**REGISTERED NUMBER: 06004016** 

# ACCELERIS MARKETING COMMUNICATIONS LIMITED

REPORT OF THE DIRECTORS AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2014

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# COMPANY INFORMATION for the Year Ended 31 December 2014

**DIRECTORS:** 

N G Howes P G Davenport S Lippell C L Vaughan J R Yates

**SECRETARY:** 

Ms A J Beattie

**REGISTERED OFFICE:** 

Town Centre House Cheltenham Crescent

Harrogate HG1 1DQ

**REGISTERED NUMBER:** 

06004016 (England and Wales)

**AUDITORS:** 

Fairhurst

Statutory Auditor Chartered Accountants Douglas Bank House

Wigan Lane Wigan Lancashire WN1 2TB

**BANKERS:** 

Barclays Bank Plc 25 James Street Harrogate HG1 1QX

## REPORT OF THE DIRECTORS for the Year Ended 31 December 2014

The directors present their report with the financial statements of the company for the year ended 31 December 2014.

### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of an integrated communications and marketing agency.

### **REVIEW OF BUSINESS**

Against a backdrop of an improving UK economy, 2014 saw the agency record notable improvement in its financial performance, broaden its geographic presence and gain further recognition for the range and quality of the work it produced for our clients.

Revenues for the year of £1.045m represented a 12% increase on the previous twelve months. However, pre-tax profits were slightly down reflecting the costs associated with opening a London office and the impact of substantial third party costs associated with a prestigious brand and re-launch project for the UK's premier structural steel company, whose product has been incorporated into the London Olympic stadium, The Shard and the Paris Philharmonic Hall among many others. Notwithstanding these additional costs, the year closed with a positive cash balance of £93,000 (compared to £400 at the previous year-end) and a balance sheet with net assets in excess of £100,000 for the first time and net current assets also positive at £37,000, an improvement of £78,000 on 2013.

A deliberate policy to reduce the agency's exposure to a single or small number of major clients was successfully progressed in 2014 so that the loss of a large client during the year was effectively managed and sustainable.

The agency continued to build on its reputation, winning new clients in its specialist sectors of automotive, maritime and social housing and construction and adding to its collection of industry awards. It also secured its first, pan-European account, for an EU fishing industry trade organisation based in Brussels; this will see the agency delivering a campaign across nine EU countries in 2015.

The agency was awarded the PRCA (Public Relations Consultants Association) Communication Management Standard, the highly regarded 'gold standard' for agency management during the year. It also retained its ranking within the Top 150 National, Top 40 Regional and Top 25 Public Sector agency league tables compiled and published by the influential PR Week magazine.

Among other industry recognitions during 2014, the agency won trophies for Issues and Crisis Management in the maritime sector, for its work within social housing in the public sector and also saw one of its account managers collect a CIPR (Chartered Institute of Public Relations) 'Outstanding Young Communicator' title.

An office was opened in central London, to service existing clients and to drive growth and development through a focused new business programme in the capital. An experienced and highly regarded Associate Director was appointed late in the year to lead this important initiative.

This appointment further strengthened the senior management team and brought to the agency a new specialism in the food and drink sector.

A re-structuring of senior management roles and responsibilities saw the previous Managing Director promoted to Chief Executive and the former Director and Head of PR moved up to the Managing Director.

Through its Acceleris Academy, the agency provided continuous professional development for staff through externally delivered training programmes as well as facilitating work experience and internship opportunities for school pupils and university students. As part of its CSR commitments, the agency provided pro bono services to The Princes Trust within its Yorkshire and Humberside region.

2015 has started well with a number of new client wins and the agency is well positioned to build on its solid foundations.

## REPORT OF THE DIRECTORS for the Year Ended 31 December 2014

### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 January 2014 to the date of this report.

N G Howes P G Davenport S Lippell C L Vaughan J R Yates

Other changes in directors holding office are as follows:

P Rose ceased to be a director after 31 December 2014 but prior to the date of this report.

