

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 6 1 6 9 0 9 0

Company name in full Integral Management Support Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Situl Devji

Surname Raithatha

### 3 Liquidator's address

Building name/number 38 De Montfort Street

Street Leicester

Post town

County/Region

Postcode L E 1 7 G S

Country

### 4 Liquidator's name ①

Full forename(s)

Surname

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

# LIQ03

## Notice of progress report in voluntary winding up

### 6 Period of progress report

From date	<sup>d</sup> 0	<sup>d</sup> 9	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 0
To date	<sup>d</sup> 0	<sup>d</sup> 8	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1

### 7 Progress report

☒ The progress report is attached

### 8 Sign and date

Liquidator's signature

Signature

X 

X

Signature date

<sup>d</sup> 2	<sup>d</sup> 7	<sup>m</sup> 0	<sup>m</sup> 9	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 1
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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Donna Brown**

Company name **Springfields Advisory LLP**

Address **38 De Montfort Street**

**Leicester**

Post town **LE1 7GS**

County/Region

Postcode

Country

DX

Telephone

**0116 299 4745**



### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



### Important information

**All information on this form will appear on the public record.**



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

## **Integral Management Support Limited – In Members' Voluntary Liquidation**

### **LIQUIDATOR'S PROGRESS REPORT TO MEMBERS**

**For the period 9 September 2020 to 8 September 2021 ("the Period")**

#### **EXECUTIVE SUMMARY**

All funds have been received into the Liquidation account from the various Company bank accounts and tax clearance has been requested from H M Revenue & Customs ("HMRC"). Although this has been received from the Corporation Tax Department, clearance has still not been received from the MVL department despite repeated requests. The majority of funds in hand have been distributed to the shareholder in the Period, with a small balance retained in anticipation of a claim from HMRC.

#### **STATUTORY INFORMATION**

Company name:	Integral Management Support Limited
Registered office:	38 De Montfort Street Leicester LE1 7GS
Former registered office:	2 Hill Park Upper Hopton Mirfield WF14 8JB
Registered number:	06169090
Liquidator's name:	Situl Devji Raithatha
Liquidator's address:	38 De Montfort Street, Leicester, LE1 7GS
Liquidator's date of appointment:	9 September 2020

#### **LIQUIDATOR'S ACTIONS SINCE DATE OF COMMENCEMENT OF LIQUIDATION**

There is certain work that I am required by the insolvency legislation to undertake in connection with the liquidation that provides no financial benefit for the members. A description of the routine work undertaken since the date of the commencement of the Liquidation is contained in Appendix 1.

#### **RECEIPTS AND PAYMENTS ACCOUNT**

My Receipts & Payments Account for the Period is attached at Appendix 2. All amounts are shown net of VAT. I have reconciled the account against the financial records that I am required to maintain.

The balance of funds are held in a non interest bearing estate bank account.

## **ASSETS**

### **Cash at bank**

The Declaration of Solvency ("DOS") detailed funds held in several bank accounts totalling £492,228. A collective sum of £492,443.63 was received in the Period.

## **LIABILITIES**

### **Secured Creditors**

An examination of the Company's mortgage register held by the Registrar of Companies, showed that the Company has no current charges over its assets.

### **Preferential Creditors**

The DOS did not anticipate any preferential claims and none have been received to date.

### **Crown Creditors**

The DOS did not anticipate any claims from HMRC and none have been received to date. As a result of filing the final pre appointment corporation tax return, a corporation tax liability in the region of £40 is expected. HMRC have failed to provide a proof of debt form in respect of this to date.

### **Non-preferential unsecured Creditors**

The DOS did not anticipate any non preferential unsecured claims and none have been received to date.

### **Share Capital**

The following distributions were made to the Members in the Period:

<b>Date</b>	<b>Amount distribution</b>	<b>Rate of distribution per share</b>
13 October 2020	£190,000	£95,000 per £1 Ordinary share
21 December 2020	£147,500	£295,000 per £1 Ordinary share
Total:	£337,500	

## **LIQUIDATOR'S REMUNERATION**

My remuneration was previously authorised by Members on a fixed fee basis of £2,500 plus VAT. This fee has been drawn in full in the Period.

As the Company was registered for VAT I have been able to reclaim the VAT on the costs and expenses of the Liquidation.

A copy of 'A Members' Guide to Liquidators' Fees', together with an explanatory note which shows Springfields Advisory LLP's fee policy are available from our website at [www.springfields-uk.com](http://www.springfields-uk.com).

