Directors' report and unaudited financial statements

for the year ended 30 December 2013

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## **Company information**

Directors

A P Toker

A R Doshi

appointed 26/07/13

Company number

5860453

Registered office

Knoll House Knoll Road Camberley Surrey GU15 3SY

Accountants

Stewart & Co Knoll House Knoll Road Camberley Surrey GU15 3SY

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# Directors' report for the year ended 30 December 2013

The directors present their report and the financial statements for the year ended 30 December 2013.

## Principal activity

The principal activity of the company is that of the holding of the freehold property Flats 1-5, 506 Reading Road, Winnersh, Berkshire.

The company is also responsible for the administration of variable service charges as agents of the statutory trust for the lessees of the freehold property.

The company has no income or expenditure in its own right, all transactions in the year being related to the maintenance of the common parts in accordance with the lease. Service charges collected are held in trust for the purpose of meeting the relevant costs in relation to the property in accordance with the provision of Section 42 of the Landlord and Tenant Act 1987.

#### **Directors**

The directors who served during the year are as stated below:

A P Toker

A R Doshi

appointed 26/07/13

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on 13 May 2014 and signed on its behalf by

A R Doshi

Director

# Chartered Accountants' report to the Board of Directors on the unaudited financial statements of 506 Management Limited

In accordance with the engagement letter dated 24 February 2010, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Income and Expenditure Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's board of directors in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's board of directors that we have done so and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's board of directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet for the year ended 30 December 2013 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Slewarb, CA

Stewart & Co
Chartered Accountants

13 May 2014

Knoll House Knoll Road Camberley Surrey GU15 3SY

# Income and expenditure account for the year ended 30 December 2013

	2013	2012
	£	£
Surplus on ordinary activities before taxation	-	-
Tax on surplus on ordinary activities	-	-
Surplus for the year	<del></del> -	

The notes on page 6 form an integral part of these financial statements.

# Balance sheet as at 30 December 2013

	2013			2012	
	Notes	£	£	£	£
Current assets					
Debtors	3	5		5	
Net current assets			5		5
Total assets less current					
liabilities			5		5
Net assets			5		5
			=- <del></del>		•
Capital and reserves					
Called up share capital	4		5		5
Shareholders' funds	•		5		5
					<del></del>

The directors' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

### **Balance sheet (continued)**

# Directors' statements required by Sections 475(2) and (3) for the year ended 30 December 2013

In approving these financial statements as directors of the company we hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 30 December 2013; and
- (c) that we acknowledge our responsibilities for:
  - (1) ensuring that the company keeps accounting records which comply with Section 386; and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue by the Board on 13 May 2014 and signed on its behalf by

A R Doshi Director

Registration number 5860453

# Notes to the financial statements for the year ended 30 December 2013

## 1. Accounting policies

### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### 1.2. Changes in accounting policy

The company acts as trustee of a statutory trust in respect of service charge monies collected for the maintenance of 506 Reading Road.

The company has changed its accounting policy to exclude these funds from the company's accounts as separate service charge accounts are prepared and certified.

#### 1.3. Service charges

The company is responsible for the management of 506 Reading Road and collects service charges from lessees in order to fund expenditure incurred in the management of the property. These service charge funds are held in trust for the lessees as required by the Landlord and Tenant Act 1987. Transactions relating to the management of the property are reported separately to the lessees and are excluded from the company's financial statements.

#### 2. Tangible fixed assets

The company is the beneficial owner of the freehold land at 506 Reading Road. No value is shown in the financial statements as it has been previously written off as its value is considered to be negligible.

3.	Debtors	2013 £	2012 £
	Other debtors - due from Service Charge accounts	5	5
4.	Share Capital	2013 £	2012 £
	Authorised		
	5 Ordinary shares of £1 each	5	5
	Allotted, called up and fully paid	<del></del>	
	5 Ordinary shares of £1 each	5	5
	Equity Shares		
	5 Ordinary shares of £1 each	5	5
		<del></del>	

## 5. Related party transactions

The company is a non-profit making management company run by the residents for the benefit of the residents. Directors and members therefore enter into transactions with the company as residents but all such transactions are as agreed in the terms of the residency and are therefore not unusual or beneficial in any way as to require separate disclosure.