

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 5 9 4 4 7 7 7
Company name in full A. & C. Turner Engineering Limited

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Rikki
Surname Burton

3 Liquidator's address

Building name/number 4th Floor Churchgate House
Street
Post town Bolton
County/Region
Postcode B L 1 1 H L
Country

4 Liquidator's name ①

Full forename(s)
Surname

① **Other liquidator**
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number
Street
Post town
County/Region
Postcode
Country

② **Other liquidator**
Use this section to tell us about
another liquidator.

LIQ03

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6

Period of progress report

From date

^d2^d4^m0^m9^y2^y0^y1^y9

To date

^d2^d3^m0^m9^y2^y0^y2^y0

7

Progress report

☐ The progress report is attached

8

Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d0^d5^m1^m0^y2^y0^y2^y0

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Rikki Burton
Company name	Anderson Brookes Insolvency Practitioners Limited
Address	4th Floor Churchgate House
Post town	Bolton
County/Region	
Postcode	B L 1 1 H L
Country	
DX	
Telephone	01204 255 051

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

TO ALL KNOWN CREDITORS

05 October 2020

Dear Sirs,

A. & C. Turner Engineering Limited – In Creditors Voluntary Liquidation

Registered Company No.: 05944777

Registered Office: 4th Floor, Churchgate House, Churchgate, Bolton, BL1 1HL

Former Registered Office: 11 Front Street, Cockfield, Bishop Auckland, Co Durham, DL13 5ER

Date of Appointment: 24 September 2019

I refer to the appointment of Laura Prescott of Anderson Brookes Insolvency Practitioners Ltd as Liquidator of the above-named Company on 24 September 2019. Please note that Laura Prescott was replaced as Liquidator by Rikki Burton following a Court Order made in the Business and Property Courts in Manchester on 15 September 2020. This constitutes notice of Rikki Burton's appointment and all parties are at liberty to apply to vary or discharge the Order within 28 days of receipt of this notice.

I now have pleasure in submitting my annual progress report to creditors on the first anniversary of the liquidation, together with my receipts and payments account at **Appendix I**.

Furthermore, I am now in a position to conclude the liquidation and also enclose notice that the Company's affairs are fully wound up.

ADMINISTRATION AND PLANNING

I am required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. A detailed list of these tasks can be seen at **Appendix II**.

INVESTIGATIONS

During the review period, I have carried out a review of the Company's affairs in the period prior to appointment. This has included seeking information and explanations from the Director; making enquiries of the Company's accountants; reviewing information received from creditors; and collecting and examining the Company's bank statements, accounts and other records.

The information gained from this process enabled me to meet my statutory duty to submit a confidential report on the conduct of the Director to the Insolvency Service.

This work was also carried out with the objective of making an assessment as to whether there were any matters which may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

Anderson Brookes Insolvency Practitioners Ltd, 4th Floor, Churchgate House, Bolton, BL1 1HL
Tel: 01204 255 051 Email: info@andersonbrookes.co.uk

I can confirm that my investigations have concluded and no assets or actions which require further investigation have been identified.

Although this work did not generate any financial benefit to creditors, it was necessary to meet the statutory duties as well as conduct appropriate enquiries and investigations into potential rights of actions to enhance realisations.

ASSET REALISATIONS

Detailed below is key information regarding of Company assets and realisations made during the review period.

Cash in Hand

The Company's Statement of Affairs detailed cash in hand of £4,200 representing funds gifted to the Company by the Director to cover the costs of the Liquidation. The full sum has been received and no further realisations are expected in this regard.

Book Debts

The Company's Statement of Affairs detailed an outstanding book debt ledger of 5,214 made up of 2 debtors. The estimated to realise value was £1,042.80 to reflect the Company entering in to Liquidation.

Upon appointment, correspondence was issued to the debtors and it transpired that 1 amount had previously been paid to the Company in full.

The second debtor is in Liquidation. However, given the low balance owed and the low prospects of a distribution, I do not propose to make a claim in the Liquidation.

