

ABRAM COMMUNITY CENTRE LIMITED

FINANCIAL STATEMENTS FOR THE YEAR ENDED 18 FEBRUARY 2017

Registered Charity No. 1128157
Company Registration No. 05976485



ABRAM COMMUNITY CENTRE LIMITED

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ABRAM COMMUNITY CENTRE LIMITED

Report of the trustees for the year ended 18th February 2017

The trustees present their annual directors' report and financial statements of the charity for the year ended 18th February 2017 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and activities

The purposes of the charity are to run the community centre for the benefit of the whole community of Abram and to establish, promote, equip, organise, maintain, manage and administer a centre for community services of any and every description including but not limited to nursery and teaching centres, crèche facilities, recreational and rest facilities for parents, help for the aged and infirm, clinics, health clubs and sports facilities for people of all ages and guidance and counselling on all manner of subjects and to afford accommodation for meetings and gatherings of all description, whether social, or otherwise; and to carry on any other business which may seem to the Company capable of being conveniently carried on in connection with all or any of the above businesses or otherwise calculated, directly or indirectly to enhance the value of any of the Company's property. The main activities are to provide and maintain a public facility for the use of the community of Abram

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Charity's aims and objectives, in planning future activities, and setting the policies for the year.

The charity furthers its charitable purposes for the public benefit through we have fought to keep the building available for local use to benefit the local community.

We provide a warm, secure and user friendly facility to enable activities for the elderly, local children and families to take place. From craft clubs, bingo sessions for the elderly, dance classes for youths of all ages up to 18, mobility exercise and activity classes for the infirm and sessions for people recovering from strokes etc.

A review of our achievements and performance

We are the only building in this area that is suitable to host a variety of activities. If we didn't exist these activities would simply not happen

The main achievements during the year were to continue to support the elderly to leave their homes and to get out and meet other people.

Additional groups have benefited from using the centre from the local community.

We will continue promote and to encourage more people in the community to use the centre.

Financial review

We continue to struggle to generate the income to pay all the bills and to maintain the property to a high standard. We will continue to seek to obtain grant funding to improve the services we provide.

We will be looking at a restructure to establish better ways to reduce our overheads.

ABRAM COMMUNITY CENTRE LIMITED

Investment powers and policy

The trustees consider that it is appropriate to invest any surplus cash in short-term investments such as interest bearing bank accounts.

Reserves policy and going concern

The balance held in unrestricted reserves at 18th February 2017 was -£326 of which -£649 are free reserves, after allowing for funds tied up in tangible fixed assets.

The trustees have established a policy whereby unrestricted funds should be sufficient for the charity to continue to operate for a period of 12 months. The income and property of the charity are applied solely towards the promotion of the objectives, with the income being used to run the centre and to provide added benefits for the community. This is reflected in the charging policy of the company and in the offering of local user discounts. The trustees, however, are aware of the charity's financial responsibilities and plan to increase reserves and to ensure they continue to manage the finances of the charity conservatively in the future.

The Charity's main source of income is room rental. The Trustees consider that it is appropriate to prepare the accounts on a going concern basis and, consequently, the accounts do not include any adjustments that would be necessary if these sources of income should cease.

Our main source of rental income comes from renting office space out to local charities and service providers. One of these spaces is currently not being used. And although we try to maximise the use of the main hall 24/7 we currently have time slots that are available and we find difficult to let out. We rent these time slots out mostly for cash on the day basis and the users rely on generating their income on the day to cover this cost

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

Plans for Future Periods

To continue to seek grant funding. To continue to maximise our office rental. To continue to advertise in different media such as Facebook to tap into the local community to promote our main hall as we believe that this is ideally suited for family events such as birthday parties etc.

Structure, governance and management

Abram Community Centre Limited is a company limited by guarantee governed by its Memorandum and Articles of Association dated 24/10/2006. It is registered as a charity with the Charity Commission and is constituted under a trust deed dated 19/2/2009.

Appointment of trustees

As set out in the Articles of Association trustees are elected annually by the members of the charitable company attending the Annual General meeting and serve for a period of 3 years

Trustee induction and training

The three trustees are local activists and are already familiar with the organisation.

