

## TEES VALLEY COMMUNITY CHURCH

*A company limited by guarantee and not having a share capital)*

Charity number: 1114596  
Company number: 5735104

Accounts – 31st August 2021

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**TEES VALLEY COMMUNITY CHURCH**

**REPORT OF THE TRUSTEES  
for the year ended 31st August 2021**

The trustees are pleased to present their annual report and financial statements of the charitable company for the year ended 31st August 2021 which are also prepared to meet the requirements for a directors' report and accounts for Company Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland; FRS 102) issued in October 2019.

**Reference and Administration Details**

The charity's name is Tees Valley Community Church.

Charity Registration Number: 1114596

Company Number: 5735104

Registered and Principal Office: The Oakwood Centre, Cleasby Way, Eaglescliffe, Stockton-on-Tees,  
Teeside, TS16 0RD

Bankers: HSBC, 136 High St, Stockton-on-Tees, TS18 1LR

Accountants: A.J. Carter & Co, 22b High St, Witney, Oxfordshire, OX28 6RB

**Trustees and Directors**

The trustees of the charitable company are its directors for the purposes of charity law. The trustees and officers who served during the year and since the year end were as follows:

M Dunkley	M Biddlecombe
G Bond	J West
J Marley	S McFarlane (appointed 25th August 2021)
A Malbon	
Secretary: D Marley	

**Key Management Personnel**

The day to day running of the church is delegated to the senior pastoral and operational staff. The staff are led by the senior leaders Martin Dunkley, Lynda Dunkley and the Executive leader Matt Biddlecombe. The senior leadership team is as follows:

Martin Dunkley – Senior Leader

Lynda Dunkley – Senior Leader

Matt Biddlecombe – Executive Leader

Anna Biddlecombe – Children and Families Leader

Ray Mills – Senior Pastor

Sylvia Mills – Senior Pastor

Matt Horner – Associate Pastor

David Marley – Company Secretary

Sarah Glasby – Operations Manager

Steven McFarlane – Church Leader

**REPORT OF THE TRUSTEES  
for the year ended 31st August 2021**

**Objectives and Activities**

The main objectives of the charity are:

- a) To advance the Christian faith in accordance with the statement of beliefs.
- b) The relief of persons who are in conditions of need or hardship or who are aged or sick.
- c) The provision of instruction in principles of the Christian faith.
- d) To provide and maintain services and facilities for the benefit of the community of Tees Valley and the surrounding neighbourhood.

The main activity is the provision of a Christian church and associated activities.

In planning the activities of the charitable company the trustees have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The charitable company's activities of advancement of the Christian faith and associated activities are available to the people of Tees Valley and the wider area to make a positive contribution to the local and wider community.

The strategies for achieving our aims include weekly Sunday services, regular meeting and activity groups, events, training and outreach activities.

Ongoing activities will continue in the short and long term. There is a long term aspiration to develop the Enterprise Village.

The Charity provides significant financial and non financial support to fellow Christian causes based locally, in the wider area and overseas.

Volunteers make a significant contribution to our general activities and our various activity and training groups. Approximately 300 volunteers gave their services during the year.

**Achievements and Performance**

The Charity continued to build on and fulfil its objectives during the year. It continued to successfully advance the Christian faith through weekly Sunday meetings and through a network of mid week small group meetings. A wide range of events, courses and working parties, focusing on the spread of the gospel, have continued. The charity continues to monitor all its activities to ensure it is on course to achieve its objectives of advancing the Christian faith.

The main measure of the Charity's achievements is the number of people attending the weekly Sunday meetings, the mid-week small group meetings and the various other courses, events and activities run.

If there is an increase in the number of people attending the Charity's events, this should lead to an increase in donations and therefore the Charity will be able to expand the level of activities it undertakes.

As the Charity came out of the Covid lockdowns and restrictions, it has seen a small increase in the number of regular attendees on Sunday mornings from pre Covid levels. The Charity has seen a number of new people start to come to the Church.

The Charity has seen the work being undertaken at the Shack in Ragworth increase significantly due to the start of a Community Grocers on site, where the Charity runs a number of courses and provides support and practical help to those in the local community, focusing on mental health needs, social anxiety, job clubs and wellbeing courses.