## **LIQUIDATOR'S EXPENSES**

Expenses are any payments from the estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate. Expenses are split into:

- category 1 expenses, which are payments to persons providing the service to which the expense relates who are not an associate of the office holder; and
- category 2 expenses, which are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

I attach at appendix 3 details of the expenses incurred and paid in the Period. Please note that no category 2 expenses were incurred in the Period.

No professional advisors have been used in the Period.

## **FURTHER INFORMATION**

A Member may, with the permission of the court or with at least 5% of the total voting rights of all the Members having the right to vote at general meetings of the company request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report.

A Member may, with the permission of the court or with at least 10% of the total voting rights of all the Members having the right to vote at general meetings of the company, apply to Court to challenge the amount of remuneration charged by the Liquidator as being excessive, and/or the basis of the Liquidator's remuneration, and/or the amount of the expenses incurred as being excessive, within 8 weeks of their receipt of this report.

The Liquidation will remain open until tax clearance is received. At present, I am unable to estimate how long this shall take.

If members have any queries regarding the conduct of the Liquidation, or if they want hard copies of any of the documents made available on-line, they should contact Donna Brown on 0116 299 4745, or by email at [donna.b@springfields-uk.com](mailto:donna.b@springfields-uk.com).



**Situl Devji Raithatha**  
**LIQUIDATOR**

## **Appendix 1**

### **1. Administration**

This represents the work involved in the routine administrative functions of the case by the office holder and their staff, together with the control and supervision of the work done on the case by the office holder and their staff. It does not give direct financial benefit to the members, but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the Statements of Insolvency Practice, which set out required practice that office holders must follow.

- Case planning - devising an appropriate strategy for dealing with the case and giving instructions to the staff to undertake the work on the case.
- Setting up electronic case files
- Setting up the case on the practice's electronic case management system and entering data.
- Issuing the statutory notifications to creditors and other required on appointment as office holder, including gazetting the office holder's appointment.
- Obtaining a specific penalty bond.
- Convening and holding a general meeting of Members (as applicable).
- Dealing with all routine correspondence and emails relating to the case.
- Opening, maintaining and managing the office holder's estate bank account.
- Creating, maintaining and managing the office holder's cashbook.
- Undertaking regular bank reconciliations of the bank account containing estate funds.
- Reviewing the adequacy of the specific penalty bond on a regular basis.
- Undertaking periodic reviews of the progress of the case.
- Overseeing and controlling the work done on the case by case administrators.
- Preparing, reviewing and issuing annual progress reports to Members.
- Filing returns at Companies House.
- Preparing and filing VAT returns.
- Preparing and filing Corporation Tax returns.

**Integral Management Support Limited  
(In Liquidation)  
Liquidator's Summary of Receipts & Payments  
To 08/09/2021**

<b>Dec of Sol £</b>		<b>£</b>	<b>£</b>
	<b>ASSET REALISATIONS</b>		
492,228.00	Cash at Bank	492,443.63	492,443.63
	<b>COST OF REALISATIONS</b>		
	Specific Penalty Bond	137.50	
	Office Holders Remuneration	2,500.00	
	Legal Fees & Disbursements	100.00	
	Statutory Advertising	240.00	
	Postal Services	3.40	
			(2,980.90)
	<b>DISTRIBUTIONS</b>		
	Ordinary Shareholders	485,000.00	(485,000.00)
<b>492,228.00</b>			<b>4,462.73</b>
	<b>REPRESENTED BY</b>		
	Current Account		4,462.73
			<b>4,462.73</b>

**Note:**

On 13 October 2020 a distribution of £95,000 per £1 ordinary share was made to members. A sum of £190,000 was distributed in total.

On 21 December 2020 a distribution of £147,500 per £1 ordinary share was made to members. A sum of £295,000 was distributed in total.

On 13 September 2021 a third distribution of £2,000 per £1 ordinary share was made to members. A sum of £4,000 was distributed in total.

\_\_\_\_\_  
Situl Devji Raithatha  
Liquidator



**Integral Management Support Limited**

**Details of expenses incurred and paid from 9 September 2020 to 8 September 2021  
(all expenses shown exclusive of VAT)**

**Expenses**

**Category 1**

<b>Type</b>	<b>Incurred and paid in the Period (£)</b>
Legal fees and disbursements	100.00
Postal Services	3.40
Statutory Advertising	240.00
Specific Bond	137.50
<b>TOTAL</b>	<hr/> <b>480.90</b> <hr/>