

Registered Charity No: 1118295  
Registered Company No: 5937511

**THE FOUNDATION OF THE COLLEGE**  
**OF ST GEORGE, WINDSOR CASTLE**

**(A COMPANY LIMITED BY GUARANTEE WITHOUT A SHARE CAPITAL)**

**REPORT AND ACCOUNTS**

**31 AUGUST 2011**

**RSM TENON LIMITED**  
Davidson House  
Forbury Square  
Reading  
Berkshire



# **THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

## **REPORT AND ACCOUNTS**

**31 AUGUST 2011**

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### **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>TRUSTEES:</b>	<b>The Right Reverend David Conner, Dean of Windsor His Grace, The Duke of Abercorn, KG The Rt Honourable The Lord Butler of Brockwell, KG, GCB, CVO The Right Honourable the Lord Carrington, KG, CH, GCMG, MC Air Marshal ID Macfadyen CB OBE Mr A Salmond-Smith Mr JLT Newbegin The Hon Mrs Galen Weston The Lord Magan of Castletown Mr Robert B Woods CBE Mr John Spurling OBE</b>
<b>COMPANY SECRETARY:</b>	<b>Miss CE Manley, LVO, OBE</b>
<b>SENIOR OFFICIALS:</b>	<b>The Lord Magan of Castletown (Chairman Development Committee) Major General Sir Michael Hobbs, KCVO, CBE (Deputy Chairman Development Committee) Colonel D Axson (Clerk to the Friends and Companions) Mr NJ Grogan (Financial Accountant)</b>
<b>ADDRESS</b>	<b>2 The Cloisters Windsor Castle Windsor Berkshire</b>
<b>BANKERS:</b>	<b>Barclays Bank plc 29/30 High Street Windsor Berkshire</b>
<b>SOLICITORS:</b>	<b>Farrer &amp; Co 66 Lincoln's Inn Fields London</b>
<b>INDEPENDENT AUDITORS:</b>	<b>RSM Tenon Audit Limited Statutory Auditor Davidson House Forbury Square Reading Berkshire</b>
<b>ACCOUNTANTS:</b>	<b>RSM Tenon Limited Davidson House Forbury Square Reading Berkshire</b>
<b>INVESTMENT MANAGERS:</b>	<b>Schroder &amp; Co Ltd</b>

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**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**REPORT AND ACCOUNTS  
31 AUGUST 2011**

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# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## TRUSTEES' REPORT 31 AUGUST 2011

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The Trustees present the report and financial statements of The Foundation of the College of St George, Windsor Castle for the year ended 31 August 2011. The statements appear in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities (2005).

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Foundation of the College of St George, Windsor Castle is a charitable company, company number 5937511, incorporated on 15 September 2006. It was registered as a charity on 8 March 2007 with charity number 1118295. It commenced activities on 17 March 2007.

The Foundation is governed by the Memorandum and Articles of Association, established under the Companies Act 1985. The company is limited by guarantee without a share capital. The sole Member is the Dean and Canons of Windsor.

The Board consists of

The Dean of Windsor,

Three Trustees nominated by each of

- (i) St George's House Trust (Windsor Castle),
- (ii) St George's School Windsor Castle, and
- (iii) an individual nominated by the Associate Members, as defined by the Trustees,

The following elected by the Trustees

- (i) at least one and up to four individuals from among the Knights and Ladies of the Garter,
- (ii) at least one and up to six individuals who are independent of the College of St George, at least one of whom should be a member of the Royal Household

Ordinarily Trustees shall initially serve for a period of three years which may be followed by a second term of three years. The first elected Trustees have been appointed within the Articles of Association for varying terms as follows:

For three years: Lord Carrington and Sir Richard Johns (resigned 15 September 2010). These trustees commenced their second term of three years with effect from 6 March 2009.

For four years: The Duke of Abercorn and Lord Bingham (deceased September 2010). The Duke of Abercorn and Lord Bingham commenced their second term of three years with effect from 4 March 2010.

For five years: Lord Butler of Brockwell and the Hon Mrs Galen Weston. Lord Butler of Brockwell and the Hon Mrs Galen Weston were reappointed for a second term of three years with effect from 10 March 2011.

Air Marshal I D Macfadyen was appointed as Trustee for a three year term on 21 September 2010.

Mr J D Spurling was appointed as Trustee for a three year term on 26 May 2011.

Mr JR Jones retired as the St George's School nominated Trustee with effect from 31 August 2011 and Mr A Salmond-Smith was appointed with effect from 8 September 2011 as his replacement.