CREDITORS

Secured creditors

The Company has no secured creditors and as such has not granted a floating charge to any creditor after the 15 September 2003 and consequently there will be no prescribed part.

Preferential creditors

One employee was made redundant on the cessation of trade and a claim has been made for unpaid wages and holiday pay. The Redundancy Payments Office have not yet submitted a claim.

Unsecured creditors

The Company's statement of affairs detailed 5 unsecured creditors with estimated claims of £48,050. To date, final claims have been received from 2 creditors and total £27,452.53.

There has been insufficient realisations in the liquidation to make a distribution to any class of creditor. A notice of no dividend is attached in this regard.

FEES AND EXPENSES

It is the firm's practice to ensure that work is conducted by the appropriate staff member at the appropriate level of experience. Junior members of staff deal with the day to day administration on cases and a manager and Director then oversee the work undertaken. Where the issues are complex and litigious, the work will be closely supervised or undertaken by a senior manager or Director.

Statement of Affairs Fee

At a virtual meeting held on 24 September 2019, a fixed fee of £4,000 plus VAT payable from the assets of the Company was agreed. The statement of affairs fee has been paid in full and we have drawn £3,200 plus VAT.

Liquidator's Remuneration

The basis of my fees was approved by creditors on 24 September 2020 in accordance with the following resolution:

"That the Liquidator be remunerated on a fixed fee basis of £7,500 plus VAT and that she be authorised to draw remuneration on account at regular intervals to be determined by the Liquidator as and when funds permit"

To date £731.00 has been drawn in respect of my fees agreed on a fixed basis.

Disbursements

The category 1 disbursements paid for in the review period, and during the period of my appointment as a whole total £269 and are detailed at **Appendix I**. This represents the reimbursement of actual out of pocket payments made in relation to the assignment.

Creditors approved that I be authorised to recover all Category 2 disbursements, calculated on the basis detailed in this firm's disbursement policy. However, no amount has been drawn in this regard.

The firm's current charge out rates and disbursement policy are attached to this report.

Information about this insolvency process may be found on the R3 website at:

<http://www.creditorinsolvencyguide.co.uk/>.

A full copy of a creditors' guide to fees can be downloaded from the following site:

https://www.r3.org.uk/media/documents/publications/professional/Guide_to_Liquidators_Fees.pdf

A hard copy of the Creditors' Guide to Liquidator's Fees is available free of charge upon request in writing to this office.

CREDITORS' RIGHTS

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of my remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of my fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

EU REGULATIONS (WHETHER PROCEEDINGS ARE MAIN PROCEEDINGS OR TERRITORIAL)

The Company's center of main interest was in the UK as their registered office and trading address was 11 Front Street, Cockfield, Bishop Auckland, Co Durham, DL13 5ER. It is therefore considered that the EU Regulations apply. These proceedings are main proceedings as defined in the EU Regulation.

CONCLUSION

There are no other matters outstanding and the affairs of the Company have been fully wound up.

Should you require any further information, please do not hesitate to contact Rebecca Marsden at this office on 01204 255 051.

Yours faithfully

Rikki Burton
Liquidator

A. & C. Turner Engineering Limited
(In Liquidation)
Liquidator's Summary of Receipts and Payments

RECEIPTS	Statement of Affairs (£)	From 24/09/2019 To 23/09/2020 (£)	From 24/09/2020 To 05/10/2020 (£)	Total (£)
Book Debts	1,042.80	0.00	0.00	0.00
Cash in Hand		4,200.00	0.00	4,200.00
		4,200.00	0.00	4,200.00
PAYMENTS				
Specific Bond		40.00	0.00	40.00
Preparation of S. of A.		3,200.00	0.00	3,200.00
Liquidators Fees		731.00	0.00	731.00
Statutory Advertising		219.00	0.00	219.00
Bank Charges		10.00	0.00	10.00
Trade & Expense Creditors	(12,000.00)	0.00	0.00	0.00
Directors	(9,000.00)	0.00	0.00	0.00
Banks/Institutions	(7,050.00)	0.00	0.00	0.00
H M Revenue and Customs	(20,000.00)	0.00	0.00	0.00
Ordinary Shareholders	(100.00)	0.00	0.00	0.00
		4,200.00	0.00	4,200.00
Net Receipts/(Payments)		0.00	0.00	0.00

