In accordance with Saction 276 of the Companies Act 2006

# **AP03**

# Appointment of secretary



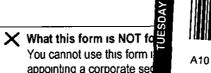


Go online to file this information www gov uk/companieshouse



What this form is for

You may use this form to appoint an individual as a secretary



appointing a corporate sed To do this, please use form AP04 'Appointment of cor secretary



A16

08/12/2015

COMPANIES HOUSE

\*A4L0ON0Z\*

26/11/2015

#299

		COMPANIES HOUSE
1	Company details	<u> </u>
Company number Company name in full	0 6 1 4 6 9 8 1	► Filling in this form Please complete in typescript or in
	50 GROSVENOR STREET CHELTENHAM MANAGEMENT	bold black capitals
	COMPANY LIMITED	All fields are mandatory unless specified or indicated by *
2	Date of secretary's appointment	
Date of appointment	100000000000000000000000000000000000000	
3	New secretary's details	
Title*	Mr	Former name(s)     Please provide any previous names
Full forename(s)	David Michael	(including maiden or marned names) which have been used for business
Surname	Thomas	purposes in the last 20 years
Former name(s) 1		Continue in section 7 if required
4	New secretary's service address (2)	·
	Please complete your service address below	(2) Secretary's service address This is the address that will appear on the public record. This
Building name/number	32	does not have to be your usual residential address
Street	Provis Road	Please state 'The Company's
	Chorlton cum Hardy	Registered Office' if your service address is recorded in the company's
Post town	Manchester	register of secretaries as the company's registered office
County/Region		If you provide your residential
Postcode	M 2 1 9 E W	address here it will appear on the public record
Country		
	•	

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5	Consent to act as secretary				
	Please tick the box to confirm consent  The company confirms that the person named in section 3 has consented to act as a secretary of the company named in section 1				
6	Signature				
Signature	This form may be signed and authorised by Director 1, Secretary, Person authorised 2, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	Societas Europaea     If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership      Person authorised     Under either section 270 or 274 of the Companies Act 2006			
7	Additional former names (continue from Section 3)	1			
Former names 3		3 Additional former names Use this space to enter any additional names			

### AP03

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## P

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Julia Smart
Company name
Metcalfes Solicitors
Address
46-48 Queen Square
Bristol
BITSCOT
Post town
County/Region
<u></u>
Postcode B S 1 4 L Y
Country
DX 703E DDTCMOT
DX 7835 BRISTOL
Telephone
0117 929 0451

# 1

#### Checklist

We may return forms completed incorrectly or with information missing

# Please make sure you have remembered the following:

- The company name and number match the information held on the public Register
- You have completed the date of appointment
- You have provided the service address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- ▼ You have included all former names used for business purposes over the last 20 years
- You have ticked the consent to act statement
- ∀ou have signed the form

### Important information

Please note that all information on this form will appear on the public record

### $\Sigma$

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland.

The Registrar of Companies, Companies House,

Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland.

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

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### **Further information**

For further information, please see the guidance notes on the website at www gov uk/companieshouse or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse