

# LIQ03

## Notice of progress report in voluntary winding up



Companies House

WEDNESDAY



A19 \*A7I734ZE\* 07/11/2018 #264  
COMPANIES HOUSE

### 1 Company details

Company number 0 5 9 6 9 1 4 2

Company name in full Delta Leisure Group Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Stephen Paul

Surname Grant

### 3 Liquidator's address

Building name/number Bridge House

Street London Bridge

Post town London

County/Region

Postcode S E 1 9 Q R

Country

### 4 Liquidator's name

Full forename(s) Louise Mary

Surname Brittain

Other liquidator  
Use this section to tell us about  
another liquidator.

### 5 Liquidator's address

Building name/number Bridge House

Street London Bridge

Post town London

County/Region

Postcode S E 1 9 Q R

Country

Other liquidator  
Use this section to tell us about  
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

**6** Period of progress report

From date	d	1	d	2	m	0	m	9	y	2	y	0	y	1	y	7
To date	d	1	d	1	m	0	m	9	y	2	y	0	y	1	y	8

**7** Progress report

☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X 

X

Signature date

d	0	d	6	m	1	m	1	y	2	y	0	y	1	y	7
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

LIQ03

Notice of progress report in voluntary winding up



**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Chloe Edges
Company name	Wilkins Kennedy LLP
Address	Bridge House
London Bridge	
Post town	London
County/Region	
Postcode	S E 1 9 Q R
Country	
DX	
Telephone	0207 234 3468



**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



**Important information**

**All information on this form will appear on the public record.**



**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**Delta Leisure Group Limited  
In Liquidation  
("the Company")**

**Annual Progress Report to the Members and Creditors  
Pursuant to Section 104A of the Insolvency Act 1986**

**For the Period 12 September 2017 to 11 September 2018**

Wilkins Kennedy  
Bridge House  
London Bridge  
London  
SE1 9QR

## **CONTENTS**

1. Introduction
2. Background
3. Receipts and Payments Account
4. Asset Realisations
5. Investigations
6. Creditors' Claims
7. Expenditure
8. Dividend Prospects
9. Conclusion

## **APPENDICES**

1. Receipts & Payments Account
2. Analysis of Time Costs and Explanation Of Fees And Disbursements Recovery Policies And Provision Of Services Regulations
3. Proof of Debt Form

## **1. INTRODUCTION**

The anniversary of my appointment as Joint Liquidator has passed and I am required to send you a report on what has happened in the Liquidation since my appointment on 12 September 2016. The appointment follows my former appointment as Joint Administrator of the Company on 18 September 2015.

On the same date, Louise Mary Brittain and I were also appointed as Joint Administrators of the Company's wholly owned subsidiaries:

- Delta Music Merchandising Limited ("DMM") – Currently in Liquidation
- Delta Home Entertainment Limited ("DHE") – Dissolved
- Delta Digital Sales Limited ("DDS") – Currently in Liquidation
- N & M Promotions Limited ("NMP") – Dissolved

The group of companies is referred to as "the Group".

The detailed report is provided below and should be read in conjunction with my previous reports to creditors, but in summary:

- Funds of £198,747.01 were transferred from the Administration. In addition, funds of £3,849.88 were received following a VAT refund in respect of VAT paid during the Administration period.
- Funds of £14,959.37 have been received from DHE in respect of a liability arising from payment of the Group's secured liability to Shawbrook Bank Plc.
- I have not become aware of any other assets which may be realised and therefore no further realisations are expected to be received with the exception of a dividend from DMM in respect of an intercompany liability. The likely quantum of the dividend is not yet known.
- Advice has been received that a pension scheme related to the Company has no outstanding contributions due and requires no further action.
- A dividend totalling £41,197.65 was declared and paid to preferential creditors on 13 December 2017 at the rate of 100p in the £.
- There are sufficient funds available to declare a dividend to the unsecured creditors although the quantum of the dividend is not yet known. The dividend is expected to be declared and paid within the next 6 months following receipt of the dividend payment from DMM.

## **2. BACKGROUND**

Louise Mary Brittain and I were appointed as Joint Liquidators of the Company on 12 September 2016. Louise Mary Brittain and I were previously appointed as Joint Administrators of the Company on 18 September 2016.

The Company's registration number is 05969142 and its current registered office is Bridge House, London Bridge, London, SE1 9QR. The Company's former registered office and trading address was 1 Newtons Court, Crossways Business Park, Dartford, Kent, DA2 6QL.

## **3. RECEIPTS AND PAYMENTS ACCOUNT**

Appendix 1 is a summary of receipts and payments from the date of liquidation on 12 September 2016 to 11 September 2018. As at 11 September 2018 a total of £97,268.26 was

held in the Liquidation account. This account is held at Allied Irish Bank Plc. It is interest bearing and I can confirm that it has been reconciled to the bank statements.

#### 4. ASSET REALISATIONS

##### *Administration*

A summary of the realisations achieved in the Administration period is provided as follows:

<b>Asset</b>	<b>Realised</b>
Intellectual Property	£66,664.66
Book Debts	£9,892.95
Cash at Bank	£6,368.37
Plant & Machinery	£1,000.00
Fixtures & Fittings	£1,500.00
Motor Vehicles	£306.20
Stock	£177,700.00
Furniture & Equipment	£2,063.77
Insurance Refund	£125.00
Rates Refund	£9,441.75
Bank Interest	£116.55
<b>Total</b>	<b>£275,179.25</b>

Funds of £198,747.01 were transferred to the Liquidation from the Administration.

A VAT refund of £3,849.88 has been claimed and received in respect of VAT paid during the Administration period.

##### *Secured Creditors – Cross Guarantee*

A subrogated claim arose as a result of the payments made to the Company's secured creditor under the Cross Guarantee (full details provided in previous reports) in respect of DHE'S liability. The Company's claim totalled £111,499.53, of which £96,540.16 was received in the Administration period. A final payment of £14,959.37 was received during the previous reporting period. There are no further sums due in this respect.

##### *Intercompany Claim – DMM*

According to the Company's books and records, DMM has an intercompany liability to the Company in the sum of £21,897.00. As DMM has sufficient funds available to declare a dividend to its unsecured creditors, a claim has been submitted in that Liquidation in this respect. The likely quantum of any dividend to be received is not currently known and will depend on the final costs of that Liquidation and the value of the other unsecured claims received. It is expected that the dividend payment will be quantified and paid in the next 6 month period.

#### *Future Realisations*

There are no further realisations expected in this case with the exception of the dividend from DMM and bank interest which continues to accrue.

### **5. INVESTIGATION**

During the Administration period, I undertook an initial investigation into the Company's affairs to establish whether there were any potential asset recoveries or conduct matters that justified further investigation, taking account of the public interest, potential recoveries, the funds likely to be available to fund an investigation, and the costs involved. I considered in particular transactions which took place at the time of and immediately prior to the Company ceasing to trade.

There were no matters that justified further investigation in the circumstances of this appointment.

Within six months of my appointment, I was required to submit a confidential report to the Secretary of State to include any matters which have come to my attention during the course of my work which may indicate that the conduct of any past or present director would make them unfit to be concerned with the management of the Company. I confirm that my report was submitted in the Administration period. No further issues have come to light during the Liquidation and therefore I have confirmed to the Secretary of State that my previously submitted report should continue to be relied upon.

### **6. CREDITORS' CLAIMS**

#### *Secured Creditors*

Records held by the Registrar of Companies shows that the following charges have been granted:

<b>Name of chargeholder</b>	<b>Type of charge</b>	<b>Date created</b>	<b>Date registered</b>
Centric SPV1 Limited ("Shawbrook")	Fixed and Floating	30 Sept 2014	6 Oct 2014

The charge relates to the book debts factored by Shawbrook and all Group companies were subject to the charge with an all companies cross guarantee.

At the date of appointment a total of £222,999.92 was due under the terms of the charge. The liability was extinguished prior to my appointment as Joint Administrator and therefore had no ongoing liability in the Liquidation.

