

The Insolvency Act 1986

Administrator's progress report

| | |
|--|-----------------------------------|
| Name of Company The Artful Group Limited | Company number 06092347 |
| In the High Court Birmingham District Registry <small>(full name of court)</small> | Court case number 5179 of 2010 |

(a) Insert full name(s) and
address(es) of
administrator(s)

I/We (a) William James Wright and

Mark Jeremy Orton

KPMG LLP, One Snowhill, Snow Hill Queensway

Birmingham, B4 6GH, United Kingdom

administrator(s) of the above company attach a progress report for the period

(b) Insert dates

from

to

(b) 19 April 2011

(b) 18 October 2011

Signed

Joint Administrator(s)

Dated

15 November 2011

Contact Details.

You do not have to give any contact information in the box opposite but if you do it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

| | |
|--|-------------------|
| Vanessa Ting | |
| KPMG LLP, One Snowhill, Snow Hill Queensway, | |
| Birmingham, B4 6GH | Tel 0121 609 5891 |
| DX Number DX709850 Bham 26 | DX Exchange |

If you have completed and signed this form please send it to the Registrar of Companies at
Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff



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The Artful Group Limited
(in administration)

Progress Report pursuant to Rule 2.47 of the
Insolvency Rules 1986 (as amended)
For the period
19 April 2011 to 18 October 2011

KPMG LLP

This report contains 7 pages

Appendices contain 7 pages

wjw/njc/jpb



About this Report

This Report has been prepared by William James Wright and Mark Jeremy Orton, the Administrators of The Artful Group Limited, solely to comply with their statutory duty under the Insolvency Act and Rules 1986 (as amended) to provide creditors with an update on the progress of the administration of the estate, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.

This Report has not been prepared in contemplation of it being used, and is not suitable to be used, to inform any investment decision in relation to the debt of or any financial interest in this company.

Any estimated outcomes for creditors included in this Report are illustrative only and cannot be relied upon as guidance as to the actual outcomes for individual creditors.

Any person that chooses to rely on this Report for any purpose or in any context other than under the Insolvency Act and Rules 1986 (as amended) does so at their own risk. To the fullest extent permitted by law, the office holders do not assume any responsibility and will not accept any liability in respect of this Report.

William James Wright is authorised to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales.

Mark Jeremy Orton is authorised to act as an insolvency practitioner by the Insolvency Practitioners Association.

The Administrators act as agents for The Artful Group Limited and contract without personal liability. The appointments of the Administrators are personal to them and, to the fullest extent permitted by law, KPMG LLP does not assume any responsibility and will not accept any liability to any person in respect of this Report or the conduct of the administration.



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19 April 2011 to 18 October 2011

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to 18 October 2011



1 Glossary

| | |
|---|--|
| Administration Order | The Administration Order granted in the High Court of Justice, Chancery Division, Birmingham District Registry Court No 5179 of 2010 |
| "IT" | Information Technology |
| "Joint Administrators" / "Administrators" | William James Wright and Mark Jeremy Orton, both of KPMG LLP, One Snowhill, Snowhill Queensway, Birmingham, B4 6GH |
| "Praxis" | Praxis Nominees Limited |
| "Pyramid"/"the Purchaser" | SWCORP 4 Limited (trading as Pyramid International) |
| "R Capital" | R Capital Limited |
| "ROT" | Retention of Title |
| "The Act" | The Insolvency Act 1986 (as amended by The Enterprise Act 2002) |
| "The Company"/ "Artful" | The Artful Group Limited in administration |
| "The period"/ "The current period" | 19 April 2011 to 18 October 2011 |
| "The Secured Lenders"/ "The Secured Creditors"/ | Venture Finance Plc and Praxis Nominees Limited |
| "USA" | United States of America |
| "Venture" | Venture Finance Plc |



2 Executive Summary

William James Wright and Mark Jeremy Orton of KPMG LLP were appointed Joint Administrators of The Artful Group Limited by the Company's directors on 28 June 2010

