

**Registered Number 06080144**

**A & S Secretarial Services Ltd**

**Abbreviated Accounts**

**29 February 2012**

**A & S Secretarial Services Ltd**

**Registered Number 06080144**

**Company Information**

**Registered Office:**

1-2 St Chad's Court  
School Lane  
Rochdale  
Lancashire  
OL16 1QU

## Balance Sheet as at 29 February 2012

	Notes	2012 £	2011 £
<b>Fixed assets</b>			
Intangible	2	0	39,282
Tangible	3	0	1,487
		<u>0</u>	<u>40,769</u>
<b>Current assets</b>			
Debtors		150	5,754
Cash at bank and in hand		26,542	4,004
Total current assets		<u>26,692</u>	<u>9,758</u>
<b>Creditors: amounts falling due within one year</b>		(2,962)	(25,544)
<b>Net current assets (liabilities)</b>		23,730	(15,786)
<b>Total assets less current liabilities</b>		<u>23,730</u>	<u>24,983</u>
<b>Total net assets (liabilities)</b>		<u>23,730</u>	<u>24,983</u>
<b>Capital and reserves</b>			
Called up share capital	4	2	2
Profit and loss account		23,728	24,981
<b>Shareholders funds</b>		<u>23,730</u>	<u>24,983</u>

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- a. For the year ending 29 February 2012 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
  - b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
  - c. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
  - d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 20 March 2012

And signed on their behalf by:

**Mrs A Frain, Director**

**This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.**

**Notes to the Abbreviated Accounts**

For the year ending 29 February 2012

1 **Accounting policies**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax.

**Goodwill**

Goodwill, being the amount paid in connection with the acquisition of a business in 2007, is being amortised evenly over its estimated useful life of five years.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and fittings	25% on reducing balance
Computer equipment	33% on cost

2 **Intangible fixed assets**

<b>Cost or valuation</b>	<b>£</b>
At 01 March 2011	130,882
Disposals	(130,882)

**Amortisation**

At 01 March 2011	91,600
On disposals	(91,600)

**Net Book Value**

At 29 February 2012	0
At 28 February 2011	<u>39,282</u>

3 **Tangible fixed assets**

	<b>Total</b>
<b>Cost</b>	<b>£</b>
At 01 March 2011	10,098
Additions	968
Disposals	(11,066)

**Depreciation**

At 01 March 2011

8,611

On disposals

(8,611)

**Net Book Value**

At 29 February 2012

0

At 28 February 2011

- 1,487**4 Share capital****2012****2011****£****£****Allotted, called up and fully  
paid:**

1 Ordinary A shares of £1 each

1

1

1 Ordinary B shares of £1 each

1

1