

REGISTERED COMPANY NUMBER: 06084795 (England and Wales)  
REGISTERED CHARITY NUMBER: 1118366

**Report of the Trustees and**  
**Audited Financial Statements for the Year Ended 31 March 2014**  
**for**  
**WomenCentre Limited**

Lindley Adams Limited Chartered Accountants  
Statutory Auditor  
28 Prescott Street  
Halifax  
West Yorkshire  
HX1 2LG

MONDAY



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24/11/2014  
COMPANIES HOUSE

**WomenCentre Limited**

**Report of the Trustees**  
**for the Year Ended 31 March 2014**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

06084795 (England and Wales)

**Registered Charity number**

1118366

**Registered office**

23 Silver Street  
Halifax  
West Yorkshire  
HX1 1JN

**Trustees**

Mrs M Wilson

Mrs F Davis

Chair

Mrs J Gannon

Vice-Chair

Ms A Wardell

Secretary

Mrs R Kamche

Deputy Treasurer

Ms D Annison

Deputy Membership

Secretary

Mrs H Levene

- resigned 15.4.13

Ms A Dower

Treasurer

Ms M S Bryan

Mrs T S Sheldon

Ms E R Maiden

Membership Secretary

Ms S Brooks

- appointed 15.4.13

Ms K A Moreton-Deakin

- appointed 14.10.13

**Company Secretary**

Ms J Yates

**Auditors**

Lindley Adams Limited Chartered Accountants

Statutory Auditor

28 Prescott Street

Halifax

West Yorkshire

HX1 2LG

**Solicitors**

Wilkinson Woodward incorporating Boococks Solicitors

11 Fountain Street

Halifax

HX1 1LU

**Report of the Trustees**  
**for the Year Ended 31 March 2014**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Lloyds TSB  
Commercial Street  
Halifax  
HX1 1BB

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The charity's Memorandum and Articles of Association were amended on the 5 August 2008, to reflect the change of the charity's name.

**Recruitment and appointment of new trustees**

The charity is managed and overseen by the trustees appointed by the members. All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed are set out in the notes.

**Induction and training of new trustees**

The policy for inducting and training new trustees is to offer them the opportunity to attend volunteer training which runs through the year. The Chief Executive and Chair meet with when they are first appointed and they are provided with an induction pack.

**Organisational structure**

Trustees make decisions regarding strategic matters and any expenditure over £2,000. However decisions regarding the day-to-day management of the charity are delegated to Clare Jones and Angela Everson, the joint Chief Executives.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

**OBJECTIVES AND ACTIVITIES**

The charity's purpose as set out in objectives listed in the company's memorandum are to benefit the public by:

- The promotion, preservation and protection of the good physical and mental well being of women;
- To advance the education of women about all matters concerning their welfare.

The aims of the charity are:

- To provide a comprehensive and accessible service for women, run by women, which encompass the whole range of women's health and well-being issues.
- To reach and attract women who may normally stay away from doctors and other medical and social services for reasons of age, culture, sexuality, class, marital status and racial origin.

**Report of the Trustees**  
**for the Year Ended 31 March 2014**

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**OBJECTIVES AND ACTIVITIES**

- To encourage the diffident who may be in high risk groups, to seek help that they might not otherwise receive, by providing a relaxed, non-clinical atmosphere.
- To seek more effective ways of preventing and meeting women's health problems by means of research, exchange of experience, information and data collection.
- To further a general understanding about women's health care provision both within the medical profession and the community.
- To develop constructive and positive relationships with medical, social, voluntary and other services in order to facilitate the establishment of an effective system of referral, information and mutual support.
- To recognise and welcome the contribution that alternative therapies can make to a service of this kind.
- To encourage actively the formation of self-help and support groups, both therapeutic and educational in nature.

The charity's aims, objectives and activities are reviewed each year. This review looks at the activities undertaken in the previous year to ensure that benefits have been brought to those groups the charity was set up to help, the review also helps to ensure that our activities remain focused on our stated aims and objectives. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning the charity's future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

The charity's objects and funding limit the service we provide to women, however equal access by women to the charity's services is an important issue, so ensuring the charity doesn't discriminate against age, race, disability or sexual orientation. Beneficiaries to the charity's services are any women seeking our assistance, with many beneficiaries referred to our services by government agencies. The charity provides its services free of charge so ensuring that women in poverty are not excluded. Many of our projects are specifically charged with the objective of encouraging and enabling excluded women and their children to engage with the services of the Women's centre.

The charity is reliant on the activities of numerous unpaid volunteers. The activities volunteers provide include administrative support, tutoring, counselling, drop-in support, (which involves signposting, listening, general support and information), crèche work and mentoring. The numbers of hours service provided by the volunteers is approximately 5691 hours that otherwise would have cost the charity £70,276.

**ACHIEVEMENT & PERFORMANCE**

**CHAIRS REPORT**

It has been a challenging yet very rewarding year at WomenCentre. We have been successful in maintaining our funding to deliver vital services for women and their families across Calderdale and Kirklees and have attracted new funding for areas of work where we have identified gaps. I would like to thank all of our funders large and small for continuing to support our work.

The board has supported the development of our website, the roll out of the 'Social Impact Tracker' and has helped to embed a new organisational structure as we have moved from the joint CEO role to a single CEO. I would like to thank Angela Everson for agreeing to take on the single CEO role to enable the organisation to continue to work consistently and effectively. On behalf of all staff and volunteers and board members I would like to thank Clare Jones for her work over many years in the joint CEO role. Clare will be focussing on a national work role on behalf of WomenCentre and wider women's organisations across the UK.

WomenCentre continues to invest in the quality of our work and the organisation has been working towards gaining the Investors in Diversity status.

As we move towards 2015 and our 30th year we look forward to celebrating this in style with the launch of new business developments increased supporters, organisational members and wider celebrations.

As the chair, and having been involved with the organisation since it began in one role or another I now feel it is time for me to hand 'the reins over' to another board member due to a range of other external commitments. I will nevertheless continue to take a keen interest in all the work at WomenCentre.

Freda Davis  
Chair

#### **CHIEF EXECUTIVE'S OVERVIEW**

The year has seen some changes in the way we work at WomenCentre with consortium approaches to new contracts across women's organisations and with other voluntary and community sector partners.

We have continued to be involved in strategic working on all the main agendas of our operational work. In Kirklees there has been attendance at a wide range of meetings including the Third Sector Leaders meetings, Stronger Families and Domestic Violence Forum and in Calderdale the Safeguarding Children's Board, Domestic Abuse Partnership, the Safer and Stronger Delivery Group and the Welfare Reform partnership to mention but a few.

Our relationship with the Police and Crime Commissioner has remained important with significant changes to the funding streams around domestic abuse, criminal justice and sexual violence work.

Our unrestricted income generation has begun to slightly increase and we have a focus on maximising this further in 2014-2015.

We have continued to work with The Foundation for Families as an external consultant, taking forward the learning from the DfE pilot and working on 'systems change' in domestic abuse and safeguarding work.

The expertise within the staff, volunteer teams and the women/young people with whom we work has supported wider training, research and consultancy opportunities for WomenCentre as well as developing new publications about our work.

Our improved data monitoring has seen considerable success with distance travelled across a range of indicators being captured, e.g. increase in safety, confidence and self esteem, emotional and physical wellbeing, relationships and children's safety.

It would be fair to say that the range of complex and challenging issues that women present with has increased over the past year. This is mirrored both in our service delivery in the community and in the prison. The resourcefulness and resilience of the staff and volunteers who are dealing with trauma-distress, anger, pain and extreme challenges are a credit to WomenCentre.