Newly appointed Trustees undergo an orientation session in which they are briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the business plan and recent performance of the company.

The Board of Trustees are required to meet three times each year. The Board appoints a Finance Committee, a Development Committee, and a Consultative Committee of the Associate Members.

The success of the Foundation is a tribute to the work of both paid staff and volunteers. Additionally office space is provided by the Dean & Canons of Windsor with no rent, some administrative charges are absorbed by the Dean & Canons of Windsor.

The accounts comply with current statutory requirements and the charity's governing documents.

### OBJECTIVES AND ACTIVITIES

#### Overall Objectives

The objects of the charitable company are the furtherance of the Christian religion and the advancement of education by supporting and assisting the Dean and Canons of Windsor, St George's Chapel and Choir, St George's House, St George's School (collectively known as the College of St George), the ecclesiastical patronages of the Dean and Canons of Windsor and any other charity operating in and around Windsor Castle, including:

- (a) the preservation, refurbishment, maintenance and improvement of the fabric of St George's Chapel and other buildings connected with those charitable activities,
- (b) the preservation of the heritage and traditions of the College of St George,
- (c) the provision, promotion and encouragement of music,
- (d) the promotion of debate and inter-cultural understanding,
- (e) the preservation and conservation of the artefacts, manuscripts and books of the College of St George

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## TRUSTEES' REPORT

31 AUGUST 2011

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### OBJECTIVES AND ACTIVITIES (continued)

#### *The main objectives for the year*

- To continue to raise funds to support the refurbishment of the Fabric of the College and Collegiate buildings
- To continue to raise funds to support the Choir of St George's Chapel
- To continue to raise funds to support the general activities of St George's Chapel
- To continue to provide support to other areas of the College as necessary
- To update the 5 year plan

#### *Activities in the year*

- Several events have taken place during the year
- Discreet fundraising has taken place during the year

### ACHIEVEMENTS IN THE YEAR

The Foundation continues to receive substantial donations for both the fabric renewal of the Chapel and its associated properties within Windsor Castle as well as for other revenue purposes. In 2010/2011 £336,834 of donations were received into the fabric refurbishment fund and these have enabled the Dean & Canons to continue expenditure upon projects that were either already in progress at the beginning of the year or allowed new discrete projects to commence. The sums donated by the Foundation to the Chapel towards the fabric refurbishment totalled £403,952, including £129,930 from the Friends Legacy Fund, and supported the following projects

- (i) The restoration of part of the North Quire Aisle within the Chapel
- (ii) Continued production of new sculpture to replace grotesques on the Chapel's elevation
- (iii) Preparations made for the conservation of stonework in the Dean's Cloister and the provision of a new carved angel corbel
- (iv) Purchase of a Baptism Order of Service from 1842 for the future King Edward VII annotated with many royal signatures from the time and other years

The following report from the Surveyor of the Fabric describes the nature of some of the main refurbishment activities undertaken during the year by the Chapel

Much has been achieved to the building fabric of the Chapel and College during 2010/2011, some of it immediately evident, but much behind the scenes and inevitably less visible

Cleaning and conservation of interior stonework to the North Quire Aisle has been completed, a further stage in the phased programme of conserving and re-presenting the interior of the Chapel that commenced with the Bray and Rutland Chantry Chapels. The two lower bays of the aisle below the Edward IV Chantry were completed before Garter Day, following which the five westernmost bays have been cleaned and conserved. As with the preceding phases in the Bray and Rutland Chantries, the South Quire Aisle, and the Ambulatory, removal of the scaffolding in the North Quire Aisle has revealed the splendour of the cleaned architecture, imparting a sense of how the Chapel must have appeared when it was first built.

A major undertaking has been the extensive work of refurbishment to the 14th century Canons' Cloister. A large scaffolding and temporary roof was begun in October 2010 for external repair of the north range. These Phase 1 works are now virtually complete, and further scaffolding has been constructed for Phase 2 repairs to the east range, which are well under way. A third and final Phase of scaffolding and temporary roof will be erected in December for works to the south range, with the entire refurbishment contract on-programme for completion in August 2012. The internal refurbishment of house Nos 6 and 7 are well progressed, and programmed for completion in the next few months. Structural repairs to the seriously damaged oak frame uncovered in house No 5 are now complete, permitting external roofing works to progress as well as internal refurbishment over the next six months. The overall scope of refurbishment works includes the replacement of 1960's copper roofing with lead which will last for at least a hundred years, brick and stone repairs to the many chimneystacks, replacement of failing hard cement render to the oak frame with traditional lime render, repairing windows and doors, upgrading lightning protection, rainwater goods and drainage, and improving access for safe working on the roofs. Thermal insulation is being installed to reduce energy use, house Nos 5, 6 and 7 are being completely rewired for the first time since the 1950's, and heating and hot and cold water installations are being replaced throughout. Fire compartmentation is being installed as well as an automatic mist-spray system which will locally suppress a fire at source when activated. This is immensely important as the Canons' Cloister is buried behind other buildings making it difficult to access for fire-fighting purposes.