ABRAM COMMUNITY CENTRE LIMITED

Organisation

The board of trustees administers the charity. The board normally meets monthly. The trustees manage the day-to-day operations of the charity.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager with any service providers must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Reference and administrative information

Charity Name: Abram Community Centre Limited

Charity Number: 1128157

Company Registration Number: 05976485

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel: Trustees and Directors

| | | | |
|-----------------|-----------------|-------------------|-------------------------|
| Barry W Hampson | (Director only) | | |
| Peter Kelly | | Treasurer | (resigned August 2017) |
| A Jones | | | (resigned August 2017) |
| DJ Kelly | | Secretary | (resigned August 2017) |
| Stuart Broad | | Secretary | (appointed August 2017) |
| David Baxter | (Director only) | | (appointed August 2017) |
| Joseph Castile | | | (appointed August 2017) |
| Stephen Hyde | | | (appointed August 2017) |
| Lesley McKenzie | | | (appointed August 2017) |
| Andrew Spencer | | Chair of Trustees | (appointed August 2017) |

Registered Office

Vicarage Road
Wigan
WN2 5QX

Independent Examiners

Community Accountancy Service Limited
The Grange
Pilgrim Drive
Beswick
Manchester
M11 3TQ

ABRAM COMMUNITY CENTRE LIMITED**Bankers**

Co-operative Bank plc
PO Box 250
Skelmersdale
WN2 6WT

Trustees responsibilities in relation to the financial statements

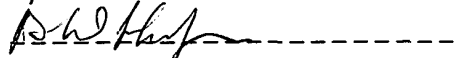
The charity trustees (who are also the directors of Abram Community Centre Limited for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board of trustees



Barry W Hampson

Date: 26th October 2017

Independent examiner's report to the trustees of ABRAM COMMUNITY CENTRE LIMITED

I report on the accounts of the company for the year ended 18th February 2017, which are set out on pages 6 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AM King FCCA *A.M. King*
 Community Accountancy Service Ltd
 The Grange, Pilgrim Drive, Beswick, Manchester, M11 3TQ

Date: 26th October 2017

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
18 FEBRUARY 2017**

| | | Unrestricted Funds | Restricted Funds | Total Funds Year Ended 18 February 2017 | Total Funds Year Ended 18 February 2016 |
|------------------------------------|-----------------|-----------------------|---------------------|--|---|
| | Further Details | £ | £ | £ | £ |
| Income from: | | | | | |
| Donations and legacies | (3) | (200) | - | (200) | 200 |
| Charitable Activities | (4) | 17,176 | - | 17,176 | 22,091 |
| Investment Income | | - | - | - | 1 |
| Total | | <u>16,976</u> | <u>-</u> | <u>16,976</u> | <u>22,292</u> |
| Expenditure on: | | | | | |
| Raising Funds | (5) | 320 | - | 320 | 1,312 |
| Charitable Activities | (5) | 15,911 | - | 15,911 | 19,546 |
| Other | (5) | 9 | - | 9 | 141 |
| Total | | <u>16,240</u> | <u>-</u> | <u>16,240</u> | <u>20,999</u> |
| Net income/(expenditure) | | 736 | - | 736 | 1,293 |
| Transfers between funds | (13) | - | - | - | - |
| Net movement in funds | | <u>736</u> | <u>-</u> | <u>736</u> | <u>1,293</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | (13) | (1,062) | - | (1,062) | (2,355) |
| Total funds carried forward | (13) | <u>(326)</u> | <u>-</u> | <u>(326)</u> | <u>(1,062)</u> |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 14 form part of these accounts.

BALANCE SHEET AS AT 18 FEBRUARY 2017

| | Notes | 2017 £ | 2016 £ |
|--|-------|--------------|----------------|
| Fixed assets: | | | |
| Tangible assets | (10) | 323 | 431 |
| Total fixed assets | | <u>323</u> | <u>431</u> |
| Current assets: | | | |
| Debtors | (11) | 2,199 | 1,400 |
| Cash at Bank & in Hand | | 678 | 2,139 |
| Total current assets | | <u>2,877</u> | <u>3,539</u> |
| Liabilities: | | | |
| Creditors: Amounts falling due within one year | (12) | 3,526 | 5,032 |
| Net current assets or liabilities | | <u>(649)</u> | <u>(1,493)</u> |
| Total assets less current liabilities | | <u>(326)</u> | <u>(1,062)</u> |
| Total net assets or liabilities | | <u>(326)</u> | <u>(1,062)</u> |
| The funds of the charity: | | | |
| Unrestricted income funds | (13) | (326) | (1,062) |
| Total charity funds | | <u>(326)</u> | <u>(1,062)</u> |

For the period in question the company was entitled to the exemption conferred by section 477 of the Companies Act 2006, and that no notice has been deposited under section 476 in relation to its accounts for the financial year; and the directors acknowledge their responsibilities for:

- complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 26th October 2017

Barry W Hampson

The notes on pages 9 to 14 form part of these accounts.



Statement of Cash Flows for the year ending 18 February 2017

| | Year Ended 18 February 2017 £ | Year Ended 18 February 2016 £ |
|---|--|--|
| Net cash used in operating activities | (1,461) | (1,090) |
| Cash flows from investment activities: | | |
| Interest | - | 1 |
| Purchase of fixed assets | - | (539) |
| Net cash provided by investing activities | - | (538) |
| Increase/(decrease) in cash and cash equivalents during the year | (1,461) | (1,628) |
| Cash and cash equivalents brought forward | 2,139 | 3,767 |
| Cash and cash equivalents carried forward | <u>678</u> | <u>2,139</u> |

Notes to the accounts

1. Accounting policies**(a) Basis of preparation and assessment of going concern**

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed. There are no restricted funds.

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

Further details of each fund are disclosed in note 13.

(c) Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

(d) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings. For more information on this attribution refer to note (f) below.

(e) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

(f) Allocation of support and governance costs

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination and legal fees together.

Governance costs and support costs relating to charitable activities have been apportioned based on type of expense. The allocation of support and governance costs is analysed in note 7.

(g) Costs of raising funds

The costs of raising funds consists of licence fees, bad debts and event costs.

(h) Charitable Activities

Costs of charitable activities include governance costs and an apportionment of support costs as shown in note 6.

(i) Tangible fixed assets and depreciation

All assets costing more than £500 are capitalised and valued at historical cost. Depreciation is charged on the following basis:

| | |
|-----------|-------------|
| Equipment | 20% on cost |
|-----------|-------------|

(j) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their varying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

(k) Pensions

The charity currently does not administer contributions to a pension scheme on behalf of individuals.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2016: £nil). Expenses paid to the trustees in the year totalled £60 (2016: £50). This was reimbursement of telephone costs to one trustee.

3. Donations and Legacies

| | Unrestricted Year Ended 18 February 2017 £ | Restricted Year Ended 18 February 2017 £ | Total Funds Year Ended 18 February 2017 £ | Total Funds Year Ended 18 February 2016 £ |
|-----------|---|--|---|---|
| Donations | (200) | - | (200) | 200 |
| | (200) | - | (200) | 200 |

4. Income from charitable activities

| | Unrestricted Year Ended 18 February 2017 £ | Restricted Year Ended 18 February 2017 £ | Total Funds Year Ended 18 February 2017 £ | Total Funds Year Ended 18 February 2016 £ |
|----------------|---|--|---|---|
| Room Rental | 16,692 | - | 16,692 | 21,626 |
| Bingo Receipts | 484 | - | 484 | 465 |
| | 17,176 | - | 17,176 | 22,091 |

5. Expenditure

| | Community Centre Activities £ | Year Ended 18 February 2017 £ | Year Ended 18 February 2016 £ |
|--|--|--|--|
| Expenditure on raising funds: | | | |
| Event costs | 185 | 185 | 1,087 |
| Licence fees | 135 | 135 | 225 |
| | <u>320</u> | <u>320</u> | <u>1,312</u> |
| Expenditure on charitable activities: | | | |
| Employment Costs | 6,835 | 6,835 | 6,287 |
| Waste Disposal | 764 | 764 | 1,089 |
| Minor Equipment | 121 | 121 | 40 |
| Repairs and Maintenance | 1,762 | 1,762 | 1,976 |
| Refreshments | 114 | 114 | 108 |
| Heat and Light | 4,607 | 4,607 | 6,135 |
| Telephone | 60 | 60 | 50 |
| Rates and Water | 27 | 27 | 1,246 |
| Insurance | 1,433 | 1,433 | 1,464 |
| Governance Costs | (77) | (77) | 525 |
| Post, Printing & Stationery | 157 | 157 | 322 |
| Depreciation | 108 | 108 | 304 |
| | <u>15,911</u> | <u>15,911</u> | <u>19,546</u> |
| Other expenditure: | | | |
| Sundries | 9 | 9 | 141 |
| | <u>9</u> | <u>9</u> | <u>141</u> |
| | <u>16,240</u> | <u>16,240</u> | <u>20,999</u> |

6. Analysis of expenditure on charitable activities

As per note 5.

