

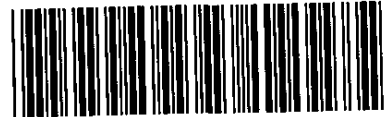
AM03

Notice of administrator's proposals



Companies House

WEDNESDAY



A16 09/10/2019 #382
COMPANIES HOUSE

1 Company details

Company number 06220221

Company name in full Westgate Credit Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Richard Paul

Surname Rendle

3 Administrator's address

Building name/number No 9 Hockley Court

Street Hockley Heath

Post town Solihull

County/Region

Postcode B946NW

Country

4 Administrator's name

Full forename(s)

Surname

1 Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address

Building name/number

Street

Post town

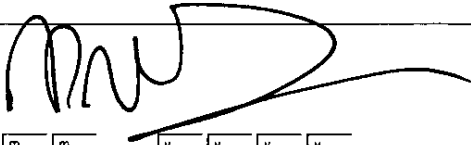
County/Region

Postcode

Country

2 Other administrator
Use this section to tell us about
another administrator.

AM03
Notice of Administrator's Proposals

6		Statement of proposals			
		<input checked="" type="checkbox"/>	I attach a copy of the statement of proposals		
7		Sign and date			
Administrator's Signature	Signature				
Signature date	<div><div>^d0</div><div>^d8</div></div> <div><div>^m1</div><div>^m0</div></div> <div><div>^y2</div><div>^y0</div><div>^y1</div><div>^y9</div></div>				

AM03 Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Joe Bentley
Company name	R P Rendle & Co Limited
Address	No 9 Hockley Court Hockley Heath
Post town	Solihull
County/Region	
Postcode	B 9 4 6 N W
Country	
DX	info@rprendle.com
Telephone	01564 783777



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

**WESTGATE CREDIT LIMITED
IN ADMINISTRATION**

ADMINISTRATOR'S PROPOSALS AND REPORT

**PURSUANT TO PARAGRAPH 49 OF THE INSOLVENCY ACT 1986 (AS AMENDED)
AND RULES 3.35 OF THE INSOLVENCY (ENGLAND AND WALES) RULES 1986 (AS AMENDED)**

Rendle & Co

Chartered Accountants
Licensed Insolvency Practitioner
Pensions Consultants

No 9 Hockley Court, Hockley Heath, Solihull B94 6NW
Rendle & Co is the trading style of R P Rendle & Co Limited
Telephone: +44(0) 1564 783777 Fax +44(0)121 345 0790 Email info@rprendle.com
Registered in England under number 5907349. A list of directors is available at the registered address
Our privacy policy is available at www.rprendle.com

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WESTGATE CREDIT LIMITED - IN ADMINISTRATION

ADMINISTRATOR’S PROPOSALS AND REPORT

1. BACKGROUND

- 1.1. This report is prepared pursuant to paragraph 49 of Schedule B1 of the Insolvency Act 1986 (as amended) (“Act”). The purpose of the report is to update creditors and provide creditors with details of the Administrator’s proposals to achieve the purpose of the Administration. Much of the information has been provided from various sources within the Company and has not been verified by the Administrator or R P Rendle & Co Limited (“Rendle & Co”).
- 1.2. These proposals and report have been prepared for the sole purpose of updating creditors in accordance with the Act. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or part, by creditors for any purpose other than advising them, or by any other person for any purpose whatsoever.
- 1.3. Attached as Appendix A is an extract of statutory information, including details of the director and company secretary, from the Company’s file held at Companies’ Registration Office.

History

- 1.4. The Company was incorporated and started to trade in April 2007 after a management buyout of Homebuy Group Limited from its Administrators, Price Waterhouse Cooper. As part of the buyout, the Company acquired the right to use the Homebuy Group trading name.
- 1.5. The core business of the Company and its predecessors was the sale of furniture, white goods, household products, and cash loans to credit constrained customers over a 3-year period; cash loans were over 40 weeks. The business model was home collected credit through a direct sales force.
- 1.6. The business operated from, the former premises of Homebuy Group Limited, a rented property at Unit 10, Westgate Trading estate, Aldridge WS9 8EX until May 2018 when it moved to its current premises in order to reduce costs.
- 1.7. In 2008 the Company’s principal lender Landsbanki entered into Administration following which the Company entered into a long-term agreement to collect out its assets (debts due from customers) and thereby commence repayment to Landsbanki.
- 1.8. In 2012 a further buy out took place and the business was refinanced in 2014 with Seneca Secure Lending Limited (“Seneca”) and Intrinsic Equity Limited (“Intrinsic”) with senior lending provided by Hampshire Trust Bank Plc (“HTB”). The Company did not operate a bank overdraft; the finance for the business was provided by the long-term lenders to its holding company, Cobco 840 Limited (“Cobco”). In spring 2017 after discussions between the Senior and Junior lender around the future funding of the business Seneca agreed to exit Homebuy and were bought out by James Grenfell from Intrinsic Equity Limited and Roy Reece.
- 1.9. The Company was always run as a standalone operating business with the finance provided by its holding company. Cobco did not trade other than to provide finance to the Company. In the latter years the sole director of the Company was Julie Driver who was the CEO and the executive director of the Company.
- 1.10. The Company was authorised to carry on credit lending by the Financial Conduct Authority (“FCA”) which regulated the Company’s activities.

Overview of the financial information

- 1.11. Summarised profit and loss accounts for the two years ended December 2016 and 2017 together with summary balance sheets at the same dates are shown in Appendix B attached.
- 1.12. The information has been extracted from Companies Registration Office and has not been checked or verified by the Administrator or Rendle & Co.

2. CIRCUMSTANCES AND EVENTS LEADING UP TO THE ADMINISTRATION

- 2.1 HTB decided to call in its lending in January 2017 coinciding with a major overhaul of the regulatory area in which the Company operated. This uncertainty meant the business found it almost impossible to acquire a new credit line and therefore entered a collect out of its assets to repay the loan to HTB. The business entered into a repayment plan with HTB and once this was repaid as agreed the business applied for full FCA authorisation which was obtained in November 2018.
- 2.2 Despite significant efforts to obtain a new credit line, notwithstanding the upgrading of the Company’s authorisation status, the director’s efforts proved fruitless and the director sought advice from Rendle & Co regarding the solvency of the Company and its ability to continue to trade. Following the advice from Rendle & Co the Company sought approval from Intrinsic and then the FCA in June 2019 to place the Company into Administration.
- 2.3 Consent to the issue of a Notice of Intention to Appoint an Administrator was granted by the FCA on 8 August 2019 and the Administrator was appointed on 20 August 2019.