MADE UP AS FOLLOWS

0.00	0.00	0.00
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Rikki Burton
Liquidator

Appendix II

A. & C. Turner Engineering Limited

Detailed list of work undertaken for the review period 24 September 2019 to 23 September 2020

General Description	Includes
Statutory and General Administration	
Statutory/advertising	Filing of documents to meet statutory requirements including annual receipts and payments accounts Annual corporation tax returns Quarterly VAT returns Advertising in accordance with statutory requirements Bonding the case for the value of the assets
Document maintenance/file review/checklist	Filing of documents Periodic file reviews documenting strategy Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
Bank account administration	Preparing correspondence opening and closing accounts Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers Maintenance of the estate cash book Banking remittances and issuing cheques/BACS payments
Planning / Review	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case
Pension scheme	Identifying whether there is a pension scheme
Reports	Circulating initial report to creditors upon appointment Preparing annual progress report, investigation and general reports to creditors
Closure	Review case to ensure all matters have been finalised Obtain clearance to close case from HMRC together with submitting final tax return Obtain final accounts from agents solicitors and others instructed Issue final account to creditors File documents with Registrar of Companies
Investigations	
SIP 2 Review	Collection and making an inventory of company books and records Correspondence to request information on the company's dealings, making further enquiries of third parties Review of Company bank statements
Statutory reporting on conduct of director(s)	Preparing statutory investigation reports Liaising with Insolvency Service Submission of report with the Insolvency Service Preparation and submission of supplementary information if required Assisting the Insolvency Service with its investigations
Realisation of Assets	
Debtors	Collecting supporting documentation Correspondence with debtors Reviewing and assessing debtors' ledgers
Creditors and Distributions	
Creditor Communication	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via facsimile, email and post Assisting employees to pursue claims via the RPO
Dealing with proofs of debt ("POD")	Receipting and filing POD when not related to a dividend
Processing proofs of debt	Preparation of correspondence to potential creditors inviting submission of POD Receipt of POD

Anderson Brookes Insolvency Practitioners Ltd Charge Out Rates and Disbursements Policy

In accordance with Statement of Insolvency Practice 9 we detail our charge out rates and disbursements policy applicable on all cases. Where fees are charged on a time cost basis, the fees will be charged as follows:

Hourly Charge Out Rates

	Post 10/08/20	Pre 10/08/20		Post 10/08/20	Pre 10/08/20
Insolvency Practitioner	£395	£350	Senior Case Administrator	£250	£150
Director	£350	£350	Case Administrator	£225	£120
Manager	£275	£200	Cashier/Support Staff	£150	£80

The office holder(s) will seek approval from creditors to draw remuneration on a time cost basis, in accordance with the rates detailed above, at the meeting of creditors.

In common with all professional firms, our charge out rates increase from time to time. We reserve the right to change the rates without prior notice to you. Any change will be reported in the next statutory report to creditors.

Time is recorded on files in six minute units in accordance with the industry standard for professional services.

Rechargeable Disbursements

In accordance with SIP9, the basis of disbursement allocation in respect of disbursements incurred by the Office Holder in connection with the administration of the estate must be fully disclosed to creditors. Disbursements are categorised as either Category 1 or Category 2.

Category 1 disbursements: These are costs where there is a specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, statutory report web-hosting and equivalent costs reimbursed to the office holder or his staff. Category 1 disbursements can be drawn without prior approval although an office holder should be prepared to disclose information about them in the same way as any other expenses.

Category 2 disbursements: These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example business mileage. Category 2 disbursements may be drawn if they have been approved in the same manner as an office holder's remuneration. When seeking approval, an office holder should explain, for each category of expense, the basis on which the charge is being made. If an office holder has obtained approval for the basis of Category 2 disbursements, that basis may continue to be used in a sequential appointment where further approval on the basis of remuneration is not required, or where the office holder is replaced.