This progress report covers the period from 19 April 2011 to 18 October 2011

Based on the expected level of realisations and the amounts owed to the secured creditors, there is no prospect of funds being available for the preferential or the unsecured creditors

Proceedings have been issued in a personal injury claim being pursued by one of the Company's former employees, during the period of this report, and so this will no longer prevent us from closing the administration

The most likely exit route for the administration is to file for the Company's dissolution under Paragraph 84 of the Act

Full details of the Administrators Progress Report are attached together with all the relevant statutory information included by way of Appendices

William James Wright
Joint Administrator



3 Introduction

On 28 June 2010 William James Wright and Mark Jeremy Orton were appointed as Joint Administrators at the High Court of Justice, Birmingham District Registry, case number 5179 of 2010

Details around the events leading to the administration were provided in our proposals report. If you require an additional copy of this report please contact my colleague Janette Bowron on 0116 256 6023

4 Statement of Proposals

The Administrators' Statement of Proposals was circulated on 18 August 2010

The Administrators made a declaration pursuant to Paragraph 52(1)(b) of the Act in their Statement of Proposals, as it was expected that there would be insufficient funds to enable a distribution to unsecured creditors other than by virtue of the prescribed part. The requirement to hold a first meeting of creditors pursuant to Paragraph 51 of the Act was therefore dispensed with and creditors did not request a meeting to be held. The Joint Administrators have not made any modifications to the Proposals as distributed.

As a result the Statement of Proposals, as circulated, are deemed to have been approved by creditors in accordance with Rule 2.33(5) of the Rules, with the exception of the proposals in relation to the Joint Administrators' remuneration and discharge of liability.

Our proposals with regards the drawing of Administrators' remuneration and discharge of Administrators' liability have been approved by the secured creditors of the Company.

5 Purpose of the administration

In accordance with paragraph 3(1) Schedule B1 of the Insolvency Act 1986 the purposes of the administration were

- (a) rescuing the Company as a going concern, or,
- (b) achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up (without first being in administration), or,
- (c) realising property in order to make a distribution to one or more secured or preferential creditors

However, purpose (a) was not achievable due to the difficult financial position of the Company and due to the inability to continue trading the business in administration. The Joint Administrators therefore performed their functions with the paragraph 3(1)(b) objective of achieving a better result for the Company's creditors as a whole than would be likely if the Company were wound up.

This was achieved by successfully concluding a sale of a substantial amount of the assets of the Company, maximising asset realisations and achieving a better result for the Company's creditors than if the Company were wound up, due to the protection the administration afforded the Company's assets from creditor enforcement action

6 Progress of the administration to date

6.1 Asset realisations

6.1.1 *Recharged Asset Removal Costs*

A number of costs paid by the Joint Administrators in relation to the removal of the asset have been recharged to third parties. The final amount due of £3,124.37 has been received during the period.

6.1.2 *Refund of D&O Policy*

The administrators renewed the Director and Officers liability insurance policy and paid the premium during the previous period. The premium has been refunded during this period.

6.1.3 *Other realisations*

A small amount of bank interest has been received in the period of £543.90.

6.2 Costs of realisations

6.2.1 *Expenses for the period*

A schedule of expenses for the period 19 April 2011 to 18 October 2011 is shown at Appendix 4. This details amounts incurred in the period whether currently paid or not.

Legal fees have been incurred in relation to a validity of security review, ongoing investigation work, assistance with retention of title claims and specific legal advice and contract drafting. £1,210.00 incurred in the prior period has been paid during this period. A total of £3,803.40 has been incurred during the period, of which £239.00 has been paid and £3,564.40 remains unpaid.

Storage costs have been incurred to store the company's statutory books and records. The cost of £1,987.48 incurred during the period includes fees for the retrieval of records for us to review. £603.24 of this remained unpaid at the period end.

Administrators' fees are shown at time cost, however no fees have yet been drawn and we do not anticipate recovering our costs in full. Legal fees are also accrued based upon time spent to date, however a fee agreement is yet to be finalised.

6.2.2 *Administrators' remuneration*

The Joint Administrators sought approval from creditors that their fees be approved on a time cost basis in accordance with Rule 2.106 (5A)(b) of the Insolvency Amendments Rules 1986. On the basis that the Joint Administrators made a statement in accordance with Paragraph 52(1)(b) of Schedule B1 to the Insolvency Act 1986 and due to them not

currently estimating that there will be a distribution to preferential creditors, consent is required from the secured creditors only

In the period from 19 April 2011 to 18 October 2011, we have incurred time costs of £35,187.55 representing 134.67 hours at an average hourly rate of £261.29. This includes work undertaken in respect of tax, VAT, employee, pensions and health and safety advice from KPMG LLP in-house specialists

Key areas where costs have been incurred include

- Dealing with creditor queries and redirected mail,
- Preparing progress reports,
- Attending to all statutory duties that are associated with this type of insolvency

Attached as Appendix 3 is a detailed analysis of time spent and charge out rates for each grade of staff for the various areas of work carried out for the period 19 April 2011 to 18 October 2011 as required by the Association of Business Recovery Professionals' Statement of Insolvency Practice No. 9

Expenses for this period total £6,106.18 and are summarised as Appendix 4

6.2.3 Notice to creditors regarding expenses

Additional information about the expenses and remuneration charged for the period is available from the office holder upon request by any secured creditor, and any other creditor or creditors owed 5% or more in value of the unsecured liabilities listed. Full details of the process to obtain more information under Rule 2.48A of the Rules and to challenge the administrator's remuneration and expenses under Rule 2.109 of the Rules are included in Appendix 4 should creditors wish to do so.

The statutory provisions relating to remuneration are set out in Rule 2.106 of the Rules. Further information is given in the Association of Business Recovery Professionals' publication *A Creditors' Guide to Administrators' Fees*, a copy of which can be obtained at www.r3.org/media/documents/technical_library/SIPS/SIP%209%20F&W.pdf

However, if you are unable to access this guide and would like a copy please contact Janette Bowron on 0116 256 6023

6.2.4 Other work carried out in the period

The Joint Administrators have continued to perform their duties including preparing regular bank account reconciliations and report to all classes of creditor. There has also been ongoing liaison in respect of the personal injury claim.

The Joint Administrators have also been preparing this case for closure prior to the expiry of the administration order on 27 December 2011.

7 Liabilities

7.1 Secured creditors

As you are aware, both Venture and Praxis hold debentures, dated 21 August 2008 and 19 June 2009 respectively, containing fixed and floating charges over all the assets of the Company

In addition, Venture own the book debts pursuant to the invoice discounting facility provided to the Company. At the date of appointment the value of book debts held by Venture under this facility totalled approximately £2.5 million

At appointment Venture's total indebtedness stood at approximately £1.92 million in relation to invoice discounting facility provided to the Company. It is not anticipated that Venture will be re-paid in full. To date, Venture have realised approximately £1.53 million against its initial indebtedness, £1.28 million from direct debtor collections and a further £251,000 distribution in relation to returned stock and stock invoiced but not delivered to customers, book debt collections paid into the pre appointment bank account and the sale of the Company's business intellectual property

Following a detailed reconciliation of the funds due to Venture from the funds held in the Company's pre-appointment bank accounts, a total of £97,246.33 was distributed to Venture. There have been no distributions made during the period and it is not anticipated that there will be any further distributions going forward.

