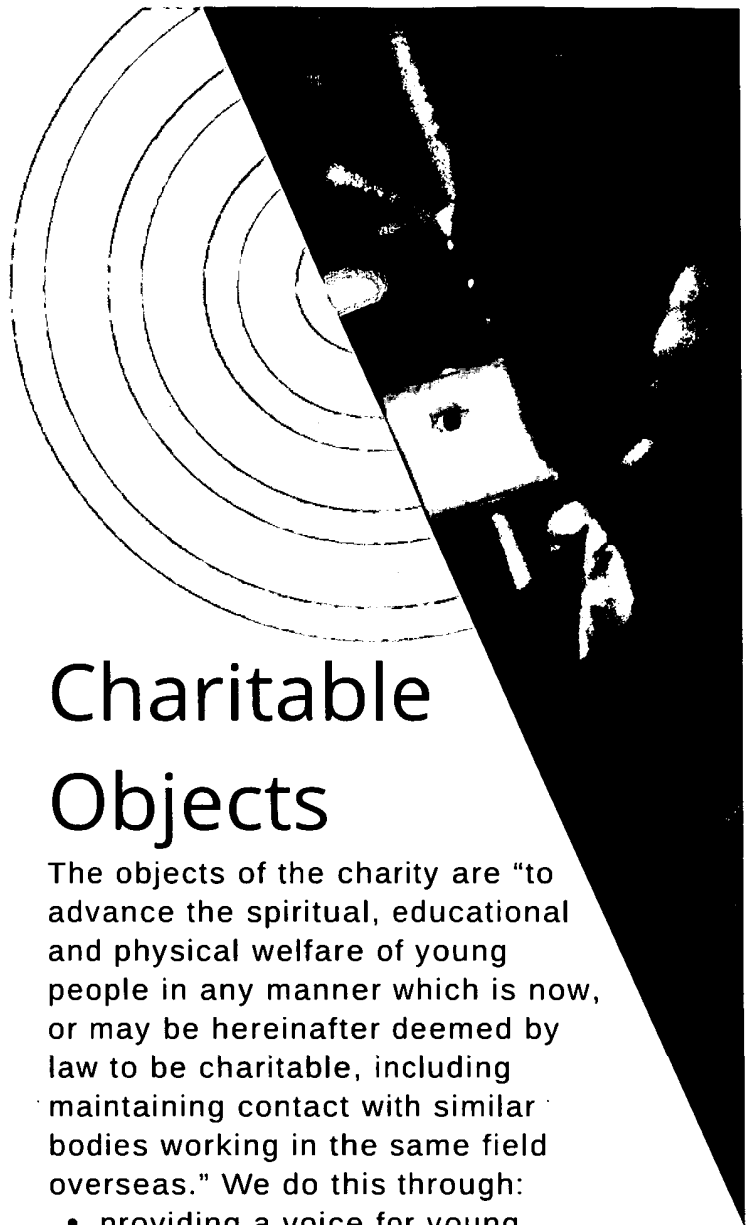
- all young people aged 25 and under, who take part in our activities, or are impacted by them;
- our member organisations including national and local youth organisations which are predominately youth-led or influenced;
- charitable, third and public sector organisations who work with young people;
- a network of local youth councils/vehicles based in local authorities;
- local and national Government where the views of young people are shared in developing and improving public policy and services.

We benefit young people directly in the provision of education and skills training through our programme of activities, representation opportunities and volunteering. We work to benefit young people in general through the promotion of intercultural dialogue, representation and volunteering opportunities overseas.

The trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011.

The trustees have considered this matter and concluded:

- that the aims of the organisation continue to be charitable;
- that the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need;
- that the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay;
- that there is no detriment or harm arising from the aims or activities



## Charitable Objects

The objects of the charity are "to advance the spiritual, educational and physical welfare of young people in any manner which is now, or may be hereinafter deemed by law to be charitable, including maintaining contact with similar bodies working in the same field overseas." We do this through:

- providing a voice for young people;
- promoting equality for young people;
- helping young people be more involved in decisions that affect their lives;
- advancing young people's participation in society and civil life.

This produces a public benefit through the empowering, educating and supporting of young people to play an active role in society, both directly or through the improvement to public services, locally and nationally, as a result of their increased scrutiny of, or participation in, local and national democracy and services.



## Senior Management Team

### Chief Executive

Jo Hobbs

### Head of Fundraising

Victoria Hayden Ward

Rosie Milsom (Maternity cover from August 2021)

### Head of Programmes

Magda Conway (April 2020-June 2021)

Sophie Richardson (from June 2021)

# Governance and Management Structure

There are a maximum of 13 trustees (who act as company directors), who can be aged between 16 and 25 at the date of election or appointment. The offices of Chair and Treasurer are elected biennially, on alternate years to ensure consistency of leadership within the Board.

The Board has a model where at least six ordinary trustees are elected by the membership and the remaining are appointed by the Board, ensuring a good balance of skills and experience within the Board. Elections take place at the Annual Council Meeting by delegates from The British Youth Council member organisations. Prospective candidates are required to submit applications and take part in an interview with a sub-group of the People Committee to ensure a pool of suitable candidates exist for elections. Appointed trustees are recruited based on skills, with key areas of skills and experience that the Board would like to improve identified. They are interviewed by a sub-group of the People Committee and appointed by the Board.

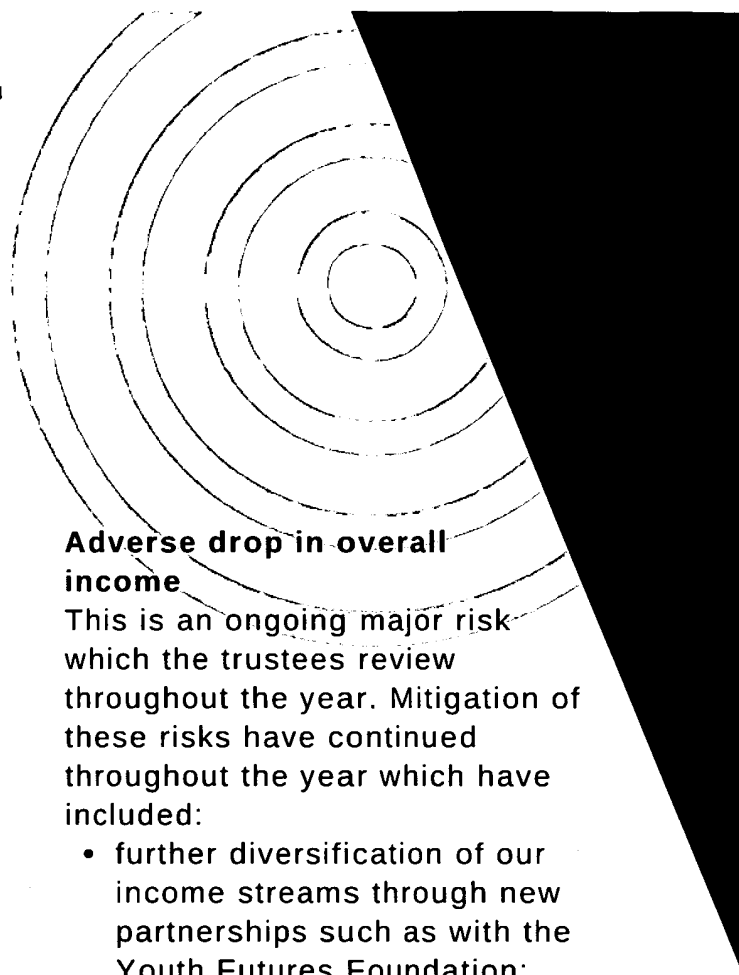
All trustees attend a two-day training and induction programme. This covers their roles and responsibilities as trustees, financial stewardship and an induction to The British Youth Council's strategic plan and operational procedures. The Board are all encouraged to continue their learning outside of the Board, both by accessing online learning for trustees and through membership of the relevant membership bodies for the Officers.

