

Charity Registration No 1123224,

Company Registration No, 6226595

THE BRITISH YOUTH COUNCIL
BOARD OF TRUSTEE'S REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013

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LEGAL AND ADMINISTRATIVE INFORMATION

Trustees 2012-2013

Name	(date of appointment)	(date of resignation)
<i>Rosina St James</i>	September 2011	
(Chair from Sept 2012)		
Dara Farrell	September 2011	
(Vice Chair Campaigns & Communications)		
Dan Derricott	September 2010	
(Vice Chair Finance/Treasurer September 2012)		
Carly Walker-Dawson	September 2012	
(Vice Chair Participation & Development)		
Josh Snape	September 2009	
Ben Mallon	September 2010	
Chris Neal	September 2010	
Francesca Danmole	September 2011	
Marc Kidson	September 2011	
Zain Awan	September 2011	
Clare McAvinchey	September 2012	
Mita Desai	September 2012	
Carl Konadu	September 2012	
Thomas Turrell (VC Finance)	September 2011	September 2012
Sam Hale	September 2010	September 2012
Ian Adderley	April 2009	September 2012
Liam Preston	April 2009	September 2012
(Chair from Sept 2010, re-elected Sept 2011))		

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Auditors H W Fisher & Company
Acre House
11-15 William Road
London NW1 3ER

Bankers The Co-operative Bank plc
P O Box 101
1 Balloon Street
Manchester M60 4EP

Registered Charity No 1123224
305973 (until 31st March 2009)

Company no. 6226595

Board of Trustees Report - for the year ended 31st March 2013

1. Introduction

The Trustees present their report and accounts for the year ended 31 March 2013

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005, and requirements of the Companies Act 2006

Legal Status

"The British Youth Council" (hereafter referred to as "British Youth Council") is a registered charity, no 1123224, and company limited by guarantee, no 6226595 Its governing document is a constitution of Memorandum and Articles updated in 2009 to comply with Company Law

The British Youth Council, established in 1948, was formerly operating as registered charity 305973 (unincorporated) until 31 March 2009 On 1 April 2009, the trustees of the unincorporated separate charity British Youth Council transferred the assets, subject to their liabilities, and activities of that charity to this Charity, which, whilst already registered, had remained dormant until 31 March 2009

The British Youth Council

The British Youth Council (BYC) is the national youth council of the UK It represents and involves a unique coalition of youth organisations in its membership and young people through their involvement as individuals The members' organisations are predominately youth-led or give young people a substantial say in developing their policies They will be local, regional or nationally based organisations

BYC is governed by young people for young people, and young people shape our work at all levels within the organisation through consultations and involvement in pieces of work, and can also become involved as a member of our exclusive youth board of 13 annually elected young trustees, through our committees, volunteering or representation opportunities Much of our work is delivered by young volunteers giving young people valuable experience to take with them to employment and develop as young leaders

BYC's UK coalitions, partnerships, and membership, include national youth organisations such as GirlGuiding UK and The Scouts, and campaigning organisations such as the National Union of Students (NUS) The 250 + full membership organisations range from faith to trade union organisations and includes specific representation of groups - such as lesbian, gay and bisexual, black and minority ethnic young people, farmers, the disabled, along with a growing number of local youth councils and forums We also support of over 500 local youth councils across the UK

There is a second category of membership - "Associate" – for those who agree with and support our aims Individuals can sign up you BYC Network volunteers, or campaigners

2. Charitable Objects

The "objects" of the charity are "to advance the spiritual, educational and physical welfare of young people in any manner which is now, or may be hereinafter deemed by law to be charitable, including maintaining contact with similar bodies working in the same field overseas" Based on our key values (see Section 5) We do this through

- Providing a voice for young people,
- Promoting equality for young people,
- Helping young people be more involved in decisions that affect their lives,
- Advancing young people's participation in society and civil life

This produces a public benefit through the empowering, educating and supporting of young people to play an active role in society, both directly or through the improvement to public services, locally and nationally, as a result of their increased scrutiny of, or participation in, local and national democracy and services

3. The Governance and Management Structure

There are 13 trustee/directors, aged between 16 and 25 at the date of election, including four officer roles. These offices of Chair, and two Vice-Chairs and VC Finance are elected annually, and other trustees are elected every two years for one or two year terms by the Council at the Annual Council Meeting by delegates from BYC member organisations. Prospective candidates are required to submit applications and undergo interviews with the Search Committee to ensure a pool of suitable nominees for elections.

All trustees attend an annual two-day training and induction programme. The training covers roles and responsibilities of trustees and financial stewardship as well as an induction to BYC's strategic plan and operational procedures.

The organisation is managed by a Chief Executive and structured into four work strands: Programmes/Training, International, Policy/Campaigning and Communications. These work areas were delivered in 12/13 through three departments, International, Programmes & Policy, and Communication & Development, which were supported by a Central Services team, which includes subcontracted payroll, finance and IT support services. Operational decisions are made by a senior management team within agreed strategic prioritised objectives set annually by the Board. The Management Team consists of the Chief Executive Officer (who since 11/12 has additional responsibility for Finance, and Development), the Deputy CEO and Head of Programmes and Policy, the Head of International, and Communications Manager.

Governance sub groups

Throughout the year the Board delegates task through subgroups or ad hoc committees. These have included the Financial Strategy Group (inc fundraising), which has held regular meetings chaired by the Vice Chair Finance (Treasurer) with the Chair and two trustees, and CEO in attendance. The aim of the group is to develop financial strategy, monitor financial activities and monthly financial summaries and balances, fundraising and consider any other finance issues on behalf of the Board.

The Board also elected trustees to the following roles: The Policy Response Group (3), The Search Group (3 + 2 members), International representation (1), Commonwealth representation (1), European Youth Forum representation (1), HR (1), Good Governance group, rules/Legal advice (1), CEO Appraisal Group (3), ACM working group (3) and Risk Management (1).

How our activities deliver public benefit

Trustees of a charity have a duty to report in their Annual Report on their charity's public benefit. The Trustees of British Youth Council have considered the requirements which are explained on the Charity Commission website.

Public benefit statement

The sections of this report entitled "Strategy and Objectives" and "Review of Activities 12/13 and Future Plans 13/14", set out the British Youth Council's objectives and report on the activity and our successes in the year ending 31 March 2013, as well as explaining the plans for the financial year 13/14.

The British Youth Council's work benefits the following public groups:

- all young people aged 25 and under, who take part in our activities, or are impacted by them
- our member organisations including national and local youth organisations which are predominately youth-led or influenced,
- charitable sector, third sector and public sector organisations who work with young people
- a network of over 500 local youth councils/vehicles based in local authorities
- local and national Government where the views of young people are shared in developing and improving public policy and services

We also benefit young people directly in the provision of education and skills training through our programme of activities, representation opportunities and volunteering. We also work to benefit young people in general through the promotion of intercultural dialogue, representation and volunteering opportunities overseas.

The Trustees have considered this matter and concluded:

- 1 That the aims of the organisation continue to be charitable,
- 2 That the aims and the work done give identifiable benefits to the charitable sector and both indirectly and directly to individuals in need,
- 3 That the benefits are for the public, are not unreasonably restricted in any way and certainly not by ability to pay, and
- 4 That there is no detriment or harm arising from the aims or activities

4 Risk Management

The trustees are responsible for managing the risks which face BYC. Risks are identified on an ongoing basis and trustees take advice from senior staff in this process. A risk register is kept and updated and controls are established to minimise the identified risks.

Key elements in place which assist in minimising risk are:

- Policies and procedures for health and safety and child protection
- Delegated authority
- Financial control procedures
- Financial strategy, fundraising and monitoring group
- Compliance with sector kite marking schemes

A formal review was undertaken by the Board between January and March 2013, and having examined the major risks to which the charity is exposed, the Trustees are satisfied that the charity's procedures and controls adequately minimise the risks identified. The current Risk Register was signed off in March 2013. These are grouped into three categories – High Medium and Low. There were two in the High category:

- 1 Risk of adverse drop in income for 13/14
- 2 Loss/turnover of staff leading to loss of experience and expertise

These areas of risk had featured highly in previous years and the resulting response and strategy put in place to address them:

- 1 A proactive and wide-ranging fundraising strategy, combined with raising of profile and marketing resulted in an increase of successful bids and negotiated partnerships. In year targets were exceeded – notably in generated income through training and consultancy.
- 2 Given the uncertain future funding climate in the recession all charities are faced with staff who might move to more secure employment rather than be made redundant. Although we have retained our key Heads of Department. However the Communications Manager – only stayed nine months before moving to a permanent post. We have reviewed notice periods and offering in house training packages to incentivise middle ranking staff to stay longer.

5. The continued impact of recession, cuts/public sector savings on BYC

The Board, in 2010, has anticipated and been planning for the impact of cuts and succeeded in maintaining our position in the sector, and used opportunities to the full. However the cuts have continued to have an impact on the market, our members, customers and commissioners. This has also resulted on a squeeze on sources of income – e.g. Trusts and Foundations, and made fundraising extremely competitive. We have done well in opening new markets for our services – but every success has been hard won, including the extension of a major grant from the Department for Education, amidst public sector cuts. But the grant for 13/14 is 28% lower.

So we have continued to hold members fees static for the fourth year running and fees for attendance at events and training were held at subsidised affordable levels for young people's groups and have remained fully booked.

There was no cost of living pay increase to staff in 12/13 (which is linked to NJC rates). We did not replace the vacancy for Communications Manager after January 2013 (whose duties were absorbed by the CEO and the team) and have benefited from high staff performance levels and lower than sector average sickness rates. We also have continued to cover the Office Manager finance role, through the CEO's office.

We have however noticed increased inflationary costs to supplies – but these make up a very small proportion of our overall costs and have addressed this by including increasing costs within our funding applications for those areas most affected – e.g. transport and accommodation.

6. Strategy and Objectives: 2010-2013

The strategy is available in full on our website www.byc.org.uk but summarised below

Three Year Strategic 2010 – 2013

Our Vision

A world where all young people are respected and able to influence and inform decisions that affect their lives or on which they have strong opinions

Our Mission

The British Youth Council, as the national youth council of the UK, aims to connect with our member organisations and networks of local youth councils, to empower all young people aged 25 and under, wherever they are from, to have a say and be heard. We aim to help them to participate in decisions that affect them, have a voice and campaign on issues they believe in, inspire them to have a positive impact, and gain recognition for their positive contribution to communities, society and the world.

Our Values

- **Participation and Empowerment** We believe all young people have the right to participate in decisions affecting their lives and issues they believe in, locally, nationally and internationally
- **Equality** We value and promote equality among young people, and all young people in our membership are valued equally
- **Diversity** We recognise that young people are diverse, with different needs and opinions, and we believe that this is to be recognised and celebrated
- **Recognition** We believe that young people should be recognised for their positive contribution to society and their place as citizens, now and in the future

Objectives (prioritised by the Board for 12/13)

- 1. Visible and Credible** To raise our profile and increase our reputation for quality, evidence-based impact, and promoting the positive recognition of young people
- 2. Secure and sustainable** To develop, diversify and sustain our income and resources which will support the delivery of our strategic objectives
- 3. Empowering young people** To empower and inspire young people to get involved and affect change within their local, national and international communities by developing skills, confidence and campaign opportunities to help young people make a difference
- 4. Serving our members** To develop the British Youth Council's (BYC) membership to be diverse and active, and for BYC to be led by young people for young people
- 5. Working together** To continue to work in partnership, and actively seek new partnerships, with those who share, or can further, our vision and objectives for young people

FUTURE PLANS 2013/14

The strategic objectives were reviewed in October 2012 by the new Board of Trustees and re-ordered to reflect their new priorities for 2012/2013. (Note we are due a review and new strategic plan for 2013-2016, and consultation of stakeholders will take place during 2013)

1. Secure and Sustainable Our objective is to continue to develop, diversify and sustain our income and resources which will support the delivery of our strategic objectives

1. Visible and Credible Our objective is to raise our profile and increase our reputation for quality, evidence-based impact, and promoting the positive recognition of young people

2. Empowering young people Our objective is to empower and inspire young people to get involved and affect change within their local, national and international communities by developing skills, confidence and campaign opportunities to help young people make a difference

3. Serving our members Our objective is to develop the British Youth Council's (BYC's) membership to be diverse and active, and for BYC to be led by young people for young people

4. Working together Our objective is to continue to work in partnership, and actively seek new partnerships, with those who share, or can further, our vision and objectives for young people

Review of activities 2012/13 and future plans 2013/14

Core Activities

BYC continued to provide a programme of core activities and complementary programmes, both serving its members and promoting general empowerment, equality and democratic engagement of young people across the UK

Progress on these activities is reported by department in the following pages They included

- Representation of young people views to decision makers including Government
- International representation including Europe and the Commonwealth
- Providing training and volunteering opportunities
- Serving members through member only benefits through to our general range of opportunities
- Providing information, briefings and opportunities to debate and refine young people messages – through our website and programme of Conventions, Annual Council Meeting and BYC manifesto
- Running empowerment initiatives – The UK Youth Parliament and Young Voice
- Running priority campaigns
- Provision of running the charity

6. Funding partners

6.1 In 2012-13 BYC continued to enjoy the support of a range of funding partnerships which provided a programme of works empowering young people

6.2 These included existing grant funding from the British Council as a strategic partner in developing youth volunteering, citizenship and the participation agenda within the UK and around the world, such as the UK Young Ambassadors initiative

6.3 We also received second year funding from the volunteering charity 'Vinspired' to support up to 12 full time volunteer trainee who are NEET, at our head office 'Vinspired' also supported us with a grant to promote volunteering generally and signpost 'Vinspired' in particular

6.4 The Department for Education continued for host Youth Voice contracts, which was co-funded by Parliament and Local Authorities in England

6.5 New funders included

- Lloyds Foundation toward employing and training unemployed to be peer trainers and campaigners

6.6 We continue to be supported by the charity Pilotlight, for help with the development of a business strategy. This initiative involves support through four mentors who meet the CEO and the Chair every six weeks, for a 12-18 month period commencing January 2011 and ending in the summer 2012. This was followed by a partnership with RBS Graduate support programme to help our strategic review and corporate fundraising

Future Plans

- 1 We will continue to refresh implement our fundraising strategy to secure new and complementary funding for 2013-2015 and beyond, diversifying from our dependence on public sector sources and implementing a new enterprising model. This will include the provision of services such as polling, sponsorship, consultancy, and training
- 2 The DfE contract Youth Voice is renewable for a further two years post April 2013 so we will focus on complementing it with matched funding
- 3 We will continue to seek funds to provide volunteering opportunities that empower young people to improve their communities and society
- 4 We will seek a Corporate partner to replace public funds

7. Representation, Membership and Support

7.1 Representation

The British Youth Council team of staff, volunteers and trustees seek to represent the views of young people and members, on issues affecting them, to stakeholders and decision makers at a local, national and international level. This year our representation work included attendance at conferences and seminars as well as making representations to Westminster and Whitehall on public policy, notably through the Youth Select Committee on Transport and the National Government Scrutiny Group. We also enabled young people to represent themselves more effectively at local, national and international level through our training and volunteering programmes.

At a national level we now have access to all Government Departments through the Youth Voice initiatives and support all Local Authorities with their youth participation

In addition, over 3,500 young people took part in online consultations

Have Your Say - School Meals
 Have Your Say - Migration
 Have Your Say - Youth Social Action (Helping Others)
 Have Your Say - Young People and Vaccines
 A fairer society for young people Have your say on social inclusion
 Have Your Say - The cost of school and preparation for work

In addition young people and organisations submitted evidence to the Youth Select Committee in Transport and 253,000 took part in an online ballot on the House of Commons debate topics

See policy Section for full listing

7.2 Membership

- Numbers of members (new and retained) at 31st March 2013 was 263 up 12% on last year
 - 263 current total number of members
 - 44 new members for 2013/14
 - 219 retained members from 2012/13

Type	Membership year 2010/11	Membership Year 2011/12	Membership Year 2012/13	Membership Year 2013 End of March
Cultural groups	0	1	1	2
Faith groups	4	4	4	4
Local Youth Councils	93	122	167	196
National organisation	14	15	18	15
Youth wings of Political Parties	1	1	2	2
Regional organisation	3	7	10	4
Youth wings of Trade Unions	2	2	2	2
Uniform organisations	6	6	6	6
Under-represented groups	9	20	24	18
Other	6	4	0	2
Total	134	182	234	250*

Note * 250 – this lower number reflects that some (13) organisations are in more than one category and not included in this spread – which is indicative

- A full list is available on BYC website, and groups in each category can be obtained by emailing membership@byc.org.uk

Views of our members continue to be represented through our Annual Council Meeting, when they elect our Board, determine our policies and prioritise our campaigns. They also come to

BYC Conventions, national members days, bilateral meetings, and contribute their views through ongoing polls, and surveys

This year we have continued with our "Equality 4 You Day" and Young people and faith days"

Member at Conventions Throughout the year 900 young people from 135 BYC organisations attended 26 regional Conventions

These events are one-day events that support the skills and knowledge development of young people in representational roles within their local communities, including but not limited to Members of Youth Parliament, Deputy MYPs, Young Mayors, Youth Councillors and Children In Care Council members. They also enable young people to influence Government Policy through consultations, exploring new topics and where possible question decision-makers

Annual Council Meeting September 2012

As well as hearing our report, finances, plans and elections of new board the meeting proposed, debated and voted on new policy motions for our Manifesto, Members subsequently voted to prioritise our campaigns for 2013/14

Defending our Members Futures
Prepare for Work
Safe and Affordable Transport

These joined ongoing campaigns on Saving our Youth Services as part of the Choose Youth alliance. See policy section for more detail on activity and future plans

Future Plans

- 1 Next year our membership strategy will continue to work towards "developing a diverse membership", but increase the level and depth of our consultation with members. Through our Youth Voice contract we will target *all* local authority youth councils and offer members of BYC as well as their participation in the Youth Voice scheme. We will also target traditional *former* members who, for whatever reason allowed membership to lapse, to re-engage
- 2 We will continue to increase our membership, not only in numbers, but in range, diversity and geographical representation across the UK, especially the nations. We will visit Scotland, Northern and Wales to meet members based there
- 3 We will repeat the success of holding regional and devolved Conventions to make our opportunities more accessible to local youth councils and other locally based members, where they can access skills training and contribute to our policy development and the prioritising of the campaigns of BYC
- 4 We will introduce the use of online voting to enable members to vote on policy priorities to ensure more inclusive decisions
- 5 Members will also be invited to attend our Annual Council meeting to take part in elections, where we will introduce online balloting to the first round of trustee elections, as well as and debate policies and priorities, and host national Membership Days. Next years ACM will be in London

7.3 Support

BYC has worked to enlist the support of a number of organisations who share our vision and objectives. We achieve this through either leading or joining coalitions on single campaign or theme, or by establishing more formal partnerships for the delivery of a programme. These are described in more detail in the relevant programme sections of this report but include

- Choose Youth – an alliance campaigning against cuts to youth services
- Office Children's Commissioner – Takeover Day
- Young Advisors – We signed a MOU in 2010 at the Choose Youth Rally and under this have exchange advice and good practice. In 2012 we introduced a programme Young at BYC – where we train peer trainers to deliver our training programme
- Participation Works – as founder members of this coalition we continue to benefit from contracted work and to take part in the National Participation Forum which it hosts
- Pilotlight – the four business mentors advice service, meeting with BYC CEO And Chair for the past 18 months on strategy marketing and fundraising – free
- Votes at 16 Coalition
- National Minimum Wage Coalition
- Young Equals Coalition
- UKIRC – the UK international representation committee UKYP, Funky Dragon, NI Youth Forum and Scottish Youth Parliament
- Youth of Today – leadership programme with UKYP, Chan
- Democratic Life – a coalition of charities committed to raising the profile of, and enhancing the quality of Citizenship Education in schools

We have also enjoyed the support of three Honorary Presidents Julie Hillings MP (Lab), Jenny Willot MP (LibD) and Nigel Evans MP (Con and Deputy Speaker)

In December we held a Parliamentary Reception and awards event hosted by one of our Honorary Presidents Jenny Willot MP, with guest speaker Ed Timpson MP (Children's Minister). In addition this event hosted an award event for Youth Voices, and Youth on Board awards. David Blunkett MP joined us to present the awards.

In addition we were supported by the finance company Baines who supply a pro bono mentor, Alwyn Jones, for our CEO, and finally Fruitful Consulting who provided training to the Board.

Future Plans

We will continue to award YOBs and host award ceremonies at both the party conferences and a Westminster reception.

We will additionally look to members for how they can support each other and ourselves by signposting services and offers.

8. Programmes and Training

The programmes and training work includes both grant and commissioned delivery of empowerment programmes, and the provision of training and consultancy in response to demand. Continuing funding from 'VInspired' and DfE supported as well as bespoke commissions supported our training activities.

- We trained 1,899, (1785 11/12, and 1,640 young people 10/11)
- Over 900 of these attendees were from 135 BYC member organisations

Training courses were either delivered at one of 26 regional Conventions or special events run in partnership with the NI Youth Forum, Scottish Youth Parliament or the Youth Assembly of Wales

These one day events combine skills training with policy consultations, frequently with decisions makers from Government or other agencies. They include but are not limited to members of the Youth Parliament, Young Mayors, Local Councils Network and Children in Care Councils

Evaluation Outcomes – “as a result of BYC training

- I am more likely to do something” 76%
- I have the skills to make a difference” 71%
- I will pass on what I have learnt to others” 77%

- The final group of fulltime volunteer campaigners (V24/24) scheme completed their year's placement and received a qualification, full subsistence expenses, and a progression grant
- We hosted 26 regional Conventions across the UK for over 900 young people
- We continued with the BYC's Online Action network, renamed Youth Voice Network, a new way to communicate with young people UK-wide who want to hear more about opportunities for them to have their say, and to act on, the issues they care about, regardless of where they are based. By March 2013 nearly 500 young people had signed up and receive fortnightly e-bulletins
- We also provide volunteering opportunities overseas (see International section)

Volunteering

Most of those taking part in our activities do so voluntarily in their spare time (the exception is the small group of paid young advisors/peer trainers). This ranges from those voting, standing, campaigning to those working as full time trainees in our office

Number of volunteers as of 30th April 2013 633 in total

- 4 x 24/24 volunteers (f/t trainees for 24 weeks)
- 3 x general office volunteers (adults)
- 11 UKYP PG representatives (aged 17-19)
- 500+ online action network volunteers (all ages)
- 600+ registered D/MYPs (we are still awaiting registration forms for a large number of D/MYPs)
- 15 Young Mayors

Future Plans

- 1 We will run 18 Conventions in the nine regions of England and one each in Belfast, Glasgow and Wales
- 2 Increased number of consultancy and individual training course
- 3 We will introduce more peer trainers
- 4 We will continue to run a volunteer action network

- 5 We will continue the Youth Voice (Eng) initiative to continue the work of the UK Youth Parliament, support every LA choice of Youth Voice vehicle, a national select committee in Westminster (on Education) and a new National Scrutiny Group to monitor Government policies and to assist through consultations
- 6 We will continue the Youth on Board award scheme to recognise organisations and young people who promote youth participation
- 7 We will introduce new volunteer placement opportunities for 'adults' at our head office to increase our capacity

9. International Activities

BYC was founded in 1948 with support from the Foreign Office to present the international face and voice of British youth. BYC's vision is for a world in which all young people are respected, where all young people are able to influence and inform decisions which affect their lives, and to take action on the issues that matter to them. To make this a reality the work of BYC continues to reflect the impact that the changing, complex, and interconnected global society has on the lives of young people.

The British Youth Council's international work has three priorities

1/ Global Voice BYC supports young people to have voice and influence locally, nationally and internationally. Through our international youth participation programmes young people are able to take part in discussions and influence decisions made at an international level.

2/ Global Action BYC supports young people to get involved in international projects and campaigns.

3/ Global Learning BYC supports young people to learn about global issues and to connect and share with other young people around the world.

Last year BYC international programmes engaged 760 young people directly in its work and nearly 4,470 more indirectly through consultations and other activities. We have also supported 18 young people to represent the UK at international forums and events in 8 different countries, and carried out training and consultancy work in 5 countries.

International Youth Representation

European Youth Policy Conference – Ireland, Cyprus, Denmark, and Youth20 - Mexico
Commonwealth Education Ministers Meeting – Mauritius and Rio +20 – Brazil

Consultancy:

Active Citizens – Pakistan and South Sudan
Impossible (Youth-led education advocacy) – Pakistan
Global Citizenship Forum – UK
National Youth Consultative Council – Morocco

Study Visits. from Maldives, China, Malaysia, Germany, Bangladesh, Libya, Norway, Sweden and Austria

Ourspace new media partnership online forum Austria, Greece, Czech Republic and UK
Youthpart new media partnership policy exchange Germany, Finland and UK

2/ Meaningful Representation

As a minimum standard “meaningful representation” means young people are trained and prepared for their role, carry out UK-wide research and consultation with young people and follow up event outcomes on their return

The main vehicle for youth representation through BYC is the UK Young Ambassadors initiative which is a partnership project supported by the British Youth Council, Funky Dragon, Northern Ireland Youth Forum, Scottish Youth Parliament and UK Youth Parliament. The project aims to ensure the central role of young people in international decision-making through effective and inclusive representation, securing lasting and positive change for young people in the UK. As the programme no longer has funding BYC has taken over all the support roles but continues to work with partners from devolved nations on its recruitment and feedback. It does this by

- Facilitating the involvement of a diversity of young people in the UK to inform representation to international platforms
- Supporting a core group of Young Ambassadors to articulate UK youth voice at international forums, informed by work in the UK
- Raising the quality of international youth representation in the UK and globally, providing leadership in the sector and sharing good practice
- Building a supportive and enabling environment for inclusive and effective youth representation at international forums, maximising the opportunities and impact

We have five UK Young Ambassadors who are focussed on European representation (www.ukya.org.uk). However we supplement this core group with specific recruitments to represent the UK to a range of other platforms, including two reserved places for BYC, as the official national youth council of the UK.

2.1 European Youth Forum

BYC holds the UK seat on the European Youth Forum and attends their Council of Members Meetings 2 times per year. We are also part of a number of European advocacy networks including on votes@16 and ‘Structured Dialogue’ – dialogue between young people and decision-makers in Europe.

2.2 Commonwealth

BYC holds the UK seat on the Commonwealth Youth Caucus and has a position on the board of the Commonwealth Youth Exchange Council. BYC also supports youth representation to Commonwealth Ministers meetings, particularly the Heads of Government meeting and the education and youth ministers meetings.

2.3 Global

G20 BYC has supported 2 recent youth delegations to the G20 and continues to push for better and systematic participation of young people. This year, with the support of the British Council in Mexico we were invited to send a delegation of four to the Y(youth) 20 Summit which met with 19 other countries delegations to discuss and prioritise policy areas that are important to young people, to result in a shared agreement which will be sent to the main G20 summit.

Rio+20 BYC hosted the London consultation meeting with young representatives prior to Rio+20 to explore the issues of sustainable development with young people in the UK and engage them in action in the run up to and following the Rio+20 summit

www.youthpolicy.org BYC supports the development of a central international portal for youth policy developments and discussion, and is supporting a campaign for better international youth participation

3/ Programmes for 2012/13

3.1 'International Youth Democracy Programme'

BYC supports the development of youth democracy and youth participation structures around the world. The work is delivered by a team of 9 people who are specialists in fields including human rights, parliamentary democracy, community and youth work and social media, and who speak a number of languages including Urdu, Arabic and Bangla. This programme both achieves our objects but also generates income for BYC.

Pakistan We are supporting young people to take the lead on a large scale national education campaign. We both visit and host in the UK this programme which is funded by the British Council.

Morocco

We delivered training for groups of young people leading on the development of a new national youth consultative council in Morocco.

Bangladesh We helped establish and are now supporting the development of the first national youth parliament of Bangladesh. We both visit and host in the UK.

China We have continued our support of the British Council programme of reciprocal delegations to China through the All China Youth Federation. The CEO was invited to be delegation leader of youth leaders from UK, including the BYC Chair. Visiting projects and meeting officials in Beijing and Changsha.

Study visits BYC organises study visits to the UK for young people, youth organisations and other groups interested in developing young people's involvement in public life. We have already managed study visits for groups from Maldives, China, Malaysia, Germany, Bangladesh, Libya, Norway, Sweden and Austria.

3.2 International Youth Projects

BYC supports intercultural dialogue and international youth projects.

Active Citizens BYC helped set up and now helps steer the British Council's Active Citizens programme. AC is in 40 countries around the world and has engaged more than 100,000 young people directly in its training. BYC is one of the lead trainers in the South Asia region.

Impossible is a huge national education advocacy project in Pakistan. BYC helped train and support young people to lead the project and, following a youth exchange to Islamabad, has now established a UK Impossible project.

Ourspace is an coalition of four countries – Austria, Greece, Czech Republic and the UK working on a pilot open web forum for young people – including voting and translation options. Piloting will take place using 50 users from BYC networks and memberships from May 2012.

3.3 International Services

Training

We offer tailored workshops on a huge range of themes, however we do offer these 2 hour, ½ day or full day workshops

- Have a voice in Europe / Commonwealth
- How Europe works
- Global Youth Work our connections to the world, what that means & what we can do
- Taking your campaign global
- Intercultural dialogue

Consultancy

We respond to the needs of our members and clients, however we can help you

- Take your campaign or project global
- Make links with young people around the world
- Fundraise from European sources

Future Plans

Priorities for the coming year include

- Build on the evidence base we have helped develop on youthpolicy.org to lead a campaign to improve international youth participation
- Strengthening European youth representation and maximising the opportunities from Structured Dialogue
- Set up the UK branch of the European 'League of Young Voters'
- Explore opportunities for youth participation in the post-2015 work
- Develop capacity to support democracy-building work with young people and youth organisations around the world
- Gaining support for the UK Young Ambassadors project and international youth representation
- Developing effective communication channels and activities to ensure young people's views are represented at international forums
- Continuing the development and delivery of the British Council's Active Citizens programme
- Developing cross-department work within BYC's, and ensuring that international work supports and complements other BYC activities and vice-versa
- Growing our capacity to offer training and consultancy in the international arena

10. Policy

BYC campaigns for change by lobbying decision-makers on a number of issues that are important to young people

This work is based on BYC Manifesto which outlines our beliefs and aspirations. The calls for change in this document address real issues that are affecting young people today. We have printed copies of the 2012-14 Manifesto in order to inform politicians and decision makers, and stimulate debate amongst young people across the UK.

The Manifesto includes policy motions passed at our biannual Council Meeting (a record number of policy motions were submitted for debate in September 2012), responsive policy positions reacting to the political agenda discussed and approved by a Trustee Policy Response Group and the Board, and prioritised campaigns debated at our Conventions and voted on in our ACM.

In developing our positions we also refer to the views from our online consultations (over 3,500 young people took part in these during 2012-13) and website mini-polls. We have developed a number of new positions and incorporated these during the year. See manifesto.