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## TRUSTEES' REPORT

31 AUGUST 2011

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### ACHIEVEMENTS IN THE YEAR (continued)

Proposals have been progressed for conservation of the decayed stonework to the 14th century statue-niche at the southwest corner of the Dean's Cloister, and the provision of a new carved 'angel-corbels'. The corner is highly visible when leaving the Chapel and its improvement will set a bench-mark for repair of the other three corners. Subject to approval the work is planned for early 2012. The Ambulatory door in the Chapel is served by a wooden ramp and steps that were previously installed as a trial arrangement, and planning has progressed for their replacement with a paved stone ramp and balustrade in accordance with the Chapel's commitment to equal access for the disabled.

Under the guidance of Fabric Advisory Committee and FAC Sculpture Group, students of the City & Guilds of London Art School continue to produce new sculptures to replace 'grotesques' on the Chapel elevations that have decayed beyond legibility. New carvings are being carefully stored for installation as soon as circumstances permit.

The Surveyor has progressed an overall condition survey of the building fabric, prioritised recommendations from which can be used to update proposals in the overall refurbishment plan, and also assist the Canon Steward in planning ongoing maintenance to the College estate.

The Foundation also received donations to support the general revenue costs of the College and some legacies from former Friends of St George's. These sums substantially assist the Foundation towards its objective of providing funds to the Dean & Canons in order to support their work. As a result of this generosity and the continued support from the Companions, the Foundation was able to make donations to St George's Chapel of £350,193 to support the costs of the choir, £1,250 in respect of the Archives, £4,142 in respect of website development and £59,807 as general funding towards the operational costs of St George's Chapel.

### FINANCIAL REVIEW

Incoming resources during the year totalled £1,277,803 (2010 £913,777) split as follows: donations and gifts £1,061,196 (2010 £745,636), investment income was £114,719 (2010 £136,290), income from events and activities £29,207 (2010 £31,851) and grant income £nil (2010 £nil).

Total resources expended was £1,193,633 (2010 £1,138,256). The main component of expended resources was donations of £819,344 (2010 £834,652). Costs associated with generating funds totalled £355,051 (2010 £281,713) representing 28% (2010 31%) of total incoming resources.

Realised gains on disposal of investments were £nil (2010 £17,001). Unrealised losses on fixed asset investments were £87,050 (2010 gains £15,326).

A fuller analysis of the year's operations is provided in the Statement of Financial Activities.

The Trustees confirm that investment assets have been acquired in accordance with the powers available to them.

### Investment performance

The assets within the Foundation are currently classified into four groupings for investment purposes:

- Investments held in respect of the Kahn Endowment fund have been held in funds operated by Schroders. At the year end 52% of these investments are equity based and 48% bond based.
- Funds held in the Friends Legacy Fund are invested in term cash deposits or fixed interest bonds and are held as current assets as they are held in anticipation of the funds being used in accordance with the restriction on that fund.
- Donations raised for the Fabric needs of the Dean & Canons are held in cash deposit funds managed by Barclays Wealth.
- General donations and receipts from fund raising activities are held in short term cash accounts.

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## TRUSTEES' REPORT 31 AUGUST 2011

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### FINANCIAL REVIEW (continued)

#### Risks

There is a risks policy for the College of St George. The risks specific to the Foundation are limited to its ability to continue to meet its objectives, which is ultimately the support of the College of St George via raising funds for specific projects and general support needs. Risk assessments are prepared for individual events as necessary to ensure that any risks are mitigated. The reserves policy below is designed to ensure that the Charity has sufficient funds to continue its activities in the event of a reduction in general funds being received.

#### Reserves policy

The Trustees consider it appropriate for the Foundation to hold reserves in the general fund sufficient to enable the Charity to be covered for a period of 12 months to enable fund raising activities to continue. Such a reserve has not yet been established.

### PLANS FOR FUTURE PERIODS

- To continue to raise funds to support the refurbishment of the Fabric of the College and Collegiate buildings
- To continue to raise funds to support the Choir of St George's Chapel
- To continue to raise funds to support the general activities of St George's Chapel
- To continue to provide support to other areas of the College as necessary

### STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming and outgoing resources of the company for that year. In preparing those accounts, the Trustees are required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware

- there is no relevant audit information of which the company's auditors are unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### AUDITORS

RSM Tenon Audit Limited are deemed to be re-appointed under section 487(2) of the Companies Act 2006.

Signed on behalf of the Board of Trustees



THE RIGHT REVEREND DJ CONNER – DEAN OF WINDSOR  
TRUSTEE

Approved by Board of Trustees on

1 March 2012

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES

We have audited the financial statements of the Foundation of the College of St George, Windsor Castle for the year ended 31 August 2011, which comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees' Responsibilities Statement in the Trustees' Report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by trustees and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements

- give a true and fair view, of the state of affairs of the Charity as at 31 August 2011 and of its incoming resources and application of resources, including its income and expenditure in the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.

*RSM Tenon Audit Limited*

Jennifer Carr, Senior Statutory Auditor  
For and on Behalf of

Date 1 March 2012

RSM Tenon Audit Limited  
Statutory Auditor  
Davidson House  
Forbury Square  
Reading  
Berkshire



**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2011**

	<b>Note</b>	<b>Unrestricted General funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Endowment funds £</b>	<b>2011 Total funds £</b>	<b>2010 Total funds £</b>
<b>Incoming resources</b>							
<b>Incoming resources from generated funds</b>							
<b>Voluntary income.</b>							
Donations in the period	2	377,683	-	616,637	-	994,320	705,955
Legacy income received in cash	2	17,255	-	47,551	-	64,806	39,681
Legacy income at valuation	2	-	-	68,931	-	68,931	-
<b>Activities for generating funds</b>							
- Events and activities	3	28,897	-	310	-	29,207	31,851
- Investment income	4	812	-	119,727	-	120,539	136,290
- Grant income		-	-	-	-	-	-
<b>Total incoming resources</b>		<b>424,647</b>	<b>-</b>	<b>853,156</b>	<b>-</b>	<b>1,277,803</b>	<b>913,777</b>
<b>Resources Expended</b>							
<b>Costs of generating funds</b>	5	172,104	3,237	188,699	-	364,040	281,713
<b>Charitable Activities</b>							
<b>Donations to</b>							
- St George's Chapel	5	59,807	4,142	755,395	-	819,344	834,652
- St George's House	5	-	-	-	-	-	-
- St George's School	5	-	-	-	-	-	-
<b>Governance costs</b>	5	10,249	-	-	-	10,249	21,891
<b>Total resources expended</b>		<b>242,160</b>	<b>7,379</b>	<b>944,094</b>	<b>-</b>	<b>1,193,633</b>	<b>1,138,256</b>
<b>Net incoming/ (outgoing) resources for the year before transfers</b>		<b>182,487</b>	<b>(7,379)</b>	<b>(90,938)</b>	<b>-</b>	<b>84,170</b>	<b>(224,479)</b>
<b>Transfer</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources for the year</b>		<b>182,487</b>	<b>(7,379)</b>	<b>(90,938)</b>	<b>-</b>	<b>84,170</b>	<b>(224,479)</b>
<b>Gains/(losses) on investment assets</b>							
Realised		-	-	-	-	-	17,001
Unrealised	7	-	-	3,163	(90,213)	(87,050)	15,326
		-	-	3,163	(90,213)	(87,050)	32,327
<b>Net movement in funds</b>		<b>182,487</b>	<b>(7,379)</b>	<b>(87,775)</b>	<b>(90,213)</b>	<b>(2,880)</b>	<b>(192,152)</b>
<b>Fund balances brought forward</b>							
<b>at 1 September 2010</b>		<b>212,304</b>	<b>54,123</b>	<b>1,379,804</b>	<b>1,923,015</b>	<b>3,569,246</b>	<b>3,761,398</b>
<b>Fund balances carried forward</b>							
<b>at 31 August 2011</b>	12	<b>394,791</b>	<b>46,744</b>	<b>1,292,029</b>	<b>1,832,802</b>	<b>3,566,366</b>	<b>3,569,246</b>

All of the above results are derived from continuing activities

All gains and losses recognised in the year are included above

The notes on pages 8 to 15 form part of these accounts

**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**  
**(Registered Company Number 5937511)**  
**BALANCE SHEET**  
**31 AUGUST 2011**