Praxis' indebtedness at appointment totalled approximately £3.12 million. No funds are available for this secured creditor

7.2 Preferential creditors

Given the level of cost of realisations, it is highly unlikely that there will be a dividend payable to the Company's preferential creditors

7.3 Unsecured creditors

At the date of the Administrators' appointment, total unsecured trade creditors stood at approximately £2.7 million, according to the Company's books and records. However, we are aware that this is based on the purchase ledger as at the date of appointment and this had not been kept fully up to date

Due to the high volume of unsecured creditors, the Joint Administrators have received a significant amount of correspondence in relation to their claims, along with a high level of re-directed mail from suppliers. Therefore, during the period a significant amount of time has been spent dealing with this correspondence

In accordance with paragraph 176 of the Insolvency Act 1986, the Joint Administrators would be required to set aside a prescribed part of the Company's net property for the benefit of unsecured creditors that would otherwise be available to the secured floating charge holder



Due to the estimated level of preferential claims and level of floating charge asset realisations, we do not anticipate a distribution to unsecured creditors either through a surplus or by virtue of the prescribed part

8 Other issues

8.1 EC Regulations

The EC regulations will apply to these proceedings which constitute main proceedings as defined in Article 13 of the EC Regulations. The centre of main interest of the Company is in England within the EC.

8.2 Next steps

It is the Joint Administrators' intention to file for the Company's dissolution under Paragraph 84 of the Act, as soon as all other matters have been completed.

This concludes the Joint Administrator's progress report to creditors. In accordance with Rule 2.47 of the Insolvency Rules 1986 (as Amended), the next progress report is due within one month of 18 April 2012, or at the administration's conclusion, whichever is sooner. Should you require any further information please contact Janette Bowron, of my staff, on 0116 256 6023.

9 Comments on the Appendices

9.1 Appendix 1: Statutory information

This appendix contains certain information necessary to be provided to creditors in accordance with Rule 2.33 of the Insolvency Rules 1986 (as amended).

9.2 Appendix 2: Receipts & payments account for the period

The Administrators' receipts and payments account for the period from 19 April 2011 to 18 October 2011 is attached. The figures are shown net of VAT.

9.3 Appendix 3: Analysis of office holders' time costs

This analysis is based on the period from 19 April 2011 to 18 October 2011. We do not anticipate recovering our time costs in full.

9.4 Appendix 4: Expenses for the period

Expenses for the period are summarised in Appendix 4 which exclude the time costs that are analysed in Appendix 3.

Legal fees have also been included based upon time spent to date, however a specific fee agreement has yet to be agreed.



Appendix 1 - Statutory information

| Appointment | |
|-------------------------------|--|
| Company name & Trading style | The Artful Group Limited |
| Administration | The Administration Order was granted in the Companies Court, Chancery Division, High Court of Justice Ref No 5179 of 2010 |
| Date of appointment | 28 June 2010 |
| Office holders details | William James Wright is authorised to act as an insolvency practitioner by the Institute of Chartered Accountants in England and Wales Mark Jeremy Orton is authorised to act as an insolvency practitioner by the Insolvency Practitioners Association |
| Functions | The functions of the Administrators are being exercised by any or one of them in accordance with Paragraph 100(2) of Schedule B1 of the Act |
| Application of EC regulations | EC regulations apply and these proceedings will be the Main Proceedings as defined in Article 3 of the EC regulations |
| Company Information | |
| Company registration number | 6092347 |
| Date of incorporation | 9 February 2007 |
| Present registered office | c/o KPMG LLP One Snowhill, Snow Hill Queensway, Birmingham, B4 6GH |
| Previous registered office | 15 Whitcomb Street, London WC2H 7HA |
| Main trading address | 33-34 Liliput Road, Brackmills, Northampton NN4 7DT |