Influencing Policy

BYC works to give a platform to the views of young people on proposals from Government and other decision-makers. In 2012/13 BYC has responded to the following consultations:

- Environmental Audit Committee's inquiry into Transport and Accessibility of Public Services
- Department for Education – Key Stage 4 reform Consultation
- Department for Education – Curriculum Consultation
- Labour Party Manifesto Consultation – “Young People and Politics”
- Labour Party Manifesto consultation – “Our Buses and Railways”
- Commons Select Committee - Consultation on careers guidance for schools, sixth form colleges and further education institutions
- The Low Pay Commission's consultation on the rates of the National Minimum Wage
- Department for Education - Round Table Consultation on Key Stage 4 reform
- Local Government Association – Child Sexual Exploitation Consultation

BYC also runs the National Scrutiny Group which deal directly with decision makers in government to scrutinise and influence policy. The group have examined:

- Key Stage 4 reform – Department for Education
- Bailey Review – Department for Education
- Healthwatch – Department of Health
- Social Action – Cabinet Office
- United Nations Convention on the Rights of the Child – All government departments
- Consultation Principles – Cabinet Office
- Government's commitment to youth policy

The UK Youth Parliament also provided a vehicle for local and national campaigning. At a national level we support the MYPs to develop debate and adopt a range of new policy motions to include in the UKYP Manifesto and to put a list of priority campaigns to a national public ballot of young people. This achieved a record 253,000 votes to prioritise:

- Transport
- Equal Marriage
- A Curriculum to Prepare us for Life
- Getting Ready for Work
- An Equal National Minimum Wage

These issues were debated live on BBC in the House of Commons in November 2012. In the case of Education – Curriculum for Life this was referred to the new joint Youth Select Committee, as this was also the common highest voted BYC campaign as well.

This second select committee was recruited at the end of this reports year and follows the work and publication of the report of the Transport Committee from the year before which published its report in November 2012. The model is supported by all parties and will be a new structured way to represent youth issues to Government. It is supported by Parliament with use of Westminster rooms, clerk, Hansard and will be broadcast live BBC. The Parliamentary Education Service will also alert schools to the event and invite them to debate the issues.

Priority Campaigns

Following the campaign prioritisation at BYC ACM in September 2012, BYC has championed three priority campaigns: Defend our Members future, Transport and Ready4Work. We have continued to support the Save our Youth Services through an alliance called Choose Youth, and the Youth on Board campaign has been developed into the Youth on Board Awards. Other previous campaigns are supported through alliances such as Votes at 16 and Poverty.

A summary of key activities for each new campaign is below.

Safe Affordable Public Transport

- 1 The continued work by the British Youth Council and its members has helped see the introduction of www.busforus.co.uk. A website designed for 16 – 25 year olds that contains information such as fares, services available, times and much more to allow people to get the best from bus and light rail services nationally.
- 2 In April a briefing was sent to all members outlining the need for national concessionary scheme. This was accompanied by a template letter and a request for members to write to their MP asking them to support this campaign.
- 3 A written submission was made to the Labour Party's manifesto consultation urging them to include the introduction of a National Concessionary scheme in their new manifesto.

Defending Our Members Futures

- 1 The British Youth Council has supported both the TUC and NUS marches calling for public investment in education, youth services and the creation of employment opportunities.
- 2 BYC has gone through the internal process of agreeing to become a Living Wage Employer and are now in the process of becoming accredited as such. This is the first step in a larger plan that will be touched on in the "Future Plans" section later in this paper.
- 3 Following the announcement of the new NMW rates a letter was sent to Vince Cable MP, on behalf of British Youth Council Members, urging him to look at the introduction of a living minimum wage.

Ready to Work

- 1 The British Youth Council has carried out research to ascertain the current provision of work experience in schools. This included young people's thoughts on the format of work experience, what they gained from work experience, and what they would like to gain from work experience. The aim was to identify the key areas that need addressing. Some of the key results are on the following page and will now shape the following campaign actions.

Votes at 16

- 1 BYC continued to chair the Votes at 16 coalition under a strategic plan for 2010-2015 and corresponding activity plan for all steering group members designed. The strategic plan focuses on creating a clear policy agenda, building a strong supporters base, creating a visible and credible campaign and an effective coalition.
- 2 As part of the coalition, BYC has also supported MPs to champion the issue of votes at 16 in the House of Commons, lending particular support to Stephen Williams MP with a focus on his debate in the House of Commons in January.
- 3 Campaign Activities have involved mock polling stations to coincide with local council elections and a targeted campaign for young people to contact their local MP, via pre-printed materials, asking for them to voice their support for extending the franchise.

Choose Youth

- The British Youth Council continues to play a pivotal role in the Choose Youth coalition where it is campaigning against cuts to youth services, lobbying that decision makers – particularly local, choose youth in their plans for services.

Youth on Board

- BYC believes that charities and other organisations working with young people need to ensure that they are acting in the interests of all of their stakeholders, including young people. The Youth on Board campaign calls on organisations to make a commitment to involving young people in their decision-making through consultation, round the table and in the boardroom. We make around 10 awards each quarter – see our website for how to apply for a Youth On Board award.

Other campaign initiatives

BYC remains committed to a number of other issues in its Youth Manifesto and will occasionally support other campaigns led by other organisations where they coincide or when the topic is in the news.

Permeating all our campaigns, policies and responses to current affairs are our core values of participation, equality, diversity, recognition, and underlying our key messages is to challenge negative stereo types and to promote positive images of young people in the media.

Future Plans

Safe, Affordable, Public Transport

BYC will continue to press No 10 and Dept for Transport on the Bus Discount Scheme, and explore ways of using Euro Card to develop this offer.

Defending Our Members Futures

“Living Wage Month” – BYC will be helping its members to lobby their local councils asking them to become living wage employers. This will be allied to asking our members to tell us what it is like to try and live on the current minimum wage.

Ready To Work

Now that BYC has been able to utilise its research to identify some key areas where the current work experience provision is lacking it will be designing campaign activities to tackle this. The key areas are the disparity between what young people want to gain from work experience and what they get, and the current format of work experience.

Votes at 16

The Votes at 16 coalition will be organising a lobby of parliament to take place in the late 2013 or early part of 2014. We will also be working specifically in support of Referendum in Scotland and other initiatives in Europe.

Choose Youth

BYC will continue to support the Choose Youth campaign against youth service cuts. There are provisional plans to hold a parliamentary launch once the new manifesto is complete.

Youth On Board

BYC will continue and develop its Youth on Board Awards to celebrate the involvement of young people in governance and organisational decision making.

Youth Select Committee: Run the Youth Select Committee on Curriculum for Life, report, recommend and engage with Government.

Members:

We will also invite members to focus on ethical policy and how we approach the next general election including voter registration, as well as debate campaign priorities at our Annual Council Meeting in September 2013.

11. Communications

1. Marketing and Communications

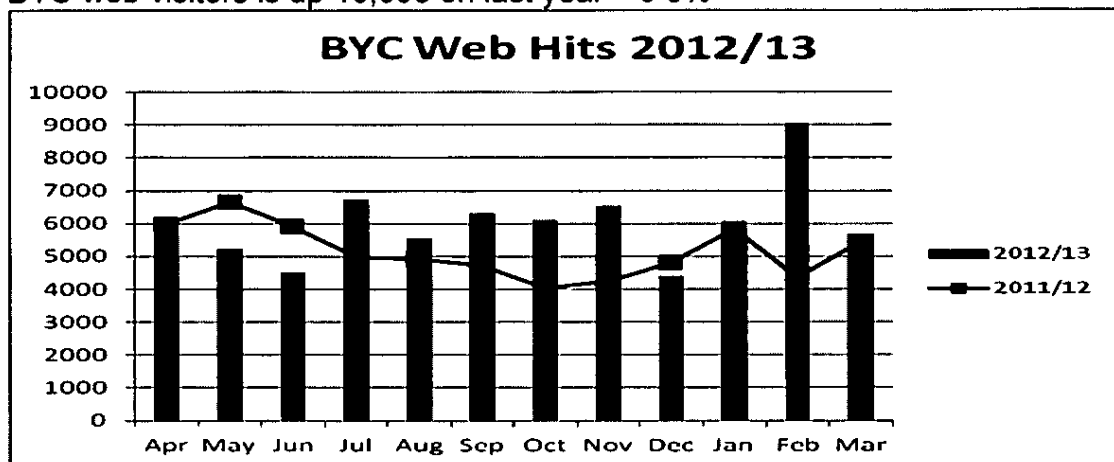
Our overall communications and consequent interest in BYC has increased reflecting our priority to make BYC more "visible". Whilst there was a quantitative boost when UKYP joined the portfolio, there were still growing trends at BYC and UKYP throughout the year, though web-hits dropped slightly (reflecting the shift to Facebook and Tweets). We did this through a proactive communications strategy and marketing of our opportunities online, and advertising.