7. Allocation of governance and support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown below:

| | General Support | Governance | Total | Basis of apportionment |
|------------------|-----------------|------------|-------|------------------------|
| Accountancy Fees | - | 660 | 660 | type of expense |
| Filing Fees | 13 | - | 13 | type of expense |
| Penalties | (750) | - | (750) | type of expense |
| | (737) | 660 | (77) | |

8. Analysis of staff costs

| | Year Ended 18 February 2017 £ | Year Ended 18 February 2016 £ |
|-----------------------|--|--|
| Wages and Salaries | 6,835 | 6,287 |
| Redundancy | - | - |
| Social Security Costs | - | - |
| Pension Costs | - | - |
| | 6,835 | 6,287 |

The average number of employees during the year was 3 (previous year: 3).

The charity considers its key management personnel comprises the trustees. The total employment benefits, including employer pension contributions of the key management personnel were £nil (previous year: £nil), No employee has benefits in excess of £60,000 (previous year: none).

9. Independent Examiner Fees

| | Year Ended 18 February 2017 £ | Year Ended 18 February 2016 £ |
|------------------------------|--|--|
| Independent examination fees | 660 | 625 |
| | 660 | 625 |

10. Tangible Fixed Assets

| | Equipment | Total |
|-----------------------|------------------|--------------|
| Cost | £ | £ |
| At 19 February 2016 | 1,522 | 1,522 |
| Additions | - | - |
| At 18 February 2017 | <u>1,522</u> | <u>1,522</u> |
| Depreciation | | |
| At 19 February 2016 | 1,091 | 1,091 |
| Charge for Year | 108 | 108 |
| At 18 February 2017 | <u>1,199</u> | <u>1,199</u> |
| NET BOOK VALUE | | |
| At 18 February 2017 | <u>323</u> | <u>323</u> |
| At 18 February 2016 | <u>431</u> | <u>431</u> |

11. Analysis of debtors

| | 2017 | 2016 |
|-------------|--------------|--------------|
| | £ | £ |
| Debtors | 534 | 1,130 |
| Prepayments | <u>1,665</u> | <u>270</u> |
| | <u>2,199</u> | <u>1,400</u> |

Debtors and prepayments related to unrestricted funds both in 2017 and 2016.

12. Creditors: amounts falling due within one year

| | 2017 | 2016 |
|---|--------------|--------------|
| | £ | £ |
| Petty cash overspend | 255 | - |
| Creditors | 1,247 | 2,715 |
| Short-term compensated absences (holiday pay) | - | - |
| Other creditors and accruals | 1,288 | 2,095 |
| Taxation and social security costs | <u>736</u> | <u>222</u> |
| | <u>3,526</u> | <u>5,032</u> |

13. Analysis of charitable funds**Analysis of movements in unrestricted funds**

| | Balance at 19 February 2016 | Incoming Resources | Resources Expended | Transfers | Balance at 18 February 2017 |
|--------------|--------------------------------|-----------------------|-----------------------|-----------|--------------------------------|
| | £ | £ | £ | £ | £ |
| General Fund | (1,062) | 16,976 | (16,240) | - | (326) |
| | (1,062) | 16,976 | (16,240) | - | (326) |

Name of unrestricted fund:

General Fund

Description, nature and purpose of the fund

The "free reserves" after allowing for all designated funds

14. Analysis of net assets between funds

| | Unrestricted funds | Designated funds | Restricted funds | Total |
|--|-----------------------|---------------------|---------------------|--------------|
| | £ | £ | £ | £ |
| Tangible fixed assets | 323 | - | - | 323 |
| Cash at bank and in hand | 678 | - | - | 678 |
| Other net current assets/(liabilities) | (1,327) | - | - | (1,327) |
| Total | (326) | - | - | (326) |

15. Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised on a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at an amortised cost using the effective interest method.

16. Reconciliation of net movement in funds to net cash flow from operating activities

| | Year Ended 18 February 2017 | Year Ended 18 February 2016 |
|--|-----------------------------------|-----------------------------------|
| | £ | £ |
| Net movement in funds | 736 | 1,293 |
| Add back depreciation | 108 | 304 |
| Deduct investment income | - | (1) |
| Decrease/(increase) in debtors | (799) | (1,093) |
| Increase/(decrease) in creditors | (1,506) | (1,593) |
| Net cash used in operating activities | (1,461) | (1,090) |