The Artful Group Limited (in administration)
Progress report 19 April 2011 to 18 October 2011
KPMG LLP

| | | |
|--|---|-----------------------------------|
| Company Directors (Source Annual Returns) | Three V Directors LLP | <i>From</i> 4 April 2008 |
| Company Secretary (Source Annual Returns) | LPE Services Limited RJP Secretaries Limited | 13 August 2008 9 February 2007 |
| Authorised share capital | £2,000 (160 x ordinary A £0 01 shares and 40,000 ordinary B £0 01 shares) | |
| Issued share capital | £1 50 (150 x ordinary A £0 01 shares) | |
| Shareholders (Source Annual Returns) | Praxis Nominees Limited R Capital Limited | £0 45 £1 05 |
| Employees | 259 | |
| Trading Results | <i>10 month P/E 31/12/2008 (audited)</i> £ | |
| Turnover | 12,570,190 | |
| Gross profit | 4,333,850 | |
| Profit / (loss) before tax | 668,513 | |



The Artful Group Limited (in administration)
Progress report 19 April 2011 to 18 October 2011
KPMG LLP

Appendix 2 - Office holders' receipts and payments account

The Artful Group Limited
(In Administration)
Administrators' Abstract of Receipts & Payments

| Statement of Affairs | | From 19/04/2011 To 18/10/2011 | From 28/06/2010 To 18/10/2011 |
|----------------------|--------------------------------|----------------------------------|----------------------------------|
| | FIXED CHARGE ASSETS | | |
| 1,465,000 00 | Book debts | NIL | NIL |
| | Venture Stock | NIL | 65,000 00 |
| 100,000 00 | Business Intellectual property | NIL | 100,000 00 |
| | Contracts | NIL | 1 00 |
| | Records | NIL | 1 00 |
| | Other Interest | NIL | 587 50 |
| | Bank interest, gross | 11 83 | 63 56 |
| | | 11 83 | 165,653 06 |
| | FIXED CHARGE COSTS | | |
| | Legal fees | NIL | 5,000 00 |
| | Bank charges | NIL | 48 00 |
| | | NIL | (5,048 00) |
| | FIXED CHARGE CREDITORS | | |
| (1,822,000 00) | Venture Finance | NIL | 150,000 00 |
| (3,122,000 00) | Praxis Nominees | NIL | NIL |
| | | NIL | (150,000 00) |
| | ASSET REALISATIONS | | |
| 332,000 00 | Plant & machinery | NIL | 342,810 53 |
| | Motor vehicles | NIL | 300 00 |
| 200,000 00 | Stock | NIL | 200,498 00 |
| | IT Systems | NIL | 500 00 |
| | Book debts | NIL | 3 30 |
| | Cash at bank | NIL | 4,984 84 |
| | Recharged Asset Removal Costs | 3,124 37 | 17,748 42 |
| | Miscellaneous Receipts | NIL | 2,263 22 |
| | | 3,124 37 | 569,108 31 |
| | OTHER REALISATIONS | | |
| | Bank interest, gross | 532 07 | 1,339 95 |
| | Refund of D&O Policy | 2,703 75 | 2,703 75 |
| 10,000 00 | Sundry refunds | NIL | 13,644 09 |
| | Electricity Refund | NIL | 23,876 01 |
| | | 3,235 82 | 41,563 80 |
| | COST OF REALISATIONS | | |
| | Royalty Payments | NIL | 1,055 57 |
| | Porter services | NIL | 5,968 60 |
| | Agents'/Valuers' fees | NIL | 11,085 42 |
| | Agents'/Valuers' expenses | NIL | 916 92 |
| | Legal fees | 1,449 00 | 44,163 03 |
| | Legal Disbursements | NIL | 334 19 |
| | Asset Removal Costs | NIL | 1,722 70 |
| | Auction costs & expenses | NIL | 27,478 50 |
| | Telephone/Telex/Fax | NIL | 5,293 19 |
| | Petty cash | NIL | 150 00 |
| | Heat & light | NIL | 10,224 05 |
| | Storage costs | 1,384 24 | 1,750 43 |
| | Re-direction of mail | NIL | 155 98 |
| | Statutory advertising | NIL | 75 60 |