We continue to produce a limited range of merchandise for members – such as pin badges for BYC membership and Awards badges – eg Youth On Board.

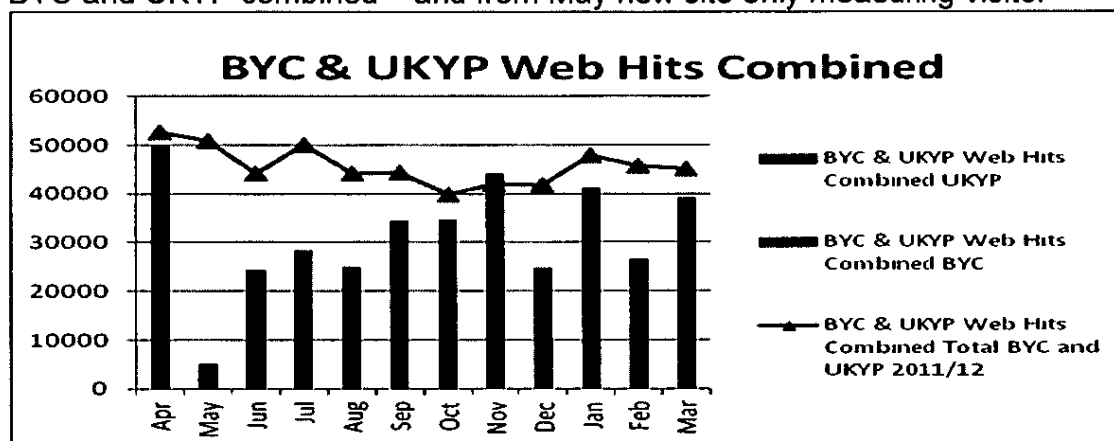
Communications have been more through new media outlets and e-bulletins, with the website hits remaining stable. We are observing that "websites" may now be less popular with the developments of iphones, facebook, and tweeting (@BYClive), as the preferred method of first communication by children and young people.

STATISTICS

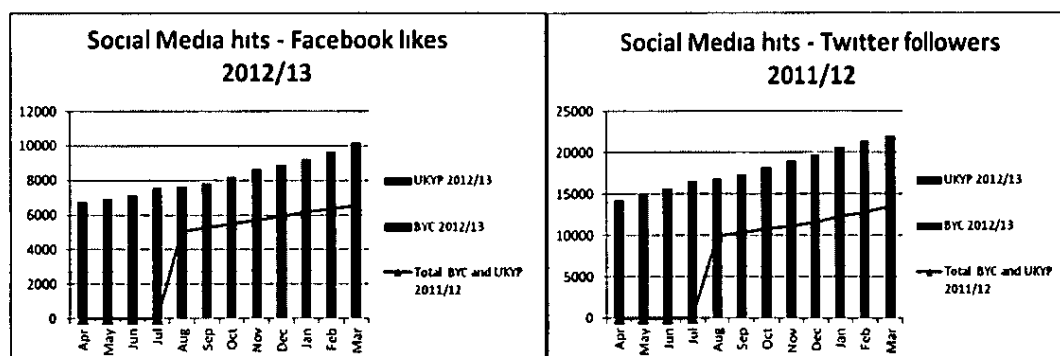
BYC web visitors is up 10,000 on last year – 8 6%



BYC and UKYP combined – and from May new site only measuring visitor

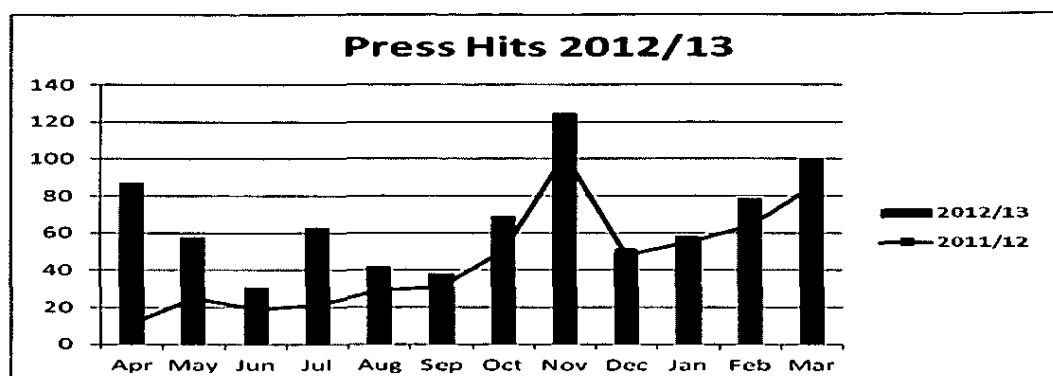


Facebook and Twitter likes, followers show a steady increase



Press hits (includes print and broadcast – see detailed report for December for breakdown) Note Jemma was in post between April and December 2013

Up 47% to 797 stories (from 540 last year)



The e-bulletin (called The Voice) is produced fortnightly for and has a combined readership of over 14,500 - with opportunities for young people to get involved in BYC projects, volunteering and representation opportunities. We also signpost other organisations.

Web-hits 62,200 (BYC)

Web-hits 486,000 (UKYP)

E-bulletin 14,500

Facebook 10,500 friends for both BYC and UKYP Facebooks

Twitter followers 22,000 (BYC and UKYP - up from 14,000 last year)

Press stories, 797 (up from 540 last year)

Internal Communications – we have weekly bulletins for members UKYP networks and staff. Regular bulletins are also sent to Members only, including reports from Trustees.

Media and Publicity

Through its press work in 12/13 BYC has aimed to give opportunities to young people to voice their opinions in the media on issues they feel strongly about and which affect their everyday lives. All of the BYC Board and some members have volunteered to be media spokespeople and we held several media spokespeople training courses throughout the year.

During 2012/13, BYC has gained 797 (last year 540 and 264 the year before) pieces of press coverage across print, broadcast and, increasingly, online media. In general our main presence has been in the sector press but some on radio or mainstream print media. BYC spokespeople have had some more firsts in recorded memory – Newsbeat, The Politics Show. We have also seen an increase in coverage of international stories – especially through our own communications.

Positive Stories

We now produce a monthly ebulletin called Positive Stories – written by young people and their support staff – featuring the work of elected representatives across the UK and circulated to MPs and stakeholders.

Resource Centre (online)

We have refreshed and updated the resource centre and promoted these free resources to our members and networks with take up of around 4,500 downloaded in a year.

Future Plans

- We will review and refresh the Young Mayor website
- We will a media spokesperson refresher course
- We will increase the number of stories in our fortnightly bulletin the Voice

12 Financial Review

The income for the year was £1,097,378 (£1,408,541 2012) of which £651,856 (£1,075,124 – 2012) was restricted income. In addition £30,686 was carried forward from 2011/12)

The total expenditure for the year was £1,217,949 (£1,330,143 – 2011/12)

The in year budget deficit was £120,571 but this was planned, and lower than forecast. This compares with £78,398 surplus – 2011/12

Reserve funds, as planned, have been drawn on to balance the budget, but there remains sufficient surplus to both meet our reserves policy target and provide another balance to support general activity in 2013-2014

13 Reserves Policy

BYC continues to recognise the need to diversify the funding base and raise unrestricted income. This is a long term strategy to ensure the financial security and stability of the organisation by being able to make a significant allocation towards its reserves from unrestricted income each year.