The charity is managed by a Chief Executive. Operational decisions are made by a senior staff team within agreed strategic objectives set by the Board. This Team consists of the Chief Executive Officer, Head of Programmes and the Head of Fundraising.

The Board delegates tasks to three committees. These are:

- Finance Committee - the aim of the group is to develop financial and fundraising strategy, monitor financial performance, and consider any other finance issues on behalf of the Board.
- People Committee – responsible for developing and reviewing the charity's policies relating to human resources, recruitment, and volunteer management, managing the process of trustee recruitment, selection and development, and the recruitment and appraisal of the Chief Executive.
- Risk Committee – responsible for developing and reviewing the charity's strategic risk register, policies relating to risk management, business continuity, information compliance, serious incident reporting and safeguarding.

# RISK MANAGEMENT



Within the charity, risk management is maintained and monitored by the Risk Committee. The committee meets regularly throughout the year and is responsible for the maintenance of the risk register which is the charity's main tool for managing its risk profile. Risks are categorised as governance, external, regulatory and compliance, financial or operational risks. Throughout the year, the committee has continued to support The Board of Trustees in recognising risks managed through other committees (Finance and People) with the support of Senior Management and key members of staff.

When considering the risk profile Trustees consider:

- inherent risks as identified in the categories above based on their likelihood and their impact.
- risk mitigation through internal controls to reduce the inherent risk. This includes policies and procedures, delegated authority and risk management through a sub-committee structure.
- residual risks are considered against target risks. Any outstanding actions are tracked on the register.

Risks are allocated to individuals, groups or committees for ongoing maintenance outside of the annual review by The Board of Trustees.

Major risks are those which have a significant impact and likelihood to disrupt the operations, governance or reputation of the Charity. Having examined the major risks, the trustees are satisfied that the actions and mitigations of the Charity have reduced the risks to an appropriate level which is within the risk appetite of The Board of Trustees. The following risks are designated as our major risks for the current financial year.

## **Adverse drop in overall income**

This is an ongoing major risk which the trustees review throughout the year. Mitigation of these risks have continued throughout the year which have included:

- further diversification of our income streams through new partnerships such as with the Youth Futures Foundation;
- the development of the fundraising department through the employment of three fundraising interns to support our individual giving and challenge event programme;
- continued development of the Charity's fundraising strategy which is in its second year. This has led to further development of the fundraising culture within the organisation, for the members of staff, volunteers and trustees, along with a successful application to the Enterprise Development Programme to build our consultancy capacity.

## **Contravention of Child Protection Standards**

The trustees have continued to ensure the charity complies with regulatory guidelines and maintains best practice with regards to Child Protection Standards. This risk is mitigated through:



### **The Impact of COVID-19 on the charity**

The implications of this virus on the economy has led to uncertainty in the charity sector. As at 31 March 2021, the Government had published a roadmap out of lockdown, including how restrictions would be eased.

The trustees continue to monitor the risks associated with COVID-19 through:

- ongoing discussions at trustee meetings regarding the impact of the virus on the charity;
- senior trustees engage with core members of staff on a regular basis to discuss ongoing implications on the charity which include financial, regulatory and operational implications.

### **Child Protection Cont.**

- all adult volunteers and staff members having appropriate checks and required safeguarding training;
- a designated safeguarding lead within the senior management and The Board of Trustees;
- a revised safeguarding policy and a digital safeguarding policy which is utilised by staff members, volunteers and programme users;
- establishing a safeguarding culture within the charity's senior management and Board of Trustees, with ongoing reflection on safeguarding best practice;
- any serious incidents that require reporting to the Charity Commission have been reported in accordance with the reporting procedures outlined in the charity's Safeguarding Policy.

There are three major risks associated with the impact of COVID-19 which are:

- financial uncertainty on short term funding and income streams which have been disrupted through social distancing measures;
- operational challenges as a result of rapid changes to our engagement with young people, moving away from face-to-face and onto online platforms;
- ensuring appropriate and adequate safeguarding procedures due to changes in our operating model to online engagement. This poses unique challenges outside of our traditional engagement model.

These have been mitigated in a number of ways including:

- training has been completed for staff members to refresh safeguarding understanding and guidance on safeguarding in a virtual context was developed using resources and support from across the sector;
- briefings and practice sessions to learn new online tools and to adapt our delivery to online programmes and engaging with young people in virtual spaces;
- grant applications have been focused on short term COVID-19 relief where possible to support the required immediate expenditure;
- a task and finish group was assembled within the staff team to support the review of ongoing events for the calendar year to create an individual plan to support online programmes;
- whilst challenge events have been impacted as a result of social distancing measures, a number of innovative fundraising opportunities have been utilised such as the 2.6 challenge in April 2020.

The trustees will continue to review the risks associated with COVID-19 on the operations and financial resilience of the charity with the support of senior and key members of staff.

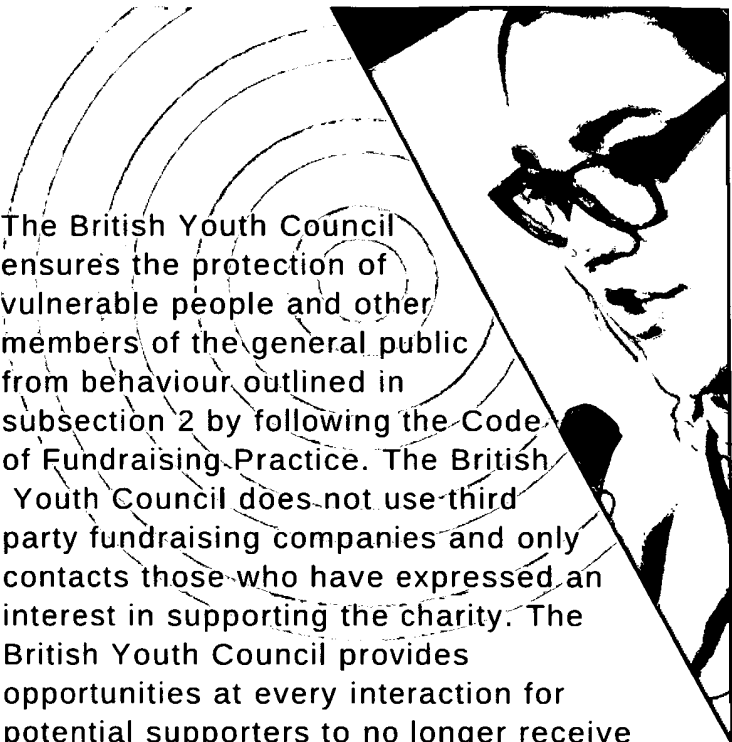
# FUNDRAISING

Over the past three years the British Youth Council has undergone significant change in regards to fundraising. The creation of a fundraising strategy, which focussed on sustainability by diversifying income, has enabled the charity to move away from reliance on a small number of income sources. New approaches were undertaken to compliment the ways the British Youth Council was previously bringing in funding, such as individual fundraising, challenge event fundraising, corporate fundraising, consultancy and trust and foundations fundraising. We have seen a great amount of success in this new approach to fundraising and moving forwards, our focus will be based on our learnings and experience and will be regularly reviewed in line with the organisational strategy. All of our fundraising supports the British Youth Council to empower young people to find their voices and be heard on issues they care about.

All fundraising at the British Youth Council is currently undertaken within the organisation, with the involvement and oversight of the Head of Fundraising.

The British Youth Council is a member of the Institute of Fundraising and therefore agrees to conduct all fundraising in line with the Code of Fundraising Practice. Throughout the FY 2020/21 the British Youth Council complied fully with the Code of Fundraising Practice in its approach to fundraising. The British Youth Council had a number of supporters fundraise for the charity in this financial year. All fundraising took place via sponsorship platforms and all income was monitored and recorded by the charity.

There were no complaints regarding the British Youth Council's approach to fundraising in the FY 2020/21.



The British Youth Council ensures the protection of vulnerable people and other members of the general public from behaviour outlined in subsection 2 by following the Code of Fundraising Practice. The British Youth Council does not use third party fundraising companies and only contacts those who have expressed an interest in supporting the charity. The British Youth Council provides opportunities at every interaction for potential supporters to no longer receive such contact. The British Youth Council does not buy lists of contact details, nor will the charity sell details of our donors to other organisations. The British Youth Council takes relationship development seriously when it comes to individual fundraising and this in turn means that we are able to identify case by case the potential for exploitation of vulnerable people. Appropriate action will always be taken to avoid any such exploitation now and into the future.

## SETTING PAY

All salaries at the British Youth Council are linked to the NJC pay scale, a local government scale used extensively in the public and voluntary sector, which is a result of negotiations between trade unions and the Local Government Association. The Chief Executive's pay is set by the board of trustees, also using this scale. All jobs including that of the CEO are placed in a salary band. Salary progression is linked to length of service and each year staff move on to a higher salary step within their band provided that their performance is satisfactory and that the charity can afford to do so.



# FINANCIAL REVIEW

The accounts have been prepared in accordance with the accounting policies set out in note 2 and comply with the charity's Memorandum and Articles of Association, applicable laws, the requirements of the Statement of Recommended Practice, and the requirements of the Companies Act 2006.

The income for the year was £758,052 (2020: £960,325) of which £564,213 (2020: £654,747) was restricted income and £193,821 (2020: £305,578) of unrestricted income. The total expenditure for the year was £756,567 (2020: £967,143).

The Board had approved a break-even budget for 2020/21. However, the changing environment in which we operated impacted on our ability to deliver against the planned budget. We significantly reduced expenditure through the year, making use of the government Coronavirus Job Retention Scheme (commonly referred to as 'furlough') as well as giving up the lease on our office space to avoid spending charitable resources on a location we could not use. Through judicious decision making and negotiation with funders, we were able to deliver a break even budget

Through the year we made applications to a range of Covid-19 relief funds. We are grateful to the Paul Hamlyn Foundation and DCMS for the grants that we received in relation to this. We are also grateful to our existing funders who offered flexibility in the application of existing grants where activities and budgets had to change.

We continue to be grateful for the support of The Blgrave Trust and Paul Hamlyn Foundation who recognise the importance of investing in charities such as The British Youth Council and the importance of youth voice within our society.

Overall, the Board are content with the financial performance of the charity considering the challenges that have been faced in this year. There is continued scrutiny from staff and trustees over the charity's finances, which is enabling the charity to better identify potential challenges and take corrective action to ensure the stability of the charity.

OUR VOICES,  
WHEN  
JOINED  
TOGETHER,  
HAVE POWER  
AND  
MEANING  
AND CREATE  
A REAL  
FORCE  
FOR CHANGE  
IN OUR  
SOCIETY  
*BYC ALUMNI*

# RESERVES POLICY

The British Youth Council continues to recognise the need to diversify the funding base and raise unrestricted income. This is a long term strategy to ensure the financial sustainability of the charity by being able to make an allocation towards its reserves from unrestricted income each year.

Total funds as at 31 March 2021 were £179,094 (2020: £177,609), of which £88,326 (2020: £85,880) were restricted. At 31 March 2021, the British Youth Council had free reserves (excluding fixed assets) of £87,327 (2020: £87,803).

Our reserves policy is to hold enough money to cover closure - a minimum reserves target based on maintaining a minimum complement of staff and infrastructure for a period in the event of unpredicted cessation of committed income. This target is calculated to cover three months (12 weeks) of running costs to cover overheads, staffing costs including redundancy and project closure. On this basis, the British Youth Council requires £188k for 2021/22 (2020: £219k).

Our current reserves position is below our target and is currently around five weeks' operating costs. The Board have been closely reviewing the financial position of the charity throughout the year, using the quarterly forecasts along with monthly management account reviews. These include a stronger emphasis on the movement on restricted and unrestricted funds so that the Board has a clear view of this and can make more proactive decisions.