The Artful Group Limited
(In Administration)
Administrators' Abstract of Receipts & Payments

| Statement of Affairs | | From 19/04/2011 To 18/10/2011 | From 28/06/2010 To 18/10/2011 |
|-----------------------|---|----------------------------------|----------------------------------|
| | Rent | NIL | 16,507 10 |
| | Other property expenses | NIL | 12,285 88 |
| | Insurance of assets | NIL | 10,848 02 |
| | Wages & salaries | NIL | 15,297 18 |
| | PAYE & NIC | NIL | 6,939 86 |
| | Bank charges | NIL | 1,070 40 |
| | Retention of Title Claim Settlement | NIL | 2,200 00 |
| | | (2,833 24) | (175,522 62) |
| | PREFERENTIAL CREDITORS | | |
| (324,000 00) | Employees' wage arrears and holiday pay | NIL | NIL |
| | | NIL | NIL |
| | UNSECURED CREDITORS | | |
| (2,716,421 00) | Trade & expense | NIL | NIL |
| | | NIL | NIL |
| (5,877,421.00) | | 3,538.78 | 445,754.55 |
| | REPRESENTED BY | | |
| | Floating ch VAT rec'able | | 21,531 75 |
| | Fixed charge current | | 10,017 56 |
| | Floating charge current | | 427,896 79 |
| | Fixed charge VAT rec'able | | 875 00 |
| | Fixed charge VAT payable | | (28,875 35) |
| | Floating ch VAT payable | | (91,986 01) |
| | Floating ch VAT control | | 78,294 46 |
| | Fixed charge VAT control | | 28,000 35 |
| | | | 445,754.55 |



Appendix 3 - Analysis of office holders' time costs for the period 19 April 2011 to 18 October 2011

| | Partner / Director | Manager | Administrator | Support | Total hours | Time cost | Average hourly rate |
|--|-----------------------|--------------|---------------|-------------|----------------|-------------------|------------------------|
| Administration & planning | | | | | | | |
| Bankrupt/Director/Member | | | | | | | |
| Share Registrars | | | 0 75 | | 0 75 | £131 25 | £175 00 |
| Cashiering | | | | | | | |
| General (Cashiering) | | | 4 50 | 1 70 | 6 20 | £1,250 75 | £201 73 |
| Reconciliations (& IPS accounting reviews) | | | 0 60 | 0 60 | 1 20 | £210 00 | £175 00 |
| General | | | | | | | |
| Fees and WIP | | 0 20 | 1 40 | | 1 60 | £421 00 | £263 13 |
| Statutory and compliance | | | | | | | |
| Appointment and related formalities | | 1 00 | | | 1 00 | £425 00 | £425 00 |
| Checklist & reviews | | | 19 30 | | 19 30 | £4,632 00 | £240 00 |
| Closure and related formalities | | 0 30 | 0 20 | | 0 50 | £151 50 | £303 00 |
| Statutory receipts and payments accounts | 2 00 | | 0 30 | | 2 30 | £992 00 | £431 30 |
| Tax | | | | | | | |
| Post appointment corporation tax | | | 0 60 | | 0 60 | £144 00 | £240 00 |
| Post appointment VAT | | | 3 10 | | 3 10 | £594 50 | £191 77 |
| Creditors | | | | | | | |
| Creditors and claims | | | | | | | |
| Agreement of unsecured claims | | | 0 20 | | 0 20 | £48 00 | £240 00 |
| General correspondence | | 10 35 | 49 62 | | 59 97 | £14,941 80 | £249 15 |
| Legal claims | | | 5 70 | | 5 70 | £1,368 00 | £240 00 |
| Pre-appointment VAT / PAYE / CT | | 1 70 | | | 1 70 | £586 50 | £345 00 |
| Statutory reports | 0 20 | 5 00 | 9 60 | | 14 80 | £4,360 50 | £294 63 |
| Employees | | | | | | | |
| Correspondence | | 2 50 | 1 20 | | 3 70 | £1,088 75 | £294 26 |
| DTI redundancy payments service | | 0 70 | | | 0 70 | £241 50 | £345 00 |
| Pension funds | | | 0 30 | | 0 30 | £72 00 | £240 00 |
| Pensions reviews | | 0 10 | 1 50 | 0 20 | 1 80 | £416 50 | £231 39 |
| Investigation | | | | | | | |
| Investigations | | | | | | | |
| Mail redirection | | | 0 60 | | 0 60 | £105 00 | £175 00 |
| Realisation of assets | | | | | | | |
| Asset Realisation | | | | | | | |
| Debtors | | 2 50 | 0 40 | | 2 90 | £932 50 | £321 55 |
| Leasehold property | | | 0 30 | | 0 30 | £52 50 | £175 00 |
| Office equipment, fixtures & fittings | | | 0 20 | | 0 20 | £48 00 | £240 00 |
| Open cover insurance | | 4 00 | 0 20 | | 4 20 | £1,735 00 | £413 10 |
| Other assets | | | 0 85 | | 0 85 | £204 00 | £240 00 |
| Sale of business | | | 0 20 | | 0 20 | £35 00 | £175 00 |
| Total in period | 2 20 | 28 35 | 101 62 | 2 50 | 134 67 | £35,187 55 | £261 29 |



The Artful Group Limited (in administration)
Progress report 19 April 2011 to 18 October 2011
KPMG LLP

All staff who have worked on this assignment, including cashiers and secretarial staff have charged time directly to the assignment and are included in the analysis of time spent. The cost of staff employed in central administration functions is not charged directly to the assignment but is reflected in the general level of charge out rates.

Scale rates

The table below details the relevant rates and increases per grade since the date of administration.

| Grade | 2009/10 | 2010/11 |
|-------------------------|----------------|----------------|
| Partner | 515 | 535 |
| Director | 440 | 460 |
| Senior Manager | 405 | 425 |
| Manager | 320 | 345 |
| Administrator | 225 | 240 |
| Assistant Administrator | 165 | 175 |
| Secretary | 105 | 110 |



Appendix 4 - Schedule of expenses for the period 19 April 2011 to 18 October 2011

| | Accrued for in prior period and not yet paid £ | Accrued for in prior period and paid in current period £ | Paid in current period (in relation to current period) £ | Accrued in current period and not yet paid £ |
|---------------------|--|---|--|---|
| Postage | 578 40 | - | - | 51 30 |
| Insurance of assets | - | - | - | - |
| PAYE & NIC | - | - | - | - |
| Bank Charges | - | - | - | - |
| Legal Fees | - | 1,210 00 | 239 00 | 3,564 40 |
| Agent Commission | - | - | - | - |
| Lunch allowance | 430 06 | - | - | - |
| Mileage allowance | 5,439 00 | - | - | - |
| Other transport | 646 50 | - | - | - |
| Stationery | 193 03 | - | - | - |
| Telecommunications | 427 24 | - | - | - |
| Advertising | 105 69 | - | - | - |
| Storage costs | - | - | 1,384 24 | 603 24 |
| Bonding | - | - | - | 264 00 |
| Sundry | 445 95 | - | - | - |
| Total | 8,265.87 | 1,210.00 | 1,623.24 | 4,482.94 |

Creditors are reminded that the basis on which fees have been reported has been agreed however to determine if the quantum of the fees to be taken is reasonable the analysis included at Appendix 3 should be reviewed and any additional information can be requested by any secured creditor or any unsecured creditor(s) with at least 5% in value of the unsecured debt in accordance with rule 2 48A IR86 This request must be made within 21 days receipt of the report The full text of that rule can be provided on request In addition creditors are reminded that the quantum can be challenged by unsecured creditor(s) with at least 10% in value excluding that creditors claim by making an application to court in accordance with rule 2 109 IR86 The full text of this rule can also be provided on request