Section 176A(1)(a) of the Insolvency Act 1986 requires that, where the Company has created a floating charge after 15 September 2003, the liquidator(s) must make a prescribed part of the Company's net property available for the unsecured creditors and not distribute it to the floating charge holder except in so far as it exceeds the amount required for the satisfaction of unsecured claims. "Net property" means the amount which would, were it not for this provision, be available to floating charge holders (i.e. after accounting for preferential debts and the costs of the liquidation).



As Shawbrook do not have any claim in the Liquidation and no payments have been made under the floating charge in this case, the provisions of Section 176A do not apply. As a result, details of this section have only been provided in brief; should you require further information on this provision, please contact this office.

#### *Preferential Creditors*

The only known preferential creditors are the former employees for arrears of wages and holiday pay and unpaid pension contributions (up to certain statutory limits) and the Redundancy Payments Service for any payments made to employees from the National Insurance Fund. As some of the employees' preferential claims were paid by one of the Company Directors personally, that Director had a subrogated claim in the Liquidation equivalent to those sums paid.

Following receipt of the details of the claims adjudicated and paid by the Redundancy Payments Office ("RPO"), I calculated that the preferential claims amounted to £41,197.65.

A dividend totalling £41,197.65 was declared and paid to the preferential creditors on 17 December 2017 at the rate of 100p in the £. There are no further preferential claims in the Liquidation.

#### *Unsecured Creditors*

To date, I have received 34 unsecured claims totalling £1,046,225.16 compared to £734,602.72 taken from the Company's books and records. As there are sufficient funds available to declare a dividend to unsecured creditors, I have commenced work to review the claims provided and admit them for dividend purposes. To date I have admitted 28 claims totalling £680,575.94. The remaining claims require further review or supporting evidence to be provided before they can be admitted or rejected. The balancing employee claims are also in the process of being calculated and reviewed.

I am not in a position to estimate the quantum of the dividend at this time and the precise timing is not yet known although the dividend will be declared and paid within the next 6 months.

Any creditor who has not yet submitted their claim is requested to complete the proof of debt form attached at Appendix 3 and return it to me, along with any supporting documentation, so that I may register your claim. A formal notice of intended dividend will be issued shortly which will contain a formal deadline by which claims must be received.

## **7. EXPENDITURE**

#### *Joint Administrators' Remuneration*

At a meeting held by correspondence on 1 December 2015, the creditors authorised that my remuneration and expenses may be drawn from the funds held on a time cost basis. During the Administration, I incurred time costs of £48,630.00 which represented 226.20 hours work at an average charge out rate of £214.99. The full balance of these fees was outstanding at the date of conversion to Liquidation and were entitled to be paid as an expense of the Liquidation. Fees of £48,088.00 plus VAT have been drawn during the Liquidation period. No further fees will be drawn in this respect.

### *Joint Liquidators' Remuneration*

Under Rule 4.127(5A) of the Insolvency Rules 1986, where a Liquidation is preceded by an Administration, the Liquidators' remuneration is drawn on the same basis as the Administrators.

My total time costs to 11 September 2018 amount to £27,802.95 representing 128.45 hours which have been charged at an average hourly charge out rate of £216.45. Of this, £12,440.35 was incurred during this reporting period which represents 59.05 hours which have been charged at an average hourly rate of £210.67.

I have drawn £26,587.55 plus VAT to 11 September 2018 towards these costs. Of this, £20,973.15 was drawn in this reporting period. The balance of outstanding costs will be drawn in due course.

A detailed schedule of my time costs incurred to 11 September 2018, are included at Appendix 2 along with a further schedule of my time costs incurred during this reporting period. A description of the routine work undertaken in the Liquidation by category is also included at Appendix 2. In addition to the routine work, I have spent time on the following case specific matters:

- The preparation and circulation of the last annual progress report.
- Finalising the calculation of the preferential claims and arranging for the declaration and payment of the dividend.
- Continuing the review of the unsecured claims and their admission for dividend purposes.

A creditors' guide to liquidators' fees is available at the following internet link, [www.r3.org.uk/index.cfm?page=1210](http://www.r3.org.uk/index.cfm?page=1210). Please refer to version 2. A hard copy of this document is available free of charge upon request to my office.

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question), request further details of the Joint Liquidators' remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Joint Liquidators' fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

### *Joint Liquidators' Expenses*

I have incurred expenses to 11 September 2018 of £3,705.13 of which £1,491.73 was incurred in the period from 12 September 2017 to 11 September 2018.

Details of the expenses incurred to date are set out below:

Type of expense	Category 1/2	Expenses incurred This period	Total	Expenses outstanding
Statutory Advertising	1		£73.00	-
IT Administration Fee	1		£110.00	-
Postage	1	£90.93	£172.54	£90.93
Stationery	2	£7.60	£14.95	£7.60
Storage Costs	1	£1,393.20	£3,334.64	-

I have drawn £3,606.60 to 11 September 2018.

*Professional Fees*

I have not used any agents or professional advisors in the reporting period.

It is not anticipated that any professional advisors will be instructed in this matter.

**8. DIVIDEND PROSPECTS**

A dividend has been declared and paid to preferential creditors at the rate of 100p in the £.

Based on the current information, there are sufficient funds available to declare a dividend to unsecured creditors. A formal notice of intended dividend will be circulated shortly.

**9. CONCLUSION**

The Liquidation will remain open until the dividend has been received from DMM, the dividend has been declared and paid to the unsecured creditors and the closing costs of the Liquidation have been calculated and paid. Once these issues have been dealt with the Liquidation will be finalised and my files will be closed.

The next formal report will be following the next anniversary or the conclusion of the Liquidation, whichever is sooner. However, I will be happy to respond to any specific request for further information submitted in the meantime.

When corresponding with this office about the Liquidation, please ask for Chloe Edges who can be contacted on 0207 234 3468 or via email at [chloe.edges@wilkinskennedy.com](mailto:chloe.edges@wilkinskennedy.com).



**Stephen Paul Grant**  
Joint Liquidator

**Delta Leisure Group Limited - In Creditors Voluntary Liquidation**  
**Joint Liquidators' Abstract of Receipts & Payments**

**From 12 September 2016 to 11 September 2018**

<b>Estimated</b>	<b>As Previously</b>	<b>12/09/17</b>	<b>Total</b>
<b>£</b>	<b>Reported</b>	<b>to 11/09/18</b>	<b>£</b>
	<b>£</b>	<b>£</b>	
<b>RECEIPTS</b>			
- Bank Interest Gross	151.19	85.40	236.59
3,850 Administration VAT Refund	3,849.88	-	3,849.88
198,747 Transfer From Administration	198,747.01	-	198,747.01
14,959 Secured Creditor - Cross Guarantee	14,959.37	-	14,959.37
<b>217,556</b>	<b>217,707.45</b>	<b>85.40</b>	<b>217,792.85</b>
<b>PAYMENTS</b>			
Administration - Office Holders Fees	48,088.00	-	48,088.00
Administration - Corporation Tax	23.31	-	23.31
Office Holders Fees	5,614.40	20,973.15	26,587.55
Pension Advice Fee	250.00	-	250.00
Stationery	7.35	-	7.35
Storage Costs	1,941.44	1,393.20	3,334.64
Statutory Advertising	73.00	-	73.00
Postage	81.61	-	81.61
IT Administration Fee	110.00	-	110.00
Corporation Tax	-	29.56	29.56
Preferential Creditors <sup>1</sup>	-	41,197.65	41,197.65
Vat Receivable	342.72	399.20	741.92
	<b>56,531.83</b>	<b>63,992.76</b>	<b>120,524.59</b>
<b>CASH IN HAND</b>	<b>161,175.62</b>	<b>(63,907.36)</b>	<b>97,268.26</b>

Note 1: Dividend paid to 19 creditors on 17 December 2017 at a rate of 100p in the £

## **APPENDIX 2**

### **ANALYSIS OF TIME COSTS**

#### **EXPLANATION OF FEES AND DISBURSEMENTS RECOVERY POLICIES AND PROVISION OF SERVICES REGULATIONS**

# THIS REPORTING PERIOD

## WILKINS KENNEDY

### Schedule of Joint Liquidators' Remuneration

for

### Delta Leisure Group Limited

For the Period 12 September 2017 to 11 September 2018

Classification of Work Function	HOURS					Time Cost	Average Hourly Rate
	Partner	Manager	Senior	Assistants and Support Staff	Total Hours		
Administration & Planning	1.00	3.10	5.70	2.10	11.90	£2,837.50	£238.45
Cashiering and Accounting	2.30	-	-	10.95	13.25	£1,999.85	£150.93
Realisation Of Assets	-	-	-	-	-	-	-
Trading	-	-	-	-	-	-	-
Investigations	-	-	-	-	-	-	-
Creditors	0.30	5.10	19.40	1.10	25.90	£5,951.00	£229.77
Statutory Matters	0.30	1.00	5.10	1.60	8.00	£1,652.00	£206.50
Case Specific Matters	-	-	-	-	-	-	-
Total Hours	3.90	9.20	30.20	15.75	59.05	£12,440.35	£210.67
Total Fees Claimed						£20,973.15	

### WILKINS KENNEDY CHARGE OUT RATES

Jan 17 -	£	Mar 15 - Dec 16	£	Apr 14 - Feb 15	£
Partner/Director	400-460	Partner/Director	325-450	Partner	400-450
Senior Manager/Manager	230-360	Senior Manager/Manager	250-350	Senior Manager/Manager	270-300
Supervisor/Senior	145-200	Supervisor/Senior	195-250	Supervisor/Senior	145-205
Junior/Administrator	50-160	Junior/Administrator	50-160	Junior/Administrator	25-160
Support Staff	75-90	Support Staff	75-90	Support Staff	75-90

[Time is recorded in units of 6 minutes ]

# WHOLE LIQUIDATION

## WILKINS KENNEDY

Schedule of Joint Liquidators' Remuneration

for

**Delta Leisure Group Limited**

For the Period 12 September 2016 to 11 September 2018

	HOURS						
Classification of Work Function	Partner	Manager	Senior	Assistants and Support Staff	Total Hours	Time Cost	Average Hourly Rate
Administration & Planning	1.70	7.10	17.30	3.40	29.50	£6,972.50	£236.36
Cashiering and Accounting	4.00	-	-	15.65	19.65	£3,158.45	£160.74
Realisation Of Assets	-	-	0.60	-	0.60	£118.50	£197.50
Trading	-	-	-	-	-	-	-
Investigations	-	0.20	0.30	-	0.50	£128.50	£257.00
Creditors	1.50	10.60	53.50	2.80	68.40	£15,401.50	£225.17
Statutory Matters	0.40	1.00	6.80	1.60	9.80	£2,023.50	£206.48
Case Specific Matters	-	-	-	-	-	-	-
<b>Total Hours</b>	<b>7.60</b>	<b>18.90</b>	<b>78.50</b>	<b>23.45</b>	<b>128.45</b>	<b>£27,802.95</b>	<b>£216.45</b>
<b>Total Fees Claimed</b>						<b>£26,587.55</b>	

### WILKINS KENNEDY CHARGE OUT RATES

Jan 17 -	£	Mar 15 - Dec 16	£	Apr 14 - Feb 15	£
Partner/Director	400-460	Partner/Director	325-450	Partner	400-450
Senior Manager/Manager	230-360	Senior Manager/Manager	250-350	Senior Manager/Manager	270-300
Supervisor/Senior	145-200	Supervisor/Senior	195-250	Supervisor/Senior	145-205
Junior/Administrator	50-160	Junior/Administrator	50-160	Junior/Administrator	25-160
Support Staff	75-90	Support Staff	75-90	Support Staff	75-90

[Time is recorded in units of 6 minutes ]

## **EXPLANATION OF FEES AND DISBURSEMENTS RECOVERY POLICIES AND PROVISION OF SERVICES REGULATIONS**

### **Fees recovery policy**

In accordance with the provisions of Statement of Insolvency Practice 9 ("SIP 9"), in cases where remuneration is based either solely or in part on a time cost basis the charge out rates detailed on the analysis of time costs are applicable to this appointment exclusive of VAT. Rates are normally reviewed on an annual basis and adjustments made accordingly where deemed appropriate. Time is recorded in 6 minute units by each staff member working on the case.

