# REPORT OF THE DIRECTORS AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013

**FOR** 

**EVENTS INDUSTRY ALLIANCE LTD** 

THURSDAY

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# CONTENTS OF THE FINANCIAL STATEMENTS for the Year Ended 31 December 2013

|                                    | Page |
|------------------------------------|------|
| Company Information                | 1    |
| Report of the Directors            | 2    |
| Report of the Independent Auditors | 4    |
| Profit and Loss Account            | 6    |
| Balance Sheet                      | 7    |
| Notes to the Financial Statements  | 8    |

### **EVENTS INDUSTRY ALLIANCE LTD**

## COMPANY INFORMATION for the Year Ended 31 December 2013

DIRECTORS:

N H Nathan K James J D Robson G E Stephenson P R Michael N J Marshall A Kennedy P Hall D J Emslie

**SECRETARY:** 

Mrs M Youngs

**REGISTERED OFFICE:** 

119 High Street Berkhamsted Hertfordshire HP4 2DJ

**REGISTERED NUMBER:** 

05645859 (England and Wales)

AUDITORS: · · ·

COLIN GRAY & CO. LIMITED

Chartered Accountants Registered Auditor Hardy House Northbridge Road Berkhamsted Hertfordshire HP4 1EF

### REPORT OF THE DIRECTORS for the Year Ended 31 December 2013

The directors present their report with the financial statements of the company for the year ended 31 December 2013.

### PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the promotion of the exhibition and events industry and provision of secretariat services for trade associations.

#### DIRECTORS

The directors shown below have held office during the whole of the period from 1 January 2013 to the date of this report.

N H Nathan

K James

J D Robson

G E Stephenson

P R Michael

N J Marshall

Other changes in directors holding office are as follows:

D J Freeman - resigned 24 April 2013

L Biggs - resigned 13 August 2013

S C Brooks - resigned 24 October 2013

A Kennedy - appointed 19 June 2013

P Hall - appointed 24 October 2013

D J Emslie - appointed 24 October 2013

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### AUDITORS

The auditors, COLIN GRAY & CO. LIMITED, will be proposed for re-appointment at the forthcoming Annual General Meeting.

### REPORT OF THE DIRECTORS for the Year Ended 31 December 2013

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

N H Nathan - Director

Date: 12/03/2014

### REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF EVENTS INDUSTRY ALLIANCE LTD

We have audited the financial statements of Events Industry Alliance Ltd for the year ended 31 December 2013 on pages six to eleven. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2013 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF EVENTS INDUSTRY ALLIANCE LTD

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Report of the Directors.

Peter Brimmell (Senior Statutory Auditor)

for and on behalf of COLIN GRAY & CO. LIMITED Chartered Accountants
Registered Auditor
Hardy House
Northbridge Road
Berkhamsted
Hertfordshire

Date: 94 2014

HP4 1EF

# PROFIT AND LOSS ACCOUNT for the Year Ended 31 December 2013

|   | Notes | 2013<br>£  | 2012<br>£ |
|---|-------|------------|-----------|
| TURNOVER                                    |       | 685,012    | 648,182   |
| Cost of sales                               |       | 89,554     | 89,832    |
| GROSS PROFIT                                |       | 595,458    | 558,350   |
| Administrative expenses                     |       | 579,642    | 551,256   |
| OPERATING PROFIT                            | 2     | 15,816     | 7,094     |
| Interest receivable and similar income      |       | · <u>-</u> | 2         |
| PROFIT ON ORDINARY ACTIVITE BEFORE TAXATION | ES    | 15,816     | 7,096     |
| Tax on profit on ordinary activities        | 3     | 3,883      | 604       |
| PROFIT FOR THE FINANCIAL YEA                | AR    | 11,933     | 6,492     |
| Retained profit brought forward             |       | 91,365     | 84,873    |
| RETAINED PROFIT CARRIED FORWARD             |       | 103,298    | 91,365    |