The firm also may charge the following category 2 disbursements as follows:

Photocopying	17p per copy	Mileage	40/60p per mile
Case File Set-Up	£10	Destruction of boxes	£8.50 each
Internal Storage of books and records	£5 per quarter per box		
Room Hire	£100 per hour		

(where meeting held at Anderson Brookes Insolvency Practitioners Ltd's office)

NOTICE OF NO DIVIDEND

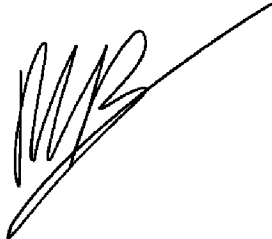
Company Name: A. & C. Turner Engineering Limited (In Liquidation) ("the Company")

Company Number: 05944777

This Notice is given under Rule 14.36 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Rikki Burton, of Anderson Brookes Insolvency Practitioners Ltd, 4th Floor, Churchgate House, Churchgate, Bolton, BL1 1HL (telephone number: 01204 255 051), who was appointed by Order of the Court.

The Liquidator gives notice confirming that no dividend will be declared in the Liquidation of the Company as the funds realised have been allocated for paying the expenses of the Liquidation.

The Liquidator will now proceed to conclude the Liquidation and therefore any claims against the assets of the Company are required to be established by 30 November 2020.

A handwritten signature in black ink, appearing to be 'Rikki Burton', with a long, sweeping horizontal stroke extending to the right.

Signed:

Rikki Burton

Liquidator

Dated: 05 October 2020

NOTICE THAT THE COMPANY'S AFFAIRS ARE FULLY WOUND UP

Company Name: A. & C. Turner Engineering Limited (In Liquidation) ("the Company")

Company Number: 05944777

This Notice is given under Rule 6.28 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Liquidator of the Company, Rikki Burton, of Anderson Brookes Insolvency Practitioners Ltd, 4th Floor, Churchgate House, Churchgate, Bolton, BL1 1HL (telephone number: 01204 255 051), who was appointed by Order of the Court.

The Liquidator gives notice that the Company's affairs are fully wound up.

Creditors have the right:

- (i) to request information from the Liquidator under Rule 18.9 of the Rules;
- (ii) to challenge the Liquidator's remuneration and expenses under Rule 18.34 of the Rules; and
- (iii) to object to the release of the Liquidator by giving notice in writing below before the end of the prescribed period to:

Rikki Burton

Anderson Brookes Insolvency Practitioners Ltd

4th Floor, Churchgate House, Churchgate, Bolton, BL1 1HL

The prescribed period ends at the later of: (i) eight weeks after delivery of this notice, or (ii) if any request for information under Rule 18.9 of the Rules or any application to court under that Rule or Rule 18.34 of the Rules is made, when that request or application is finally determined.

The Liquidator will vacate office under Section 171 of the Insolvency Act 1986 ("the Act") on 30 November 2020, delivering to the Registrar of Companies the final account and notice saying whether any creditor has objected to release.

The Liquidator will be released under Section 173 of the Act at the same time as vacating office unless any of the Company's creditors objected to release.

Relevant extracts of the Rules referred to above are provided overleaf.



Signed:

Rikki Burton

Liquidator

Dated: 05 October 2020

**RELEVANT EXTRACTS OF RULES 18.9 AND 18.34 OF
THE INSOLVENCY (ENGLAND & WALES) RULES 2016**

Rule 18.9

- (1) The following may make a written request to the office-holder for further information about remuneration or expenses set out in a final report under rule 18.14:
- a secured creditor;
 - an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question); or
 - any unsecured creditor with the permission of the court.
- (2) A request or an application to the court for permission by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one creditor.

Rule 18.34

- (1) This rule applies to an application in a winding-up made by a person mentioned in paragraph (2) on the grounds that:
- the remuneration charged by the office-holder is in all the circumstances excessive;
 - the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
 - the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable:
- a secured creditor; or
 - an unsecured creditor with either
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court.
- (3) The application by a creditor must be made no later than eight weeks after receipt by the applicant of the final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question.