



Please complete in typescript,  
or in bold black capitals.

CHWP000

Company Number

**APPOINTMENT of director or secretary**  
**(NOT for resignation (use Form 288b) or change**  
**of particulars (use Form 288c))**

Company Name in full

**Appointment form**

Notes on completion  
appear on reverse

Appointment as director

as secretary

†Date of Birth

Please mark the appropriate box. If appointment is  
as a director and secretary mark both boxes

NAME

\*Style / Title

\*Honours etc

Forename(s)

Surname

Previous  
Forename(s)

Previous  
Surname(s)

†† Tick this box if the  
address shown is a  
service address for  
the beneficiary of a  
Confidentiality Order  
granted under the  
provisions of section  
723B of the  
Companies Act 1985

†† Usual residential  
address

Post town

County / Region

†Nationality

Postcode

Country

†Business occupation

†Other directorships  
(additional space overleaf)

Consent signature

\* Voluntary details

† Directors only

\*\*Delete as appropriate

I consent to act as \*\* director / secretary of the above named company

A director, secretary etc must sign the form below

Signed

Date

Date

You do not have to give any contact  
information in the box opposite but if you  
do, it will help Companies House to

(\*\*a director / secretary / administrator / administrative receiver / receiver manager / receiver)

Tel

DX number

DX exchange

When you have completed and signed the form please send it to the  
Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff  
for companies registered in England and Wales or  
Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
for companies registered in Scotland

DX 235 Edinburgh  
or LP - 4 Edinburgh 2

TUESDAY



A03 23/10/2007 321  
COMPANIES HOUSE

A37 24/09/2007 272  
COMPANIES HOUSE