

**MINUTES OF THE 48th<sup>th</sup> AGM  
SUDBURY AND DISTRICT CITIZENS ADVICE BUREAU  
Wednesday, 18<sup>th</sup> October 2017 2.00pm  
Hills Room, Gainsborough's House, Sudbury  
Registered Company Number 6051096  
Registered Charity Number 1123466**

**Present**

John Ashton	<i>Chair of Trustee Board</i>
Colleen Sweeney	<i>Chief Officer</i>
Chris Jullings	<i>Trustee / Vice Chair</i>
Lindsay Greig-Smith	<i>Trustee</i>
Alan Braithwaite	<i>Trustee</i>
Robert Spivey	<i>Trustee</i>
Guy Godfrey	<i>Member</i>
Nick Antill	<i>Member</i>
Cllr Sue Ayres	<i>Member</i>
Cllr Adrian Osborne	<i>Member</i>
Cllr Janice Osborne	
Phil Buck	<i>Volunteer</i>
Felicity Carnegie	<i>Volunteer</i>
Pamela White	<i>Chair, Great Cornard Parish Council</i>

**Apologies**

Jennifer Antill	<i>Member</i>	Frances Korabik	<i>Staff</i>
Alma Beckwith	<i>Member</i>	Gladys Nott	<i>Volunteer</i>
Frances Bee	<i>Staff</i>	Rosemary Osborne	<i>Member</i>
Jolanta Giudici	<i>Volunteer</i>	Jeremy Osborne	<i>Member</i>
Sharon Flannery	<i>Member</i>	Teresa Patrick	<i>Volunteer</i>
Sarah Seacombe	<i>Trustee</i>	Bridget Macau	<i>Volunteer</i>
Geoff Barnett	<i>Volunteer</i>	Richard Kemp	<i>Member</i>
Malcolm Burge	<i>Volunteer</i>	Pauline Lightbourne	<i>Volunteer</i>
Jane Thompson	<i>Volunteer</i>	Les Daniels	<i>Volunteer</i>
Sophie Cummins	<i>Volunteer</i>	Mari-Lou Waghorn	<i>Member</i>
Ann Lamb	<i>Volunteer</i>	Brian Waghorn	<i>Member</i>
Dick Jarvis	<i>Member</i>		

The Chairman confirmed the meeting was quorate.

Proxy voting papers were received from members – Richard Jarvis, Sarah Seacombe, Alma Beckwith, Brian Waghorn, Marie Louise Waghorn, Jennifer Antill. All six voted unanimously in favour of all the motions.

- 1) **Apologies** – there were 23 apologies, listed above
- 2) **Minutes** – the Minutes of the 47<sup>th</sup> Annual General Meeting held on 2<sup>nd</sup> November 2016 were noted and signed by the Chairman.
- 3) **Matters Arising** – there were no matters arising
- 4) **Chair's Report** – the Chair presented his report for the last year
- 5) **Treasurer's Report** – the Treasurer presented his report for the last year
- 6) **Chief Officer's Report** – the Chief Officer presented her report

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- 7) **The 2016 – 17 Annual Report and Accounts** – were presented to the meeting and accepted
- 8) **Appointment of Independent Examiner for the Accounts** – Andrew Stopps FCC, ATT, of Seago and Stopps, was re-appointed as Independent Examiner for the accounts.

9) **Election/Re-election of Trustees**

Robert Spivey and Alan Braithwaite were elected as Trustees without dissent.

Under the three year rule: Sarah Seacombe was reappointed as a Trustee without dissent.

Lindsay Greig-Smith was reappointed as a Trustee without dissent.

- 10) **The Special Resolution** "That the name of the Company be changed from Sudbury & District Citizens Advice Bureau to Sudbury & District Citizens Advice" was passed without dissent.

11) **Any Other Business:**

There was no other business.

12) **Date of Next AGM**

The date for the 2018 49<sup>th</sup> AGM will be set in due course.

The meeting closed at 2.30pm.

Jan Auton

CHAIR TO THE TRUSTEES

18 October 2017



**FILE COPY**

**CERTIFICATE OF INCORPORATION  
ON CHANGE OF NAME**

Company Number 6051096

The Registrar of Companies for England and Wales hereby certifies that  
under the Companies Act 2006:

**SUDBURY & DISTRICT CITIZENS ADVICE BUREAU**

a company incorporated as private limited by guarantee; having its  
registered office situated in England and Wales; has changed its name to:

**SUDBURY & DISTRICT CITIZENS ADVICE**

Given at Companies House on **26th April 2018**



Companies House



THE OFFICIAL SEAL OF THE  
REGISTRAR OF COMPANIES