3. ADMINISTRATOR’S APPOINTMENT

- 3.1 Richard Paul Rendle of Rendle & Co was appointed as Administrator of the Company on 20 August 2019 by the director.
- 3.2 The notice of appointment was filed in The High Court the Business and Property Courts in Birmingham under reference number CR2019-BHM-00067.
- 3.3 The amount outstanding to Intrinsic, the qualifying floating charge holder, at the date of appointment was estimated to be £10,925,000 subject to accruing interest and charges.

Purpose of the Administration

- 3.4 From 1st September 2003 the Enterprise Act 2002 (“Enterprise Act”) replaced the previous four purposes of Administration with one overarching purpose split into a 3 part single purpose:
 - Firstly, to rescue a company as a going concern (in other words a restructuring which keeps the entity intact).
 - Secondly, if the first purpose is not reasonably practicable (or the second purpose would clearly be better for creditors as a whole), then the Administrator must perform his functions with the objective of achieving a better result for creditors than would be obtained through an immediate liquidation of the company. This would normally be by a sale of the business and assets, or a significant part of them, as a going concern.
 - Thirdly, if neither of the first two parts of the purpose are reasonably practicable, then the Administrator must perform his functions with the objective of realising property in order to make a distribution to the secured creditor and/or in respect of the preferential claims of creditors.

- 3.5 In the case of the Company it is considered that the purpose of the Administration is to maximise the realisations of property for the benefit of the secured creditor as there is no prospect, if any, of a distribution to the unsecured creditors.

4. CONDUCT OF THE ADMINISTRATION

Introduction

- 4.1 Immediately following the appointment, all of the staff were advised of the Administrator’s appointment and the Administrator took responsibility for managing the business.
- 4.2 At the same time staff were instructed to deal with regulatory notifications, banking, employee matters, insurance and the overall control of the Administration process. Consideration was also given to the sale of the assets/the business.
- 4.3 The following sections cover the major actions taken the Administrator and his staff since the appointment regarding the realisation of the assets and the achievement of the purpose of the Administration.

Funding and initial strategy

- 4.4 Funding was limited to the monies held in the Company’s bank account at the date of appointment and that which the Company was able to generate from collection of the debts as a result of the continuation of the trading of the business.
- 4.5 Initial investigations indicated that a sale of the business was unlikely because the Company was in “collect out” mode and had been for some time pending finding a new line of credit. Whilst customers were continually requesting new loans the Company had been unable to service these requests which had gone unfulfilled for some considerable time.
- 4.6 The Company has a considerable number of customers who owed various amounts to the Company and which were estimated to have a book value of c £497,000 at the date of appointment of the Administrator. The majority of these debts are considered to be collectable assuming that the Company can continue in business in order to collect the debts.

Trading

- 4.7 It was necessary to continue trading in order to collect the book debts. If the trading had ceased the realisable value of the book debts would have diminished significantly.
- 4.8 As funding was limited, trading was necessarily restricted to collecting the book debts although this required the continuation of certain services. Accordingly, negotiations were entered into with certain suppliers to ensure the continuity of those services.
- 4.9 Three employees were made redundant immediately upon the appointment of the Administrator. A skeleton staff of four employees were retained initially to maintain the Company’s presence to the customers. Following a more in depth review, two further employees were then made redundant on 30 August 2019 in order to reduce costs while maintaining the resources necessary to collect the debts.
- 4.10 It is proposed to continue trading, as a low cost operation, pending a review of the prospects of either selling the business or continuing a longer term collect out of the debts.
- 4.11 Trading is monitored and reviewed on a daily basis.
- 4.12 Details of the amounts realised and the costs incurred in trading are attached in Appendix C.

Investigation

- 4.13 As part of his statutory duties the Administrator will consider the conduct of the director and any person considered to be a shadow or de facto director in relation to the management of the affairs of the Company and the causes of failure and submit confidential reports to the Insolvency Service.
- 4.14 As part of his investigation the Administrator will consider, amongst other matters, the following:
- Statutory compliance issues
 - Misfeasance or breach of duty
 - Transactions at an undervalue and potential preferences
- 4.15 Creditors who wish to draw any matters to the attention of the Administrator should put the matter in writing and forward it to the Administrator at Rendle & Co, No. 9 Hockley Court, Hockley Heath, Solihull B94 6NW.

Future strategy and conduct

- 4.16 The Administrator will continue to manage the business and affairs of the Company in a similar manner until he is discharged should his proposals be approved by creditors.

5. ASSETS AND REALISATIONS

- 5.1 Set out below is a brief commentary on the assets and the steps taken to realise them.

Book Debts

- 5.2 Book debt realisations total £17,013 as at the 30 September 2019. The anticipated future realisations are expected to be significant.

VAT Refund

- 5.3 The Administrator has recently become aware that the Company formed part of a VAT group with two other associated entities. The Company was expelled from the VAT group by the operation of law and is no longer able to claim any pre-appointment VAT to which it may have been entitled. It is necessary for the Company to re-apply for a VAT registration and the necessary application form has been submitted to HM Revenue & Customs.

Cash at bank

- 5.4 At the date of appointment cash at bank (net of accrued charges and interest) totalled £35,875 and this amount has been received by the Administrator.

Sales to connected parties

- 5.5 There were no sales of assets to connected parties during the period and none are planned.

6. ASSETS REMAINING TO BE REALISED

- 6.1 All of the Company's assets remain to be realised except those that have been realised to date.

7. RECEIPTS AND PAYMENTS

- 7.1 Attached as Appendix C to this report is a summary of the receipts and payments in the Administration as at 30 September 2019 being the latest practicable reckonable date prior to the issue of this report. The amounts are stated net of VAT as the Company was part of a VAT group. The Company has now ceased to be a member of the VAT group due to these insolvency proceedings.
- 7.2 The Administrator has submitted an application to re-register the Company for VAT purposes.
- 7.3 The summary when read in conjunction with this report is self-explanatory and no further explanation is considered to be necessary.
- 7.4 Appendix C also includes a summary trading account on a receipts and payments basis. The statement excludes any costs incurred by the Administrator and his staff in monitoring the trading activity of the Company. The trading account is unusual in that there is no trading income as the Company is in a collect out mode, collecting the outstanding book debts which are shown as book debt realisations in the receipts and payments account.
- 7.5 The balance of funds in hand, together with any accruing interest, represents monies which will be available to creditors in their appropriate ranking after the payment of the costs and expenses of the Administration. Monies are held on interest bearing accounts and the interest earned is credited to the account on the date on which the interest is received.

8. STATEMENT OF AFFAIRS

Introduction

- 8.1 A summary of the director’s Statement of Affairs is attached at Appendix E showing the net book value of the assets and liabilities as at the date of the Administration.
- 8.2 The Statement of Affairs and the accompanying schedules have only recently been received and as such has not been subject to a detailed review by the Administrator or his staff however, in the Administrator’s opinion, the following comments are relevant in relation to an appreciation of the Statement of Affairs:
- The claims of creditors are based on the information in the Company’s books and records and may not be wholly correct or complete. Certain claims also appear to have been estimated.
 - The book values of the assets are in line with the books and records and the Company’s records.
 - The realisable values of the assets has been estimated and appear to be reasonably accurate/overstate/understate the actual realisable value.
 - The effect of the costs and expenses has not been taken into account in calculating the value of the Company’s net property and the Prescribed Part. Accordingly, the Prescribed Part overstates any funds that may be available to unsecured creditors.

Statement of Concurrence

- 8.3 It was not considered necessary to require anybody to submit a Statement of Concurrence in relation to the Statement of Affairs.

Limited disclosure

- 8.4 An Order limiting the disclosure of the Statement of Affairs has not been sought nor is there any intention to do so.

9. PRESCRIBED PART

- 9.1 The Enterprise Act amended the Act by inserting inter alia section 176A into the Act. The effect of inserting section 176A is to provide, in certain circumstances, a limited fund for unsecured creditors from the assets of the Company, which would otherwise be available to a floating charge holder. This fund is known as the “Prescribed Part” and is only relevant where the floating charge holder obtained the benefit of its security on or after the implementation of the relevant provisions of the Enterprise Act on 15 September 2003.
- 9.2 The amount of the Company’s net property shown in the Statement of Affairs and the Prescribed Part of the assets under Section 176A of the Act, before taking account of the costs and expenses of the Administration, are currently estimated at £358,994 and £72,976, respectively.
- 9.3 The Administrator does not propose to make an application to court under Section 176A(5) of the Act for an order disapplying the Prescribed Part provisions.

10. CREDITORS’ CLAIMS

- 10.1 Set out below is a brief summary of the current estimated position in relation the various categories of creditors.

Secured creditors

- 10.2 The Company granted security to Intrinsic Equity Limited.
- 10.3 The amount outstanding to the qualifying floating charge holder at the date of appointment was estimated to be £10,925,000 subject to accruing interest and charges.

Preferential creditors

- 10.4 It is estimated that the preferential claims of creditors will total £9,113.

Unsecured creditors

- 10.5 It is estimated that there are twenty five unsecured creditors and unsecured claims will total approximately £27,542,506 based on the information shown in the books and records and the statement of affairs. However, it is an early stage of the proceedings and there may be material differences in the claims that may actually be received from creditors and ultimately agreed.
- 10.6 The amounts at which creditors’ claims are stated in these proposals are not those which may be used for voting or dividend purposes which are different matters.

11. ESTIMATED OUTCOME

- 11.1 The estimated outcome for creditors is dependent upon the approval of the Administrator’s proposals. It is not possible at the present time to produce a credible formal estimated outcome statement for creditors since many matters remain outstanding. However, on the assumption that the Administrator’s proposals are approved without significant modification a brief commentary is set out below.

Secured creditors

- 11.2 On current information there will be a significant shortfall to the secured creditor under the floating charge.

Preferential creditors

- 11.3 Any claims that may be received will be paid in priority to the unsecured claims of creditors and based on the information detailed in the statement of affairs they are likely to be paid in full.

Unsecured creditors

- 11.4 On the basis of the information currently available there is no realistic prospect of a dividend for unsecured creditors. Other than in respect of those funds which may be available from the Prescribed Part.

12. ADMINISTRATOR’S PROPOSALS

- 12.1 The Administrator’s proposals in relation to the Company are as follows:

1. The Administrator should consider and pursue the most appropriate method of realising the assets for the benefit of the creditors, including continued trading.
2. The Administrator should arrange to distribute any available funds from the realised assets to those creditors entitled to them in an economic manner and may agree the claims of all categories of creditors of the Company unless the Administrator concludes, in his reasonable opinion, that the Company will have no assets available for distribution to them.
3. The Administrator continues his enquiries into the conduct of the director and the reasons for the failure of the Company and pursues the benefit of any claims, including antecedent transactions, the Company may have or assets to which the Company may be entitled.
4. The Administrator be authorised to distribute funds to the secured and preferential creditors as and when claims are agreed and funds permit and in relation to distributions to unsecured creditors when the Court gives permission.
5. That in the event the creditors of the Company so determine, at a meeting of creditors, appoint a Creditors Committee in the Administration comprising of not more than five and not less than three creditors of the Company.
6. That in respect of the Company the Creditors Committee or if one is not appointed the creditors agree that the Administrator’s fees and expenses be fixed by reference to the time given in attending to matters arising in the Administration.
7. The Administrator be authorised to make such application to Court for directions or otherwise as he considers appropriate with a view to achieving the purposes of the Administration or the proposals.
8. If the Administrator considers it appropriate, he may convene a further meeting of creditors pursuant to paragraph 54 of schedule B1 of the Insolvency Act 1986 to consider a revision to the Administrator’s proposals.
9. The Administrator concludes the Administration if or when he considers the objective to have been achieved.
10. In the event that the claims of creditors have been settled or compounded for and funds remain in the hands of the Administrator and the Administrator is satisfied that the objective of the Administration has been achieved then the Administrator may pass control of the Company back to the director in accordance with the Rules.