	<u>Note</u>	<b>Unrestricted Funds</b> £	<b>Restricted Funds</b> £	<b>Endowment Funds</b> £	<b>2011 Total</b> £	<b>2010 Total</b> £
<b>Fixed assets</b>						
Investments	7	-	-	1,829,628	1,829,628	1,923,015
		-	-	1,829,628	1,829,628	1,923,015
<b>Current assets</b>						
Current asset investments	8	-	252,259	-	252,259	256,905
Debtors	9	113,211	68,931	-	182,142	72,996
Cash at bank and in hand		371,301	1,087,339	3,174	1,461,814	1,362,628
		484,512	1,408,529	3,174	1,896,215	1,692,529
<b>Creditors</b>						
amounts falling due within one year	10	(42,977)	(116,500)	-	(159,477)	(46,298)
<b>Net current assets</b>		441,535	1,292,029	3,174	1,736,738	1,646,231
<b>Total assets less current liabilities</b>		441,535	1,292,029	1,832,802	3,566,366	3,569,246
<b>Represented by</b>						
<b>Endowment funds</b>	12(a)					
Kahn Choir Endowment Fund		-	-	1,832,802	1,832,802	1,923,015
<b>Restricted funds</b>	12(b)					
Kahn Choral		-	-	-	-	-
Choir Fund		-	-	-	-	4,567
The Friends Legacy Fund		-	247,440	-	247,440	256,905
College Appeal		-	1,025,002	-	1,025,002	1,113,211
Companion Magazine		-	216	-	216	58
Choral Support		-	19,371	-	19,371	5,063
<b>Unrestricted funds</b>						
<b>Designated funds</b>	12(c)					
CD Production Fund		20,000	-	-	20,000	20,000
Website and Appeal Development fund		26,744	-	-	26,744	34,123
<b>General Fund</b>		394,791	-	-	394,791	212,304
		441,535	1,292,029	1,832,802	3,566,366	3,569,246

Approved by the Board of Trustees on  
and signed on its behalf by

1 March 2012



**THE RIGHT REVEREND D J CONNER – DEAN OF WINDSOR  
TRUSTEE**

The notes on pages 8 to 15 form part of these accounts

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2011

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### 1 **Accounting policies**

The principal accounting policies of the Charity are set out below. The accounts have been drawn up in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) and applicable accounting standards.

#### (a) **Basis of accounting**

The accounts are prepared under the historical cost convention modified to include the revaluation of fixed asset investments and include the results of the charity's operations as indicated in the annual report, all of which are continuing.

#### (b) **Cashflow Statement**

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 'Cashflow statements' from the requirement to produce a cash flow statement on the grounds that it is a small company.

#### (c) **Fund accounting**

- (i) Restricted funds are funds subject to specific trusts, which may be declared by the donor or with their authority but still within the objects of the charity.
- (ii) Unrestricted funds are expendable at the discretion of the Trustees in furtherance of the objects of the charity.
- (iii) Endowment funds are funds donated for a specific purpose where there is no power to convert capital into income. They are held permanently and cannot be utilised for other purposes although the constituent assets may change over time.

All movements on funds, including new endowments, are recorded in the Statement of Financial Activities, allocated to the appropriate fund.

#### (d) **Fixed asset Investments**

Listed investments

Listed investments are stated at their market value at the balance sheet date. Holdings in authorised unit trusts are included in the balance sheet at the bid price. Realised and unrealised gains on investment assets are reported in the Statement of Financial Activities allocated to the appropriate fund.

#### (e) **Investment income**

Dividends and other investment income are credited on an accruals basis.

Income from investments is allocated to the appropriate fund.

#### (f) **Voluntary income**

All voluntary income is included in income when it is receivable.

#### (g) **Legacy income**

Legacy income is accounted for at the point of notification, in writing, by the personal representative of the estate making the legacy, provided that the value of the legacy can be reasonably estimated. Where legacies are in the form of properties they are included at estimated valuation at the year end and where these are subsequently realised any adjustment necessary is reflected in the Legacy income line on the Statement of Financial Activities.

#### (h) **Gifts in Kind**

Gifts in kind are recognised on receipt at the estimated value of the relevant gift.

#### (i) **Allocation of costs**

Costs are allocated according to function and hence to the categories of direct charitable expenditure and other expenditure. Where expenditures relate to more than one functional category, a reasonable method of allocation is determined.

#### (j) **Pension costs**

The company operates a stakeholder compliant money purchase scheme.

The pension costs charged in the accounts represent the contributions payable by the company during the period in accordance with Financial Reporting Standard No. 17 "Accounting for retirement benefits". For further details, refer to note 6.

# THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2011

<b>2</b>	<b><u>Voluntary Income</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
<b>(a)</b>	<b>Unrestricted income</b>		
	Companions	295,350	276,943
	Friends donations	82,333	67,891
	Other donations	-	34,460
	Legacies income received in cash	17,255	-
		<u>394,938</u>	<u>379,294</u>
<b>(b)</b>	<b>Restricted funds</b>		
	College appeal	352,329	64,598
	Donation for the Companion Magazine	-	7,000
	For Choral Support	14,308	5,063
	For the Choir of St George's Chapel	250,000	250,000
		<u>616,637</u>	<u>326,661</u>
	Friends Legacy income		
	-received in cash (see note 12(b))	47,551	39,681
	-accounted for at valuation (see note 12(b))	68,931	-
		<u>116,482</u>	<u>39,681</u>
		<u>1,128,057</u>	<u>745,636</u>
<b>3</b>	<b><u>Activities for generating funds</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
	<b>Events and activities</b>		
	Unrestricted funds	28,897	31,232
	Restricted funds	310	619
		<u>29,207</u>	<u>31,851</u>
<b>4</b>	<b><u>Investment Income</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
<b>(a)</b>	<b>Unrestricted funds</b>		
	Bank interest	812	275
		<u>812</u>	<u>275</u>
<b>(b)</b>	<b>Restricted funds</b>		
	Income from investments		
	-Kahn Choral fund	98,800	109,684
	Bank interest		
	-Friends Legacy Fund	2,646	11
	-College Appeal Fund	18,281	26,320
		<u>119,727</u>	<u>136,015</u>
		<u>120,539</u>	<u>136,290</u>

**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2011**

**5 Total resources expended**

**(a) Analysis of expenditure**

Cost of generating funds					
Cost of Events & Investments	Voluntary Income	Total	Governance Costs	2011	2010
£	£	£	£	£	£
Wages and salary costs	202,893	202,893	-	202,893	146,790
Social Security	21,719	21,719	-	21,719	15,133
Pension Costs	5,663	5,663	-	5,663	4,789
Legal & professional	-	-	-	-	10,912
Trade development	7,966	35,206	-	35,206	48,488
Garter service event costs	9,889	9,889	-	9,889	8,593
Other events costs	2,275	5,853	-	5,853	14,578
Costs of other Friends activities	19,570	19,570	-	19,570	14,151
Office costs	14,472	14,472	-	14,472	3,101
IT & Telephone costs	22,952	22,952	-	22,952	13,348
Audit fees	-	-	10,188	10,188	8,813
Travel costs	1,360	1,360	-	1,360	258
Trustees expenses	-	-	61	61	953
Sundry	19,324	19,324	-	19,324	12,075
Bank Charges	1,389	1,389	-	1,389	850
Investment Manager Fees	3,750	3,750	-	3,750	772
<b>Expended resources before donations</b>	<b>43,450</b>	<b>364,040</b>	<b>10,249</b>	<b>374,289</b>	<b>303,604</b>
Donations to St George's Chapel					
- College Appeal				274,022	479,261
- Unrestricted				59,807	1,000
- Website development				4,142	-
- Friends legacy - in respect of the Archives				1,250	-
- Friends legacy - in respect of the Fabric				129,930	-
- Choir costs				350,193	354,391
<b>Total Donations</b>				<b>819,344</b>	<b>834,652</b>
<b>Total expended resources</b>				<b>1,193,633</b>	<b>1,138,256</b>

**(b) Staff costs**

**Particulars of employees are shown below**

Employee costs during the year amounted to

	2011 £	2010 £
Wages and salaries	202,893	146,790
Social security costs	21,719	15,133
Other pension costs	5,663	4,789
	<b>230,275</b>	<b>166,712</b>

**The average number of persons employed by the charity during the year was as follows**

Fund generation and administration	<b>6</b>	<b>5</b>
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One employee earns £50,000 per annum or more (2010 £nil) No remuneration was paid to the Trustees for their services as Trustees Reimbursed expenses totalled £61 (2010 £953)

**(c) Auditors' remuneration**

	2011 £	2010 £
Fees received for audit services	10,188	8,813
Fees received for non-audit services	-	-
	<b>10,188</b>	<b>8,813</b>

**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2011**

**6 Pension costs**

The Foundation operates a stakeholder compliant money purchase scheme. The assets of the scheme are held separately from those of the charity in independently managed funds. Total contributions payable amounted to £5,663 (2010 £4,789). There were no contributions outstanding at the year-end.