The Charity continues to provide support for a variety of good causes both locally and internationally. In terms of overseas missions, the Charity has provided financial support to a variety of countries including Ukraine, Poland, India, Namibia, Thailand, Kazakhstan. The Charity continues to grow its support and presence internationally and prior to Covid it sent teams to Poland and Ukraine to lead conferences. The Charity is also developing links with churches in Canada and the USA as part of the plan to develop its international partnerships.

## TEES VALLEY COMMUNITY CHURCH

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### REPORT OF THE TRUSTEES for the year ended 31st August 2021 (Continued)

#### Achievements and Performance (continued)

The Charity has provided financial support for establishment and continued activities of a number of Christian churches within the North East of England. Specifically, the Charity has continued to support a new church plant in the city of York, providing both financial support and leadership training for the team heading up the new church plant.

The Charity also works with and plays a key role with ecumenical collaborations across The Tees Valley, working with Youth for Christ to see the lives of young people across the Tees Valley changed. The Charity is also a partner in the Teesside Churches Together initiative, that have now re-started after the Covid restrictions.

Through our partnership with Three13 Training and Enterprise Limited (formerly known as TVCP) the Charity has increased its work and financial giving to the most deprived people and communities in our region, supporting a number of new and existing projects and initiatives. A number of church ministries have been transferred from Three13 Training and Enterprise Limited (formerly known as TVCP) to the Charity, which include the work at the Shack in Ragworth and CAP.

The Charity has a partnership with The Message Trust, a Christian charity based in Manchester. A local North East hub has been set up and the Charity is working with The Message Trust on local projects serving the most socially deprived communities in the Tees Valley area. These include setting up a Community Grocers to provide affordable shopping to the most economically deprived.

#### Cash Reserves Policy

A formal policy on reserves was agreed by the Trustees.

It states:

The Trustees have set a reserves policy which requires maintaining free cash balances in the general fund amounting to £85,000, being approximately 3 months staff salary. Reserves should be maintained at this level which ensures that the Charity's core activity could continue during a period of unforeseen difficulty. The reserves should be maintained in an easily accessible form. The calculation of the required level of reserves is an integral part of the organisation's annual planning, budget and forecast cycle. It takes into account:

Risks associated with each stream of income and expenditure being different from that budgeted. Planned activity level, and the Church's commitments to its stakeholders. Unexpected shutdown of the Church. Future spending plans and expected liabilities and anticipated building costs. It also reflects as far as possible the current economic climate and trends.

The reserves policy will be reviewed by the Trustees every 12 months.

#### Financial Review

The major risks facing the Charity are:

- The financial impact of Covid, high inflation and the war in Ukraine due to potential unemployment and a reduction in funding which mainly comes from voluntary donations;
- Health risks from Covid which may impact on the Charity's ability to perform all its tasks;
- A reduction or withdrawal of gift aid if government policy changes;
- Significant unforeseen expenditure, likely to be related to property.

The Charity manages these risks by regularly reviewing income levels and expenditure levels, cash reserves and providing ongoing maintenance of the site and property, ensuring the property is maintained to a high standard. The Charity aims to maintain cash reserves at levels that would cover any unforeseen expenditure and loss of income to enable it to continue whilst formulating an alternative financial strategy.

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2021 (Continued)**

**Financial Review (continued)**

The overall result for the year was a net income of £39,846.

Gifts, donations and legacies for the year increased by £135,312 mainly due to a legacy.

The support to missions, which includes support to TVCP, church ministry, training activities and church development is £161,984.

The support to the York church plant was £10,000.

The total income for the year was £720,899 and total expenditure on charitable activities amounted to £681,053. The balance on unrestricted funds at the year end was £1,730,596 and on restricted funds £10,057.

The main source of income for the year was donations and legacy.

**Plans for Future Periods**

As a church we are looking to consolidate our financial position to enable greater support for new and existing ministries. This will enable us to support new and existing ministries and charities that support people living in poverty and suffering financial hardship and to enhance the lives and opportunities of all people in the Tees Valley area, but specifically those with the greatest needs.

As we continue to grow, specifically in the numbers of people who have been attending our Sunday meetings, we are considering options should the congregation grow beyond the capacity of the building. We are also considering further staffing to meet the needs of a growing congregation.

As we look to continue to grow as a church we have appointed new members to the design and communications team, to help drive forward the growth of the church. The Charity is also considering investing in a youth worker and new members of the finance team.

As we continue to set the vision and direction of the church in the future, we are continuing to focus on vision driven budgeting and implementing new policies and structures to enable this.

One of the main areas of future development is the Enterprise village, where the Charity is aiming to develop land on its site to create businesses and job training opportunities through training and apprenticeships. Once established this will provide a positive community environment.

**Risk Management**

The Trustees have a duty to identify and review the risks which the charity is exposed to. To enable the Trustees to manage risks we have systems of internal control to protect and mitigate against any reasonably foreseeable risk. The control systems include:

- Annual forecasting and budgeting setting, approved by the Trustees.
- Regular Trustee meetings where financial reports are reviewed.
- Risk assessments.
- Delegation of duties.

We regularly review the main risks faced by the church and the main risks that have been identified for a church like ours are finance, safeguarding, health and safety, building maintenance and security. We use a variety of people from either within the church or external third parties to provide advice and guidance on the relevant areas of risk. We use people with expertise in the different areas of risk to provide specialist and expert advice.

We believe that the internal financial controls comply with the relevant Charity Commission guidance.

**Structure, Governance and Management**

**Governing Document**

Tees Valley Community Church is a company limited by guarantee governed by its Memorandum and Articles of Association 8th March 2006 as amended by special resolution dated 12th April 2015. It is registered as a charity with the Charity Commission. Members of the charitable company guarantee to contribute amounts not exceeding £1 to the assets of the charitable company in the event of winding up.

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2021 (Continued)**

**Appointment of Trustees/Directors**

The Trustees keep the composition of the board under review and will seek to appoint additional members with appropriate skills and expertise should the need arise. Interested parties are given details of the background of the charitable company in order to make them aware of current activities.

The methods of appointment of Trustees are set out in the Articles of Association.

Members may propose the appointment of a person as a Trustee at any general meeting by following the notice and other requirements set out in the Articles.

The charity may by ordinary resolution appoint a person who is willing to act as a Trustee.

Persons willing to be appointed as Trustees must subscribe to the Statement of Faith attached to the Articles.

In selecting individuals for appointment, the Trustees are required to have regard to the skills, knowledge and experience required for the effective administration of the charity.

The Trustees have recognised that there is a need to develop a training policy for the Trustees. Steps will be taken to finalise this in the coming months.

**Decision Making and Management**

The Trustees meet monthly to discuss finances, strategic and operational issues and the Trustees have responsibility for all legal decision making.

The church Eldership team meet twice a month to discuss church ministry activities and make decisions on the vision and direction of the church.

There is also a Senior staff team that meets once a month to make practical decisions on the church vision and how this will be implemented in practice.

Day to day decisions are delegated to operational staff and employed Pastors. All church staff are encouraged to make proposals and suggestions for discussion at either the meeting of Trustees or the Executive Team meetings.

**Key Management Personnel**

As with all staff, pay increases are considered annually by the Trustees. When reviewing salaries the Trustees have consideration of both the charitable and private sector as benchmarks. Any Trustee with a conflict of interest will absent themselves from any discussions on pay reviews for themselves or other parties who they have an interest in.

**Related parties and collaborations**

In pursuit of its objectives, the charity supports and collaborates with a number of other charitable organisations and local churches.

**Three13 Training and Enterprise Limited (formerly known as TVCP)**

Three13 Training and Enterprise Limited (formerly known as TVCP) is a local charity that works on a variety of projects, mainly working with people from socially deprived backgrounds, providing training and job opportunities to help people gain employment. In partnership with Three13 Training and Enterprise Limited (formerly known as TVCP), we have developed our site to include office space and work experience opportunities for Three13 Training and Enterprise Limited (formerly known as TVCP) to use in their training programmes. Over the last 12 months Three13 Training and Enterprise Limited (formerly known as TVCP) have worked closely with DTVCRC offering training and opportunities for those serving time on community service, and also with the job centre and a number of local Councils through the North East. Three13 Training and Enterprise Limited (formerly known as TVCP) is a close partner of the Charity, and we have been working together to see people's lives and prospects changed, providing formal training and individual mentoring for the learners working with TVCP.

