

### Staff Only Limited

#### Abbreviated Accounts for the Year Ended 31 March 2012

The Counting House Pound Field Liantwit Major Vale of Glamorgan CF61 1DL

TUESDAY



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02/10/2012 COMPANIES HOUSE #301

Registered to carry on audit work and regulated for a range of investment business activities by the institute of Chartered Accountants in England and Wales

**bpU** Chartered Accountants is a trading name of BPU Ltd Company Number 3723948 Registered in Wales

A list of directors is available from the registered office – Radnor House Greenwood Close Cardiff Gate Business Park, Cardiff CF23 8AA

# Chartered Accountants' Report to the Director on the Unaudited Financial Statements of Staff Only Limited

The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to five) have been prepared.

Chartered Accountants

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Staff Only Limited for the year ended 31 March 2012 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew com/membershandbook

This report is made solely to the director of Staff Only Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Staff Only Limited and state those matters that we have agreed to state to the director of Staff Only Limited in this report in accordance with AAF 2/10 as detailed at icaew com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its director for our work or for this report.

It is your duty to ensure that Staff Only Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Staff Only Limited You consider that Staff Only Limited is exempt from the statutory audit requirement for the year

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We have not been instructed to carry out an audit or a review of the financial statements of Staff Only Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements

**BPU Limited** 

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This page does not form part of the abbreviated accounts

### Abbreviated Balance Sheet

31 March 2012

		2012		2011	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	2		541		775
CURRENT ASSETS					
Work in Progress		45		4,155	
Debtors				· ·	
		6,450		16,806	
Cash at bank		12,952		6,407	
		19,447		27,368	
CREDITORS					
Amounts falling due within	one year	19,980		26,487	
NET CURRENT (LIABILITIES)/ASSETS		(533)		881	
TOTAL ASSETS LESS CURRENT LIABILITIES				1,656	
TOTAL ACCE TO EEGO GO	MINENI LIADIEII	iLO	=====		1,030
CAPITAL AND RESERVES	3				
Called up share capital	3		100		100
Profit and loss account	-		(92)		1,556
Tom and loss account			(32)		
SHAREHOLDERS' FUNDS	}		8		1,656
	•				=====

# Abbreviated Balance Sheet - continued 31 March 2012

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006

The director acknowledges his responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements were approved by the director on were signed by

24/09/12

and

M Stafford - Drector

## Notes to the Abbreviated Accounts for the Year Ended 31 March 2012

#### 1 ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### **Turnover**

Turnover represents the invoiced value of goods and services by the business, net of value added tax and discounts and adjusted for Work in Progress

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Fixtures and fittings

- 25% straight line

Computer equipment

- 33% straight line

#### Deferred tax

Deferred tax is recognised in respect of all material timing differences that have originated but not reversed at the balance sheet date

#### **Work in Progress**

Included in Work in progress are amounts outstanding on contracts for services not invoiced at the year end

#### 2 TANGIBLE FIXED ASSETS

	Total £
COST At 1 April 2011 Additions	1,676 291
At 31 March 2012	1,967
DEPRECIATION At 1 April 2011 Charge for year	901 525
At 31 March 2012	1,426
NET BOOK VALUE At 31 March 2012	541
At 31 March 2011	775

# Notes to the Abbreviated Accounts - continued for the Year Ended 31 March 2012

#### 3 CALLED UP SHARE CAPITAL

Allotted, is	sued and fully paid			
Number	Class	Nominal	2012	2011
		value	£	£
100	Ordinary	1	100	100