This year we made a planned use of our reserves to balance the budget, but this was less than forecast by exceeding our fundraising and income generation targets.

At 31st March 2013 BYC had free reserves (excluding fixed assets) of £384,673 (£470,587 2011/12). This will need to cover

- 1 **Closure** A minimum reserves target based on maintaining the current complement of staff and infrastructure for a period in the event of unpredicted cessation of committed income. This target is calculated to cover 3 months of projected minimum overheads and staffing costs, for the next financial year of the organisation. In addition it includes an amount to take account of any outstanding loans, cover predicted costs associated with redundancy (according to the current staffing structure) and to ensure the reserves are reflective of readily available funds (i.e. cash).

On this basis BYC requires a minimum of £147,000 for 13/14 (147k)

- 2 We will review our reserves policy in the light of any change in our complement and the current economic climate through the Financial Strategy Group
- 3 **Designated Funds** The Board also decided to designate a fund of £60,000 to cover one off transition costs in 12/13 to develop our operational capacity to be less dependent on public funds, such as marketing services, communications, and new produce development in the UK and overseas. This was unused in 12/13 and remains designated into 13/14

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- 4 This leaves a balance of £384,673 - £207,000 = £177,673 to cover any future deficit budget or contingency

Board Attendance Record

In 2011 ACM it was agreed to publish Trustee attendance record at Board Meetings

There are six in total but the last one is the evening before ACM and not included here

Name	Oct12	Dec 12	Mar 13	May 13	July 13	Total
Carl Konadu	Y	Y	Y	A*	Y	4*
Zain Awan	Y	Y	AA	Y	N	3
Francesca Danmole	Y	Y	Y	Y	Y	5
Dan Derricott	Y	Y	Y	Y	Y	5
Dara Farrell	Y	Y	Y	AA	N	3
Mita Desai	Y	Y	Y	Y	AA	4
Marc Kidson	Y	Y	Y	Y	Y	5
Ben Mallon	Y	Y	Y	Y	AA	4
Chris Neal	Y	Y	Y	Y	Y	5
Claire McAvinchy	Y	Y	Y	AA	AA	3
Josh Snape	Y	Y	Y	AA	Y	3
Rosina St James (Chair)	Y	Y	Y	Y	Y	5
Carly Walker-Dawson	Y	Y	AA	Y	Y	4

AA = Absent with apologies A* = Absent on BYC business N = Absent without apologies

STATEMENT OF BOARD'S RESPONSIBILITIES

The trustees, who are also the directors of British Youth Council for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period

In preparing these accounts, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

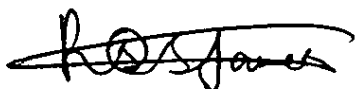
Disclosure of information to auditors

The Board confirm that so far as they are aware, there is no relevant audit information of which the charity's auditors are unaware. They have taken all the steps that they ought to have taken as a Board in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

Auditors

The trustees re-appointed H W Fisher & Company first auditors of the charitable company in accordance with section 489 of the Companies Act 2006

Approved by the Board on 13th July 2013 and signed on their behalf by



Rosina St James (Chair)

**INDEPENDENT AUDITORS' REPORT
TO THE TRUSTEES OF BRITISH YOUTH COUNCIL**

We have audited the accounts of British Youth Council for the year ended 31 March 2013 set out on pages 30 to 40. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts

In our opinion the accounts

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

BRITISH YOUTH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2013

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the accounts are prepared is consistent with the accounts

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the accounts are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit

Andrew Rich (Senior Statutory Auditor)
for and on behalf of H W Fisher & Company
Chartered Accountants
Statutory Auditor
Acre House
11-15 William Road
London
NW1 3ER
United Kingdom

Dated 26 July 2013

BRITISH YOUTH COUNCIL

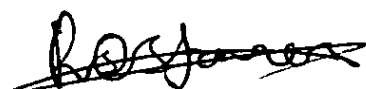
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2013

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
INCOMING RESOURCES					
Incoming Resources from generated funds					
Membership and donations	2	38,107	-	38,107	56,875
Other generated income	2	7,726	-	7,726	-
Investment Income	2	3,421	-	3,421	1,440
Incoming Resources from charitable activities					
Programmes & training	2	133,409	426,766	560,175	998,216
International activities	2	140,150	77,984	218,134	202,146
Policy & communications	2	117,811	147,106	264,917	143,589
Other incoming resources	2	4,898	-		6,275
Total incoming resources		445,522	651,856	1,097,378	1,408,541
RESOURCES EXPENDED					
Cost of generating funds					
Fundraising & publicity costs		19,824	--	19,824	18,080
Charitable expenditure					
Programmes & training	3	214,058	457,451	671,509	919,832
International activities	3	127,347	147,107	274,454	210,386
Policy & communications	3	150,458	77,984	228,442	162,220
Governance costs	3	23,720	-	23,720	19,625
Total resources expended		535,407	682,542	1,217,949	1,330,143
Net movement in funds before transfers		(89,885)	(30,686)	(120,571)	78,398
Transfers between funds		-	-	-	-
Net movement in funds after transfers		(89,885)	(30,686)	(120,571)	78,398
Fund balances brought forward at 1st April 2012		485,667	30,686	516,353	437,955
Fund balances carried forward at 31st March 2013		395,782	-	395,782	516,353

BALANCE SHEET AT 31ST MARCH 2013

	Notes	2013 £	£	2012 £	£
Fixed Assets					
Tangible fixed assets	6		11,109		15,080
Current assets					
Debtors	7	245,743		233,430	
Cash – term deposits		100,000		100,000	
Cash at bank and in hand		<u>257,922</u>		<u>417,878</u>	
			603,665		751,308
Creditors: amounts falling due within one year	8		(218,992)		(250,035)
Net assets			<u>395,782</u>		<u>516,353</u>
Represented by					
Restricted funds	10		-		30,686
Unrestricted funds					
Designated funds	10				
Operational Development Fund		60,000		60,000	
Fixed Asset Fund		11,109		15,080	
		<u>71,109</u>		<u>75,080</u>	
General fund	10	<u>324,673</u>		<u>410,587</u>	
			395,782		485,667
			<u>395,782</u>		<u>516,353</u>

The accounts were approved by the Board on 13th July 2013



Rosina St James (Chair)



Dan Derricot (Treasurer)

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013**

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention. The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2 Incoming resources

Voluntary income is received by way of donations and gifts included in full in the Statement of Financial Activities when received, and membership subscriptions which are included when receivable.

Grants, including those for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year when they are receivable.

1.3 Resources expended

Resources expended are recognised in the period in which they are incurred.

Fundraising and publicity costs comprise the costs actually incurred in producing materials for promotional and fundraising purposes.

Charitable expenditure comprises the costs actually incurred in delivering charitable activities. Governance costs comprise the costs incurred which are directly attributable to the management of the charity's assets, organisational procedures and the necessary legal procedures for compliance with statutory requirements.

Costs are allocated to each activity where the cost relates directly to the activity. Central Functions costs are apportioned to activities on a basis explained in Note 3 below. In common with many small organisations, most of the Central Functions costs are covered by grant agreements which also provide for charitable activity, however for the purpose of reporting these costs have been separated and apportioned.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	5 years
Office equipment	5 years

Assets costing £500 or more are capitalised.