**Angela Everson**

#### **OVERVIEW OF OUR MAIN AREAS OF WORK**

##### **NATIONAL WORKING**

Clare Jones has led the way for us in her Lankelly Chase Foundation funded work and has been involved in a range of conferences e.g. Regional Soroptimist International, Vulnerable Women's Offender Health. Clare and has been developing presentations, producing reports and publications about 'Women Centred Working'. Contacts with senior leads in the housing sector, Advice UK, CEDAW etc have been established. The work is ongoing and a comprehensive overview will be available for the 2014-2015 reporting period.

##### **WOMENCENTRE SERVICES OVERVIEW**

All of the services below have to report to a wide range of funders as part of their contractual agreement quarterly six monthly or annually.

#### **WOMENSLINK**

This project is funded by the Calderdale Commissioning Group from October 2013 to March 2015 and aims to develop a delivery pilot that will improve the access to appropriate health and preventative services for women and girls and will begin to develop co-location, referral and signposting pathways to facilitate integration of health and wellbeing provision.

The service will hope to build an evidence base of the effectiveness of the approach and the impact on wider health and social care systems. The Leeds Beckett University is undertaking an evaluation of the pilot project on behalf of WomenCentre. The outcomes will be of interest for the future commissioning of health and wellbeing services.

It is early days but on average the service is making contact with 250 women a month and the staff and volunteer team have developed a service delivery model with all enquires being triaged and routed into the most appropriate service either within WomenCentre or to other services in and around Calderdale. The volunteers have enabled us to be 'time rich' meaning the volunteers are able to spend more time with a woman finding out her needs and issues and helping her to find the most appropriate support. Giving women more time to talk, ask questions, listen to concerns and provide opportunities for engagement has enabled women to talk either individually or in therapeutic wellbeing groups about issues and concerns about their own health. Additionally the women have been talking more widely about domestic violence, benefits and debt, bereavement, isolation loneliness anxiety and housing that all have a negative impact on their mental health and wellbeing.

As a CCG Approved Provider the service has been able to undertake participation and engagement tasks for the CCG and NHS, to help gather information and feedback from our service users and other groups of women about the changes to the NHS.

#### **EVOLVE - Calderdale and Kirklees**

The Transforming Rehabilitation agenda meant massive changes to the delivery of Probation services and as from October 2013, Evolve had a new contract with the Probation Service, which has seen an increase of the numbers of women we are working with across all our sites. We became part of a Women's Partnership Consortium with Wakefield Women's Centre and TWP Bradford and Leeds. This means that all women's offending services are delivered under this partnership across West Yorkshire with WomenCentre as the consortium lead.

Key highlights –

- From April to October Evolve continued to work with over 300 women across who were vulnerable women offenders or women at risk of offending. Support and services were offered to divert women from custody and keep them within their own localities and able to access a wide range of support and services from within WomenCentre
- Delivery and further development of the "Evolving Women" group work programme across 3 sites, Huddersfield, Dewsbury and Halifax has enabled us to work with many more women but also to route them into other activities delivered within the centres e.g. alcohol recovery group and wider substance misuse services to receive support and treatment.

*"I have learnt lots coming to this group; I have really changed my behaviour"  
"Coming to this group has given me confidence to look for a job and sort myself out"*

Focus on our Service User Involvement Groups - GLOW in Halifax is supported by an Evolve volunteer and a worker from the Probation Service - coming together to achieve change and support other women through a wide range of activities. PO4W (Positives Outcomes for Women) in Huddersfield has a regular attendance of 5 or 6 women who get together fortnightly. Their aims are to have a voice and make a difference to women in the criminal justice system.

#### **ATHENA**

Athena project based in HMP New Hall and is funded by the Home Office and the Tudor Trust. This innovative approach addresses the needs of women in Prison who have been or are subject to domestic and sexual violence. The IDSVA's (Independent Domestic and Sexual Violence Advocates) offer advice, support and advocacy to women based in New Hall. The worker gives safety planning options and advice on release and links women with IDVA's and ISVA's in the community and with MARAC (Multi Agency Risk Assessment Conference) Co-ordinators.

HMP New Hall has continued to fund the Power to Change programme – a self help programme that enables women to work towards leaving abusive relationships. One woman on the group said...

***'I understand more about what has happened to me and how it has affected my life and choices'***

#### **COUNSELLING SERVICE - CALDERDALE**

The service has been continued to be funded by NHS Calderdale with some additional contributions in the form of donations from women accessing the service and from the Rotary Club of Hebden Bridge.

Over 500 one-to-one counselling sessions were offered by the team of 6 volunteer counsellors, who have a wide range of experience. This is an increase on the hours offered in 2012-2013. The Team have undertaken additional (self-funded) training this year and successfully achieved a wide range of related qualifications e.g. Diploma in Counselling and MA in Psychotherapy). The service has focused on a wide range of issues including self-harm, eating disorders, abuse, trauma, addiction, depression, bereavement, sexuality, gender and anxiety. Internal and external referrals and self referrals have reflected the rising demands on WomenCentre as an organisation.

***"I've tried to kill myself. I've been unable to care for myself or my children. Counselling has helped me to make life changes and to finally see a way forwards with my family."***

#### **LEARNING AND DEVELOPMENT - CALDERDALE**

The Calderdale Community Foundation, Calderdale Adult Learning (CAL) and the Calderdale Economic Fighting Fund funding have enabled us to build on the success of last year to continue the programme of learning and development opportunities for women, enhancing wrap around holistic support to meet identified needs at a time in their lives that best suits them.

Working in synergy with other teams, women have been encouraged to participate and to build their confidence and develop skills towards improved well being and emotional resilience. Supporting women to identify personal goals realise their potential and recognise their value to themselves and the community.

Confidence building and emotional resilience has continued to be extremely popular and the introduction to wellbeing incorporating holistic health and Yoga has enriched this year's programme in addition to 1 to1 coaching. The coaching in particular has proved to be a welcome first step for women who are not confident enough to join a group or who want to focus on a specific personal issue. The 'Thinking Environment Coaching', has a principle ingredient of quality listening which says 'you matter'.

350 learning opportunities have been taken up this year, a huge increase on 117 last year and in the region of 100 coaching opportunities taken up.

'Dance Movement Psychotherapy' has also been offered by a student enabling the provision of continued positive activities.

***"More positive for being around other people and sharing similar experiences" and "Better than when I first started the course"***

#### **WOMENSPACE MENTAL HEALTH AND WELL BEING SERVICE**

Core funding for the Mental Health and Wellbeing Service comes from Kirklees Council and both of the Kirklees NHS Clinical Commissioning Groups with additional funding secured for many of our activities including the:-

- Brunswick Centre for the Lesbian and Bisexual sexual health and wellbeing work
- Altogether Better funding stream through Kirklees Council,
- Community Partnerships funding for the development of our Mothers Apart from their children project Stronger Families funding for Listening to Families digital story work and women narratives

The service also changed its name to WomenCentre Mental Health and Wellbeing Service.

The work has a preventative focus, however we also provide frontline support to women who are in crisis. A significant number of women use our service because it is gender specific. Many women have more than one reason for referral. The main issues affecting women at referral are low self-esteem, isolation, domestic violence and relationship issues, followed by depression and past abuse. Last year, over 69% of women using our services were suffering, or had at some point in their lives suffered from domestic or sexual violence

Working in partnership with a wide range of partners the service aims to promote, protect and improve the mental health, physical and emotional wellbeing of women. Over a quarter of women refer themselves to the service, with just under another third being referred by other agencies. Over the year a total of 1,201 women accessed the service (an average of 300 per quarter).

Women of all ages 18 years+ access the service, but the majority are between 25-64 years old.

