# AD01

## Change of registered office address

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFilling Menu Screen



You can use the WebFiling service to file this form online Please go to www.companieshouse gov.uk

What this form is for
You may use this form to change
a company's registered office
address

What this form is NOT 1
You cannot use this form
the registered office addre
Limited Liability Partnersh
do this, please use form LI
Change of registered office
a limited liability partnersh



01/02/2012 COMPANIES HOUS #353

	Change of registered offici	COMPANIES HOUSE	
1	Company details		
Company number	0 5 8 4 0 8 1 3	Filling in this form     Please complete in typescript or in bold black capitals  All fields are mandatory unless specified or indicated by *	
Company name in full	METROELECTRIC PLC		
2	New registered office address <b>⊙</b>		
	The change in registered office address does not take effect until the Registrar has registered this notice  A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered	Change of registered office     For England and Wales companies,     the address provided can either be     in England or Wales     For Welsh companies, the address     provided must be in Wales	
Building name/number	6A	For companies registered in Scotland or Northern Ireland, the address	
Street	HIGH STREET	provided must be in Scotland or Northern Ireland respectively	
Post town	STANSTEAD ABBOTTS		
County/Region	HERTFORDSHIRE		
Postcode	S G 1 2 8 A B		
3	Signature		
	I am signing this form on behalf of the company	signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006	
Signature	Signature X		
	This form may be signed by Director <b>②</b> , Secretary, Person Authorised <b>③</b> , Liquidator, Administrator, Administrative receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		

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### **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Contact name GREG COLLIER Company name METROELECTRIC PLC Address 6A HIGH SREET STANSTEAD ABBOTTS County/Region HERTFORDSHIRE 2 SG 1 Country DX 07830 182501 Checklist We may return forms completed incorrectly or

with information missing

#### Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- You have signed the form

#### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further Information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk