REGISTERED COMPANY NUMBER: 05903490 (England and Wales)
REGISTERED CHARITY NUMBER: 1121334

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2017

for
Open Hands Trust (Leicester)

-RIDAY

A793N2IZ A23 29/06/2018 COMPANIES HOUSE

#146

Contents of the Financial Statements for the Year Ended 31 December 2017

	Page
Report of the Trustees	1 to 2
Independent Examiners Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 13
Reconciliation of Income and Expenditure	14
Reconciliation of Funds	15 to 16
Detailed Statement of Financial Activities	17 to 18

Report of the Trustees for the Year Ended 31 December 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote for the public benefit in any part of the world the relief of sickness, poverty and financial hardship and to promote and reserve good health by the provision of funds, goods or services of any kind including through the provision of temporary accommodation, counselling and support.

The advancement of education in such ways and in such parts of the community.

The advancement of education of children both at school level and those below compulsory school age by providing safe and satisfying group play and nursery activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Open Hands Trust continues to support disadvantaged, vulnerable and low-income individuals and families across the city of Leicester. The Trust provides for people's most basic and immediate of needs as well as providing opportunities for individuals to grow in key skills and to be supported towards employability through skills courses, mentoring and volunteering opportunities.

In 2017, the charity's Compassion Centre and Support Centre received an average of 282 weekly visits from individuals accessing emergency food, clothing and furniture, English classes, self-esteem courses, mentoring programme and/or advice sessions.

Open Hands Trust continues to receive regular financial support from the Big Lottery Fund, Trinity Life Church, Knighton Evangelical Free Church, Avenue Community Church as well as many other local organisations and independent supporters. This year the charity gained a business sponsorship from local company Pukka Pies who will be providing an ongoing supply of pies to support its Tuesday night meal. The Trust was also successful in funding bids from The Clothworkers' Foundation and Aviva Community Fund in order to purchase two new vans to enable further expansion of its food and furniture projects.

The Trust's first social enterprise, '6 Degrees Coffee House', continues to be a success trading under the name 'Compassion In Action' (Company Number: 10587115). The business continues to prove financially profitable, has an increasingly loyal customer-base and growing positive reputation in the local community and media. All of the shop's profits will be invested into the work of Open Hands Trust.

6 Degrees will and has become a work placement for some of the participants on the Revive mentoring programme, enabling them to gain employability skills and experience.

FINANCIAL REVIEW

Over the last year our income remained consistent compared to the previous year. We received a generous donation from Trinity Life Church of £5,000. We are extremely grateful for their generosity and especially for their continued support during the year.

FUTURE PLANS

Over the next 12 months Open Hands Trust aims:

To strengthen future sustainability for the charity's services through fundraising, partnerships, corporate sponsorships and sales

To equip and empower the charity's dependent service users to progress towards independence

To develop and outwork the next stage of vision for the Trust

We are grateful to the charity's staff, volunteers, donors and supporters who enable the Trust to make such a positive difference to the lives of those it serves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Report of the Trustees for the Year Ended 31 December 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is incorporated as a company limited by guarantee and is governed by the company's Memorandum and Articles of Association.

At the first Annual General Meeting all of the directors will retire, in future one third of the trustees retire by rotation of longest serving. Appointment of new trustees can be from retiring trustees or individuals showing an interest in the work of the charity, who are willing to serve and have appropriate gifts.

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 05903490 (England and Wales)

Registered Charity number 1121334

Registered office 53 Upper Tichborne Street Highfields Leicester LE2 1GL

Trustees

Mr D H Bennett Rev S E Hind Rev D Hind Mr C Jewitt Rev B C Niblock Mr A R White Minister Of Religion Church Leader Minister Of Religion HR Manager Minister Of Religion Director

Company Secretary Mrs C E O'Connell

Rev D Hind - Trustee

Approved by order of the board of trustees on ..

30 May 2018

...... and signed on its behalf by:

Independent Examiner's Report to the Trustees of Open Hands Trust (Leicester)

Independent examiner's report to the trustees of Open Hands Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2017.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of F.M,A.A.T which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Justin Carter F.M,A.A.T

Carter & Co 19 Warren Park Way

Enderby

Leicester LE19 4SA

30 May 2018

Statement of Financial Activities for the Year Ended 31 December 2017

INCOME AND ENDOWMENTS FROM Donations and legacies Gift aid Investment income Grants	Not es 2	Unrestricted fund £ 47,980 486 8 92,763	Restricted fund £	31.12.17 Total funds £ 47,980 486 8 120,263	31.12.16 Total funds £ 55,945 951 8 95,323
Incoming resources from charitable Activities: Hand in Hand Pre-School 6 Degrees Total		91,616	134,822	134,822 91,616 ——————————————————————————————————	105,979 70,872 ———— 329,078
EXPENDITURE ON					
Charitable activities Hand in Hand Pre-School 6 Degrees Compassion Centre Activities Grant expenditure		88,948 35,104 50 92,745	126,868 - - - - 4,839	126,868 88,948 35,104 50 97,584	107,150 84,442 45,599 115 95,181
Support & Governance costs		12,469	8,022	20,491	9,107
Total		229,316	139,729	369,045	341,594
NET INCOME/(EXPENDITURE)		3,537	22,593	26,130	(12,516)
Transfers between funds	12	(4,310)	4,310	-	-
Net movement in funds RECONCILIATION OF FUNDS		(773)	26,903	26,130	(12,516)
Total funds brought forward		7,644	39,982	47,626	60,142
TOTAL FUNDS CARRIED FORWARD		6,871	66,885	73,756	47,626

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Balance Sheet At 31 December 2017

		Unrestricted	Doctrict of fund	31.12.17 Total funds	31.12.16 Total funds
FIVED ACCETS	Not es	fund £	Restricted fund £	£	£
FIXED ASSETS Tangible assets Investments	7 8	16,461 1	21,447 	37,908 1	9,287
		16,462	21,447	37,909	9,287
CURRENT ASSETS Stocks	9	-	-		2,683
Debtors Cash at bank and in hand	10	27,906 17,204	46,139	27,906 63,343	488 <u>64,549</u>
		45,110	46,139	91,249	67,720
CREDITORS Amounts falling due within one year	11	(54,701)	(701)	(55,402) 	(29,381)
NET CURRENT ASSETS		<u>(9,591)</u>	45,438	35,847	38,339
TOTAL ASSETS LESS CURRENT LIABILITIES		6,871	66,885	73,756	47,626
NET ASSETS		6,871	66,885	<u>73,756</u>	47,626
FUNDS Unrestricted funds Restricted funds	12			6,871 <u>66,885</u>	7,644 . <u>39,982</u>
TOTAL FUNDS			•	<u>73,756</u>	47,626

Balance Sheet - continued At 31 December 2017

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies (a) Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the (b) end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies. 30 MAY 2018

The financial statements were approved by the Board of Trustees on behalf by:

..... and were signed on its

Rev D Hind -Trustee

Rev B C Niblock -Trustee

Notes to the Financial Statements for the Year Ended 31 December 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on cost
Fixtures and fittings	- 25% on cost
Motor vehicles	- 25% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.12.17	31.12.16
	£	£
Bank account interest	8	8

Notes to the Financial Statements - continued for the Year Ended 31 December 2017

3. NET INCOME/(EXPENDITURE)

Net income /(expenditure) is stated after charging/(crediting):

	31.12.17	31, 12, 16
	£	£
Depreciation - owned assets	12,452	6,763

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2017 nor for the year ended 31 December 2016.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2017 nor for the year ended 31 December 2016.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

31.12.17	31.12.16
26	20

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted	Dank daka dikasa d	Total funds
	fund £	Restricted fund £	£
INCOME AND ENDOWMENTS FROM	5F 0.4F		EE 04E
Donations and legacies	55,945 951		55,945 951
Gift aid Investment income	8	•	8
Grants	94,823	500	95,323
Incoming resources from charitable	•		
Activities			
Hand in Hand Pre-School 6 Degrees		105,979	105,979
o pegrees .	70,872	103,777	70,872
	·		
Total	222,599	106,479	329,078
EXPENDITURE ON			
Charitable activities		107.150	407.450
Hand in Hand Pre-School	84,442	107,150	107,150 84,442
6 Degrees Compassion Centre	45,599		45,599
Activities	115	-	115
Grant expenditure	95,181		95,181
Governance costs	6,088	3,019	9,107
Total	231,425	110,169	341,594
NET INCOME/(EXPENDITURE)	(8,826)	(3,690)	(12,516)
Transfers between funds	-		
Net movement in funds	(8,826)	(3,690)	(12,516)

Open Hands Trust (Leicester) Notes to the Financial Statements - continued for the Year Ended 31 December 2017

6.	COMPARATIVES FOR THE STATEMENT OF	FINANCIAL ACTIVITIES - co	ontinued Unrestricted fund	Restricted fund	Total funds
	RECONCILIATION OF FUNDS		£	£	£
	Total funds brought forward		16,470	43,672	60,142
	TOTAL FUNDS CARRIED FORWARD		7,644	39,982	47,626
7.	TANGIBLE FIXED ASSETS	Plant and machinery	Fixtures and fittings	Motor vehicles	Totals
	COST	£	£	£	£
	At 1 January 2017 Additions	18,148 16,280	8,902 2,132	22,661	27,050 <u>41,073</u>
	At 31 December 2017	34,428	11,034	22,661	68,123
	DEPRECIATION At 1 January 2017 Charge for year	15,537 	2,226 2,757 4,983	5,665 5,665	17,763 12,452 30,215
	At 31 December 2017	<u>19,567</u>	_4,763	3,003	30,213
	NET BOOK VALUE At 31 December 2017	14,861	6,051	16,996	37,908
	At 31 December 2016	2,611	6,676		9,287
8.	FIXED ASSET INVESTMENTS				Shares in group undertakings
	MARKET VALUE Additions				£1
	NET BOOK VALUE At 31 December 2017				1
	At 31 December 2016				

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Notes to the Financial Statements - continued for the Year Ended 31 December 2017

8. FIXED ASSET INVESTMENTS - continued

Compassion in Action Leicester Limited Registered office: United Kingdom Nature of business: Trading activities

Class of share: holding Ordinary 100

9. STOCKS

	Stocks	31.12.17 £	31.12.16 £ <u>2,683</u>
10.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	Other debtors Prepayments	31.12.17 £ 18,091 	31.12.16 £ 68 420
		27,906	488

Other debtors includes a gift aid obligation from it's subsidiary company, namely Compassion in Action Limited amounting to £9,085 (2016 - £Nil), Leicester City Council rates refund for the coffee shop amounting to £1,994 (2016 - £Nil), a Lottery grant amounting to £1,365 (2016 - £Nil), loans with Compassion in Action Limited amounting to £5,454 (2016 - £Nil) and Trinity Life Church amounting to £Nil (2016 - £23), a pension debtor amounting to £80 (2016 - £Nil) and gift aid claims amounting to £113 (2016 - £45).

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.17 £	31.12.16 £
Trade creditors	12,529	2,916
Social security and other taxes	1,548	1,517
Other creditors	40,365	24,012
Accrued expenses	960	<u>936</u>
	55,402	29,381

Notes to the Financial Statements - continued for the Year Ended 31 December 2017

12. MOVEMENT IN FUNDS

	At 1.1.17 £	Net movement in funds £	Transfers between funds £	At 31.12.17 £
Unrestricted funds General fund	7,644	3,537	(4,310)	6,871
Restricted funds Restricted fund	39,982	22,593	4,310	66,885
TOTAL FUNDS	47,626	26,130	<u> </u>	73,756
Net movement in funds, included in the above are as fo	ollows:			
		Incoming resources £	Resources expended £	Movement in funds
 Unrestricted funds _General-fund		232,853	(229,316)	3,537
Restricted funds Restricted fund		162,322	(139,729)	22,593
TOTAL FUNDS		<u>395,175</u>	(369,045)	26,130
Comparatives for movement in funds				
	At 1.1.16 £	Net movement in funds £	Transfers between funds £	At 31.12.16 £
Unrestricted Funds General fund	16,470	(8,826)	-	7,644
Restricted Funds Restricted fund	43,672	(3,690)	-	39,982
TOTAL FUNDS	60,142	<u>(12,516)</u>	<u> </u>	47,626

Notes to the Financial Statements - continued for the Year Ended 31 December 2017

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund	222,599	(231,425)	(8,826)
Restricted funds Restricted fund	106,479	(110,169)	(3,690)
			
TOTAL FUNDS	<u>329,078</u>	<u>(341,594</u>)	(12,516)

13. RELATED PARTY DISCLOSURES

Three of the trustees also serve on Trinity Life Church (Registered Charity No. 1051884) and during the year Open Hands Trust (Leicester) received a £5,000 donation from this charity.

Notes to the Financial Statements - continued for the Year Ended 31 December 2017

14. TRADING RESULTS OF SUBSIDIARY

The wholly owned trading subsidiary Compassion in Action Leicester Limited (company number 10587115) pays all of its profits to the charity under the gift aid scheme. Compassion in Action Leicester Limited has been formed for the purpose of putting on meetings/gathering place and for other general trading purposes.