The areas of work and the activities offered are varied as follows:-

**Identity and self esteem** - The confidence building group continues to thrive with 8-16 women attending weekly.

**Trust and Hope**--The Mothers Apart Group has continued to thrive, bringing trust and hope and more to the 81 women who have had direct contact and the 157 on the network. *The publication of 'In Our Hearts October 2014 will share stories and wisdom from mothers within the group.*

**Living Skills** -The Sew Good group combined with our clothes exchange offers a safe place to create mend and alter clothes, curtains! This has huge appeal to many women with limited financial resources.

**Relationships** -The Relationship Group is facilitated by a therapeutic worker around personal relationship, breakdown in communication, bullying, divorce and separation.

#### **Addictive Behaviours**

Our Eating Distress Group has grown in both the depth of work and the number of women accessing the service leading to health improvement outcomes, for example one woman is no longer bulimic,

#### **Responsibility**

Co-creation is embedded in all we do and is constantly being developed. We have a growing 'Women of the World' (WOW) Group based on co-creation, linking the values of co-production about 'ownership', with feedback, driving the service from both the service user and service provider perspective equally. The WOW group meets monthly and offers internal structure for all women service users to affect change in the service, but also increasingly nationally, to influence the mental health agenda, rather than passively accept. The group links with the national service user voice through our partnership with UCLAN and the University of Huddersfield.

*'Being appreciated for interviewing skills, contribution in service meetings as well as national consultations has really supported me to stay well despite my illness. I am valued in this role - thanks WomenCentre'*

One development this year has been differentiating between peers, mentors and volunteers in the service, thus allowing many women who have a great deal to offer, stepping into the role of being a peer or mentor without the full responsibility and potential pressure of being a volunteer. We have developed new training modules to reflect this change.

19 volunteers also offer a diverse range of skills and support including counselling, Neuro-Linguistic Programming (NLP) individual and life coaching group, Reiki, massage, gardening, walking leading, nature information, sewing and knitting, administrative support, support with clothes exchange and group facilitation alongside the key facilitators of the therapeutic work and encouraging wider understanding of the issues

We are grateful for the ongoing funding commitment from Council and NHS Mental Health commissioners in Kirklees, and the trust we have built between us. We were delighted that we were successful in the competitive tendering process for the next two years service delivery (April 2014 to March 2016).

*One day I am under section 2 of the Mental Health Act, the next day I am in WomenCentre, playing music, making songs, being part of affecting change within the service. Nowhere else has offered me the possibility of being so accepted - I have a great moment of wellness, I know who I am here I have something to learn, give, notice, do, as well as making contact with other people being part of something bigger, the opposite of being isolated in hospital or home environment.  
I can't thank you enough.'*

#### **WOMEN IN EXILE**



This year has seen the end of the funding from Comic Relief that enabled us to work therapeutically with asylum seeker women affected by war, torture, trafficking and female genital mutilation. The Women in Exile's Women Together Group held an awareness raising event for FGM, where the Women Together book "Hoping for Safety and Peace" that was funded by Comic Relief was launched.

The focus now has been to try and maintain this valuable service in whatever way possible and small new funding streams were received from the Brelms and the Scurrah Wainwright Trusts with additional campaigns on the WomenCentre website that brought in some much needed income.

The Sound Women event also raised additional funds to support this work.

#### **DOMESTIC VIOLENCE SERVICES (CALDERDALE BASED)**

Our sources of income included Calderdale Council (Community Safety, Community Services, Children & Young People Early Intervention, and Commissioning), NHS Calderdale Clinical Commissioning Group, Together Housing Pennine, Home Office, Realising Ambition Big Lottery Funding via Respect and wider Big Lottery Funding.

The Services are Women's Support, and DV Outreach. IDVA (Independent DV Advocate), Maze, Children and Young Peoples Domestic Abuse Support (cyp) 5-13, Children and Young Peoples service 14 to 19 years, Pennine Housing Women's Support CYP and Vulnerable Women, and the Freedom Programme.

Services are offered individually or in groups providing specialist person-centred holistic support to women, children and young people who have experienced domestic abuse, including some male victims and perpetrators by offering a menu of interventions linked to and responsive to identified need.

Additionally the work of the team seeks to raise awareness and offers training for statutory and voluntary sector workers to enable them to better meet the needs of the women, children and young people they support who have experienced domestic abuse.

There is also a vital contribution to the strategic domestic abuse agenda in Calderdale, West Yorkshire and nationally and working to quality assured national standards (CAADA Leading Light).

This year significantly more women, children and young people than last year have accessed services e.g. The number of women referred who attended one session or more of the Freedom Programme increased from 41% to 71% and improved access to our services through new outreach sessions in Brighouse and Elland,

Women also accessed wider WC services all delivered in a safe and trusted environment and this approach is key to success as women who experience domestic violence often have complex problems and face multiple barriers.

Of particular note in the DV team are the follow new developments:-

**YOUNG PEOPLE'S VIOLENCE ADVISOR (YPVA)** This role has been formalised with investment nationally from CAADA (coordinated action against domestic abuse) and has seen the further development of the workers expertise in safeguarding those most at risk of domestic abuse in their teen relationships.

#### **C.A.R.D.S PROGRAMME (Confidence, Awareness, Respect, Dignity and Safety)**

Specialised group work programme jointly facilitated with the Youth Offending Team aimed at vulnerable young women from across Calderdale aged 15yrs – 19yrs focussing on confidence and self esteem, independent living, healthy and unhealthy relationships (specifically those at risk of Domestic Abuse, Child Sexual Exploitation and offending behaviour), health and well being, substance misuse and staying safe.

*I love Tuesday's at the girls group, because it gives me a reason to get dressed up and make myself look nice... we just talk about things that we have experienced and get tea as well. It's probably the only decent meal I get all week." 17yrs*

#### **BREAKING THE CYCLE**

Big Lottery funded project from the Reaching Communities fund. A grant of £440,561 was secured for three years and this will enable WomenCentre to provide even more services to women and children affected by Domestic Abuse in Calderdale. Working with our local partners in Calderdale across the 4 locality areas we will focus on early intervention work with families to identify the early signs of domestic abuse hoping to improve the personal safety and confidence of the women and children that we will be supporting.

As part of this project we will also be seeking to increase the knowledge and understanding of domestic abuse with our partners across a range of agencies in Calderdale too.

#### **RESPECT YOUNG PEOPLE'S PROGRAMME**

The programme specifically addresses adolescent to parent violence. The programme is aimed at young people between the ages of 10 and 14 delivered over a three/four month period. Parents also engage as part of the process. Methods will include use of worksheets, video conversations, practical demonstrations, and use of role play, exercises, and pre-recorded video examples to aid discussion.

#### **FREEDOM PROGRAMME KIRKLEES**

WomenCentre has continued to offer the Freedom Programme in Kirklees delivering at Children's Centres in a range of localities and funded by Kirklees Council via the Early Intervention and Targeted Support Services. The programmes have been well attended with the women making positive comments about the impact the sessions have had on them with some attendees stating that their lives had improved so much that they were considering returning to employment as a result of feeling more settled and in control at home.

#### **WAY FORWARD PROJECT**

Funded by Lankelly Chase foundation and the Paul Hamlyn Trust this operational project has been communicating and disseminating successful practice of the multi agency pilot for girls and young women at risk in Calderdale.

The project is delivered from our Calderdale base with the support of a multi agency partnership steering group and the voices and involvement from the young women accessing the service. Leeds Beckett University has produced two reports as part of a wider evaluation to date.