11. Unless the Administrator considers that the objective has been achieved, the Company exits the Administration by the route deemed most appropriate by the Administrator, being:
 - Company Voluntary Arrangement
 - Creditors’ Voluntary Liquidation
 - Dissolution, or
 - Compulsory liquidation
12. If the Company exits the Administration by way of a Creditors’ Voluntary Liquidation (“CVL”), Compulsory liquidation or a Company Voluntary Arrangement (“CVA”) Richard Paul Rendle of Rendle & Co, No 9 Hockley Court, Hockley Heath, Solihull B94 6NW be appointed as Liquidator or Supervisor as appropriate. Creditors may nominate a different person as the proposed Liquidator or Supervisor.
13. The Administrator may seek to extend the term of the Administration should he consider it necessary and appropriate.
14. In the unlikely event that a CVA is approved then it shall be entirely a matter for the Administrator to consider the timing for the application to Court for the release of the Administrator who may delay any such application at his discretion until the CVA has been substantially completed in the opinion of the Administrator. If necessary the Administrator may seek to extend the term of the Administration to ensure the successful completion of the CVA.
15. The Administrator be granted his discharge with effect from the date specified in the relevant section headed, “Discharge from Liability”, in the Administrator’s report issued in respect of these Proposals.
16. Pre appointment fees and expenses unpaid at the commencement of the Administration may only be paid to the extent permitted by Rule 3.36. The Administrator will provide creditors with a detailed account of such expense paid from Administration funds in accordance with Rule 3.36. Pre appointment fees and expenses not payable with Rule 3.36 shall rank as an unsecured claim alongside other ordinary creditors.
17. In the event that a Voluntary Arrangement is proposed it will be considered on its merits by the Voluntary Arrangement Service. Acceptance of the Administrator’s proposals at this stage does not therefore imply acceptance of any Voluntary Arrangement proposals that may be put forward as a consequence.

13. EXIT ROUTES FROM ADMINISTRATION

- 13.1 Following the amendments to the Act pursuant to the terms of the Enterprise Act all administrations after 15 September 2003 automatically come to an end after one year, unless an extension is granted by the Court or with the consent of the creditors.
- 13.2 The exit provisions contained in Schedule B1 of the Act provide an informal and cost effective way for the appointment of an Administrator to cease and reference is made to this in the Administrator’s proposals.
- 13.3 Otherwise and unless it is proposed that a company in administration should be placed in Creditors’ Voluntary Liquidation the appointment of an Administrator ceases on the following:

- an application to Court (in the event of a Court appointment)
- filing a notice in Court and with the Registrar of Companies confirming that the purpose of the Administration has been sufficiently achieved
- in the event that the company has no property the Administrator may notify the Registrar of Companies to that effect at which time the appointment of Administrator ceases and three months following that date the company is deemed to be dissolved.

13.4 The exit route chosen in relation to the Company will depend on the circumstances of the Administration and the approval of creditors.

13.5 The Administrator is required to provide an estimate of the likely costs of exiting the Administration in the event the Proposals are approved in the same or a substantially similar form by creditors. These costs are set out in the table below and are based on the circumstances as they are currently known and expected future events to name two of the primary assumptions. The prediction of future events is an imprecise science and as such the costs shown below should be used as a guide and may not be materially correct.

Exit route	Fees £	Expenses £	Total cost £
Voluntary Arrangement	30,000	10,000	40,000
Creditors’ voluntary liquidation	30,000	2,000	22,000
Compulsory liquidation	40,000	15,000	25,000
Dissolution	2,000	0	0

14. ADMINISTRATOR’S RELEASE

14.1 On the date of cessation of the Administrator’s appointment either pursuant to Paragraph 83(6)(a) (voluntary liquidation) or 84(4) (dissolution) of Schedule B1 of the Act, as appropriate, the Administrator will be discharged from liability in respect of any of his actions as administrator 14 days after the cessation of his appointment as administrator in accordance with Paragraph 98 2(b) of the said Schedule. In respect of the ending of the Administration in any other circumstance, except by resolution of the Creditors’ Committee the discharge shall be the earlier of 14 days after the expiry of the natural term, the filing of a notice in accordance with Paragraph 80(2) (achievement of purpose) or the making of a Court Order, as appropriate. Where the discharge is granted in accordance with Paragraph 98 2(b) by the Creditors’ Committee it shall be the date specified by the relevant resolution of the Creditors’ Committee.

15. ADMINISTRATOR’S FEES AND EXPENSES

Pre-administration costs

15.1 There are unpaid pre-Administration costs of the Administrator in the sum of £11,875. The costs are set out in Appendix G.

15.2 The costs initially agreed with the Company were for £6,000 in the letter of engagement dated 14 June 2019. However this estimate was based on the assumptions that the pre-appointment work carried out could be completed in a timely manner and that all parties cooperated with the proposed Administrator.

15.3 It transpired that the qualified floating charge holder (“QFC”) did not consider it appropriate to appoint an Administrator. Accordingly, the only other option for appointment was for the director to appoint an Administrator which required the specific consent of the FCA.

- 15.4 The Company and the proposed Administrator wrote to the FCA in June 2019 however a response was not received from the FCA until early August 2019. Considerable time was incurred in discussing the proposed appointment with the QFC which proved abortive. Further time was then incurred in assisting the Company to deal with the FCA and in dealing with matters that arose between the initial contact with the FCA and the eventual receipt of consent from the FCA to the proposed appointment.
- 15.5 The work that was required to be done was essential to protect the interest of creditors and the success of the Administration. The outstanding expenses are shown separately. None of these costs have been paid.
- 15.6 For the avoidance of doubt the unpaid pre-appointment costs constitute those that are permitted within Rule 3.35 of the Rules and the details required by 3.35(10) of the Rules are provided within this section of the report or Appendix G.
- 15.7 The report adequately discloses the nature of the work carried out prior to the Administration and the necessity for that work. It is also evident from the report how the objective of the Administration was furthered by that work.
- 15.8 The fees incurred in respect of the pre-Administration work were charged at the standard charge out rates of Rendle & Co without any uplift to reflect the speculative nature of the work.
- 15.9 The costs of the solicitors in relation to appointment of the Administrator total £6,050 including the application fee and plus VAT since it was also necessary for them to become involved in dealing with the FCA. In accordance with Rule 3.51, the costs of the application are payable as an expense of the Administration. These costs are also outstanding.
- 15.10 The payment of the pre-Administration costs as an expense of the administration is:
- Subject to approval under Rule 3.52, and
 - Not part of the proposals subject to approval under paragraph 53 of Schedule B1 of the Act.
- 15.11 As the Administrator has made a statement under Paragraph 52 of schedule B1 of the Act (see Section 16 below) the matter of the payment of pre-Administration costs will be dealt with by the secured creditor and those creditors whose claims are preferential.

Fee information

- 15.12 From the date of appointment to 30 September 2019 125 hours have been recorded as having been spent at a cost of £25,758 as shown in Appendix G. The costs incurred have been categorised into the various standard task headings and sub categories and a detailed analysis and summary of the time spent is shown in the appendix.
- 15.13 It will be proposed in due course that the Administrator shall be authorised to draw remuneration based upon time costs together with the expenses incurred by him in the Administration, to be paid out of the assets of the Company (in accordance with Rule 18.16(2)) “by reference to the time properly given by the Administrators and their staff, in attending to matters arising in the administration”

Fees and costs approval

- 15.14 In accordance with Rule 18.18(4) as the Administrator has made a statement under Paragraph 52(1)(b) that there will be no distribution to the unsecured creditors (other than in respect of the Prescribed Part) and the Administrator’s fees and costs will require approval by the secured and the preferential creditors.

- 15.15 As the Administrator has decided not to convene a formal decision procedure and the approval of the Proposals will be dealt with by deemed approval (see section 16 below) the Administrator’s fees and costs will be dealt with by the secured creditor and those creditors whose claims are preferential or by way of a separate decision procedure at a later date.

Subcontracted work

- 15.16 The Administrator has engaged the director, a former employee of the Company, on a subcontract basis on similar terms to their previous contract of employment to assist the Administrator and his staff in realising the book debts. In addition the subcontractor will fulfil certain regulatory roles required by the FCA in relation to the Company. Payments will be made from time to time to the former employee in relation to the work that is carried out on behalf of the Company.

Administrator’s expenses

- 15.17 No expenses have been drawn as at 9 September 2019. The direct expenses incurred (but not paid) in the Administration total £163.83 as set out in Appendix I. Certain costs are estimated.

Solicitors

- 15.18 To advise on appropriate legal matters the Administrator instructed The Wilkes Partnership solicitors LLP. Their fees are based upon their recorded time costs incurred at their prevailing charge out rates and will be reviewed by the Administrator’s staff before being approved for payment. They were selected based on their experience, knowledge and expertise.

Agents and valuers

- 15.19 It has not been considered necessary to instruct agents and valuers as the tangible assets are negligible, comprising various office furniture and equipment which have little realisable value. There only value is in their continued use by the Company.

Other professional costs

- 15.20 The Company continues to utilise the services of certain IT professionals and entities previously engaged by the Company to maintain and develop the Company’s customer information system. No other professional costs have been incurred in the Administration as at 6 September 2019 other than in respect of insurance, brief details of the cost of which have been included in Appendix I.

Apportionment of Administrator’s costs in respect of trading activities

- 15.21 No attempt has been made to apportion the time incurred by the Administrator or his staff to the trading activities of the Company since this would be of little or no value to creditors.

Requests for further information regarding fees and costs

- 15.22 A secured creditor or an unsecured creditor with the concurrence of at least 10% in value of the unsecured creditors may request such further information regarding the costs and expenses of the Administration which is considered reasonable and not prejudicial to the Administration or subject to any confidentiality obligation. Furthermore, any secured creditor, or unsecured creditor with either the concurrence of at least 5% in value of the unsecured creditors (including that creditor) or the permission of the Court, may apply to the Court for one or more orders set out in Rule 18.34 of the Rules.

- 15.23 Further information regarding fees and creditors’ rights can be found in the creditors’ guides produced by R3 which are available from www.creditorinsolvencyguide.co.uk. Statement of Insolvency Practice 9 (“SIP9”) which deals with the information that insolvency practitioners are obliged to make known to creditors and interested parties is available from the client access area of our website at www.rprendle.com (username SIP9, password SIP9) or inter alia, from the websites of the Institute of Chartered Accountants in England & Wales at www.icaew.com or R3 at www.r3.org.uk. Alternatively you may request a hard copy by contacting us at info@rprendle.com.
- 15.24 The appropriate SIP9 is that which relates to the relevant date of appointment which was 20 August 2019.

16. CONSIDERATION OF ADMINISTRATOR’S PROPOSALS

- 16.1 In accordance with Paragraph 52(1) of Schedule B1 to the Act, the Administrator has decided not to seek a decision from creditors because in his opinion the Company has insufficient property to enable a distribution to be made to unsecured creditors other than by way of the Prescribed Part. Accordingly, the matter of the approval of these proposals will be dealt with by deemed approval.
- 16.2 The matter of approval of the Administrator’s fees and costs will also be dealt with by the secured creditors and by those creditors whose claims are preferential.
- 16.3 In accordance with Paragraph 52(2) of Schedule B1 to the Act a creditors’ meeting may be convened by the Administrator if it is requested by creditors of the Company, whose debts amount to at least 10% in value of the total debts of the Company. In accordance with Rule 15.18 such a request must be submitted within 8 business days on which these proposals are sent out and the Administrator may require any such creditor to lodge with him a deposit, at an amount to be determined by the Administrator, as security for expenses of convening a meeting.
- 16.4 The purpose of such a decision procedure would be for creditors to consider and vote on the Administrator’s proposals.

Physical meeting

- 16.5 In accordance Section 246ZE of the Act creditors may also require a physical meeting be convened to consider the Proposals provided that the request is made before the Decision Date and within 5 business days of the deemed delivery of the notice by delivering an authenticated and dated Notice of the objection to the Convener C/o Rendle & Co at the address provided below.
- 16.6 The threshold for a request to the use of this procedure and for the convening of a physical meeting is 10% of creditors by value, or 10% by number or 10 creditors. Creditors means all creditors.

17. REGULATORY MATTERS

- 17.1 The authorising body of Richard Paul Rendle, the Administrator, when engaged in insolvency matters is the Institute of Chartered Accountants in England & Wales.

18. REPORTS

- 18.1 The next report you will receive will be a progress report which falls due six months after the date of appointment.

19. PROFESSIONAL STANDARDS

- 19.1 Licensed Insolvency Practitioners are required to comply with the Insolvency Code of Ethics ("Code"), Statements of Insolvency Practice ("SIPs") and professional regulations which set out fundamental principles dealing with requirements for integrity, objectivity, professional competence and due care, confidentiality and professional behaviour. A copy of the Code can be found on the Insolvency Service website (www.gov.uk). A copy of the SIPs can be found on the R3 website (www.r3.org.uk).

20. EC REGULATIONS

- 20.1 Council Regulation (EU) No 848/2015 applies and these are the main proceedings as defined in Article 3(1) of that Regulation.

If you have any queries in relation to the report, please contact Louise Rutherford.

Dated: 8 October 2019



R P Rendle
Administrator

Licensed in the UK to act as an insolvency practitioner by the Institute of Chartered Accountants in England & Wales.

The affairs, business and property of the Company are being managed by the Administrator who acts as agent for the Company without personal liability.

PRO1002

WESTGATE CREDIT LIMITED
STATUTORY INFORMATION

NAME:	Westgate Credit Limited	
REGISTERED NUMBER:	06220221	
DATE OF INCORPORATION:	19 April 2007	
FORMER TRADING NAME:	N/A	
TRADING ADDRESS:	Unit 3, Vigo Place, Walsall WS9 8UG	
PRINCIPAL ACTIVITY:	Loan provider and granting of credit Unit 3 Vigo Place, Walsall, West Midlands, WS9 8UG	
REGISTERED OFFICE:	Which changed on 21 August 2019 from C/o R P Rendle & Co Limited No. 9 Hockley Court, Hockley Heath Solihull B94 6NW	
SHARE CAPITAL:	Nominal	Issued
Ordinary shares of £1 each	5,000	5,000
SHAREHOLDERS:	Cobco 840 Limited	
DIRECTOR:	Julie Driver	
SECRETARY:	None	
MORTGAGES AND CHARGES:	Intrinsic Equity Limited, One Eleven, Edmund Street, Birmingham B3 2HJ	
COURT:	The High Court the Business and Property Courts in Birmingham	
CASE NUMBER:	CR2019-BHM-00067	
NAME OF ADMINISTRATOR:	Richard Paul Rendle	
OFFICE HOLDER NUMBER:	5766	
DATE APPOINTED:	20 August 2019	
BY WHOM APPOINTED:	Director	
CONTACT DETAILS:	info@rprendle.com or 01564 783777	

Appendix B**WESTGATE CREDIT LIMITED****SUMMARY OF PROFIT AND LOSS ACCOUNTS**

	30 December 2016 Unaudited £	30 December 2017 Unaudited £
Turnover	8,996,943	3,886,001
Cost of Sales	787,941	65,097
Gross Profit	<u>8,209,002</u>	<u>3,820,904</u>
Distribution Costs		
Administrative Expenses	8,175,534	3,986,106
Operating (Loss)/Profit	<u>33,468</u>	<u>(165,202)</u>
Interest and Charges	<u>-</u>	<u>-</u>
(Loss)/Profit before Tax	33,468	(165,202)
Taxation	-	-
(Loss)/Profit after Taxation	<u>33,468</u>	<u>(165,202)</u>

WESTGATE CREDIT LIMITED
SUMMARY OF BALANCE SHEETS

	As at 30 December 2016 £	As at 30 December 2017 £
Fixed Assets		
Tangible Fixed Assets	10,540	373
Intangible Assets (Note 1)		
	<u>10,540</u>	<u>373</u>
Current Assets		
Stock	23,320	1,393
Trade Debtors	3,108,380	1,330,280
Cash at Bank and in Hand	61,058	25,292
	<u>3,192,758</u>	<u>1,356,965</u>
Current Liabilities		
Trade Creditors	230,436	184,448
Amounts due to group undertakings	28,692,146	27,634,445
Other taxation and social security	92,068	22,753
Other Creditors	6,384	11,390
Bank Overdraft	837,599	324,839
	<u>29,858,633</u>	<u>28,177,875</u>
Net Current Liabilities	<u>(26,665,875)</u>	<u>(26,820,910)</u>
Total Assets less Current Liabilities	(26,820,537)	(26,820,537)
Liabilities Due After 12 Months		
Deferred Taxation	-	-
Net (Liabilities)/Assets	<u>(26,820,537)</u>	<u>(26,820,537)</u>
Represented By		
Share Capital	5,000	5,000
Profit and loss reserves	(26,660,335)	(26,820,537)
	<u>(26,655,335)</u>	<u>(26,820,537)</u>

WESTGATE CREDIT LIMITED
ADMINISTRATOR'S ABSTRACT OF RECEIPTS & PAYMENTS
TO 30 SEPTEMBER 2019

S of A £		£
		Appointment to date
	ASSET REALISATIONS	
350,000	Book debts	17,012.72
5,500	HMRC Refunds (Tax & VAT)	Nil
3,494	Cash at Bank	35,874.74
	Trading (Deficit)	(18,210.50)
		<u>34,676.96</u>
	COST OF REALISATIONS	
	Labour costs	4,532.63
	Storage & Archiving costs	1,037.88
	IT Costs	500.00
		<u>(6,070.51)</u>
	DISTRIBUTIONS	
(9,112)	Preferential Creditors	Nil
(10,925,000)	Floating Charge - Intrinsic Equity Limited	Nil
(27,542,506)	Unsecured Creditors	Nil
(5,000)	Members	Nil
		<u>Nil</u>
	BALANCE	<u>26,606.45</u>
	REPRESENTED BY	
	VAT Receivable	871.82
	Cash at bank –interest bearing	7,343.77
	Cash at bank – Non-interest bearing	13,113.60
	Cash at bank standing order – Non-interest bearing	7,277.26
		<u>26,606.45</u>

WESTGATE CREDIT LIMITED – IN ADMINISTRATION
DETAILS OF TRADING INCOME AND EXPENDITURE

OTHER DIRECT COSTS	
Direct Labour	13,693.44
Direct Expense	106.44
	<u>(13,799.88)</u>
TRADING EXPENDITURE	
Rent	2,330.00
Telephone	354.87
Bank Charges & Interest	231.20
Payroll Services	184.00
Hire of Equipment	373.33
Vehicle Running Costs	574.23
IT Costs	362.99
	<u>(4,410.62)</u>
TRADING DEFICIT	<u>(18,210.50)</u>