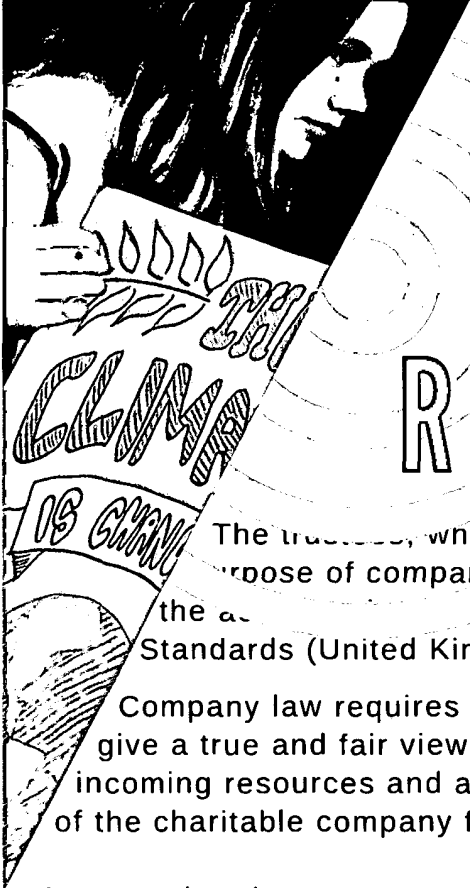
The Board have agreed a strategic priority of income maximisation, to ensure the sustainability of the charity into the future and are being proactive in creating a culture of fundraising across the charity. Having continued on the journey of our fundraising strategy, we now have significantly improved



I WAS A  
PART OF  
SOMETHING  
IMPORTANT  
AND GROUND  
BREAKING. IT  
MADE ME FEEL  
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IMPORTANT.  
*BYC ALUMNI*

our understanding of what works and what does not work for our charity in terms of potential funders and partners, and the time it takes to develop different types of support. This has helped us to create realistic yet stretching targets for the 2021/22 budget that continues to focus on increasing the proportion of unrestricted funds we are bringing in to the charity.

Whilst the budget in 2021/22 will not increase the reserves position to the policy expectation of 12 weeks, the aim is to rebuild the reserves over the following five years in a sustainable manner. In particular, the new programme of work focusing on our consultancy and training offer, supported by an external mentor and training through the Enterprise Development Programme, will start to make a significant contribution to this over the next few years.



# STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees, who are also the directors of The British Youth Council for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these accounts, the trustees are required to:

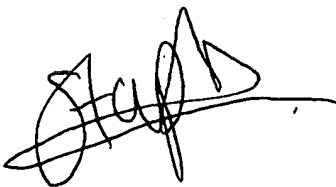
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Disclosure of information to auditor

Each of the trustees confirms that so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware. They have taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the charity's auditor are aware of that information.

Approved by the Board on 23 October 2021 and signed on their behalf by:



Sarah Staples  
Chair

# INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE BRITISH YOUTH COUNCIL

## Opinion

We have audited the accounts of The British Youth Council (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the accounts, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the annual report other than the accounts and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion hereon. Our responsibility is



to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the accounts themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the accounts are prepared is consistent with the accounts; and
- the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error. In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the accounts**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

As part of our planning process:

- We enquired of management the systems and controls the charity has in place, the areas of the accounts that are most susceptible to the risk of irregularities and fraud, and whether there was any known, suspected or alleged fraud. The charity did not inform us of any known, suspected or alleged fraud.
- We obtained an understanding of the legal and regulatory frameworks applicable to the company. We determined that the following were most relevant: the Charity SORP, FRS 102, Charities Act 2011, Companies Act 2006 and Employment Law.
- We considered the incentives and opportunities that exist in the charity, including the extent of management bias, which present a potential for irregularities and fraud to be perpetuated, and tailored our risk assessment accordingly.
- Using our knowledge of the charity, together with the discussions held with the charity at the planning stage, we formed a conclusion on the risk of misstatement due to irregularities including fraud and tailored our procedures according to this risk assessment.

The key procedures we undertook to detect irregularities including fraud during the course of the audit included:

- Identifying and testing journal entries and the overall accounting records, in particular those that were significant and unusual.
- Reviewing the accounts disclosures and determining whether accounting policies have been appropriately applied.
- Reviewing and challenging the assumptions and judgements used by management, and the conclusion that there are no significant accounting estimates.
- Assessing the extent of compliance, or lack of, with the relevant laws and regulations.
- Testing key income lines, in particular cut-off, for evidence of management bias.
- Assessing the validity of the classification of income, expenditure, assets and liabilities between unrestricted, designated and restricted funds.
- Obtaining third-party confirmation of material bank balances.
- Documenting and verifying all significant related party balances and transactions.
- Reviewing documentation such as the charity board minutes, correspondence with solicitors, for discussions of irregularities including fraud.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the accounts even though we have properly planned and performed our audit in accordance with auditing standards. The primary responsibility for the prevention and detection of irregularities and fraud rests with the trustees of the charity.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Andrew Rich (Senior Statutory Auditor)  
for and on behalf of HW Fisher LLP

Chartered Accountants  
Statutory Auditor  
Acre House  
11-15 William Road  
London  
NW1 3ER  
United Kingdom

8/11/21

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

(Incorporating Income and Expenditure account)

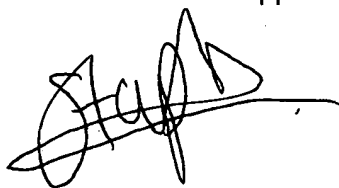
	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>INCOME</b>					
Grants and donations	3	112,333	-	112,333	138,475
Income from charitable activities	3	1,969	564,231	566,200	748,103
Other trading activities	3				
Membership		68,950	-	68,950	73,286
Other		10,569	-	10,569	461
<b>Total income</b>		<b>193,821</b>	<b>564,231</b>	<b>758,052</b>	<b>960,325</b>
<b>EXPENDITURE</b>					
Expenditure on raising funds		105,847	8,882	114,729	93,760
Expenditure on charitable activities	4	83,815	558,023	641,838	873,383
<b>Total expenditure</b>		<b>189,662</b>	<b>566,905</b>	<b>756,567</b>	<b>967,143</b>
<b>Net income (expenditure)</b>		<b>4,159</b>	<b>(2,674)</b>	<b>1,485</b>	<b>(6,818)</b>
Transfer between funds		(5,120)	5,120	-	-
<b>Net movement in funds</b>		<b>(961)</b>	<b>2,446</b>	<b>1,485</b>	<b>(6,818)</b>
<b>Fund balances brought forward</b>		<b>91,729</b>	<b>85,880</b>	<b>177,609</b>	<b>184,427</b>
<b>Fund balances carried forward</b>		<b>90,768</b>	<b>88,326</b>	<b>179,094</b>	<b>177,609</b>

All income and expenditure derive from continuing activities.  
See note 13 for prior year comparatives.