## BALANCE SHEET 31 December 2013

|                                     |       | 2013    |               | 2012        |        |
|-------------------------------------|-------|---------|---------------|-------------|--------|
|                                     | Notes | £       | £             | £           | £      |
| FIXED ASSETS                        |       |         |               |             |        |
| Tangible assets                     | 4     |         | 6,336         |             | 7,465  |
| CURRENT ASSETS                      |       |         |               |             | •      |
| Debtors                             | 5     | 230,637 |               | 162,353     |        |
|                                     | ,     | •       |               | =           |        |
| Cash at bank                        |       | 74,720  |               | 84,161      |        |
|                                     |       | 305,357 |               | 246,514     |        |
| CREDITORS                           |       | ,       |               | •           |        |
| Amounts falling due within one year | 6     | 207,392 | •             | 161,611     |        |
| ,                                   |       |         |               | <del></del> |        |
| NET CURRENT ASSETS                  |       |         | 97,965        |             | 84,903 |
|                                     |       |         | · <del></del> |             |        |
| TOTAL ASSETS LESS CURRENT           |       |         |               |             |        |
| LIABILITIES                         |       |         | 104,301       |             | 92,368 |
|                                     |       |         |               |             |        |
| CARREAL AND DECEDIVED               |       |         |               |             |        |
| CAPITAL AND RESERVES                | 0     |         | 1 000         |             | 1 002  |
| Called up share capital             | 8     |         | 1,003         |             | 1,003  |
| Profit and loss account             |       | •       | 103,298       |             | 91,365 |
| SHAREHOLDERS' FUNDS                 |       |         | 104,301       |             | 92,368 |
| SHAREHOLDERS FUNDS                  |       |         | ====          |             |        |

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 12/03/2014 and were signed on its behalf by:

N H Nathan - Director

### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 December 2013

### 1. ACCOUNTING POLICIES

### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

### **Turnover**

Turnover represents amounts receivable for goods and services, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost Computer equipment - 25% on cost

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

#### Revenue recognition

Fee income represents revenue earned under contracts to provide professional support services to trade associations. Revenue is recognised as earned when, and to the extent that, the company obtains the right to consideration in exchange for its performance under these contracts. It is measured at the fair value of the right to consideration, which represents amounts chargeable to trade associations, including expenses and disbursements but excluding value added tax.

Revenue is generally recognised as contract activity progresses so that for incomplete contracts it reflects the partial performance of the contractual obligations. For such contracts the amount of revenue reflects the accrual of the right to consideration by reference to the value of work performed. Revenue not billed to trade associations is included in debtors and payments on account in excess of the relevant amount of revenue are included in creditors.

Fee income contingent on events outside the control of the company is recognised when the contingent event occurs.

### 2. OPERATING PROFIT

The operating profit is stated after charging:

|                                      | 2013   | 2012   |
|--------------------------------------|--------|--------|
|                                      | £      | £      |
| Depreciation - owned assets          | 5,057  | 4,611  |
| Payments made under operating leases | 18,600 | 18,600 |
| Pension costs                        | 7,334  | 8,852  |
| Auditors' remuneration               | 2,780  | 2,700  |
|                                      |        | ===    |
|                                      |        |        |
| Directors' remuneration              | -      | -      |
|                                      |        |        |

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# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2013