Appendix D

WESTGATE CREDIT LIMITED
SUMMARY OF THE STATEMENT OF AFFAIRS

	Book Value £	Estimated to Realise £
ASSETS		
Book Debts	497,000.00	350,000.00
HMRC Refunds (Tax & VAT)	5,500.00	5,500.00
Cash at Bank	3,494.13	3,494.13
		<u>358,994.13</u>
LIABILITIES		
PREFERENTIAL CREDITORS:-		
Employee Arrears/Holiday Pay		9,112.53
		<u>9,112.53</u>
		349,881.60
DEBTS SECURED BY FLOATING CHARGES PRE 15 SEPTEMBER 2003		
OTHER PRE 15 SEPTEMBER 2003 FLOATING CHARGE CREDITORS		NIL
		<u>349,881.60</u>
Estimated prescribed part of net property where applicable (to carry forward)		NIL
		<u>349,881.60</u>
DEBTS SECURED BY FLOATING CHARGES POST 14 SEPTEMBER 2003		
Intrinsic Equity Limited	10,925,000.00	10,925,000.00
		<u>(10,575,118.40)</u>
Estimated prescribed part of net property where applicable (brought down)		NIL
		NIL
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)		
Trade & Expense Creditors	79,273.57	
Employee Claims RPO Claims	68,902.47	
HM Revenue & Customs – PAYE/NI	24,163.28	
Eastgate Credit Limited - Intercompany Loan	374,184.00	
Cobco 840 Limited - Intercompany Loan	26,995,983.00	
		<u>27,542,506.32</u>
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)		(27,542,506.32)
Shortfall in respect of F.C's post 14 September 2003 (brought down)		10,575,118.40
		<u>(38,117,624.72)</u>
Issued and called up capital		
Ordinary Shareholders	5,000.00	5,000.00
		<u>5,000.00</u>
TOTAL SURPLUS/(DEFICIENCY)		<u>(38,122,624.72)</u>

R P Rendle & Co Limited
Westgate Credit Limited
B - Company Creditors

Key	Name	Address	£
CA00	Andrew Sykes Hire Limited	St David's Court, Union Street, Wolverhampton, Wv1 3JE	3,141.08
CA01	Arval UK Limited	Whitehill House, Windmill Hill, Swindon, SN5 6PE	761.93
CB00	Backbone Connect Ltd	10, Dominion Street, London, EC2M 2EF	1,200.00
CB01	Bright office Ltd	Maple Court, Maple View, White Moss Business Park, Skelmersdale, West Lancashire WN8 9TW	3,076.00
CC00	Cobco 840 Limited	Unit 3 Vigo Place, Walsall, West Midlands, WS9 8UG	26,995,983.00
CE00	EE Limited	PO Box 52, Sheffield, S98 1DX	36,101.60
CE01	Seven Unsecured Employees		68,902.47
CE02	Seven Employees Preferential		9,112.53
CE03	Eastgate Credit Limited		374,184.00
CF00	Fieldfisher LLP		560.00
CG00	Genius Software Solutions Ltd	Unit 3 Vigo Place, Walsall, West Midlands, WS9 8UG	480.00
CH00	H Jenkinson and Company Ltd	Riverbank House, 2 Swan Lane, London, EC4R 3TT	21.36
CH01	HMRC ICHU	1439 Cumberland Road, Glasgow, G33 1AN	24,163.28
		Kitling Road, Knowsley Business Park, Prescot, Merseyside, L34 9JR	
		Room BP3202 Warworth House, Benton Park View, Longbenton, Newcastle Upon Tyne, NE98 1ZZ	
CI00	Intrinsic Equity Limited	One Eleven, Edmund Street, Birmingham, B3 2HJ	10,925,000.00
CJ00	JLT Specialty Limited	45 Church Street, Birmingham, B3 2RT	15,068.83
CL00	LJC Accountancy Services Ltd	6 Mallard Court, Mallard Way, Crewe Business Park, Crewe, Cheshire CW1 6ZQ	96.00
CM00	Moorcroft Debt Recovery Limited	PO Box No 17, 2 Spring Gardens, Stockport, SK1 4AJ	1,570.64
CP00	Pacificca Appliance Services Ltd	The Venter Building, 3 Mandarin Road, Rainton Bridge Business Park, Houghton Le Spring, DH4 5RA	1,684.09
CR00	Roy Reece	The Old Farmhouse, Peaks Farm, Main Lane, Warrington, WA3 4AZ	956.20
CS00	Sage (UK) Limited	North Park, Newcastle Upon Tyne, NE13 9AA	244.37
CS01	Smith & Williamson LLP	25 Moorgate, London, EC2R 6AY	600.00
CS02	S. Jones Container Services Ltd t/a U can store	Anglian Road, Aldridge, Walsall, West Midlands, WS9 8ET	301.60
CT00	TransUnion Information Group Limited (previous One Park Lane, Leeds, LS3 1EP		6,912.00
CT01	Toomey Leasing Group Ltd	Sheridan House, 11 Vernon Street, Derby, DE11FR	362.32
CW00	Whirlpool UK Appliances Ltd	Peterborough, PE2 9JB	100.15
CW01	Webkiss Limited	89 Beeches Road, Rowley Regis, West Midlands, B65 0AT	4,451.40
CW02	Wriggle Marketing	103 High Street, Gosforth, Newcastle Upon Tyne, Tyne & Wear, NE3 1HA	1,584.00
27 Entries Totalling			38,476,618.85

Appendix F

WESTGATE CREDIT LIMITED SUMMARY OF PRE-ADMINISTRATION COSTS PRE-ADMINISTRATION COSTS INCURRED/PAID

	Incurred	Paid	Unpaid
	£	£	£
Administrators’ Fees	11,875	0	11,875
Administrators’ Expenses	6,050	0	6,050
Total	17,925	0	17,925

Pre-Administration work carried out

The work prior to the Administration was carried out by Rendle & Co and no other party (other than the solicitors engaged) carried out any of the work for which payment is sought.

The work carried out in respect of the Administration prior to the appointment prior to the appointment being made represented was essential and constituted amongst other more minor matters the following work:

- Producing the estimated outcome statement comparing the outcome from an Administration to that of any other insolvency process
- Producing and reviewing the estimated cash flow forecast statement for the Administration.
- Briefing solicitors on the circumstances of the Company
- Reporting to and discussing the matter with the chargeholder and seeking consent for the appointment of the Administrator
- Reporting to and thereafter liaising with the Financial Conduct Authority to obtain their consent for the appointment of an Administrator
- Drafting the necessary documents and briefing the director in relation to the proposed Administration and its purposes
- Drafting the Consent to Act
- Liaising with the director throughout the extended process

WESTGATE CREDIT LIMITED
REMUNERATION SCHEDULE
BETWEEN 20 AUGUST 2019 AND 30 SEPTEMBER 2019

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration & Planning	3.70	1.60	2.70	0.10	8.10	2,102	259.51
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	2.10	2.30	4.40	0.20	9.00	1,944	216.00
Dividends & distributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	3.20	0.00	0.00	0.00	3.20	1,216	380.00
Statutory & regulatory compliance	4.80	27.90	30.90	0.20	63.80	12,159	190.58
Trading	9.50	4.30	27.10	0.00	40.90	8,337	203.84
Total	23.30	36.10	65.10	0.50	125.00	25,758	206.06

Administration and planning - includes such tasks as case planning and set-up, cashing, accounting, where appropriate, and administrative functions.