**7 Investments**

	<b>2011</b>		<b>2010</b>	
	<b>Market Value</b>	<b>Original Cost</b>	<b>Market Value</b>	<b>Original Cost</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>(a) Held at market value</b>				
(i) Charibond Charities Fixed Interest Common 306,046 income units	382,833	358,582	389,903	358,582
(ii) Schroder Charity Equity Fund 195,393 income units	446,668	475,000	471,678	475,000
(iii) Schroder Income Maximiser Fund 1,091,201 Class A income Units	409,637	475,000	465,725	475,000
(iv) Schroder QEP Global Core Fund 10,023 Shs-C distribution units	90,824	86,763	83,977	86,763
(v) Schroder Corporate Bond Fund 206,954 Class A income units	81,271	87,500	87,438	87,500
(vi) Schroder Charity Fixed Interest Fund 340,600 income units	387,943	375,000	390,668	375,000
(vii) Cash held for reinvestment	30,452	30,452	33,626	33,626
	<u>1,829,628</u>	<u>1,888,297</u>	<u>1,923,015</u>	<u>1,891,471</u>

**Endowment funds**

At the year end all the fixed asset investments are held in respect of the Kahn Endowment fund

**Movements in listed investments:**

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
Market value brought forward at 1 September 2010	1,923,015	1,893,242
Acquisitions made in the year	-	1,532,889
Cash held outside of the investment portfolio	(3,174)	-
Disposals at opening market value	-	(1,515,888)
Unrealised loss on revaluation of investments at the year end	<u>(90,213)</u>	<u>12,772</u>
Market value carried forward at 31 August 2011	<u>1,829,628</u>	<u>1,923,015</u>

All investment assets are held and managed in the United Kingdom

**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**NOTES TO THE ACCOUNTS  
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<b>8</b>	<b><u>Current asset investments</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
	Cash held on deposit	144,792	152,601
	Schroder Charity Fixed Interest Fund (29,022 units)	107,467	104,304
		<u>252,259</u>	<u>256,905</u>
	The current asset investments are all held in respect of the Friends Legacy Fund		
<b>9</b>	<b><u>Debtors</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
	Trade debtors	18,383	8,434
	Amounts owed by connected charity	-	312
	Prepayments and accrued income	163,759	64,250
		<u>182,142</u>	<u>72,996</u>
<b>10</b>	<b><u>Creditors: amounts falling due within one year</u></b>	<b>2011</b>	<b>2010</b>
		<b>£</b>	<b>£</b>
	Trade creditors	1,188	309
	Amounts owed to connected charities	49,566	-
	Other taxes and social security	781	2,505
	Accruals and deferred income	107,942	43,484
		<u>159,477</u>	<u>46,298</u>

**11** **Capital and reserves**

The Foundation of the College of St George, Windsor Castle is a company limited by guarantee without a share capital. Instead of a share capital, the member, The Dean and Canons of Windsor, guarantees to pay £10 in the event of the company's liquidation. The amount of the member's guarantee represents a contingent asset to the company which will crystallise only if the company goes into liquidation. As the company is a going concern, the member has no obligation to pay the sum guaranteed.

In the circumstances noted above it is considered that the distinction between equity and non equity interests required by Financial Reporting Standard No 4 "Capital Instruments" is not applicable.

If on a winding up of the company there remains after satisfaction of all debts and liabilities any assets, they must be transferred to such charitable bodies named in the Objects as the Trustees may decide, in such proportions as the Trustees see fit, and in the absence of such a decision, to the Dean and Canons of Windsor.

**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2011**

**12 Funds**

**(a) Permanent Endowments**

	Balance at 1 September 2010 £	New endowments received £	Gains on investments £	Balance at 31 August 2011 £
Kahn Choir Endowment Fund	1,923,015	-	(90,213)	1,832,802

Income from the Kahn Choir Endowment Fund is held in a restricted income fund entitled Kahn Choral fund and the funds are available to be used to defray the costs of the choir at St George's Chapel. The Fund is represented by fixed asset investments.

**(b) Restricted funds**

	Balance at 1 September 2010 £	Incoming Resources £	Incoming Resources at valuation £	Expended Resources £	Gains on investments £	Balance at 31 August 2011 £
Kahn Choral	-	98,800	-	(98,800)	-	-
Choir Fund	4,567	250,000	-	(254,567)	-	-
The Friends Legacy Fund	256,905	50,197	68,931	(131,756)	3,163	247,440
College Appeal	1,113,211	370,920	-	(459,129)	-	1,025,002
Companion Magazine	58	-	-	158	-	216
Choral Support	5,063	14,308	-	-	-	19,371
	<u>1,379,804</u>	<u>784,225</u>	<u>68,931</u>	<u>(944,094)</u>	<u>3,163</u>	<u>1,292,029</u>

Kahn Choral

This fund receives the income derived from the Kahn Endowment fund which was established to contribute towards the costs of the choir at St George's Chapel.