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Ms A J Beattie - Secretary

Date: 19|3|15 -

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ACCELERIS MARKETING COMMUNICATIONS LIMITED

We have audited the financial statements of Acceleris Marketing Communications Limited for the year ended 31 December 2014 on pages six to twelve. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page three, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2014 and of its profit for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ACCELERIS MARKETING COMMUNICATIONS LIMITED

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

John B S Fairhurst BA(Hons) FCA (Senior Statutory Auditor)

for and on behalf of Fairhurst
Statutory Auditor
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire

Date: 2013(1)

WN1 2TB

# PROFIT AND LOSS ACCOUNT for the Year Ended 31 December 2014

	Notes	2014 £	2013 £
TURNOVER		1,045,327	932,028
Cost of sales		234,462	115,657
GROSS PROFIT		810,865	816,371
Administrative expenses		735,822	722,986
,* · · ·		75,043	93,385
Other operating income		17,110	12,075
OPERATING PROFIT	2	92,153	105,460
Interest receivable and similar income		6	
		92,159	105,460
Interest payable and similar charges		1,870	4,471
PROFIT ON ORDINARY ACTIVITIE BEFORE TAXATION	S	90,289	100,989
Tax on profit on ordinary activities	3	13,771	19,364
PROFIT FOR THE FINANCIAL YEA	R.	76,518	81,625

### ACCELERIS MARKETING COMMUNICATIONS LIMITED (REGISTERED NUMBER: 06004016)

# BALANCE SHEET 31 December 2014

v v v		2014		2013	
	Notes	£	£	£	£
FIXED ASSETS	,				
Intangible assets	4 .		54,726		59,351
Tangible assets	. 5	•	20,741	•	22,118
Investments	6			••	
			75.467		91 460
			75,467		81,469
CURRENT ASSETS					
Stocks	7	6,000		6,000	•
Debtors	8	139,250		105,012	
Cash at bank and in hand		93,433		424	
		<del></del>			
		238,683		111,436	
CREDITORS					•
Amounts falling due within one year	9 .	201,136		152,304	
NET CURRENT ASSETS/(LIABILITE	ES)	•	37,547		(40,868)
TOTAL CONTROL TOO CYTODYN					
TOTAL ASSETS LESS CURRENT LIABILITIES			113,014		40,601
LIADILITIES			113,014		40,00,1
CREDITORS					
Amounts falling due after more than one					
year	10	•	8,882		12,987
NET ASSETS			104,132	•	27,614
	•				
CAPITAL AND RESERVES					
Called up share capital	13		- 119		119
Profit and loss account	14		104,013		27,495
1 Total and 1035 account	,		104,015		21,773
SHAREHOLDERS' FUNDS			104,132		27,614

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on its behalf by:

19/03/2015 and were signed

P G Davenport - Director

## NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 December 2014

## 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### Turnover

Turnover represents net invoice value of services provided, excluding value added tax.

#### Condwill

Goodwill, being the amount paid in connection with the acquisition of a business in 2006, is being amortised evenly over its estimated useful life of twenty years.

#### Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Website design - 50% on cost Fixtures and fittings - 25% on cost

Motor vehicles - 20% on reducing balance

Computer equipment and software - 25% on cost

#### Stocks

Work in progress is valued at the lower of cost and net realisable value.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

### Fixed asset investments

Fixed asset investments are stated at cost less provision for permanent diminution in value.

### 2. OPERATING PROFIT

The operating profit is stated after charging:

£ £	
Demonstrian asserts 4.070 5.696	
Depreciation - owned assets 4,070 5,686	6
Depreciation - assets on hire purchase contracts 3,613 4,516	6
Goodwill amortisation 4,625 4,625	5
Auditors' remuneration 3,395 3,100	0

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2014

## 2. **OPERATING PROFIT - continued**

	Directors' remuneration and other benefits etc	190,568	204,964
3	TAXATION		
	Analysis of the tax charge		
	The tax charge on the profit on ordinary activities for the year was as follows:	2014 £	2013 £
	Current tax: UK corporation tax	13,771	19,364
	Tax on profit on ordinary activities	13,771	19,364
4.	INTANGIBLE FIXED ASSETS		Goodwill
	COST At 1 January 2014 and 31 December 2014		£ 92,497
	AMORTISATION At 1 January 2014 Amortisation for year		33,146 4,625
	At 31 December 2014		37,771
	NET BOOK VALUE At 31 December 2014		54,726
	At 31 December 2013	•	59,351

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2014

## TANGIBLE FIXED ASSETS

Website design £	Fixtures and fittings £	Motor vehicles £	Computer equipment and software £	Totals
		•		
10,790	43,132	26,200	51,179	131,301
·	· -		6,306	6,306
10,790	43,132	26,200	57,485	137,607
10.790	40.277	8.138	49.978	109,183
	1,581	3,613	2,489	7,683
10,790	41,858	11,751	52,467	116,866
				•
-	1,274	14,449	5,018	20,741
	2,855	18,062		22,118
	design £  10,790	Website design £       and fittings £         10,790       43,132         10,790       43,132         10,790       40,277         1,581       10,790         41,858	Website design fittings       and fittings       Motor vehicles         £       £       £         10,790       43,132       26,200         10,790       43,132       26,200         10,790       40,277       8,138         1,581       3,613         10,790       41,858       11,751         -       1,274       14,449	Website design fittings       Fixtures and fittings vehicles       equipment and software software £         £       £       £       £         10,790       43,132       26,200       51,179 6,306         10,790       43,132       26,200       57,485         10,790       40,277 8,138 49,978 7 3,613 2,489         10,790       41,858 11,751 52,467         -       1,274 14,449 5,018

The net book value of tangible fixed assets includes £14,449 (2013 - £18,062) in respect of assets held under hire purchase contracts.

## 6. FIXED ASSET INVESTMENTS

	investments
COST At 1 January 2014	:
and 31 December 2014	38,000
PROVISIONS At 1 January 2014 and 31 December 2014	38,000
NET BOOK VALUE At 31 December 2014	<del>-</del>
At 31 December 2013	

## **Useful Ventures Limited**

Nature of business: Corporate venturing

Acceleris Marketing Communications Limited owns 10.66% of the share capital.

## 7. STOCKS

•	•	2014	2013
		£	£
Work-in-progress		6,000	6,000

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2014

8.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	•	
ο.	DEBIORS: AMOUNTS FALLING DUE WITHIN ONE TEAR	2014	2013
		£	£
	Trade debtors	123,034	93,560
	Other debtors	982	382
•	Prepayments	<u>15,234</u>	11,070
		120.250	105.012
		139,250	105,012
•			
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
,,		2014	2013
		£ .	£
	Hire purchase contracts	4,105	4,105
	Trade creditors	44,017	26,237
	Tax	13,772	19,365
,	Social security and other taxes	53,135	50,677
	Other creditors	2,623 23,077	2,962 625
	Deferred income Accrued expenses	60,407	48,333
	Accided expenses		40,555
		201,136	152,304
		<del></del>	<del></del> ;
10.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YE		
		2014	2013
	***	£	£
	Hire purchase contracts	8,882	12,987
11.	OPERATING LEASE COMMITMENTS		
11.	OI ENTITIVE EDITOR COMMITTIVE		•
	Annual operating lease payments are committed to be paid for the following period	ds:	
		•	
		2014	2013
		£	£
	Expiring:	36,900	36,900
	Between one and five years	30,900	30,900
12.	SECURED DEBTS		
12.	SECORED DEDIC		
	The following secured debts are included within creditors:		
		•	
		2014	2013
		£	£.
	Hire purchase contracts	12,987	17,092
12	CALLED ID CHADE CADITAL	•	
13.	CALLED UP SHARE CAPITAL	٠	•
	Allotted and issued:		
,	Number: Class: Nominal	2014	2013
	value:	£	£
	119,044 Ordinary 0.1p	119	119
		<del></del>	<del></del>

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2014

#### 14. **RESERVES**

RESERVES	Profit and loss account £
At 1 January 2014 Profit for the year	27,495 76,518
At 31 December 2014	104,013

## 15. ULTIMATE CONTROLLING PARTY

N G Howes and his wife have a controlling interest in the shares of the company.

The directors are responsible for the day to day running of the company.

## 16. SHARE OPTIONS

The company operates an approved EMI share option scheme.

Details of the share options in existence at 31 December 2014 are as follows:

Grant date	Exercis e price £	Period to which options are exercisable	Number of share options granted
22 August 2013	4.22	22 August 2023	8,335

All options are granted over the Ordinary 1p Shares.

Following the year end there has been an issue of share options to C L Vaughan, a director of the company.