

The Insolvency Act 1986

**Notice of move from
administration to dissolution****2.35B**

Name of Company

Little Ducklings Daycare Limited

Company number

05697765

In the
Newbury County Court

(full name of court)

Court case number
20 of 2011(a) Insert full
name(s) and
address(es) of
administrator(s)

We (a) James Richard Tickell
Portland Business & Financial Solutions
1640 Parkway
Solent Business Park
Whiteley
Fareham
Hampshire
PO15 7AH

Carl Derek Faulds
Portland Business & Financial Solutions
1640 Parkway
Solent Business Park
Whiteley
Fareham
Hampshire
PO15 7AH

(b) Insert name and
address of
registered office of
company

having been appointed administrators of (b) Little Ducklings Daycare Limited 1640 Parkway Solent
Business Park, Whiteley Fareham, Hampshire PO15 7AH

(c) Insert date of
appointment

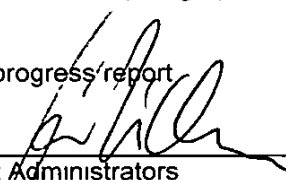
on (c) 9th March 2011 by (d) Ian Glyn Morgan - Company Director

(d) Insert name of
applicant/appointor

hereby give notice that the provisions of paragraph 84(1) of Schedule B1 to the Insolvency Act 1986
apply

We attach a copy of the final progress report

Signed


Joint Administrators
8th March 2012

Dated

Contact Details:

You do not have to give any contact
information in the box opposite but if
you do, it will help Companies House to
contact you if there is a query on the
form

The contact information that you give
will be visible to searchers of the
public record

James Richard Tickell
Portland Business & Financial Solutions
1640 Parkway
Solent Business Park
Whiteley
Fareham
Hampshire
PO15 7AH
DX Number post@portbfs.co.uk

01489 550 440
DX Exchange

When you have completed and signed this form, please send it to the
Registrar of Companies at -
Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

SATURDAY



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A14DNU3N

10/03/2012

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COMPANIES HOUSE

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Solent Business Park
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PO15 7AH
Telephone 01489 550440
Facsimile 01489 550499
E-mail post@portbfs.co.uk

JT/CF/MIF/SIG/JK/DT//L7146/C GEN

8th March 2012

To the creditors of the company

Little Ducklings Daycare Limited in administration

We have are now able to complete the winding-up of the affairs of this company, in respect of which we were appointed joint administrators on 9th March 2011

We enclose statutory details of our appointment

Final outcome in realising assets

We enclose a summary of our receipts and payments during the six months and for the case in total. We have provided comparisons of the realisations with our statement of affairs, set out in our proposals, which we hope you will find helpful

During the administration we completed a sale of the business to Little Ducklings Day Nursery Limited, a connected company by way of a common director, Ian Morgan. The price was set at the amount of the secured lending of the company that Mr Morgan was personally guaranteeing, which was in excess of the business valuation

As previously reported, the debt due from the parent company, Bright New Minds Limited, has proved to be irrecoverable as this company was itself insolvent and has been dissolved

Investigation

In our first report and our proposals we invited creditors to bring to our attention any matters that they believe require further investigation. We have also conducted an investigation into the affairs of the company in order to identify matters that would lead to a cost effective recovery for creditors

◆ **Corporate Finance**
Business sales &
Acquisitions
Refinancing

◆ **Business Recovery**
Viability reviews
Administrations
Voluntary arrangements

◆ **Insolvency**
Investigations
Liquidations
Bankruptcy

Portland Business & Financial Solutions Ltd
Registered No 3830668
Carl D Faulds, Mike Fortune, James Tickell
All Licensed Insolvency Practitioners are authorised
by the Insolvency Practitioners Association

In addition, a report has been submitted to The Insolvency Service as required under the provisions of the Company Directors Disqualification Act 1986

Creditors' claims and outcome for creditors

A summary of the position regarding creditors' claims is set out below -

	Creditor totals			Dividend totals	
	Statement of affairs £000	Claims received £000	Claims agreed £000	Paid to date £000	%
Secured claims	280	282*	282	127	45
Preferential claims	NIL	NIL	See note	--	--
Unsecured creditors	65	191	See note	--	--