A summary of the trading results of Compassion in Action Leicester Limited is shown below.

Turnover	2017 £ 53,510	2016 £
Cost of sales	(34,212)	
Gross Profit Administrative expenses	19,298 (10,213)	<u>-</u>
Operating Profit	9,085	-
Gift aid obligation	(9,085)	
Profit before taxation	-	-
Tax on profit	-	-
Profit for the financial period	<u> </u>	
The assets and liabilities of the subsidiary were:		
Current assets	24,681	-
Current liabilities	(24,680)	<u> </u>
Total net assets	1	<u>.</u>

Reconciliation of Income and Expenditure for the Year Ended 31 December 2016

INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	UK GAAP £ 329,070	Effect of transition to FRS 102 £	FRS 102 £ 329,070
Investment income		8		8
Total		329,078	•	329,078
EXPENDITURE ON Raising funds Charitable activities		6,763 334,831	·	6,763 334,831
Total		341,594	-	341,594
NET INCOME/(EXPENDITURE)		<u>(12,516</u>)		<u>(12,516</u>)

Reconciliation of Funds At 1 January 2016 (Date of Transition to FRS 102)

FIXED ASSETS Tangible assets	Notes	UK GAAP £ 	Effect of transition to FRS 102 £	FRS 102 £
CURRENT ASSETS Stocks Debtors Cash at bank and in hand		2,409 72,995 75,404	- - 	2,409 72,995 75,404
CREDITORS Amounts falling due within one year		(21,994)	<u>-</u>	(21,994)
TOTAL ASSETS LESS CURRENT LIABILITIES		53,410 60,142 60,142	 -	60,142 60,142
FUNDS Unrestricted & restricted funds TOTAL FUNDS	·	60,142 60,142		60,142

Reconciliation of Funds At 31 December 2016

		UK GAAP	Effect of transition to FRS 102	FRS 102
FIXED ASSETS	Notes	£	£	£
Tangible assets		9,287	•	9,287
CURRENT ASSETS				
Stocks		2,683	•	2,683
Debtors		488	-	488
Cash at bank and in hand		64,549		64,549
		67,720		67,720
CREDITORS				
Amounts falling due within one year		(29,381)	-	(29,381)
NET CURRENT ASSETS		38,339	<u></u>	38,339
TOTAL ASSETS LESS CURRENT LIABILITIES		47,626		47,626
				
NET ASSETS		47,626		47,626
FUNDS				
Unrestricted & restricted funds		47,626		47,626
TOTAL FUNDS		47,626	-	47,626

<u>Detailed Statement of Financial Activities</u> <u>for the Year Ended 31 December 2017</u>

	31.12.17 £	31.12.16 £
INCOME AND ENDOWMENTS		
Donations and legacies	.=	55.045
Givings	47,980 124,933	55,945
Hand in Hand pre-school Gift aid	134,822 486	105,979 951
6 Degrees coffee shop	91,616	70,872
Grants	120,263	95,323
	395,167	329,070
Investment income Bank account interest	8	8
bank account interest		<u> </u>
Total incoming resources	395,175	329,078
Charitable activities		
Hand in Hand		0
Staff salaries	92,228	74,876
Small furniture & repairs	6,727 800	4,087 534
Catering costs Crafts & resources	3,393	2,230
Rent	15,000	15,000
Insurance	1,375	1,310
Toys & books	428	3,367
Sundries	2,138	2,593
Stationery, postage & telephone	628	1,188
Staff costs	4,091	1,046
Grants	-	695
Marketing	60	224
	126,868	107,150
Compassion Centre	,	•
Rent	25 404	35.000
Light & heat	25,106 5,335	35,000 6,096
Insurance	606	176
Repairs & renewals Van costs	998	3,576
Vali Costs	3,059	751
Activities	35,104	45,599
Activities	50	115
Grants	97,584	95,181
6 Degrees	88,948 	84,442
	186,582	179,738

Detailed Statement of Financial Activities for the Year Ended 31 December 2017

	31.12.17	31.12.16
Commands and	£	£
Support costs Sundries	4,335	1,272
Stationery, postage & telephone	93	82
Depreciation	12,453	6,762
Governance costs		
Professional fees	3,610	991
	20,491	9,107
Total resources expended	369,045	341,594
Net income/(expenditure)	26,130	<u>(12,516</u>)