#### **MAKING ADVICE WORK**

*Making Advice Work* is an advice sector partnership project funded by The Big Lottery. The partnership is responsible for attracting investment, building the capacity in the sector, promoting best practice and raising the profile and impact of advice and support providers in Calderdale. WomenCentre is one of the main partners together with Citizens Advice Bureau, Age UK and DART looking at different approaches.

**ECONOMIC FIGHTING FUND – (CALDERDALE MBC FUNDED)** - women access a range of services to support them to cope with the impact of welfare reform through a holistic WomenCentre approach.

#### **PROGRAMME OF SUPPORT FOR VOLUNTEERING AT WOMENCENTRE**

Across our services WomenCentre has over 60 volunteers and additional peer mentors at any given time.

Volunteers have varied roles with both the centres ranging from court support, running the in house cafe and, working on our board. Others support structured groups, the various drop-ins that different services run court and offer admin support.

In increasing times of funding uncertainties some of our valuable services would not be able to run without their support, dedication and commitment.

***"I know our volunteers love working for WomenCentre as it gives a sense of real belonging and a place for them too to be fully themselves and valued. Isn't this about well being too?" Staff member***

This year a working group has been established to review, develop and co-ordinated a quality programme for volunteers. We are working towards streamlining systems and aiming for a shared approach across service areas and consistency in recruitment and personal development. An 'Introduction to Women Centre' training day has been designed and delivered twice this year. The aim is to offer this event each quarter, alternating delivery sessions between Huddersfield and Halifax. The training outline focuses on the qualities and values that potential volunteers might bring to WomenCentre. Specific inductions are then followed up by service leads where a volunteer has been recruited to.

Over 40 women have attended the training days with very positive feedback.

#### **Examples from some services**

The Womenslink volunteers are providing a front line service with the emphasis on health and wellbeing. This involves an initial assessment, some of which is complex and requires the volunteers to use their knowledge and skills when referring/linking women to appropriate WomenCentre services or signposting to external agencies.

***"Volunteering at WomenCentre gives me a real insight into some of the issues women are facing, it also gives me the opportunity to use my knowledge and communication skills to support these women to make a difference in their lives. My volunteering also allows me to gain experiences and skills which will enhance my career prospects in the future."***

Evolve service volunteers support drop-in, court, appointments and group work. 3 volunteers from this team have also successfully found jobs with the experience that they have had.

***"Thanks for giving me an opportunity to volunteer with you, it helped me grow and gain my confidence back through difficult times-enjoyed every day at Evolve and WomenCentre"***

#### **CAFE PETIT**

Run by a team of volunteers the cafe has continued to be used by women using the centre services members of the public and staff and volunteers at the centre and for staff and volunteers. The cafe has also catered for some internal events.

#### **FUTURE DEVELOPMENTS**

In 2014-2015 the board at WomenCentre supported by the staff and volunteer teams will focus on the following areas across the organisation:-

- To strengthen the WomenCentre Board to support marketing, business development and wider membership which will enhance wider independent income generation opportunities and the development of potential business enterprise initiatives
- To continue to review and develop strategic and operational planning frameworks and invest in quality assurance standards
- To maintain services across all funding streams by working with a wide range of partners across statutory, voluntary and community services and charitable trusts as a single agency or as part of a consortium
- To continue to secure additional external funding for current and new and innovative service delivery in all areas
- To continue to embed the voice of the women and children with whom we work at all levels across WomenCentre to influence and shape our service delivery
- To develop our training delivery to reach greater numbers of staff from all sectors
- To continue to use our 'national voice' to take every opportunity to ensure that we use our on the ground expertise to inform national practice wherever possible. We will also aim to involve wider partners at a national level to help us to identify new opportunities.
- To utilise service evaluation reports, research and consultancy opportunities to continue to support new service developments
- To continue to roll out the use of 'The Social Impact Tracker' across all service areas to ensure that through this process we fully articulate the key messages about WomenCentre work
- To maximise the use of the Calderdale building – by bidding for capital funding

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The Management Committee has developed a reserves policy in line with guidance from The Charity Commission and West Yorkshire Community Accountancy Service. The principle funding sources are government grants which are used to fund the activities detailed above. The Committee aims to increase free reserves in the charitable company over a period of time. The charity has increased the contingency fund by £5,000 during the year, it currently has £78,223 of unrestricted funds as a designated and a contingency fund.

The Committee have considered the need to set aside reserves to ensure:

- i) the short-term management of the building which is owned by the charity in the event of a significant proportion of project funding coming to an end without replacement,
- ii) adequate bank balances to cover project funding which is received in arrears,
- iii) sufficient funds for potential emergency repairs and renewals, not otherwise funded by grants.

##### **Principal funding sources**

The principal source of funding during the year was grants, in particular grants received from the local governments, Calderdale Metropolitan Borough Council and Kirklees Metropolitan Borough Council, as well as the Ministry of Justice, Lankelly Chase and West Yorkshire Probation.

##### **Investment policy and objectives**

The charity aims to maximise interest earned by placing cash in high interest accounts whenever the amount of funds held by the charity allow.

**Report of the Trustees**  
**for the Year Ended 31 March 2014**

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**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of WomenCentre Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Lindley Adams Limited Chartered Accountants, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**



Ms A Wardell

Date: 10/4/14

**Report of the Independent Auditors to the Trustees of**  
**WomenCentre Limited**

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We have audited the financial statements of WomenCentre Limited for the year ended 31 March 2014 on pages thirteen to twenty eight. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page eleven, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and have been prepared in accordance with the requirements of the Companies Act 2006.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Lindley Adams Limited Chartered Accountants  
Statutory Auditor  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
28 Prescott Street  
Halifax  
West Yorkshire  
HX1 2LG

Date: 19/11/2014

**Statement of Financial Activities**  
**(Incorporating an Income and Expenditure Account)**  
**for the Year Ended 31 March 2014**

	Notes	Unrestricted funds £	Restricted funds £	31.3.14 Total funds £	31.3.13 Total Funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	14,238	1,290,154	1,304,392	1,211,949
Activities for generating funds	3	32,377	24,786	57,163	50,746
Investment income	4	<u>463</u>	<u>-</u>	<u>463</u>	<u>271</u>
<b>Total incoming resources</b>		<b>47,078</b>	<b>1,314,940</b>	<b>1,362,018</b>	<b>1,262,966</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	5	128	11,718	11,846	14,347
Fundraising trading: cost of goods sold and other costs	6	2,994	-	2,994	2,719
Charitable activities	7	26,523	1,242,761	1,269,284	1,134,257
Governance costs	10	<u>6,741</u>	<u>19,522</u>	<u>26,263</u>	<u>27,203</u>
<b>Total resources expended</b>		<b>36,386</b>	<b>1,274,001</b>	<b>1,310,387</b>	<b>1,178,526</b>
<b>NET INCOME FOR THE YEAR BEFORE TRANSFERS</b>		<b>10,692</b>	<b>40,939</b>	<b>51,631</b>	<b>84,440</b>
Gross transfers between funds	18	<u>(5,208)</u>	<u>5,208</u>	<u>-</u>	<u>-</u>
<b>Net income for the year</b>		<b>5,484</b>	<b>46,147</b>	<b>51,631</b>	<b>84,440</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>100,276</b>	<b>463,092</b>	<b>563,368</b>	<b>478,928</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>105,760</u></b>	<b><u>509,239</u></b>	<b><u>614,999</u></b>	<b><u>563,368</u></b>

**Balance Sheet**  
**At 31 March 2014**

	Notes	Unrestricted funds £	Restricted funds £	31.3.14 Total funds £	31.3.13 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	2,627	165,074	167,701	172,956
<b>CURRENT ASSETS</b>					
Debtors	15	5,595	109,493	115,088	120,036
Cash at bank and in hand		<u>154,904</u>	<u>329,567</u>	<u>484,471</u>	<u>328,083</u>
		160,499	439,060	599,559	448,119
<b>CREDITORS</b>					
Amounts falling due within one year	16	(57,366)	(94,895)	(152,261)	(57,707)
<b>NET CURRENT ASSETS</b>		<u>103,133</u>	<u>344,165</u>	<u>447,298</u>	<u>390,412</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>105,760</u>	<u>509,239</u>	<u>614,999</u>	<u>563,368</u>
<b>NET ASSETS</b>		<u>105,760</u>	<u>509,239</u>	<u>614,999</u>	<u>563,368</u>
<b>FUNDS</b>	18				
Unrestricted funds				105,760	100,276
Restricted funds				<u>509,239</u>	<u>463,092</u>
<b>TOTAL FUNDS</b>				<u>614,999</u>	<u>563,368</u>

Balance Sheet - continued

At 31 March 2014

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The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

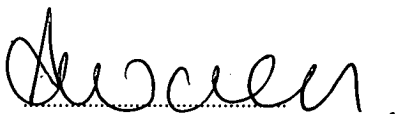
The trustees acknowledge their responsibilities for

- a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 13/10/2014 and were signed on its behalf by:



Mrs A Wardell -Trustee



Mrs A Dower-Trustee



## **1. ACCOUNTING POLICIES**

### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### **Exemption from preparing a cash flow statement**

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy, income is deferred when specific date restrictions are imposed by the donor. Gifts in kind donated to the charity are included at their estimated market value.

### **Resources expended**

Expenditure is accounted for inclusive of irrecoverable VAT on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

### **Allocation and apportionment of costs**

The majority of costs are directly attributable to specific activities. Shared costs are allocated in the same proportion as directly attributed staff costs which are;

Costs of generating funds - 1.7%

Charitable activities - 97.8%

Governance costs - 0.5%

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- Straight line over 50 years
Improvements to property	- Straight line over 4 years
Plant and machinery	- Straight line over 4 years
Fixtures and fittings	- Straight line over 4 years
Computer equipment	- Straight line over 3 years

Assets costing £500 or more are included as fixed assets.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes details of which can be found in the notes to the financial statements.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**2. VOLUNTARY INCOME**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Donations	4,943	5,148
Gift aid	218	223
Grants	1,298,555	1,203,777
Membership Fees	676	601
Gifts in kind	-	2,200
	<u>1,304,392</u>	<u>1,211,949</u>

Grants received, included in the above, are as follows:

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Almondbury Children's Centre	11,100	-
Nationwide Children's Research Centre	3,700	-
NHS Calderdale CCG	142,393	-
Northern Refugee Centre	1,400	-
Pennine Housing	71,457	-
Calderdale Citizens Advice Bureau	23,130	-
Barrow Cadbury Trust	26,250	-
Brelms Trust	4,746	-
Respect 2	37,055	-
Greater Huddersfield CCG	25,398	-
Rotary Club of Hebden Bridge	720	-
Scurrah Wainwright Charity	2,000	-
Stonham Housing Association	1,500	-
Third Sector Leaders	4,000	-
Wakefield Well Women Centre	256	-
Calderdale Council	314,432	231,179
Big Lottery Fund	32,416	10,000
Tudor Trust	43,000	40,000
Kirklees Council	174,942	78,651
Ministry of Justice	100,000	100,000
Bearder Charity	8,450	6,364
West Yorkshire Probation Trust	112,493	171,340
Home Office	20,000	20,000
Lankelly Chase	65,000	58,000
HM Prison Services	6,680	6,680
Sure Start	6,460	14,401
Comic Relief	19,577	39,036
Paul Hamlyn Foundation	40,000	40,000
Calderdale PCT	-	33,206
Community Foundation for Calderdale	-	14,822
Kirklees PCT	-	37,055
Frank Buttle Trust	-	96
Calderdale Council Doorways	-	10,000
Golcar Cowersley & Milnsbridge	-	3,550
Brunswick Centre	-	6,000
Department for Education & Skills	-	174,644
Esmeé Fairbairn	-	34,110
Kirklees Youth Offending Team	-	5,285
Flatts & Eastborough Childrens Centre	-	4,640
	<u>1,298,555</u>	<u>1,139,059</u>
Carried forward	1,298,555	1,139,059

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**2. VOLUNTARY INCOME - continued**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Brought forward	1,298,555	1,139,059
Domestic Violence Forum	-	633
North Kirklees Health Alliance	-	25,000
GALYIC	-	4,335
Barrow Cadbury trust	-	24,750
Calderdale Citizens Advice Bureau	-	5,000
University of Cambridge	-	5,000
	<u>1,298,555</u>	<u>1,203,777</u>

**3. ACTIVITIES FOR GENERATING FUNDS**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Fundraising events	-	2,446
Consultancy	22,020	10,405
Secondment fee	-	1,283
Provision of services	1,728	3,323
Training fees	4,640	13,895
Miscellaneous income	3,104	721
Room hire	11,698	9,925
Placement fees	7,448	2,800
Café income	<u>6,525</u>	<u>5,948</u>
	<u>57,163</u>	<u>50,746</u>

**4. INVESTMENT INCOME**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Deposit account interest	<u>463</u>	<u>271</u>

**5. COSTS OF GENERATING VOLUNTARY INCOME**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Staff costs	11,822	14,273
Fundraising costs	<u>24</u>	<u>74</u>
	<u>11,846</u>	<u>14,347</u>

**6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Café running costs	<u>2,994</u>	<u>2,719</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**7. CHARITABLE ACTIVITIES COSTS**

The breakdown for the current year is as follows:-

	Direct costs	Grant funding of activities (See note 8)	Support costs (See note 9)	Totals
	£	£	£	£
<b><u>Restricted</u></b>				
Advice EFF	5,203		1,206	6,409
Athena IDVA	50,270		7,712	57,982
Bearder Fund		1,176		1,176
Breaking the Cycle	3,135		401	3,536
Calfund	7,893		1,344	9,237
CCG Women's Link	21,860		6,734	28,594
CDVSS	29,106		5,179	34,285
CEO Message Development	1,560		872	2,432
CFFC Health	3,731		520	4,251
Counselling Calderdale PCT	17,365		3,239	20,604
Cumbria Project	5,866		1,570	7,436
DFE Safeguarding	337		110	447
DV Outreach	21,591		3,882	25,473
DV Young People	5,094		3,380	8,474
Evolve 2	27,404		3,132	30,536
Evolve 3	36,414		8,214	44,628
Evolve Esmee Fairbairn	42,183		5,921	48,104
Evolve Kirklees YOT	2,955		526	3,481
Evolve Probation	29,733		2,876	32,609
Evolve Volunteering & Mentoring	330			330
F4F Lankelly	3,473		3,327	6,800
Freedom Kirklees	9,736		1,348	11,084
Freedom Program	26,134		3,213	29,347
IDVSA	30,278		5,487	35,765
Kirklees Lesbian & Bi Wellbeing	2,309		248	2,557
Kirklees A4A Holding The Note	1,667			1,667
The Brelms Trust CIO/Scurrah Wainwright Trust	3,771		1,165	4,936
Kirklees Comic Relief WIE	21,995		6,234	28,229
Kirklees Healthy Lives	1,500		488	1,988
Kirklees LTF mini fund	2,671		318	2,989
Kirklees Mothers living apart	39,588		5,522	45,110
Kirklees Sisters Ssshout	3,679		818	4,497
Kirklees WIE Lankelly	380		23	403
Kirklees WMH	128,278		22,994	151,272
Kirklees WMH 2014 Additional	3,863		2,796	6,659
Lankelly change	12,903		4,053	16,956
Learning	1,078		402	1,480
Learning CFFC	941		94	1,035
Making Advice work	8,838		2,853	11,691
Maze	67,689		11,497	79,186
NDLC 09/10	453		41	494
NDLC 10/11	253		41	294
NOF	4,472			4,472
Pennine O4B	38,434		8,594	47,028
Reaching Out	330		41	371
Respect	37,336		6,457	43,793
Sanctuary		3,000		3,000
Way Forward	44,581		8,243	52,824
WB Barrow Cadbury	28,201	8,274	624	37,099
Women's Advice	4,824		818	5,642
Women's Breakout	108,987	55,886	14,464	179,337
Women's Support	46,213		8,520	54,733
Carried Forward	996,885	68,336	177,541	1,242,762