# BALANCE SHEET AT 31 MARCH 2021

	Notes	2021 £	2021 £	2020 £	2020 £
<b>Fixed Assets</b>					
Tangible fixed assets	7		3,441		3,926
<b>Current assets</b>					
Debtors	8	61,391		174,620	
Cash at bank and in hand		<u>179,880</u>		<u>114,736</u>	
<b>Current assets</b>			<b>241,271</b>		<b>289,356</b>
Creditors: amounts falling due within one year	9		<u>(65,618)</u>		<u>(115,673)</u>
<b>Net current assets</b>			<b>175,653</b>		<b>173,683</b>
<b>Total assets less current liabilities</b>			<u><b>179,094</b></u>		<u><b>177,609</b></u>
<b>Represented by:</b>					
Restricted funds	12		88,326		85,880
Unrestricted funds:	12				
Fixed Asset Fund		3,441		3,926	
General fund		<u>87,327</u>		<u>87,803</u>	
			<b>90,768</b>		<b>91,729</b>
			<u><b>179,094</b></u>		<u><b>177,609</b></u>

The accounts were approved by the Board on 23 October 2021



Sarah Staples  
Chair



Tom Clark  
Treasurer

# STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2021 £	2020 £	2020 £
<b>Cash flows from operating activities:</b>				
Net income/(expenditure) for the year	1,485		(6,818)	
Adjustments for:				
Depreciation	1,360		1,184	
Decrease in debtors	113,229		4,331	
(Decrease) in creditors	(50,055)		(65,962)	
Net cash generated by/(used in) operating activities		66,019		(67,265)
<b>Cash flows from investing activities:</b>				
Acquisition of fixed assets	(875)		(3,222)	
Net cash provided by investing activities		(875)		(3,222)
Change in cash and cash equivalents in the year		65,144		(70,487)
Cash and cash equivalents at the beginning of the year		114,736		185,223
Cash and cash equivalents at the end of the year		179,880		114,736

The charity had no debt during the year

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 1 Charity information

The British Youth Council is a private limited company (registered number 06226595) which is incorporated and domiciled in the UK. The address of the registered office is 49-51 East Road, London, N1 6AH.

## 2 Accounting policies

There are no significant judgements that have been made in the process of applying the accounting policies. The principal accounting policies adopted are as follows:

### 2.1 Basis of preparation

The accounts have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)."

The British Youth Council meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the accounting policies notes.

### 2.2 Preparation of the accounts on a going concern basis

In March 2020, The World Health Organisation designated the outbreak of COVID-19 as a global pandemic. Subsequent to this designation a number of government restrictions have adversely impacted the charity sector which in turn disrupts our operations. Fundraising income streams such as challenge events have been affected, and additional operational

challenges on external gatherings of large groups have been seen as a result of social distancing measures introduced by the UK government.

Adaptations to the model the charity operates under have been taken within the appropriate parameters to continue generating income and to provide our members and young people with opportunities within the Charity's programs. The current and unknown future restrictions as a result of the pandemic are likely to cause additional disruption to the Charity's operations but at the date of the approval of these accounts, the extent and quantum of the disruption remains uncertain.

The Trustees have considered the effect of the COVID-19 pandemic on the basis on which these accounts have been prepared. The Trustees consider that the pandemic and its subsequent impact on society is likely to cause disruption to the Charity's funding pipeline and operations in both the short and long term. Our considerations of these risks are outlined in additional detail in the risk management section of our Trustees' Report. Having considered these risks and subsequent mitigations, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operation for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

### 2.3 Functional currency

The functional currency of the British Youth Council is considered to be pounds sterling because that is the currency of the primary economic environment in which the charity operates. The accounts are also presented in pounds sterling.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 2.4 Income

Donations and gifts are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Membership contributions, training and consultancy income are included as they are receivable, except where they relate to future periods, in which case they are deferred.

Grants, including those for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year when they are receivable.

Government grants are accounted for under the accrual model and are recognised at the fair value of the amount received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. Government grants are being received under the Coronavirus Job Retention Scheme designed to compensate for staff costs. Amounts received or receivable are recognised in the statement of financial activities over the same period as the costs to which they relate.

## 2.5 Expenditure

Expenditure is recognised in the period in which it is incurred.

Fundraising and publicity costs comprise the costs actually incurred in producing materials for promotional and fundraising purposes.

Charitable expenditure comprises the costs actually incurred in delivering charitable activities. Costs are allocated to each activity where the cost relates directly to the activity. Central functions costs are apportioned to activities on a basis explained in Note 4. In common with many small organisations, most of the central functions costs are covered by grant agreements which also provide for charitable activity; however for the purpose of reporting these costs have been separated and apportioned.

## 2.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

- Computer equipment 5 years
- Office equipment 5 years

Assets costing £500 or more are capitalised.

## 2.7 Financial Instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the accounts, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

With the exceptions of prepayments and deferred income all other debtor and creditor balances are considered to be basic financial instruments under FRS 102. See notes 8 and 9 for the debtor and creditor notes.



# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## **2.8 Debtors**

Short term debtors are measured at transaction price, less any impairment.

## **2.9 Cash and cash equivalents**

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less. For the purpose of the cash flow statement, cash and cash equivalents consist of cash and cash equivalents as defined above.

## **2.10 Creditors**

Short term trade creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method. Deferred income represents membership contributions, training and consultancy where they relate to future periods.

## **2.11 Leasing and hire purchase commitments**

Rental payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged in the Statement of Financial Activities in the period in which they fall due

## **2.12 Pensions**

Contributions to defined contribution pension schemes are charged to the Statement of Financial Activities in the period in which they are due.

## **2.13 Accumulated Funds**

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of central function costs, often specified in the fund criteria.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds.

Designated funds are unrestricted funds earmarked by the Board for particular purposes and include a fund representing the value of fixed assets.

## **2.14 Taxation**

Income received by the charity is exempt from Corporation Tax under s505 of the Income & Corporation Taxes Act 1988. The charity is not registered for VAT. VAT incurred on transactions is charged to the relevant cost.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 3 Income

<i>Current year</i>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Grants and donations</b>			
Grants			
<i>Paul Hamlyn Foundation</i>	60,000	-	60,000
<i>The Blgrave Trust</i>	35,000	-	35,000
<i>Sir James Knott</i>	990	-	990
Donations and Gift Aid	16,343	-	16,343
	<u>112,333</u>	<u>-</u>	<u>112,333</u>
<b>Income from charitable activities</b>			
DCMS Youth Voice UK	-	183,300	183,300
DCMS Youth Voice Groups	-	100,000	100,000
DCMS Youth Covid Support	-	16,641	16,641
NHS England - Youth Forum	-	50,401	50,401
British Embassy in Ireland	-	(969)	(969)
ECORYS - Eurodesk UK	-	1,637	1,637
UK Parliament Education and Engagement Service	-	23,670	23,670
Erasmus+ Youth Voice Leadership Development Programme	-	(1,667)	(1,667)
Erasmus+ Youth Voice Nations	-	2,895	2,895
Esmée Fairbairn	-	50,000	50,000
Youth Futures Foundation	-	9,982	9,982
Careers and Enterprise Company	-	12,006	12,006
EACEA National Working Group 2019-20	-	23,122	23,122
Bank of England Youth Forum	-	92,558	92,558
Membership Bursaries restricted donations	-	655	655
Training & consultancy	720	-	720
Reimbursement income	1,249	-	1,249
	<u>1,969</u>	<u>564,231</u>	<u>566,200</u>
<b>Membership</b>	68,950	-	68,950
<b>Other</b>	10,569	-	10,569
<b>Total income</b>	<u>193,821</u>	<u>564,231</u>	<u>758,052</u>

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Prior year

	Unrestricted Funds	Restricted Funds	Total 2020
	£	£	£
<b>Grants and donations</b>			
Grants			
<i>Paul Hamlyn Foundation</i>	40,000	-	40,000
<i>The Blagrave Trust</i>	50,350	-	50,350
Donations and Gift Aid	28,773	19,352	48,125
	119,123	19,352	138,475
<b>Income from charitable activities</b>			
DCMS Youth Voice UK	-	183,300	183,300
DCMS Youth Voice Groups	-	157,920	157,920
NHS England - Youth Forum	-	49,970	49,970
British Embassy in Ireland	-	6,000	6,000
NHS EXPO	-	7,250	7,250
Awards for All Wales	-	10,000	10,000
Barbour Foundation	-	500	500
ECORYS - Eurodesk UK	-	3,272	3,272
UK Parliament Education and Engagement Service	-	43,576	43,576
EACEA National Working Group	-	994	994
Erasmus+ Strengthening Youth Voice in Parliament	-	2,560	2,560
Erasmus+ Youth Voice Leadership Programme	-	(3,357)	(3,357)
Erasmus+ Youth Voice Minority Groups	-	773	773
Erasmus+ Youth Voice Leadership Development Programme	-	27,522	27,522
Erasmus+ Youth Voice Nations	-	27,471	27,471
R W Mann Trust	-	500	500
National Working Group	-	79,041	79,041
Bank of England Youth Forum	-	37,558	37,558
Membership Bursaries restricted donations	-	545	545
Events	101,327	-	101,327
Training & consultancy	6,597	-	6,597
Reimbursement income	4,784	-	4,784
	112,708	635,395	748,103
<b>Membership</b>	73,286	-	73,286
<b>Other</b>	461	-	461
<b>Total income</b>	<b>305,578</b>	<b>654,747</b>	<b>960,325</b>

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 4 Analysis of Expenditure

<i>Current year</i>	<b>Staff costs</b> £	<b>Other Direct costs</b> £	<b>Appportioned Support costs</b> £	<b>Total 2021</b> £
<b>Cost of raising funds:</b>				
Fundraising and publicity	86,091	450	28,188	114,729
<b>Charitable activities</b>	402,996	106,895	131,947	641,838
<b>Total 2021</b>	<b>489,087</b>	<b>107,345</b>	<b>160,135</b>	<b>756,567</b>
<i>Prior year</i>	<b>Staff costs</b> £	<b>Other Direct costs</b> £	<b>Appportioned Support costs</b> £	<b>Total 2020</b> £
<b>Cost of raising funds:</b>				
Fundraising and publicity	81,043	2,871	9,846	93,760
<b>Charitable activities</b>	418,130	322,337	132,916	873,383
<b>Total 2020</b>	<b>499,173</b>	<b>325,208</b>	<b>142,762</b>	<b>967,143</b>

### Basis of apportionment

Support costs are allocated to activities on the basis of staff time spent on each area.

	<b>2021</b>	<b>2020</b>
Fundraising & publicity	13%	7%
Charitable activities	87%	93%

### Analysis of support costs for apportionment

	<b>Total 2021</b> £	<b>Total 2020</b> £
Staff costs	59,534	22,374
Travel & expenses	19	4,947
Premises	21,798	34,586
Office costs	69,037	72,669
Governance	9,747	8,186
	<b>160,135</b>	<b>142,762</b>

The following costs are included in expenditure:

	<b>Total 2021</b> £	<b>Total 2020</b> £
Audit Fees	8,379	5,256
Depreciation	1,360	1,184

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 5 Trustees' remuneration and expenses

None of the trustees (or any other person connected with them) received any remuneration in connection with their role as a trustee. No trustees received remuneration in connection with their role as an ambassador (2020: £Nil). During the year no trustees (2020: 10) were reimbursed for travel and expenses (2020: £1,080). This sum in the prior year includes reimbursement in connection with participation in British Youth Council activities as well as in their governance role.

## 6 Employees

The average number of employees based on headcount during the year was 18 (2020:17)

<i>Employment costs</i>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£
Wages and salaries	491,995	467,851
Social security costs	42,041	39,923
Pension costs	14,585	13,773
<b>Total</b>	<b>548,621</b>	<b>521,547</b>

One individual employee received remuneration of £60,000 - £70,000, with employer pension contributions of £1,751 (2020: One individual employee received remuneration of £60,000 - £70,000, with employer pension contributions of £1,754).

The key management personnel of the Charity comprised the Trustees, the Chief Executive, the Head of Fundraising and the Head of Programmes. The total employee benefits of the key management personnel of the Charity were £152,113 (2020: £167,509).

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 7 Tangible Fixed Assets

<b>Cost</b>	<b>Computer Equipment £</b>	<b>Office Equipment £</b>	<b>Total £</b>
At 1 April 2020	14,171	1,166	15,337
Additions	875	-	875
At 31 March 2021	<u>15,046</u>	<u>1,166</u>	<u>16,212</u>
<b>Depreciation</b>			
At 1 April 2020	10,245	1,166	11,411
Charge for the year	1,360	-	1,360
At 31 March 2021	<u>11,605</u>	<u>1,166</u>	<u>12,771</u>
<b>Net Book Value</b>			
At 31 March 2021	<u>3,441</u>	<u>-</u>	<u>3,441</u>
At 1 April 2020	<u>3,926</u>	<u>-</u>	<u>3,926</u>

All the assets of the charity are used for charitable purposes.

## 8 Debtors

	<b>2021 £</b>	<b>2020 £</b>
Grants receivable	41,047	81,960
Other debtors	14,719	75,883
Prepayments	5,625	15,328
Accrued income	-	1,449
	<u>61,391</u>	<u>174,620</u>

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 9 Creditors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Taxes and social security costs	12,199	11,501
Trade creditors	4,069	4,562
Other creditors	3,227	2,164
Accruals	22,136	21,099
Deferred income	23,987	76,347
	<u>65,618</u>	<u>115,673</u>
	2021 £	2020 £
<b>Deferred grant income</b>		
Balance brought forward	76,347	141,586
Amount released to income	(52,360)	(65,239)
Amount deferred in the year	<u>23,987</u>	<u>76,347</u>

Income is deferred when it relates to future periods.

## 10 Related Party Transactions

There were no related party transactions (2020: None).

## 11 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
<b>Fund balances at 31 March 2021 are represented by:</b>			
Tangible fixed assets	3,441	-	3,441
Current assets	152,945	88,326	241,271
Creditors: amounts due within one year	(65,618)	-	(65,618)
	<u>90,768</u>	<u>88,326</u>	<u>179,094</u>
	Unrestricted funds £	Restricted funds £	Total £
<b>Fund balances at 31 March 2020 are represented by:</b>			
Tangible fixed assets	3,926	-	3,926
Current assets	191,569	97,787	289,356
Creditors: amounts due within one year	(103,766)	(11,907)	(115,673)
	<u>91,729</u>	<u>85,880</u>	<u>177,609</u>

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## 12 Movements in Funds

<i>Current year</i>	<b>1 April 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>31 March 2021</b>
	£	£	£	£	£
Awards for All Wales	9,168	-	(9,168)	-	-
Bank of England Youth Forum	9,928	92,558	(37,163)	-	65,323
Cabinet Office Youth Voice	-	183,300	(188,166)	4,866	-
Careers and Enterprise Company	-	12,006	(7,935)	-	4,071
DCMS Youth Covid Support	-	16,641	(16,641)	-	-
DCMS YVG	15,000	100,000	(115,000)	-	-
Erasmus+ YV Leadership	2,362	-	(2,362)	-	-
Erasmus+ YV Nations	-	2,895	(2,895)	-	-
Erasmus+ YVLDP	13,761	(1,667)	(12,094)	-	-
Esmée Fairbairn	-	50,000	(41,667)	-	8,333
Jack Petchey Foundation	8,655	-	(8,882)	227	-
Membership Bursaries	682	655	(245)	-	1,092
National Working Group	18,000	23,122	(41,122)	-	-
NHS Youth Forum	-	50,401	(44,151)	-	6,250
Participation Works	3,257	-	-	-	3,257
PHE Technical Advisor	230	-	(230)	-	-
UK Parliament Education and Engagement Service	-	23,670	(23,670)	-	-
UK-Ireland Youth Forum	4,837	(969)	(3,895)	27	-
YIA National Agency	-	1,637	(1,637)	-	-
Youth Futures Foundation	-	9,982	(9,982)	-	-
<b>TOTAL RESTRICTED</b>	<b>85,880</b>	<b>564,231</b>	<b>(566,905)</b>	<b>5,120</b>	<b>88,326</b>
General	87,803	193,821	(188,302)	(5,995)	87,327
Fixed Asset fund	3,926	-	(1,360)	875	3,441
<b>TOTAL UNRESTRICTED</b>	<b>91,729</b>	<b>193,821</b>	<b>(189,662)</b>	<b>(5,120)</b>	<b>90,768</b>
<b>TOTAL FUNDS</b>	<b>177,609</b>	<b>758,052</b>	<b>(756,567)</b>	<b>-</b>	<b>179,094</b>



# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

<i>Prior year</i>	<b>1 April 2019</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>31 March 2020</b>
	£	£	£	£	£
Awards for All England	-	-	(1,227)	1,227	-
Awards for All Wales	10,000	10,000	(10,832)	-	9,168
Bank of England Youth Forum	-	37,558	(27,630)	-	9,928
Bairbour Foundation	-	500	(500)	-	-
DCMS Youth Voice UK	-	183,300	(183,300)	-	-
DCMS Youth Voice Groups	11,144	157,920	(144,064)	(10,000)	15,000
Erasmus+ Strengthening YV	6,494	2,560	(9,054)	-	-
Erasmus+ YV Leadership	-	(3,357)	-	5,719	2,362
Erasmus+ YVLDP	-	27,522	(13,761)	-	13,761
Erasmus+ YV Minority Groups	9,617	773	(10,390)	-	-
Erasmus+ YV Nations	-	27,471	(27,471)	-	-
ECORYS - Eurodesk UK	-	3,272	(3,272)	-	-
EACEA National Working Group	-	80,035	(61,041)	(994)	18,000
Jack Petchey Foundation	-	19,352	(10,697)	-	8,655
Membership Bursaries	137	545	-	-	682
NHS England Citizens	7,500	-	(3,810)	(3,690)	-
NHS England - Youth Forum	-	49,970	(49,970)	-	-
NHS England - Seldom Heard	9,000	-	(7,655)	(1,345)	-
NHS England - YV Summit	9,800	-	(8,964)	(836)	-
NHS EXPO	-	7,250	(4,608)	(2,642)	-
Participation Works	3,257	-	-	-	3,257
People's Postcode Trust	18,367	-	(18,367)	-	-
PHE Technical Advisor	3,000	-	(2,770)	-	230
R W Mann Trust	-	500	(500)	-	-
UK-Ireland Youth Forum	-	6,000	(1,163)	-	4,837
UK Parliament Education and Engagement Service	2,682	43,576	(46,258)	-	-
<b>TOTAL RESTRICTED</b>	<b>90,998</b>	<b>654,747</b>	<b>(647,304)</b>	<b>(12,561)</b>	<b>85,880</b>
General	91,541	305,578	(318,655)	9,339	87,803
Fixed Asset fund	1,888	-	(1,184)	3,222	3,926
<b>TOTAL UNRESTRICTED</b>	<b>93,429</b>	<b>305,578</b>	<b>(319,839)</b>	<b>12,561</b>	<b>91,729</b>
<b>TOTAL FUNDS</b>	<b>184,427</b>	<b>960,325</b>	<b>(967,143)</b>	<b>-</b>	<b>177,609</b>

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## Restricted funds

**Awards for All** – National Lottery Awards For All grants supported our activity in England and Wales as part of the Youth Voice programme.

**Bank of England Youth Forum** – a grant from the Bank of England to pilot a youth forum, putting youth engagement in the heart of the Bank.

**Barbour and RW Mann Trust** – supporting the delivery of youth voice activities in the North East of England.

**Careers and Enterprise Company** – a grant from CEC to deliver a Youth Advisory Board, putting youth engagement at the heart of their work.

