

TM02

Termination of appointment of secretary



You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
secretary (individual or corporate)

☐ **What this form is NOT for**
You cannot use this form if you
are terminating the appointment of a
director. To do this, please use
TM01 'Termination of appointment
of director'



A08 *A330ETAQ* 14/03/2014 #43
COMPANIES HOUSE

1	Company details	
Company number	0 6 0 4 4 9 5 5	→ Filling in this form Please complete in typescript or in bold black capitals All fields are mandatory unless specified or indicated by *
Company name in full	ACALA LIMITED	
2	Secretary's current details on the Register	
	Please give us the current appointment details of this secretary held on the public Register	
Title*	MRS	
Full forename(s)	DORIS ROSA	
Surname/Corporate name	HONES	
3	Termination date¹	
Date of termination of appointment	^d 1 ^d 3 ^m 0 ^m 2 ^y 2 ^y 0 ^y 1 ^y 4	1 Only one secretary appointment can be terminated per form
4	Signature	
Signature	I am signing this form on behalf of the company	2 Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership 3 Person authorised Under either section 270 or 274 of the Companies Act 2006
	<div>Signature <input checked="" type="checkbox"/></div> <div></div> <div><input checked="" type="checkbox"/></div> <div>This form may be signed by Director², Secretary, Person authorised³, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity Commission receiver and manager, CIC manager, Judicial factor</div>	

TM02

Termination of appointment of secretary

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	A B PRICE
Company name	A B PRICE FCCA
Address	2 CANTERBURY CLOSE
Post town	CHIGWELL
County/Region	ESSEX
Postcode	I G 7 6 H G
Country	
DX	
Telephone	

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have correctly entered the name of the secretary being terminated
- ☐ You have included the date of termination
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk