

Abbreviated Unaudited Accounts
for the Year Ended 28 February 2009
for
A & S Secretarial Services Ltd

THURSDAY



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COMPANIES HOUSE

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for the Year Ended 28 February 2009**

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A & S Secretarial Services Ltd

**Company Information
for the Year Ended 28 February 2009**

DIRECTORS: Mrs S Gumbley
Mrs A Frain

SECRETARY: Mrs A Frain

REGISTERED OFFICE: Bentgate House
Newhey Road
Milnrow
Rochdale
Lancashire
OL16 4JY

REGISTERED NUMBER: 6080144

ACCOUNTANTS: Philip M Jones & Co
Bentgate House,
Newhey Road,
Milnrow,
Rochdale.
OL16 4JY

A & S Secretarial Services Ltd**Abbreviated Balance Sheet
28 February 2009**

	Notes	28.2.09 £	£	29.2.08 £	£
FIXED ASSETS					
Intangible assets	2		100,200		61,600
Tangible assets	3		6,693		665
			<u>106,893</u>		<u>62,265</u>
CURRENT ASSETS					
Debtors		-		9,013	
Cash at bank		2,859		6,594	
		<u>2,859</u>		<u>15,607</u>	
CREDITORS					
Amounts falling due within one year		87,661		60,857	
		<u>87,661</u>		<u>60,857</u>	
NET CURRENT LIABILITIES			<u>(84,802)</u>		<u>(45,250)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>22,091</u>		<u>17,015</u>
CAPITAL AND RESERVES					
Called up share capital	4		2		2
Profit and loss account			22,089		17,013
			<u>22,091</u>		<u>17,015</u>
SHAREHOLDERS' FUNDS			<u>22,091</u>		<u>17,015</u>

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 28 February 2009.

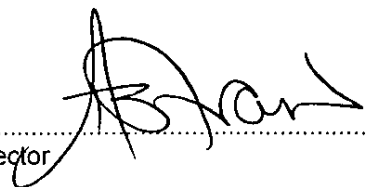
The members have not required the company to obtain an audit of its financial statements for the year ended 28 February 2009 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board of Directors on 15.4.09 and were signed on its behalf by:


.....
Director

The notes form part of these abbreviated accounts

**Notes to the Abbreviated Accounts
for the Year Ended 28 February 2009**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

Goodwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2007, is being amortised evenly over its estimated useful life of five years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 33% on cost

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

2. INTANGIBLE FIXED ASSETS

	Total £
COST	
At 1 March 2008	77,000
Additions	60,000
	<hr/>
At 28 February 2009	137,000
	<hr/>
AMORTISATION	
At 1 March 2008	15,400
Charge for year	21,400
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At 28 February 2009	36,800
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NET BOOK VALUE	
At 28 February 2009	100,200
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At 29 February 2008	61,600
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A & S Secretarial Services Ltd

Notes to the Abbreviated Accounts - continued for the Year Ended 28 February 2009

3. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 March 2008	998
Additions	9,100
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At 28 February 2009	10,098
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DEPRECIATION	
At 1 March 2008	333
Charge for year	3,072
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At 28 February 2009	3,405
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NET BOOK VALUE	
At 28 February 2009	6,693
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At 29 February 2008	665
	<hr/>

4. CALLED UP SHARE CAPITAL

Authorised:				
Number:	Class:	Nominal value:	28.2.09	29.2.08
			£	£
1,000	Ordinary A	£1	1,000	1,000
1,000	Ordinary B	£1	1,000	1,000
			<hr/>	<hr/>
			2,000	2,000
			<hr/>	<hr/>
Allotted, issued and fully paid:				
Number:	Class:	Nominal value:	28.2.09	29.2.08
			£	£
1	Ordinary A	£1	1	1
1	Ordinary B	£1	1	1
			<hr/>	<hr/>
			2	2
			<hr/>	<hr/>