*Total liability to HSBC Bank Plc which includes cross company guarantees

We comment further as follows -

- We have taken legal advice to confirm that the charge held by HSBC Bank Plc is valid and have confirmed the amount of the secured claim
- HSBC has received £127k under its fixed charge The bank will have to rely on its guarantee from Mr Morgan for the remainder of its liability
- There were no preferential creditors as the employees were transferred under TUPE regulation to Little Ducklings Daycare Nursery Limited
- As there are no funds available for a distribution to unsecured creditors, we did not invite claims or take any steps to admit those claims that we have received Instead we have limited our role to responding to creditor correspondence in a basic manner and where requested, we are confirming balances for audit or insurance purposes

Administrators' fees, disbursements and expenses

As set out in our proposals we are required to agree the basis of our remuneration with the secured and preferential creditors This authority has been granted and has been fixed such that the total costs of the administrators do not exceed £10k

We are required to provide creditors with details relating to those time costs and the disbursements that we have incurred since our last report to creditors and during the entire administration. This is analysed on the attached schedule, along with a schedule of our current charge-out rates and disbursements policy, and the totals are summarised below

	Since last report	Administration total
	£	£
Time costs	2,843	13,297
Average hourly rate	167	169
Fees drawn	535	5,535

In the attached analysis, we have recorded time in the following categories of work that we have handled -

- **Asset realisations** – Taking appropriate measures to realise the assets of the company, as more fully explained under the heading 'Final outcome in realising assets'
- **Administration and planning** - internal management of the case to ensure it is completed in an expedient manner and in accordance with good practice. Maintaining the distribution and preparation of proposals, estate accounts and ensuring compliance and statutory filing requirements
- **Reporting** - communicating with creditors about the initial appointment, reporting to the bank and preparing and distributing reports
- **Investigation** - carrying out a basis review of the events leading up to failure and completing the CDDA reports, which is explained in more detail under the heading of "Investigation" above
- **Creditors' claims** – Corresponding with creditors about their claims, as more fully described under the 'Creditor claims and outcome for creditors' above

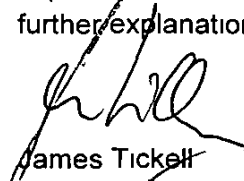
We have also instructed agents to handle certain aspects of the administration on our behalf where it was either more cost-effective for them to do so or where they have a particular expertise that was required. A summary of the name of agents, the work handled, the basis of the fees paid and the amounts paid is given below

Name and profession	Nature of work handled	Basis of fees paid	Paid £
Coffin Mew Solicitors	Debenture validation Business sale agreement	Time cost	2,326

Conclusion

In our proposals, we stated that should there be no funds available for unsecured creditors, then we would arrange for the dissolution of the company. We enclose formal notice on form 2.35b to that effect, which will be filed at Companies House and the Court. If any creditor objects to the dissolution of the company, they have a three month period in which to petition the court.

We hope that the contents of this report have provided you with a clear and detailed explanation of the conduct of the winding-up. If you should have any queries or require further explanation please do not hesitate to contact us.


James Tickell
Joint Administrator

Within twenty-one days of receipt of this progress report, a secured creditor or an unsecured creditor with concurrence of at least 5% in value of the unsecured creditors may make a written request for further information in relation to the report, including information about the administrators' remuneration or expenses. If a creditor believes that this remuneration is excessive, the basis is inappropriate, or the expenses incurred by the administrators are excessive, the creditor may, provided certain conditions are met, apply to court within eight weeks of receiving the progress report to challenge these.

Further information regarding administrators' fees can be found by visiting the following website link:

<http://www.insolvency-practitioners.org.uk/uploads/Admin.pdf>

Attached

- Summary of receipts and payments
- Statutory information
- SIP 9 time analysis
- Schedule of charge out rates

Little Ducklings Daycare Limited in administration

Statutory details relating to the administration

This section provides background information about the company, the events leading up to the administration appointment and the conduct of the administration

Details of the court and the reference number

Supervising court	Newbury County Court	Court reference number	20 of 2011
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Details of the company

Full registered name	Little Ducklings Daycare Limited	Registered number	05697765
Former registered office	Pennyhill House Eastbury Hungerford Berkshire RG17 7JN	Former trading address	Campbell Road Woodley Reading Berkshire RG5 3NA

Details about the administration appointment

Name of administrators and licensing bodies	James Richard Tickell	Insolvency Practitioners Association	
	Carl Derek Faulds	Insolvency Practitioners Association	
Date of appointment	9th March 2011	Appointer	The directors of the company
Allocation of administrators' powers	All the powers and functions of an administrator are exercisable by either or both of the appointed administrators		

Details of the administration proposals

Date of original proposals	18 th March 2011	Details of any subsequent amendments	None
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**Little Ducklings Daycare Limited
(In Administration)**

Joint Administrator's receipts and payments account

	Statement of affairs £	From 09/09/2011 To 02/03/2012	From 09/03/2011 To 08/03/2012 £
RECEIPTS			
Goodwill/leasehold premium	120,000 00	0 00	127,383 82
Intercompany debt	NIL	0 00	0 00
Tangible assets sold with business	10,000 00	0 00	10,000 00
Book debts	NIL	0 00	0 00
Bank interest	-	3 65	16 29
	130,000 00	3 65	137,400 11
PAYMENTS			
Specific penalty bond		330 00	330 00
Statutory advertising		62 50	62 50
Bank charges		0 00	1 20
Legal fees		0 00	2,325 70
Joint administrators' remuneration		534 59	5,530 59
Joint administrators' disbursements		83 54	83 54
VAT irrecoverable		201 33	1,666 47
Payment to HSBC Bank Plc - under its fixed charge		16 29	127,400 11
		1,228 25	137,400 11
Balance			0 00

Little Ducklings Daycare Limited in administration

SIP9 Time and cost summary

From 09/03/2012 To 08/03/2012

Classification of work function	Partner	Manager	Other senior professionals	Assistants and support staff	Total hours	Time cost (£)	Average hourly rate (£)
Realisation of assets	3 20	15 40	2 60	0 20	21 40	4,220 00	197 20
Administration and planning	2 70	0 00	1 40	0 00	4 10	902 50	220 12
Creditors	0 60	3 00	16 30	0 80	20 70	2,367 50	114 37
Investigations	0 20	2 00	3 80	0 00	6 00	808 00	134 67
Reporting	3 00	18 50	5 30	0 00	26 80	4,998 50	186 51
Total Hours	9.70	38.90	29.40	1 00	79.00	13,296.50	168.31
Total Fees Claimed						5,530.59	

Category 2 Disbursements	Total accrued £	Total paid £
Postage and stationery	45 53	45 53
Photocopying	3 66	3 66
Mileage	1 35	1 35
Room hire	0 00	0 00
Storage (Portland archive)	0 00	0 00
Facsimile	17 00	17 00
Company searches	16 00	16 00
	83.54	83 54

Portland Business & Financial Solutions

Fees and disbursements policies

Fee policy

In line with most practices, we normally calculate our fees on the basis of the time spent by each member of staff. We are prepared to calculate fees as a percentage of realisations or as a fixed fee by special arrangement only where the circumstances warrant it. Where the assignment relates to an insolvency appointment, we are normally required to obtain a resolution from creditors approving the basis of calculation.

Staff of the appropriate grades are allocated to each task on each assignment, according to the size and complexity of the matter, and they record their time in six minute units. Where the fee is to be calculated on the basis of time spent, cost rates for each grade are then used to evaluate the fee. The effectively hourly rates in recent periods are as follows -

	Cost per hour	
	Current rate from 1 Dec 2011	1 Sept 2010 to 30 Nov 2011
	£	£
Director	310	285
London Principal	310	280
Associate	310	280
Senior manager	250	225
Case manager	210	195
Case administrator	175	165
Administrator	100	95
Cashiers	100	95
Support staff	75	70

The current rates apply with effect from 1st December 2011. They are reviewed periodically, typically every 1-2 years, and could therefore increase during any particular assignment.

Disbursement policy

Where expenses are incurred through third parties specifically in respect of the assignment, they are recharged to the case as incurred, for example statutory advertising, external room hire, fidelity bond, rail travel and external storage. These are defined as category 1 disbursements in SIP9 and approval is not required.

Other expenses can be recharged to the assignment based on a share or allocation of a cost that Portland incurs centrally. These are defined as category 2 disbursements in SIP 9 and approval is required. Typically such expenses and the method of allocation are as follows -

Postage and stationery	-	Three times postage cost
Photocopying	-	10p per copy
Facsimile	-	£1 per page
Mileage	-	HM Revenue and Customs agreed rate
Room hire	-	£120 per meeting
Storage (Portland archive)	-	£50 per box per year
Company searches	-	Two times cost