**DCMS Youth Voice UK** – This programme, funded via the Office for Civil Society (previously within the Cabinet Office and now within the Department for Digital, Culture, Media and Sport), included the UK Youth Parliament programme, plus support to other democratic structures, campaigning and support for youth representation. The work included a sitting of the UK Youth Parliament at Westminster (with additional pro bono support from the UK Parliament Education and Engagement Service) and priority campaigns. The funding complements funding from other sources which make up the whole Youth Voice initiative.

**DCMS Youth Voice Groups** – a pilot to establish a group of young people to work across government to bring youth voice to policy making, along with proposals for digital solutions to engage a wider range of young people and trialling a national young commissioners/inspectors programme.

**DCMS Youth Covid Support** – a one-off grant towards core costs based on the impact of Covid-19.

**Esmée Fairbairn** – A three-year grant to support our development of a youth voice theory of leadership to be implemented across our work alongside a new approach to impact monitoring and improvement.

**European funding** - Is a mixed programme of works funded by the European Union Erasmus+ programme, both directly from the Education, Audiovisual and Culture Executive Agency (EACEA) of the European Union and via the UK National Agency. These funds support young people to play an active role in decision making, citizenship, and connecting young people and representatives within the UK and European policy development. Access to these grants has now ended.

- The EACEA National Working Group funding is a two year grant for the calendar years 2019-2020 (previous grant 2017-18) to deliver the European Structured Dialogue on youth. Through this funding UK Young Ambassadors were recruited to represent the UK to European forums through structured dialogue and consultation.
- The Erasmus+ funding covers activity within the UK supporting activity in the Youth Voice programme and the broader work of the British Youth Council, including conventions to train young people to engage with decision makers, conferences where young people engage with decision makers, and activity within UK Parliament.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

- Eurodesk funding is provided to promote the opportunities available to young people across the UK through the Eurodesk portal. This is done through social media and presentations and stands at British Youth Council and partner events.

**Jack Petchey** – part of their internship programme, a grant that contributes to the salary of an intern, providing the opportunity for a young person to learn on the job.

**Member Bursaries** – these are donations given to enable the British Youth Council to provide limited membership bursaries.

**National Health Service (NHS) England Youth Forum** – a programme of works centred around the recruitment training and engagement of a youth forum to work with health professionals in England. In addition in 2019/20:

- Additional funding was granted to support the planning and delivery of a Youth Voice in healthcare summit in April 2019.
- Additional funding to reach out to seldom heard young people and to plan for how to increase their engagement in the 2019/20 youth forum.

**Participation Works** – a coalition whose budget was transferred to the British Youth Council for management during 2013/14 when the project ended, is dedicated to promoting youth

participation through awareness and training. This residual balance of funding will be used to review and update the legacy resources so that they can continue to benefit society.

**People's Postcode Trust** – funded by the players of the People's Postcode Lottery, a grant to undertake follow up from the Youth Select Committee 2018 into Work Experience, creating a toolkit and progressing recommendations.

**Public Health England Technical Advisors** – a grant from Public Health England to engage young people in the World Health Organisation public health agenda.

**UK-Ireland Youth Forum** – a grant from the British Embassy in Ireland to support the planning and delivery of two youth forums involving young people from across the UK and Ireland.

**UK Parliament Education and Engagement Service** – This grant is to support the delivery of the UK Youth Parliament House of Commons Sitting and the Youth Select Committee, including the reimbursement of travel and expenses for young people taking part in these activities, supporting the Youth Voice initiative.

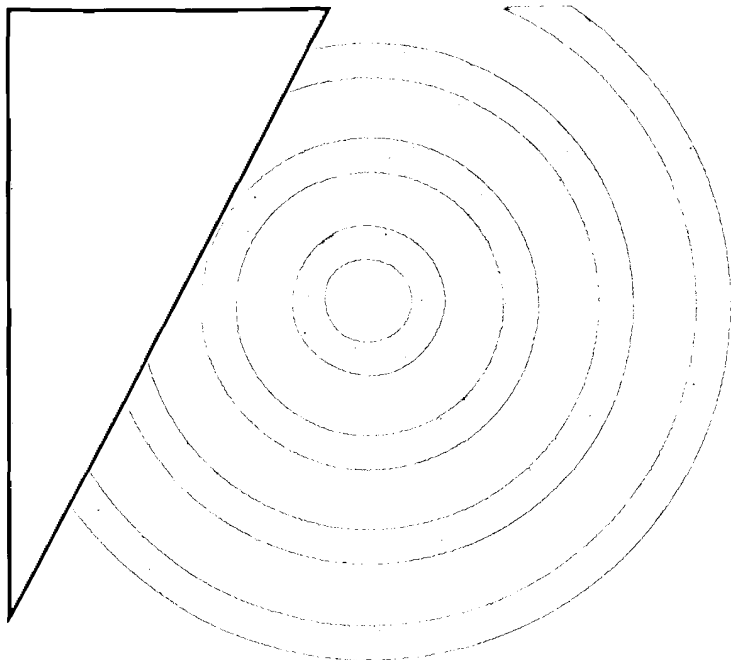
**Youth Futures Foundation** - a grant from YFF to deliver the Future Voices Group, putting youth engagement at the heart of their work.

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

## Prior year comparatives

### Statement of Financial Activities for the year ended 31<sup>st</sup> March 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £
<b>INCOME</b>			
Grants and donations	119,123	19,352	138,475
Income from charitable activities			
Programmes & training	112,054	367,718	479,772
Policy & communications	-	178,564	178,564
International activities	654	89,113	89,767
	112,708	635,395	748,103
Other trading activities			
Membership	73,286	-	73,286
Other	461	-	461
<b>Total income</b>	<b>305,578</b>	<b>654,747</b>	<b>960,325</b>
<b>EXPENDITURE</b>			
Costs of raising funds	83,063	10,697	93,760
Expenditure on charitable activities			
Programmes & training	196,486	343,455	539,941
Policy & communications	34,077	227,676	261,753
International activities	6,213	65,476	71,689
	236,776	636,607	873,383
<b>Total expenditure</b>	<b>319,839</b>	<b>647,304</b>	<b>967,143</b>
<b>Net income (expenditure)</b>	<b>(14,261)</b>	<b>7,443</b>	<b>(6,818)</b>
Transfer between funds	12,561	(12,561)	-
<b>Net movement in funds</b>	<b>(1,700)</b>	<b>(5,118)</b>	<b>(6,818)</b>
<b>Fund balances brought forward</b>	<b>93,429</b>	<b>90,998</b>	<b>184,427</b>
<b>Fund balances carried forward</b>	<b>91,729</b>	<b>85,880</b>	<b>177,609</b>



## The British Youth Council

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Company Number 06226595

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### Bankers

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