In all cases a description of the routine work undertaken by category is detailed as follows:

1. Administration and planning
  - Preparing documentation and dealing with the formalities of appointment.
  - Dealing with all routine correspondence.
  - Maintaining physical case files and electronic case details.
  - Reviewing the ongoing progression of case files.
  - Arranging the collection and storage of Company records.
  - Ensuring an appropriate case bordereau is in place.
  - Case planning and administration.
2. Investigations
  - Review of the Company's books and records.
  - Preparation of returns / reports pursuant to the Company Directors Disqualification Act 1986.
  - Conduct investigations into any suspicious transactions.
  - Reviewing the books and records to identify any transactions or actions that the officeholder may take in order to recover funds for the benefit of creditors.
3. Realisation of assets
  - Identifying, securing and obtaining sufficient insurance in respect of Company assets.
  - Dealing with any retention of title or other third party claims.
  - Debt collection functions.
  - Negotiating and completing property, business and asset sales.
4. Cashiering
  - Managing case bank accounts.
  - Maintaining case cash books.
5. Creditors
  - Dealing with creditor correspondence and telephone conversations.
  - Maintaining creditor information and claims (including those submitted by secured creditors, employees and other preferential creditors).
6. Statutory
  - Statutory notifications and advertising.
  - Convening and holding meetings of members and creditors where appropriate.
  - Preparing reports to members and creditors.
  - Filing of statutory documents with the Registrar of Companies and/or the court.



## **Disbursements recovery policy**

SIP 9 also requires that the office holder provide a statement of the officeholder's policy in relation to the recharging of disbursements. SIP 9 defines disbursements as either Category 1 or Category 2 disbursements, further details of which are below.

Category 1 disbursements will generally comprise external supplies of incidental services specifically identifiable to the case, typically for items such as identifiable telephone calls, postage, case advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and document storage.

Category 2 disbursements will generally comprise costs which, whilst being in the nature of expenses or disbursements, include elements of shared or allocated costs.

Category 1 disbursements are recoverable without approval, and will be recovered by the officeholder as they are incurred.

Category 2 disbursements do require approval, and should be identified and subject to approval by those responsible for approving remuneration. SIP 9 provides that the officeholder may make a separate charge for expenses in this category, provided that:

- such expenses are of an incidental nature and are directly incurred on the case, and there is a reasonable method of calculation and allocation; it will be persuasive evidence of reasonableness, if the resultant charge to creditors is in line with the cost of external provision; and
- the basis of the proposed charge is disclosed and is authorised by those responsible for approving his remuneration.

Payments to outside parties in which the officeholder or his firm or any associate (as defined by Section 435 of the Insolvency Act 1986) has an interest should be treated as category 2 disbursements.

The following items of expenditure are recharged on this basis and are believed to be in line with the cost of external provision:

Photocopying	5p per sheet
Mileage	45p per mile (40p per mile prior to 6 April 2011)
Meeting Room	£50

## **Provision of Services Regulations**

When carrying out all professional work relating to an insolvency appointment, Insolvency Practitioners are bound by the Insolvency Code of Ethics.

To comply with the Provision of Services Regulations, some general information about Wilkins Kennedy, including our complaints policy and Professional Indemnity Insurance and the Insolvency Code of Ethics, is available on our website using the following link: <http://www.wilkinskennedy.com/services/wk-restructuring-recovery/provision-of-service-regulations/>

**DELTA LEISURE GROUP LIMITED - IN LIQUIDATION**

Relevant Date: 18 September 2015

1.	Name of creditor (If a company please also give company registration number).	
2.	Address of creditor for correspondence.	
2a.	Email address of creditor	
3.	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into Administration.	
4.	Details of any documents by reference to which the debt can be substantiated. (Note: Please attach).	
5.	If amount in 3 above includes outstanding uncapitalised interest please state amount.	£
6.	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form).	
7.	Particulars of any security held, the value of the security, and the date it was given.	
8.	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
9.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or in relation to creditor	
	Address of person signing (if different from 2 above)	
<b>For Liquidators' Use only</b>		
Admitted to vote for		Admitted for dividend for
£		£
Date		Date
Liquidator		Liquidator