Brought Forward	996,885	68,336	177,541	1,242,762
<b><u>Unrestricted</u></b>				
Café Petit	3,367		799	4,166
Crisis Fund	65	6,760		6,825
General Funds	2,270			2,270
Kirklees WIE Misc	9,380		1,058	10,438
Leeds City College	2,421		402	2,823
	<u>1,014,388</u>	<u>75,096</u>	<u>179,800</u>	<u>1,269,284</u>

The breakdown for 2013 was as follows:-

	Direct costs	Grant funding of activities (See note 8)	Support costs	Totals
	£	£	£	£
<b><u>Restricted</u></b>				
Domestic Violence Support Services	269,060	7,000	21,356	297,416
Women Offenders Services	206,605	-	15,814	222,419
Sexual Assault Referral Centre Project	863	-	-	863
Women's General Wellbeing	(29,946)	-	35,247	5,301
Learning Projects	7,136	-	1,039	8,175
Womens Mental Health Project	106,233	-	11,742	117,975
Lesbian & Bi Project	7,235	1,674	496	9,405
Healthy Living Project	26,029	-	1,234	27,263
Womens Advice & Counselling	24,516	-	1,946	26,462
Women in Exile	40,474	-	2,954	43,428
IDSVA Project	57,371	-	3,692	61,063
Calderdale Women's Network Project	860	-	37	897
Community Foundation Sustain Project	4,482	-	223	4,705
Women's Breakout Project	104,801	-	15,189	119,990
Vulnerable Women's Commissioning Project	2,242	-	104	2,346
Department for Education - Capacity Building	14,257	-	1,225	15,482
Department for Education - Safeguarding project	142,629	-	8,825	151,454
<b><u>Unrestricted</u></b>				
Crisis Funding Project	20	7,263	-	7,283
Cafe Petit	6,151	-	980	7,131
Women's General Wellbeing	(29,801)	-	35,000	5,199
	<u>961,217</u>	<u>15,937</u>	<u>157,103</u>	<u>1,134,257</u>

## 8. GRANTS PAYABLE

	31.3.14	31.3.13
	£	£
Domestic Violence Support Services	-	7,000
Crisis Funding Project (grants to individuals)	6,760	7,263
Lesbian & Bi Project	-	1,674
Bearder Funding Project (grants to individuals)	1,176	-
Womens Breakout	55,886	-
Womens Breakout Barrow Cadbury	8,274	-
Sanctuary Project	3,000	-
	<u>75,096</u>	<u>15,937</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**9. SUPPORT COSTS**

	Finance	Management	Information technology	Office Costs	Totals
	£	£	£	£	£
Advice EFF	253	173	138	642	1,206
Athena IDVSA	1,802	1,155	1,049	3,706	7,712
Breaking the Cycle	92	57	50	202	401
Café Petit	141	87	77	494	799
Calfund	267	164	334	579	1,344
CCG Womens Link	1,338	963	1,135	3,298	6,734
CDVSS	1,165	718	875	2,421	5,179
CEO Message Development	79	588	43	162	872
CFFC Health	112	69	61	278	520
Counselling Calderdale PCT	645	397	850	1,347	3,229
Cumbria Project	138	1,073	75	284	1,570
DFE Safeguarding	26	16	14	54	110
DV Outreach	777	477	532	2,096	3,882
DV Young People	728	447	396	1,809	3,380
Evolve 2	619	519	357	1,637	3,132
Evolve 3	1,592	1,048	1,273	4,301	8,214
Evolve Esmee Fairbairn	1,279	804	919	2,919	5,921
Evolve Kirklees YOT	100	129	54	243	526
Evolve Probation	610	376	333	1,557	2,876
F4F Lankelly	227	2,361	124	615	3,327
Freedom Kirklees	319	196	174	659	1,348
Freedom Programme	760	467	414	1,572	3,213
IDVSA	1,131	1,139	752	2,465	5,487
Kirklees Lesbian & Bi Wellbeing	46	28	79	95	248
Brelms Trust CIO/Scurrah Wainwright Trust	276	170	151	568	1,165
Kirklees Comic Relief WIF	615	378	335	4,906	6,234
Kirklees Healthy Lives	-	-	-	488	488
Kirklees LTF Mini Fund	-	-	-	318	318
Kirklees Mothers Living Apart	1,184	901	705	2,732	5,522
Kirk Sisters Ssshout	194	119	106	399	818
Kirklees WIE Misc	249	154	136	519	1,058
Kirklees WIE Lankelly	-	-	-	23	23
Kirklees WMH	4,923	3,034	3,082	11,955	22,994
Kirklees WMH 2014 additional	-	-	-	2,796	2,796
Lankelly Change	382	2,047	254	1,370	4,053
Learning	95	59	52	196	402
Learning CFFC	20	12	21	41	94
Leeds City College Transition	95	59	52	196	402
Making Advice Work	519	982	283	1,069	2,853
Maze FIP	2,516	1,548	1,659	5,774	11,497
NDLC 09/10	10	6	5	20	41
NDLC 10/11	10	6	5	20	41
Pennine O4B	1,977	1,216	1,077	4,324	8,594
Reaching Out	10	6	5	20	41
Respect	1,447	890	933	3,187	6,457
Way Forward	1,582	1,798	1,245	3,618	8,243
Womens Breakout Barrow Cadbury	148	91	81	304	624
Womens Advice	194	119	106	399	818
Womens Breakout	404	249	1,283	12,528	14,464
Womens Support	1,786	1,098	1,393	4,243	8,520
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	32,882	28,393	23,077	95,448	179,800

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**10. GOVERNANCE COSTS**

	<b>31.3.14</b>	31.3.13
	£	£
Staff costs	13,755	13,276
Legal fees	6,669	6,565
Auditors' remuneration	3,600	4,359
Auditors' remuneration for non-audit work	<u>2,239</u>	<u>3,003</u>
	26,263	27,203

**11. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	<b>31.3.14</b>	31.3.13
	£	£
Auditors' remuneration	3,600	4,359
Depreciation - owned assets	<u>12,138</u>	<u>15,047</u>

**12. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

**Trustees' expenses**

	<b>31.3.14</b>	31.3.13
	£	£
Trustees' expenses	<u>-</u>	<u>467</u>

Expenses were paid to trustees for travel expenses and café volunteer expenses.

**13. STAFF COSTS**

	<b>31.3.14</b>	31.3.13
	£	£
Wages and salaries	830,120	762,976
Social security costs	63,497	60,636
Other pension costs	<u>38,562</u>	<u>38,715</u>
	<u>932,179</u>	<u>862,327</u>

The average monthly number of employees during the year was as follows:

	<b>31.3.14</b>	31.3.13
Management	1	1
Administrative & Office staff	1	1
Finance staff	1	1
Charitable activities	<u>28</u>	<u>24</u>
	<u>31</u>	<u>27</u>

No employees received emoluments in excess of £60,000.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**14. TANGIBLE FIXED ASSETS**

	Freehold property £	Improvements to property £	Plant and machinery £
<b>COST</b>			
At 1 April 2013	184,920	78,282	19,974
Additions	-	1,000	1,212
At 31 March 2014	<u>184,920</u>	<u>79,282</u>	<u>21,186</u>
<b>DEPRECIATION</b>			
At 1 April 2013	22,271	78,282	18,477
Charge for year	<u>3,699</u>	<u>250</u>	<u>1,133</u>
At 31 March 2014	<u>25,970</u>	<u>78,532</u>	<u>19,610</u>
<b>NET BOOK VALUE</b>			
At 31 March 2014	<u>158,950</u>	<u>750</u>	<u>1,576</u>
At 31 March 2013	<u>162,649</u>	<u>-</u>	<u>1,497</u>
	<b>Fixtures and fittings £</b>	<b>Computer equipment £</b>	<b>Totals £</b>
<b>COST</b>			
At 1 April 2013	84,245	61,939	429,360
Additions	-	4,671	6,883
At 31 March 2014	<u>84,245</u>	<u>66,610</u>	<u>436,243</u>
<b>DEPRECIATION</b>			
At 1 April 2013	80,084	57,290	256,404
Charge for year	<u>3,512</u>	<u>3,544</u>	<u>12,138</u>
At 31 March 2014	<u>83,596</u>	<u>60,834</u>	<u>268,542</u>
<b>NET BOOK VALUE</b>			
At 31 March 2014	<u>649</u>	<u>5,776</u>	<u>167,701</u>
At 31 March 2013	<u>4,161</u>	<u>4,649</u>	<u>172,956</u>

A legal charge of £249,500 was held by the Big Lottery Fund over the property on Silver Street, Halifax. The charge was released in June 2013.



**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Accounts receivable	15,347	18,935
Due from Grant providers	96,165	93,421
Other debtors	201	900
Recoverable tax	192	183
Prepayments	<u>3,183</u>	<u>6,597</u>
	<b><u>115,088</u></b>	<b><u>120,036</u></b>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
Accounts payable	15,944	17,165
Social security and other taxes	16,185	18,654
Pension	3,812	3,990
Accrued expenses	25,957	17,898
Other Creditors	<u>90,363</u>	<u>-</u>
	<b><u>152,261</u></b>	<b><u>57,707</u></b>

**17. PENSION COMMITMENTS**

During the year the company operated a defined contribution pension scheme into which £38,562 was paid as employer contributions. At the year end £3,812 was owed to the scheme.

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**18. MOVEMENT IN FUNDS**

	Balance brought forward at 1.4.13 £	Net movement in funds £	Transfers between funds £	Balance carried forward at 31.3.14 £
<b>Unrestricted funds</b>				
General fund	16,492	13,141	(10,863)	18,770
Crisis Fund	4,030	(315)	-	3,715
Designated Fund	8,223	-	-	8,223
Contingency Fund	65,000	-	5,000	70,000
Skills for Jobs	2,570	-	-	2,570
Leeds City College	2,961	(2,885)	(76)	-
Cafe Petit	-	(731)	731	-
Kirklees WIE Misc	1,000	1,482	-	2,482
	100,276	10,692	(5,208)	105,760
<b>Restricted funds</b>				
Childrens Domestic Violence Support	-	(1,745)	1,745	-
Calfund	-	1,035	-	1,035
Independent Domestic Violence Advisor	1,298	(1,075)	-	223
Kirklees Women's Mental Health Project	15,817	(9,233)	-	6,584
Learning Projects	2,680	(2,581)	-	99
New Opportunities Fund - Healthy Living	164,196	(4,472)	-	159,724
Reaching Out	445	(371)	(74)	-
Sexual Assault Referral Centre - Development	7,999	-	-	7,999
Women's Support	30,607	(7,260)	-	23,347
Neighbourhood Learning in Deprived Communities (NLDC)	803	(500)	-	303
Counselling - Calderdale PCT	-	(1,378)	1,378	-
Domestic Violence Young People's Service	-	(2,107)	2,107	-
Kirklees Women in Exile Project - Lankelly Chase	410	(403)	(7)	-
Womens Advice Service	696	(765)	-	(69)
Athena IDVSA Project	10,638	7,417	-	18,055
Evolve 2 Ministry of Justice	7,491	(928)	-	6,563
Evolve Volunteer & Mentoring	331	(330)	(1)	-
Evolve Plus Probation	4,262	328	-	4,590
Freedom Project	3,260	6,659	-	9,919
Calderdale Women's Network	275	-	(275)	-
CFEC Health	4,995	(4,314)	-	681
PCC Videolink	-	(153)	-	(153)
Comic Relief - Women in Exile Project	9,151	(8,550)	-	601
MAZE Family Intervention Programme	12,643	(10,805)	-	1,838
Neighbourhood Learning in Deprived Communities 2010/11 (NLDC)	377	(297)	(80)	-
Sanctuary	5,000	2,000	-	7,000
Vulnerable Women's Commissioning	148	-	(148)	-
Womens Breakout	79,795	(79,795)	-	-
Department for Education - Capacity Building	(25)	-	25	-
Department for Education - Safeguarding project	68	(435)	367	-
Carried forward	463,636	(109,366)	(171)	354,099

**18. MOVEMENT IN FUNDS - continued**

<b>Restricted funds</b>				
Brought forward	463,636	(109,366)	(171)	354,099
Kirklees Lesbian & Bi Project	3,124	(2,580)	-	544
LOGYIC	14	-	(14)	-
Kirklees Healthy Lifestyle	1,988	(1,988)	-	-
Evolve - Esmee Fairbairn	50,082	(48,931)	-	1,151
Cumbria Project	449	371	-	820
DV Outreach	3,844	(964)	-	2,880
Evolve Kirklees YOT	4,135	(3,619)	-	516
Kirklees A4A Holding the note	1,667	(1,667)	-	-
WB - Barrow Cadbury	11,024	(10,936)	-	88
Way Forward	23,405	9,332	-	32,737
Advice – EEF	-	12,224	-	12,224
Bearder Fund	-	824	-	824
Breaking the Cycle	-	28,827	-	28,827
CCG Women's Link	-	98,541	-	98,541
CEO Message Development	-	(197)	197	-
Evolve 3	-	3,525	-	3,525
F4F Lankelly	-	(188)	-	(188)
Kirklees Brelms/Scurrah WIE	-	1,641	-	1,641
Kirklees Children In Asylum	-	3,700	-	3,700
Kirklees LTF Miniplan	-	12	(12)	-
Kirklees Mothers Living Apart	-	4,139	-	4,139
Kirklees Sisters SSShout	-	4,973	-	4,973
Kirklees WMH 2014	-	3,141	-	3,141
Lankelly Chase Change Project	-	21,611	-	21,611
Making Advice Work	-	5,365	-	5,365
Pennine O4B	-	23,167	-	23,167
Respect Young People	-	10,674	-	10,674
<b>TOTAL FUNDS</b>	<b><u>563,368</u></b>	<b><u>51,631</u></b>	<b><u>-</u></b>	<b><u>614,999</u></b>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	21,956	8,815	13,141
Crisis Fund	6,510	6,825	(315)
Cafe Petit	6,525	7,256	(731)
Leeds City College		2,885	(2,885)
Kirklees WIE Misc	<u>12,088</u>	<u>10,606</u>	<u>1,482</u>
	47,079	36,387	10,692
<b>Restricted funds</b>			
Childrens Domestic Violence Support	33,290	35,035	(1,745)
Calfund	10,432	9,397	1,035
Independent Domestic Violence Advisor	36,000	37,075	(1,075)
Kirklees Women's Mental Health Project	145,256	154,489	(9,233)
Learning Projects	-	2,581	(2,581)
NLDC 2009/10		500	(500)
NLDC 2010/11		297	(297)
PCC Video Link		153	(153)
Women's Support	48,617	55,877	(7,260)
Counselling - Calderdale PCT	19,631	21,009	(1,378)
Domestic Violence Young People's Service	6,830	8,937	(2,107)
Kirklees Women in Exile Project - Lankelly Chase	-	403	(403)
Womens Advice Service	5,000	5,765	(765)
Athena IDVSA Project	66,680	59,263	7,417
Evolve 2 Ministry of Justice	30,000	30,928	(928)
Evolve Plus Probation	33,325	32,997	328
Freedom Project	47,560	40,901	6,659
CFFC Health	-	4,314	(4,314)
Comic Relief - Women in Exile Project	20,077	28,627	(8,550)
MAZE Family Intervention Programme	70,000	80,805	(10,805)
Sanctuary	5,000	3,000	2,000
Vulnerable Women's Commissioning	-	-	-
Womens Breakout	100,000	179,795	(79,795)
Department for Education - Capacity Building	-	-	-
Department for Education - Safeguarding project	-	435	(435)
Kirklees Lesbian & Bi Project	-	2,580	(2,580)
LOGYIC	-	-	-
Kirklees Healthy Lifestyle	-	1,988	(1,988)
Evolve - Esme Fairbairn	-	48,931	(48,931)
DV Outreach	25,000	25,964	(964)
Evolve Kirklees YOT	-	3,619	(3,619)
Kirklees A4A Holding the note	-	1,667	(1,667)
WB - Barrow Cadbury	26,250	37,186	(10,936)
Way Forward	64,000	54,668	9,332
Cumbria Project	9,990	9,619	371
Evolve Volunteer & Mentoring	-	330	(330)
Reaching Out	<u>-</u>	<u>371</u>	<u>(371)</u>
Carried forward	<u>850,017</u>	<u>1,015,893</u>	<u>(165,876)</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2014**