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013**

1.5 Leasing and hire purchase commitments

Rental payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged in the Statement of Financial Activities in the period in which they fall due

1.6 Pensions

Contributions to personal pension schemes are charged to the Statement of Financial Activities in the period in which they are due

1.7 Accumulated Funds

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of Central Function costs, often specified in the fund criteria

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purposes and are available as general funds

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes and include a fund for future Fundraising activity and a fund representing the value of Fixed Assets

1.8 Taxation

Income received by the charity is exempt from Corporation Tax under s505 of the Income & Corporation Taxes Act 1988. The charity is not registered for VAT. VAT incurred on transactions is charged to the relevant cost

BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

2 Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total 2013 £	Total 2012 £
Incoming resources from generated funds				
Membership	37,585	-	37,585	13,983
Donations	522	-	522	42,891
Incoming resources from charitable activities				
British Council	50,000	-	50,000	-
Lloyds TSB Foundation	-	15,000	15,000	-
Youth in Action	-	44,452	44,452	30,184
Vtalent	-	-	-	40,883
vtalent - 2424	-	19,938	19,938	22,933
vstrategic	-	-	-	50,000
National Lottery - Transition Fund	-	-	-	127,000
DCLG	-	-	-	25,000
Dept for Education – UKYP	-	-	-	302,253
Dept for Education – Youth Voice	-	500,000	500,000	350,000
Big Awards	-	7,500	7,500	19,778
Co-operative Group	-	-	-	72,093
Parliamentary Education Service	-	38,840	38,840	30,000
Our Space	-	25,251	25,251	5,000
Participation Works	-	-	-	22,500
Events	117,811	-	117,811	108,356
Training & consultancy	228,978	-	228,978	122,787
Reimbursement income	4,508	-	4,508	21,304
Investment income				
Interest receivable	3,421	-	3,421	1,440
Other incoming resources				
Other	2,697	875	3,572	156
Total Incoming Resources	445,522	651,856	1,097,378	1,408,541

BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

3 Analysis of total resources expended

	Staff costs £	Other Direct costs £	Apportioned Support costs £	Total 2013 £	Total 2012 £
Cost of generating funds					
Fundraising and publicity	14,000	-	5,824	19,824	18,080
Charitable activities					
Programmes & training	267,086	284,066	120,357	671,509	919,832
Policy & communications	109,658	122,086	42,710	274,454	162,220
International activities	81,891	123,256	23,295	228,442	210,386
Governance	4,922	16,857	1,941	23,720	19,625
Total 2013	<u>477,557</u>	<u>545,105</u>	<u>194,127</u>	<u>1,217,949</u>	<u>1,330,143</u>
Total 2012	<u>552,084</u>	<u>642,057</u>	<u>136,002</u>	<u>1,330,143</u>	

Basis of apportionment

Central Functions costs are allocated to activities on the basis of the desks occupied by each activity as follows. Desks may be occupied by staff, interns or volunteers depending on operational requirements

	2013	2012
Programmes & training	61%	61%
Policy & communications	23%	23%
International activities	12%	12%
Governance	1%	1%
Fundraising & publicity	3%	3%

Analysis of Central Function costs for apportionment

	Total 2013 £	Total 2012 £
Staff costs	42,482	31,971
Travel & expenses	1,998	2,129
Premises	46,145	31,113
Office costs	103,502	70,789
Total	<u>194,127</u>	<u>136,002</u>

BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

Note 3 contd.

The following costs are included in Direct costs

	Total 2013 £	Total 2012 £
Audit Fees	4,968	3,758
Depreciation	<u>4,925</u>	<u>5,117</u>

4 Trustees expenses

None of the Board of Trustees (or any other person connected with them) received any remuneration during the year, but 12 (2012– 8) were reimbursed a total of £4,541 travel and expenses (2012- £3,422) This sum includes time spent in participation in BYC activities as well as in their governance role

5. Employees

The average number of full-time equivalent employees during the year was

	Total 2013 Number	Total 2012 Number
Central functions	2 0	1 5
Programmes & training	6 5	6 5
Policy & communications	3 5	3 5
International activities	2 5	2 0
	<u>14 5</u>	<u>13 5</u>

Employment costs

	Total 2013 £	Total 2012 £
Wages and salaries	443,424	419,081
Social security costs	43,379	42,623
Pension costs	5,423	6,674
Consultants and other staff costs	27,813	115,677
Total	<u>520,039</u>	<u>584,055</u>

No employee received remuneration greater than £60,000 in the year (2012 nil)

BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

6 Tangible fixed assets

	Computer Equipment £	Office Equipment £	Total £
Cost			
At 1 April 2012	39,980	10,274	50,254
Additions	-	954	954
At 31 March 2013	<u>39,980</u>	<u>11,228</u>	<u>51,208</u>
Depreciation			
At 1 April 2012	26,926	8,248	35,174
Charge for the year	3,897	1,028	4,925
At 31 March 2013	<u>30,823</u>	<u>9,276</u>	<u>40,099</u>
Net Book Value			
At 31 March 2013	<u>9,157</u>	<u>1,950</u>	<u>11,109</u>
At 31 March 2012	<u>13,054</u>	<u>2,026</u>	<u>15,080</u>

All the assets of the charity are used for charitable purposes

7 Debtors

	2013 £	2012 £
Grants receivable	-	53,578
Other debtors	131,307	20,237
Prepayments and accrued income	114,436	159,615
Total	<u>245,743</u>	<u>233,430</u>



BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

8 Creditors

	2013 £	2012 £
Amounts falling due within one year:		
Taxes and social security costs	10,887	15,293
Other creditors	52,017	45,358
Accruals and deferred income	156,088	160,412
Total	218,992	165,956

9 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2013 are represented by			
Tangible fixed assets	11,109	-	11,109
Current assets	603,665	-	603,665
Creditors amounts falling due within one year	(218,992)	-	(218,992)
Total	395,782	-	395,782

BRITISH YOUTH COUNCIL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2013

10 Movements in Funds

	1 April 2012	Incoming resources	Resources expended	Transfers	31 March 2013
	£	£	£	£	£
Dept for Education – Youth Voice	-	500,000	500,000	-	-
Youth in Action Parliamentary Education Service	-	44,452	44,452	-	-
Our Space	-	38,840	38,840	-	-
Lloyds TSB Foundation	-	25,251	25,251	-	-
vstrategic	25,159	15,000	15,000	-	-
vtalent - 2424	-	25,159	25,159	-	-
Big Awards	5,527	19,938	19,938	-	-
Other	-	7,500	13,027	-	-
	-	875	875	-	-
TOTAL RESTRICTED	30,686	651,856	682,542	-	-
Unrestricted					
General	410,587	445,522	535,407	3,971	324,673
Operational Development Fund	60,000	-	-	-	60,000
Fixed Asset Fund	15,080	-	-	(3,971)	11,109
TOTAL UNRESTRICTED	485,667	445,522	535,407	-	395,782
TOTAL	516,353	1,097,378	1,217,949	-	395,782

Descriptions of named funded project

VStrategic – Final part of a one off grant to support youth participation volunteering in general, through BYC networks, and to sign post young people to volunteer generally and 'vInspired' opportunities in particular

Youth In Action - Is a mixed programme of works funded by European YIA programme via the British Council, helping preparing young people playing an active role in European decision making, and connecting young people and representatives within the UK to European programmes and policy development For example – conferences and workshops in Europe and UK

Lloyds TSB - This was a fund to support young volunteers/trainers from unemployed or disadvantaged backgrounds They learnt new skills and conducted campaigning or peer training

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2013**

V2424 – This is the last year of a programme for NEET trainees working 3 days a week and one day college on a back to work programme at the BYC offices. The initiative, supported by DFE, recruits cohorts of 6 volunteers for four month periods and results in accredited training.

DFE – Youth Voice, was a new DFE strand of funding under Positive for Youth released in the summer to run from October 2011 for 18 months, renewable for a further two years to 2015. This programme included the DFE/UKYP initiative, plus support to other democratic structures, national scrutiny, campaigning and support for positive images. The work included a sitting of UKYP at Westminster (with support from the Parliamentary Education Service), and the initiation of the youth Select Committee system, National Scrutiny Group, and priority campaigns.

Big Awards – Carried forward for Scotland and Wales, and new for Northern Ireland, these awards have supported convention/events in the devolved nation with training and public debate with elected representatives – to complement the DFE work in England.

Ourspace – an EU funded initiative via project lead partners in Greece. The initiative is a European online forum for young people in UK, Austria, Czech Republic and Greece to debate and vote on key issues that affect them across the continent, and will continue into 2013.