### 3. TAXATION

|    | Analysis of the tax charge   |            |             |
|----|--|------------|-------------|
|    | The tax charge on the profit on ordinary activities for the year was as follows:   | 2012       | 2012        |
|    |  | 2013<br>£  | 2012<br>£   |
|    | Current tax:   | ~          | ~           |
|    | UK corporation tax   | 3,883      | 1,463       |
|    | Prior year over provision  | , <u>-</u> | (859)       |
|    |  |            | <del></del> |
|    | To a second and a second and a second a | 2 002      | 604         |
|    | Tax on profit on ordinary activities   | 3,883      | ===         |
|    |  |            | •           |
| 4. | TANGIBLE FIXED ASSETS  |            | Office      |
|    |  |            | Equipment   |
|    |  |            | £           |
|    | COST   |            |             |
|    | At 1 January 2013  |            | 26,309      |
|    | Additions  |            | 3,928       |
|    | At 31 December 2013  |            | 30,237      |
|    |  |            | <del></del> |
|    | DEPRECIATION   |            |             |
|    | At 1 January 2013  |            | 18,844      |
| *  | Charge for year  |            | 5,057       |
|    | At 31 December 2013  |            | 23,901      |
|    | NET BOOK VALUE   |            |             |
|    | At 31 December 2013  |            | 6,336       |
|    | At 31 December 2013  |            | ====        |
|    | At 31 December 2012  |            | 7,465       |
|    |  |            |             |
| 5. | DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR   |            |             |
| ٠. |  | 2013       | 2012        |
|    |  | £          | £           |
|    | Trade debtors  | 219,015    | 149,832     |
|    | Other debtors and accrued income   | 219        | 96          |
|    | Prepayments  | 11,403     | 12,425      |
|    |  | 230,637    | 162,353     |
|    |  |            | <u> </u>    |
| ,  | CDDDTTODG AMOUNTED DALL DIG DUE WITHIN ONE WEAD  |            |             |
| 6. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR   | 2013       | 2012        |
|    |  | £          | £           |
|    | Trade creditors  | 3,025      | 3,320       |
|    | Corporation tax  | 3,882      | 1,463       |
|    | Social security and other taxes  | 69,606     | 68,054      |
|    | Other creditors  | -          | 19          |
|    | Accruals and deferred income   | 130,879    | 88,755      |
|    |  | 207.202    | 161 611     |
|    |  | 207,392    | 161,611     |
|    |  |            |             |

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2013

### 7. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

|    |                |                     |         | 2013<br>£ | 2012<br>£ |
|----|----------------|---------------------|---------|-----------|-----------|
|    | Expiring:      |                     |         |           |           |
|    |                | and five years      |         | 18,600    | 18,600    |
| 8. | CALLED U       | P SHARE CAPITAL     |         |           |           |
|    | Allotted, issu | ued and fully paid: |         |           |           |
|    | Number:        | Class:              | Nominal | 2013      | 2012      |
|    |                |                     | value:  | £         | £         |
|    | 1              | Ordinary A          | 1       | 1         | 1         |
|    | 1              | Ordinary B          | 1       | 1         | 1         |
|    | 1              | Ordinary C          | 1       | 1         | 1         |
|    | 1,000          | Ordinary D          | 1       | 1,000     | 1,000     |
|    |                | • .                 |         | 1,003     | 1,003     |
|    |                |                     |         | ====      |           |

### 9. **ULTIMATE PARENT COMPANY**

The company considers The Association of Event Organisers Limited as the ultimate parent company.

### NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 December 2013

### 10. RELATED PARTY DISCLOSURES

Events Industry Alliance Limited (EIA) provides industry promotion and secretarial services to the trade associations and its board of directors is made up of members whose companies will benefit from this association.

On occasions EIA may use the products and services of companies which are associated with its directors and members. This trade is under normal commercial terms.

EIA provides day to day management, accounting, secretariat functions and industry promotion to The Association of Event Organisers Limited (AEO) and during the year charged £406,847 (2012 - £377,473).

EIA also recharged to AEO expenses during the year to the value of £3,335 (2012 - £6,412).

At the year end EIA was owed £160,318 (2012 - £132,577).

AEO recharged expenses to EIA during the year to the value of £388 (2012 - £1,950).

EIA provides day to day management, accounting, secretariat functions and industry promotion to The Association of Event Venues Limited (AEV) and during the year charged £94,846 (2012 - £100,034).

At the year end EIA was owed £209 (2012 - £8,409).

EIA provides day to day management, accounting, secretariat functions and industry promotion to Event Supplier and Services Association Limited (ESSA) during the year charged £197,910 (2012 - £198,331).

EIA also recharged to ESSA expenses during the year to the value of £7,302 (2012 - £10,037).

At the year end EIA was owed £60,167 (2012 - £6,361).

ESSA recharged expenses to EIA during the year to the value of £nil (2012 - £100).

### 11. CONTROL

The company is controlled by the members of The Association of Event Organisers Limited as they hold 57.10% of the voting shares in the company.