**REPORT OF THE TRUSTEES**  
**for the year ended 31st August 2021 (Continued)**

**Taking Ground**

This is a group of churches connected together and based in the North East of England and North Yorkshire. As a group of churches we work together to support each other's work, providing joint leadership and training opportunities. Working together with Taking Ground, the Charity has established a bible school at our centre and the main teaching on the bible school has been provided by members of the Charity.

**CAP**

Christians Against Poverty (CAP) is a Christian charitable company in the United Kingdom founded in Bradford, West Yorkshire by John Kirkby in 1996. It is a national organisation specialising in debt counselling for people in financial difficulty, including those in need of bankruptcy or insolvency. It also provides Job Clubs for those seeking employment and Fresh Start Courses for people looking to overcome addictions and dependencies. We have an employed worker based in our premises providing the full debt and advice service to customers based in the Stockton area, and helping with practical needs such as food hampers and finding furniture and clothes for people.

**The Message Trust**

The Message Trust is a Christian charity working to improve the lives of young people in the UK and beyond through work in schools, prisons and communities. Working in partnership with churches and other organisations, The Message Trust is in contact with around 100,000 young people each year. The Message Trust have set up a North East hub based in our centre, and we are working in partnership to help people from the most socially deprived areas of the Tees Valley. The Message Trust also run a schools programme called Respect Me, where they go into schools to provide advice and teaching on relationships and identity. We work closely with The Message Trust Respect Me employee, who also works as part of the youth work team at the Charity. We are also working with them to run a Community Grocers to provide cheap food to local communities.

**Junction 42**

Junction 42 works in prisons and communities across the north east England and central Scotland, supporting people throughout the journey of custody and rehabilitation. Their vision is to see the lives of offenders and their communities visibly transformed through support, empowerment and opportunity. The support is lasting and is built around, Employability & Entrepreneurship; building up confidence and experience to develop work-ready skillsets and entrepreneurial mindsets. We work together to provide support, mentoring and assistance to reconnect people with the world and to help them back into jobs. Junction 42 has set up their regional office within our main building and a number of the pastoral leadership team of the Charity work with Junction 42 either voluntarily or on a part time paid basis, strengthening this partnership. We also run a weekly church service jointly with Junction 42 and the Moses Project where we are the lead church supporting the event.

**Taking Ground Music**

Taking Ground Music serves not only our church, but all the churches together in Taking Ground, providing creatives resources and creating new music and worship events for the wider community to take part in. They have continued to create new songs over the last year and had been invited to lead worship at a number of small and large events prior to Covid.

This report has been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

This Report was approved by the Board on 18/8/2022

Signed on its behalf by:   
J Marley – Trustee and Director

Eaglescliffe

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the charity trustees on my examination of the accounts of Tees Valley Community Church for the year ended 31st August 2021.

**Responsibilities and Basis of Report**

As the charity's trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of our charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

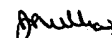
**Independent Examiner's Statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by Charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



A P Williams FCCA  
A J Carter & Co  
Chartered Accountants

22b High Street  
Witney  
Oxon  
OX28 6RB

24th August 2022



## TEES VALLEY COMMUNITY CHURCH

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**STATEMENT OF FINANCIAL ACTIVITIES**  
*(including an income and expenditure account)*  
**for the year ended 31st August 2021**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
<b>Income from:</b>					
Donations grants and legacies	3	704,356	7,321	711,677	576,365
Charitable activities	4	1,761	-	1,761	19,872
Other trading activities	5	7,451	-	7,451	6,460
Investments	6	10	-	10	112
<b>Total incoming resources</b>		<u>713,578</u>	<u>7,321</u>	<u>720,899</u>	<u>602,809</u>
<b>Expenditure on:</b>					
Charitable activities	7	<u>664,488</u>	<u>16,565</u>	<u>681,053</u>	<u>555,871</u>
<b>Total expenditure</b>		<u>664,488</u>	<u>16,565</u>	<u>681,053</u>	<u>555,871</u>
<b>Net income/(expenditure) and net movement in funds for the year</b>		49,090	(9,244)	39,846	46,938
<b>Transfer between funds</b>		-	-	-	-
<b>Net movement in funds</b>		<u>49,090</u>	<u>(9,244)</u>	<u>39,846</u>	<u>46,938</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>1,681,506</u>	<u>19,301</u>	<u>1,700,807</u>	<u>1,653,869</u>
<b>Total funds carried forward</b>		<u>£1,730,596</u>	<u>£10,057</u>	<u>£1,740,653</u>	<u>£1,700,807</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 11 to 18 form part of these financial statements

**TEES VALLEY COMMUNITY CHURCH**

9.

**BALANCE SHEET  
as at 31st August 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	13	<u>1,581,235</u>	<u>1,543,970</u>
<b>Total fixed assets</b>		<u>1,581,235</u>	<u>1,543,970</u>
<b>Current assets</b>			
Debtors	14	28,787	35,170
Investments	15	90,946	70,935
Cash at bank and in hand		<u>62,754</u>	<u>75,083</u>
<b>Total current assets</b>		182,487	181,188
<b>Liabilities</b>			
Creditors falling due within one year	16	<u>23,069</u>	<u>24,351</u>
<b>Net current assets</b>		<u>159,418</u>	<u>156,837</u>
<b>Total assets less current liabilities</b>		1,740,653	1,700,807
<b>Total net assets</b>	17	<u>£1,740,653</u>	<u>£1,700,807</u>
<b>The funds of the Charity</b>			
Restricted income funds	18	<u>10,057</u>	<u>19,301</u>
Unrestricted income funds	18	<u>1,730,596</u>	<u>1,681,506</u>
Total unrestricted funds		<u>1,730,596</u>	<u>1,681,506</u>
<b>Total charity funds</b>		<u>£1,740,653</u>	<u>£1,700,807</u>

For the year ended 31st August 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

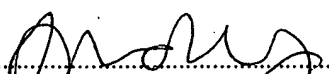
**Directors' Responsibilities**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the act with respect to the accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

These accounts were approved by the board of directors and authorised for issue on: .....18/8/2022 and are signed on their behalf by:

  
.....  
J Marley – Director and Trustee

The notes on pages 11 to 18 form part of these financial statements

## TEES VALLEY COMMUNITY CHURCH

10.

**CASH FLOW STATEMENT**  
**for the year ended 31<sup>st</sup> August 2021**

	2021 £	2020 £
<b><u>Statement of Cash Flows</u></b>		
<b>Cash flows from operating activities:</b>		
Net cash provided by operating activities	57,099	33,487
<b>Cash flows from investing activities:</b>		
Interest	10	112
Purchase of tangible assets	(49,427)	(7,628)
<b>Net cash used in investing activities</b>	<u>7,682</u>	<u>25,971</u>
Change in cash & cash equivalents in the reporting period	7,682	25,971
Cash and cash equivalents at the beginning of the year	146,018	120,047
<b>Cash and cash equivalents at the end of the year</b>	<u><u>£153,700</u></u>	<u><u>£146,018</u></u>
<b><u>Reconciliation of Net Income</u></b>		
<b><u>to Net Cash Flow from Operating Activities</u></b>		
Net income for the reporting period (as per the statement of financial activities)	39,846	46,938
Adjustments for :		
Depreciation	12,162	8,533
Interest	(10)	(112)
(Increase)/decrease in debtors	6,383	(21,153)
Increase/(decrease) in creditors	(1,282)	(719)
<b>Net cash provided by operating activities</b>	<u><u>£57,099</u></u>	<u><u>£33,487</u></u>
<b><u>Analysis of Cash</u></b>		
Cash and cash equivalents	153,700	146,018
	<u><u>£153,700</u></u>	<u><u>£146,018</u></u>

**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2021**

**1. Accounting Policies**

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**a) Basis of Preparation**

The financial statements have been prepared in accordance with the Charities: Statement of Recommended Practice (applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The charitable company constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**b) Income Recognition Policies**

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

For legacies entitlement is taken as the earlier of:

- The date on which the charity is aware that Probate has been granted;
- the estate has been finalised and notification has been made by the Executors to the Trust that a distribution will be made; or
- when a distribution is received from the Estate.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the Executors intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of the probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

**c) Donated Services and Facilities**

In accordance with the Charities SORP (FRS 102) the general time of volunteers is not recognised in the accounts.