Case specific matters - are those matters which cannot be appropriately categorised elsewhere or relate to the specific nature and circumstances of the case

Creditors - queries from and correspondence with creditors and where appropriate employees are necessary aspects of any insolvency process. A significant amount of time can be spent in dealing with the claims of creditors. Generally, this category includes such tasks as creditors set up, communication, reviewing and claims, retention of title issues, corresponding with secured creditors, reviewing and obtaining advice in relation to security granted by the Company and recording and progressing employee related claims.

Dividends & distributions - dividends are monies made available to creditors in respect of claims lodged. A formal process is required to be undertaken in order to declare and pay a dividend to creditors. Distributions are funds made available to the members of an entity after the payment of the claims of creditors.

Investigation - includes such tasks as investigating the directors' conduct and the reasons for the failure of the Company, where appropriate, investigating antecedent transactions and any other investigations that may be deemed appropriate. An officeholder is obliged to report his findings, as appropriate, to the Disqualification Unit of BIS in respect of certain insolvencies and generally in respect of other aspects of breaches of the law.

Realisation of assets - realising the assets is considered to be the key aspect of any insolvency. It includes such tasks as identifying and securing assets, sale of business, property issues, and activities in relation to other fixed assets, stock, debtors, investments and related legal issues.

Statutory & regulatory compliance - this is a significant component of every case as insolvency work is highly regulated. Insolvency law is codified and prescriptive in the manner in which tasks are required to be undertaken and a myriad of professional and regulatory requirements with which insolvency practitioners are obliged to comply.

Trading - includes such tasks as planning strategy, preparing and monitoring cash flow and trading forecasts, managing operations, corresponding with suppliers and customers, landlord issues and employee matters including payroll.

A fuller description of the tasks included in the above categories is included in the Fees Estimate & Expenses pack attached.

R P RENDLE & CO LIMITED
CHARGE OUT RATES AND CHARGING POLICY AS AT 1 JANUARY 2019

Charging policy

- Directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time
- Work undertaken by cashiers, secretarial and support staff is charged for separately and such work is not charged for as part of the hourly rates charged by directors, managers and administrators.
- Time spent by directors and all staff in relation to work carried out is charged to the relevant case and recorded in 6-minute units.
- Time billed is subject to Value Added Tax (VAT) at the applicable rate as appropriate.

CHARGE OUT RATE BANDS

	Charge out band as at date of appointment	Charge out band as at date of current report
Directors	£275 - £445	£275 - £445
Managers	£165 - £330	£165 - £330
Other senior professionals	£120 - £195	£120 - £195
Assistants & support staff	£50 - £110	£50 - £110

In accordance with Statement of Insolvency Practice 9, copies of Creditors Guides to fees can be obtained from, inter alia, from the websites of the Institute of Chartered Accountants in England & Wales at www.icaew.com or R3 at www.r3.org.uk. Alternatively you may request a hard copy by contacting us at info@rprendle.com.

It is our policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to the complexity, skill and experience required to perform it

Charge out recovery rates are reviewed and amended periodically.

Expenses and disbursements policy

- Only expenses and disbursements specifically incurred in relation to the work carried out are re-charged
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the client or the work carried out require disclosure to creditors/stake holders as appropriate, but do not require the approval of creditors/stake holders prior to being drawn from funds held. These are known as "Category 1" disbursements
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) require the approval of creditors/stake holders prior to being drawn from funds held. These are known as "Category 2" disbursements
- General office overheads are not re-charged to clients as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of creditors/stakeholders
- Where applicable, expenses and disbursements re-charged or incurred directly are subject to VAT at the applicable rate

In accordance with Statement of Insolvency Practice 9, copies of Creditors Guides to fees can be obtained inter alia, from the websites of the Institute of Chartered Accountants in England & Wales at www.icaew.com or R3 at www.r3.org.uk. Alternatively you may request a hard copy by contacting us at info@rprendle.com.

Category 1 disbursements such as external room hire and telephone and conference call charges etc. are recharged at cost or estimated cost and at the rates shown below for category 2 disbursements

Faxes	50p per page
Printing & Photocopying	10p per page
Internal room hire	£80
Case set up fee	£50 per client
Travel (car)	50p per mile
Subsistence	£25 per diem
Storage of records - physical	60p per box per month (or part thereof)
Storage of records – electronic data	£5.00 per month for the first GB (or part thereof) and £3.00 per month for each subsequent GB (or part thereof)
Case and document management system	£150 per annum (or part thereof) (max £300 per client)
Web publishing	£75 per annum (or part thereof) (max of £150 per client)

Disbursement recovery rates are reviewed and amended periodically

The authorising body for Richard Paul Rendle when engaged in insolvency work is the Institute of Chartered Accountants in England & Wales

Appendix I

**WESTGATE CREDIT LIMITED
DISBURSEMENT AND EXPENSES SUMMARY**

Amounts paid to the Office holder’s firm and/or associated parties

Nature of the expense	Cat	Costs Estimate £	Estimated Chargeable £	Paid this period £	Paid Total £
Searches	1		8	0	0
Printing, photocopying, & stationery	2		30	0	0
Post redirection, post & courier costs	1		25	0	0
Room hire	1		80	0	0
Advertising	1		84	0	0
Insurance & specific bond	1		520	0	0
IT costs	2		225	0	0
Storage & archiving costs	2		89	0	0
			1,061	0	0

Amounts paid to the Office holder’s solicitors, agents and subcontractors

	Costs Estimate £	Estimated Chargeable £	Paid this period £	Paid Total £
Solicitors fees and costs		0	0	0
Agent’s fees and costs		0	0	0
Subcontractor’s fees and costs		3,500	3,500	3,500
		3,500	3,500	3,500