

**Staff Only Limited**

**Abbreviated Accounts for the Year Ended 31 March 2015**

**Chartered Accountants' Report to the Director  
on the Unaudited Financial Statements of  
Staff Only Limited**

---

**The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Staff Only Limited for the year ended 31 March 2015 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to the director of Staff Only Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Staff Only Limited and state those matters that we have agreed to state to the director of Staff Only Limited in this report in accordance with AAF 2/10 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its director for our work or for this report.

It is your duty to ensure that Staff Only Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Staff Only Limited. You consider that Staff Only Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Staff Only Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

BPU Limited

5 October 2015

**Abbreviated Balance Sheet**  
**31 March 2015**

		2015		2014	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	2		924		474
<b>CURRENT ASSETS</b>					
Work in Progress		2,191		606	
Debtors		9,805		10,323	
Cash at bank		15,135		15,007	
		<u>27,131</u>		<u>25,936</u>	
<b>CREDITORS</b>					
Amounts falling due within one year		<u>16,259</u>		<u>18,793</u>	
<b>NET CURRENT ASSETS</b>			<u>10,872</u>		<u>7,143</u>
<b>TOTAL ASSETS LESS</b>					
<b>CURRENT LIABILITIES</b>			<u>11,796</u>		<u>7,617</u>
<b>CAPITAL AND RESERVES</b>					
Called up share capital	3		100		100
Profit and loss account			11,696		7,517
<b>SHAREHOLDERS' FUNDS</b>			<u>11,796</u>		<u>7,617</u>

The notes form part of these abbreviated accounts

**Abbreviated Balance Sheet - continued**  
**31 March 2015**

---

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2015.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2015 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 2 October 2015 and were signed by:

M Stafford - Director

**Notes to the Abbreviated Accounts  
for the Year Ended 31 March 2015**

---

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents the invoiced value of goods and services by the business, net of value added tax and discounts and adjusted for Work in Progress.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% straight line
Computer equipment	- 33% straight line

**Deferred tax**

Deferred tax is recognised in respect of all material timing differences that have originated but not reversed at the balance sheet date.

**Work in progress**

Included in Work in progress are amounts outstanding on contracts for services not invoiced at the year end.

**2. TANGIBLE FIXED ASSETS**

	<b>Total £</b>
<b>COST</b>	
At 1 April 2014	<b>2,991</b>
Additions	<b>1,347</b>
At 31 March 2015	<b>4,338</b>
<b>DEPRECIATION</b>	
At 1 April 2014	<b>2,517</b>
Charge for year	<b>897</b>
At 31 March 2015	<b>3,414</b>
<b>NET BOOK VALUE</b>	
At 31 March 2015	<b>924</b>
At 31 March 2014	<b>474</b>

Notes to the Abbreviated Accounts - continued  
for the Year Ended 31 March 2015

---

3. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2015 £	2014 £
100	Ordinary	1	<u>100</u>	<u>100</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.