**NOTES TO THE ACCOUNTS**  
for the year ended 31st August 2021 (continued)

**d) Interest Receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

**e) Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

**f) Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on Charitable activities includes the cost of running the church, café and associated projects.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**g) Operating Leases**

The Charity classifies the lease of photocopying equipment as operating leases, the title to the equipment remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

**h) Tangible Fixed Assets**

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a reducing basis as follows:

Asset Category	Annual Rate
Freehold property and improvements	Nil
Equipment (costing over £1,000)	25% per annum
Equipment (costing less than £1,000)	Written off in year of acquisition

**i) Debtors**

Trade and other debtors are recognised at the settlement amounts due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

**j) Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**k) Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**NOTES TO THE ACCOUNTS**  
for the year ended 31st August 2021 (continued)

**l) Pensions**

The Charity operates a defined contribution scheme, the assets of which are held outside the Charity. The contributions by the Charity in the year are detailed in note 9.

**m) Grants**

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, and any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

**2. Legal Status of the Charity**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**3. Income from donations**

	2021 £	2021 £
Gifts, donations, legacies and grants	711,677	576,365
	<u>£711,677</u>	<u>£576,365</u>

Of the £711,677 received in 2021 (2020: £576,365) £7,321 was restricted funds (2020: £9,966) and £704,356 (2020: £566,399) unrestricted funds.

The charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS 102 and the Charities SORP (FRS 102) the economic contribution of general volunteers is not recognised in the accounts.

**4. Income from charitable activities**

	Unrestricted 2021 £	Unrestricted 2020 £
Café	1,761	19,872
	<u>£1,761</u>	<u>£19,872</u>

**5. Income earned from other trading activity**

	Unrestricted 2021 £	Unrestricted 2020 £
Income from use of premises	6,320	1,144
Other income	1,131	5,316
	<u>£7,451</u>	<u>£6,460</u>

**TEES VALLEY COMMUNITY CHURCH**

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**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2021 (continued)**

**6. Investment income**

All of the Charity investment income arises from money held in HSBC Bank.

**7. Analysis of expenditure on charitable activities**

	Church	Café	2021 Total	2020 Total
	£	£	£	£
Administration salaries	72,961	16,658	89,619	71,080
Ministry wages	161,982	-	161,982	148,525
Missions	161,984	-	161,984	171,183
Other church costs	13,502	616	14,118	21,760
Premises up keep and running costs	129,962	54,469	184,431	84,627
Catering	-	1,859	1,859	11,148
IT, communications and printing	26,347	42	26,389	17,087
Charitable donations	3,169	-	3,169	2,360
Other administration costs	19,258	1,820	21,078	14,933
Depreciation	12,162	-	12,162	8,533
Accountancy	4,262	-	4,262	4,635
<b>Total</b>	<b>£605,589</b>	<b>£75,464</b>	<b>£681,053</b>	<b>£555,871</b>

Of the £681,053 expenditure in 2021 (2020: £555,871), £664,488 was charged to unrestricted funds (2020: £539,788) and £16,565 to restricted funds (2020: £16,083).

**8. Net income/(expenditure) for the year**

	2021	2020
	£	£
<i>This is stated after charging:</i>		
Operating leases - equipment	2,263	2,263
Depreciation	12,162	8,533
Accountancy and Independent Examiner's fees	4,262	4,635

**9. Analysis of staff costs and trustee remuneration, expenses and related transactions**

	2021	2020
	£	£
Salaries and wages	247,028	227,506
Social security costs	15,714	14,455
Employer contribution to Defined Contribution Pension Scheme	6,227	5,767
	<u>268,969</u>	<u>247,728</u>

**NOTES TO THE ACCOUNTS**  
for the year ended 31st August 2021 (continued)

**9. Analysis of staff costs and trustee remuneration, expenses and related transactions (continued)**

Contribution to Three13 Training and Enterprise Ltd for employees on its payroll		
Salaries and wages	19,354	20,645
Social security costs	2,030	2,087
Employer contribution to Defined Contribution Pension Scheme	594	619
	<u>21,978</u>	<u>23,351</u>
Contribution from Three13 Training and Enterprise Ltd for employees on the payroll	<u>(13,965)</u>	<u>(25,985)</u>
Income from other third parties for employees on the charity's payroll	<u>(31,381)</u>	<u>(31,489)</u>
	<u>£245,601</u>	<u>£213,605</u>

No employees had emoluments in excess of £60,000 (2020: Nil). Pension costs are allocated to activities in proportion to the related staffing costs incurred and are wholly charged to unrestricted funds.

One of the trustees of the charitable company is also a pastor within the church and has received the following amounts from the charitable company relating to their pastoral services.

	2021	2020
	£	£
M Biddlecombe		
Salary	43,860	43,000
Social security costs	4,870	4,777
Employer contribution to Defined Contribution Pension Scheme	1,316	1,290
	<u>£50,046</u>	<u>£49,067</u>

A husband of one of the trustees is employed within the church and has received the following amounts from the charitable company relating to their training administration services.

	2021	2020
	£	£
D Marley (part recharged to Three13 Training and Enterprise Ltd)		
Salary	35,778	35,424
Social security costs	3,723	3,692
Employers pension contributions	1,073	1,063
	<u>£40,574</u>	<u>£40,179</u>

The company's Memorandum and Articles of Association specifically prohibits them from receiving any remuneration or benefit in respect of their role as directors of the company or trustees of the charity. They are remunerated in their capacity as pastors or employees of the church as expressly permitted.

Expenses paid to one trustees/trustees' spouses in the year for travel, phone and conferences amounted to £278 (2020: Three trustees/trustees' spouses £2,071)

The Trust considers its key management personnel comprise the Trustees.

During the year the trustees and their spouses and the key management personnel donated £22,466 (2020: £19,770) to the charity in total.



**TEES VALLEY COMMUNITY CHURCH**  
**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2021 (continued)**

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**10. Staff numbers**

The average monthly number of employees during the year was as follows:

	2021 Number	2020 Number
Ministerial	5	5
Community and outreach	2	1
Administration	6	5
Café	1	2
	<u>14</u>	<u>13</u>

**11. Related party transactions**

The trustees of Tees Valley Community Church are also trustees of Three13 Training and Enterprise Ltd (formerly TVCP), a charitable company that runs projects in the community.

During the year Tees Valley Community Church gifted Three13 Training and Enterprise Ltd £76,500 (2020: £84,340) and paid a further £21,978 (2020: £23,351) in respect of a reimbursement of salary costs.

Three13 Training and Enterprise paid Tees Valley Community Church £13,965 (2020: £25,985) in respect of reimbursement of salary costs.

At the year end Three13 Training and Enterprise owed Tees Valley Community Church £183 (2020: £1,095) and was owed £Nil (2020: £917) and these are included in debtors and creditors respectively.

Three13 Training and Enterprise Ltd occupies a building owned by Tees Valley Community Church on a rent free basis.

**12. Corporation tax**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**13. Tangible fixed assets**

	Freehold land and buildings £	Other equipment £	IT equipment £	Office equipment £	Total £
Cost:					
As at 01.09.2020	1,512,773	34,233	83,118	29,036	1,659,160
Additions	-	46,471	2,956	-	49,427
As at 31.08.2021	<u>1,512,773</u>	<u>80,704</u>	<u>86,074</u>	<u>29,036</u>	<u>1,708,587</u>
Depreciation:					
As at 01.09.2020	-	16,313	71,057	27,820	115,190
Charge for year	-	8,104	3,754	304	12,162
As at 31.08.2021	<u>-</u>	<u>24,417</u>	<u>74,811</u>	<u>28,124</u>	<u>127,352</u>
Net book value:					
As at 31.08.2021	<u>£1,512,773</u>	<u>£56,287</u>	<u>£11,263</u>	<u>£912</u>	<u>£1,581,235</u>
As at 31.08.2020	<u>£1,512,773</u>	<u>£17,920</u>	<u>£12,061</u>	<u>£1,216</u>	<u>£1,543,970</u>