**MOVEMENT IN FUNDS - continued**

**Restricted funds**

Brought forward	850,017	1,015,893	(165,876)
New Opportunities Fund – Healthy Living	-	4,472	(4,472)
Advice – EFF	18,674	6,450	12,224
Bearder Fund	2,000	1,176	824
Breaking the Cycle	32,416	3,589	28,827
CCG Women's Link	128,093	29,552	98,541
CEO Message Development	3,000	3,197	(197)
Evolve 3	49,168	45,643	3,525
F4F Lankelly	9,800	9,988	(188)
Kirklees Brelms/Scurrah WIE	6,746	5,105	1,641
Kirklees Children In Asylum	3,700	-	3,700
Kirklees LTF Miniplan	3,000	2,988	12
Kirklees Mothers Living Apart	50,029	45,890	4,139
Kirklees Sisters SSShout	9,591	4,618	4,973
Kirklees WMH 2014	9,800	6,659	3,141
Lankelly Chase	41,000	19,389	21,611
Making Advice Work	18,130	12,765	5,365
Pennine O4B	71,457	48,290	23,167
Respect Young People	55,397	44,723	10,674
	<u>1,362,018</u>	<u>1,310,387</u>	<u>51,631</u>
<b>TOTAL FUNDS</b>	<u>1,362,018</u>	<u>1,310,387</u>	<u>51,631</u>

The unrestricted funds are to be used to assist the charity with its aims and objectives as detailed in the trustees report.

The designated fund represents an amount that has been designated by the Trustees for possible future liabilities relating to sick pay and redundancy pay.

The contingency fund represents an amount that has been designated by the Trustees to ensure that the charity can continue to operate in the event of the unexpected loss of a source of funding or unexpected building or repairs costs.

Restricted funds are represented as detailed in the notes and are to be used as specified by the donors, however these are in accordance with the aims and objectives of the charity as detailed in the trustees report.

**Transfers between funds**

During the year a number of restricted and unrestricted funds have received funds from the general fund to cover costs in addition to the funding received. In addition the unrestricted contingency fund has been increased by £5,000.

**19. SHARE CAPITAL**

The company is limited by guarantee and has no share capital.

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2014**

	31.3.14 £	31.3.13 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	4,943	5,148
Gift aid	218	223
Grants	1,298,555	1,203,777
Membership Fees	676	601
Gifts in kind	-	2,200
	<u>1,304,392</u>	<u>1,211,949</u>
<b>Activities for generating funds</b>		
Fundraising events	-	2,446
Café income	6,525	5,948
Consultancy	22,020	10,405
Secondment fee	-	1,283
Provision of services	1,728	3,323
Training fees	4,640	13,895
Miscellaneous income	3,104	721
Room hire	11,698	9,925
Placement fees	<u>7,448</u>	<u>2,800</u>
	57,163	50,746
<b>Investment income</b>		
Deposit account interest	<u>463</u>	<u>271</u>
<b>Total incoming resources</b>	<b>1,362,018</b>	<b>1,262,966</b>
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Wages	11,822	14,273
Fundraising costs	<u>24</u>	<u>74</u>
	11,846	14,347
<b>Fundraising trading: cost of goods sold and other costs</b>		
Café running costs	2,994	2,719

**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2014**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
<b>Charitable activities</b>		
Trustees' expenses	-	467
Wages	743,346	675,524
Social security	63,497	60,636
Pensions	38,562	38,715
CRB Checks	270	968
Clinical supervision	1,925	1,470
Activity costs, equipment & recourses	5,982	3,120
Crèche costs	6,750	6,375
Publicity & promotion	1,367	2,421
Training service users	92	351
Refreshments & room hire	13,546	14,981
Subscriptions & books	4,756	1,328
Volunteer expenses	6,043	5,705
Sub-contractors & consultants	63,441	71,244
Evaluation & research costs	14,142	22,035
Staff training	8,508	12,528
Staff travel	29,531	28,301
Recruitment	492	-
Depreciation of tangible fixed assets	12,138	15,048
Grants	75,096	15,937
	<hr/>	<hr/>
	1,089,484	977,154
 <b>Governance costs</b>		
Wages	13,755	13,276
Legal fees	6,669	6,565
Auditors' remuneration	3,600	4,359
Auditors' remuneration for non-audit work	2,239	3,003
	<hr/>	<hr/>
	26,263	27,203
 <b>Support costs</b>		
<b>Management</b>		
Wages	28,393	24,413
<b>Finance</b>		
Wages - finance & admin	32,804	35,490
Bank charges	78	176
	<hr/>	<hr/>
	32,882	35,666

**WomenCentre Limited****Detailed Statement of Financial Activities  
for the Year Ended 31 March 2014**

	<b>31.3.14</b>	<b>31.3.13</b>
	<b>£</b>	<b>£</b>
<b>Information technology</b>		
Computer expenses	23,077	20,760
<b>Office costs</b>		
Rates and insurance	23,919	22,278
Repairs & Renewals	10,600	7,176
Light and heat	12,098	12,879
Telephone	17,533	15,084
Postage and stationery	14,872	5,965
Sundries	135	183
Security	2,634	4,066
Cleaning costs	2,487	2,409
Office equipment	4,131	2,687
Refreshment & meeting costs	7,039	3,537
	<u>95,448</u>	<u>76,264</u>
<b>Total resources expended</b>	<b>1,310,387</b>	<b>1,178,526</b>
	<u>                    </u>	<u>                    </u>
<b>Net income/(expenditure)</b>	<b><u>51,631</u></b>	<b><u>84,440</u></b>