Choir Fund

This fund was established to receive donations to support the Choir of St George's Chapel.

The Friends Legacy Fund

This fund was established from legacies received from members of The Society of the Friends of St George's and Descendants of the Knights of the Garter, the funds of which were transferred to the Foundation on 17 March 2007. The legacies received into this fund are in respect of wills which were written prior to the date of transfer. This fund is to be utilised in accordance with the objects of that charity, which are slightly narrower than those of the Foundation as shown below.

The objects of The Society of the Friends of St George's and Descendants of the Knights of the Garter shall be to assist the Dean and Canons of Windsor in maintaining the fabric of St George's Chapel and the buildings within the Precincts of Windsor Castle which are associated with the Chapel, in maintaining and improving the furnishings and ornaments of the Chapel as a place of worship, in enhancing its surroundings and in promoting interest and knowledge of the history, traditions and work of St George's.

College Appeal fund

This fund was established to support the refurbishment of the fabric of the Chapel and Collegiate buildings.

Choral support fund

This fund was established to support the Choral tradition of St George's Chapel.



**THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2011**

**12 Funds**

**(c) Designated funds**

	Balance at 1 September 2010 £	Incoming Resources £	Expended Resources £	Transfer £	Balance at 31 August 2011 £
CD Production Fund	20,000	-	-	-	20,000
Website and Appeal Development fund	34,123	-	(7,379)	-	26,744
	<u>54,123</u>	<u>-</u>	<u>(7,379)</u>	<u>-</u>	<u>46,744</u>

CD Production Fund

This fund was established by a transfer from the general fund to provide funds to support the production of CDs of performances of the Choir of St George's Chapel for the purpose of fund-raising

Website and Appeal Development fund

This fund was established using a general donation, which with the agreement of the donor has been designated to cover the costs of website development for the College of St George and literature to support the Fabric Appeal

**13 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2011 £	Total 2010 £
Fixed Asset Investments	-	-	1,829,628	1,829,628	1,923,015
Current Asset Investments	-	252,259	-	252,259	256,905
Net current assets	<u>441,535</u>	<u>1,039,770</u>	<u>3,174</u>	<u>1,484,479</u>	<u>1,389,326</u>
	<u>441,535</u>	<u>1,292,029</u>	<u>1,832,802</u>	<u>3,566,366</u>	<u>3,569,246</u>
Unrealised gains/(losses) included above					
On investment assets	<u>-</u>	<u>5,717</u>	<u>(58,669)</u>	<u>(52,952)</u>	<u>34,098</u>
	<u>-</u>	<u>5,717</u>	<u>(58,669)</u>	<u>(52,952)</u>	<u>34,098</u>
<b>Reconciliation of movements in unrealised gains/(losses) on investment</b>					
Unrealised gains/(losses) at 1 September 2010	-	2,554	31,544	34,098	(557,955)
Disposals in the year	-	-	-	-	576,727
Net gains/(losses) on revaluations in the year	<u>-</u>	<u>3,163</u>	<u>(90,213)</u>	<u>(87,050)</u>	<u>15,326</u>
Unrealised gains/(losses) at 31 August 2011	<u>-</u>	<u>5,717</u>	<u>(58,669)</u>	<u>(52,952)</u>	<u>34,098</u>

**14 Taxation**

The Foundation of the College of St George, Windsor Castle is a charity and the trustees are of the opinion that it is entitled for the current year, to the exemptions provided by Section 505 Income and Corporation Taxes Act 1988. As a consequence no provision for taxation is relevant.

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THE FOUNDATION OF THE COLLEGE OF ST GEORGE, WINDSOR CASTLE

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2011

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**15 Related party transactions**

The Foundation of the College of St George is involved in the following material transactions with related parties who are under common control

**St George's Chapel - Windsor Castle**

(a) During the year the charity made or had accrued the following donations to St George's Chapel - Windsor

	£
In respect of the Fabric of the College of St George	403,952
In respect of the Archive	1,250
In respect of the Choir	350,193
In respect of Website Development	4,142
In respect of general purposes	<u>59,807</u>

At the year end the balance owed to St George's Chapel was £49,566 (Owed by St George's Chapel 2010 £312)

There are no other material transactions between the charities which the Trustees believe should be reported

**16 Ultimate Control**

The Trustees consider the Dean and Canons of Windsor to be the parent undertaking and ultimate controlling