**TEES VALLEY COMMUNITY CHURCH**

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**NOTES TO THE ACCOUNTS**  
**for the year ended 31st August 2021 (continued)**

**14. Debtors**

	2021	2020
	£	£
Trade debtors	16,277	917
Prepayments and accrued income	5,789	4,762
Other debtors	6,721	29,491
	<u>£28,787</u>	<u>£35,170</u>

**15. Current asset investments**

	2021	2020
	£	£
Cash on deposit	90,946	70,935
	<u>£90,946</u>	<u>£70,935</u>

**16. Creditors: amounts falling due within one year**

	2021	2020
	£	£
Trade creditors	6,701	6,037
Accruals	5,283	5,321
Taxation and social security costs	5,351	992
Other creditors	5,734	12,001
	<u>£23,069</u>	<u>£24,351</u>

**17. Analysis of net assets between funds**

	Unrestricted General Fund £	Restricted Funds £	Total £
Tangible fixed assets	1,581,235	-	1,581,235
Cash at bank and in hand	52,697	10,057	62,754
Other net current assets/(liabilities)	96,664	-	96,664
<b>Total</b>	<u>£1,730,596</u>	<u>£10,057</u>	<u>£1,740,653</u>

**18. Analysis of charitable funds**

**Analysis of movements in restricted funds**

	Balance 01.09.2020 £	Incoming resources £	Resources expended £	Transfers £	Funds 31.08.21 £
Enterprise village donations	3,740	-	(3,740)	-	-
Enterprise village grant	6,428	-	(6,428)	-	-
Thailand and other missions	299	300	(599)	-	-
Community garden project	2,379	-	(2,379)	-	-
Hardship Fund	6,455	1,771	(3,169)	-	5,057
Support for youth volunteer	-	250	(250)	-	-
Leadership training	-	5,000	-	-	5,000
<b>Total</b>	<u>£19,301</u>	<u>£7,321</u>	<u>£(16,565)</u>	<u>£-</u>	<u>£10,057</u>

**NOTES TO THE ACCOUNTS**  
for the year ended 31st August 2021 (continued)

**18. Analysis of charitable funds (continued)****Analysis of movements in restricted funds (continued)**

<b>Name of restricted fund</b>	<b>Description, nature and purposes of the fund</b>
Thailand and other missions	Provides support to local disadvantaged children and develops a farm for the production and sale of crops and other missions work.
Enterprise village	To finance the cost of the development of an enterprise village to benefit the local community of Tees Valley.
Community garden project	To provide work for Community Services and the unemployed; to grow produce for donation to food banks and other worthy causes; to provide a community garden for use by the Church and surrounding areas.
Hardship fund	To provide assistance to people facing financial difficulties as a result of the Coronavirus pandemic.
Support for youth volunteer	To provide funds for youth volunteer
Leadership training	To provide funds for training Church Leaders

**Analysis of movements in unrestricted funds**

	Balance 01.09.2020 £	Incoming resources £	Resources expended £	Transfers £	Funds 31.08.2021 £
General fund	1,681,506	713,578	(664,488)	-	1,730,596
<b>Total</b>	<b>£1,681,506</b>	<b>£713,578</b>	<b>£(664,488)</b>	<b>£-</b>	<b>£1,730,596</b>

<b>Name of unrestricted fund</b>	<b>Description, nature and purposes of the fund</b>
General fund	The 'free reserves' after allowing for all designated funds.

**19. Commitments**

In September 2021 Tees Valley Community Church took out a new lease for a photocopier at a rental of £2,136 per year for the next 5 years.

**20. Pension commitments**

The charity operates a defined contribution scheme the assets of which are held separately from those of the charity in an independently administered fund. At the balance sheet date unpaid contributions of £1,258 (2020: £1,145) were due to the fund. They are included in other creditors.