## **DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

## FOR THE YEAR ENDED

**30 NOVEMBER 2012** 

(Company No 5639178 - Registered in England & Wales)

Mark Seldon & Co
- Chartered Accountant
- 10 Sherwood Close
Bracknell
Berkshire RG12 2SB



12/03/2013 COMPANIES HOUSE #280

## Company Information

Company Number

- 5639178

Directors

A C Bennett
D P Clifton
R Fern
S J Hughes
A M Navarre

Company Secretary

N J T Pedersen

Registered Office

17 Dukes Ride

Crowthorne

Berkshire RG45 6LZ

Bankers

HSBC Bank PLC

High Street

Crowthorne

Berkshire RG45 7AD

Accountant

- Mark Seldon & Co

Chartered Accountant 10 Sherwood Close

Bracknell

Berkshire RG12 2SB

#### REPORT OF THE DIRECTORS

#### For the Year Ended 30 November 2012

The directors present their Report and Financial Statements of the Company for the year ended 30 November 2012.

#### **REVIEW OF THE BUSINESS**

The principal activity of the Company acquire the freehold interest and to manage and maintain the common parts and gardens of a block of six long leasehold flats, known as St, Anne's Court in Crowthorne, Berkshire.

#### **DIRECTORS**

The directors of the Company throughout the period, together with the beneficial interests of those serving at the 30 November 2012 in its ordinary share capital at that date and 30 November 2011, or at their date of appointment (\*), were as follows.

	Ordinary Shares of £1 each		
	2012	2011	
A C Bennett (appointed 6 March 2012)	1	1*	
D P Clifton	1	1	
R Fern	1	1	
S J Hughes	1	1	
A M Navarre	1	1	

#### **DIRECTORS' RESPONSIBILITIES**

Company law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing the financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently
- \* make judgements and estimates that are reasonable and prudent
- \* prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the company, and ensuring that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the company and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### REPORT OF THE DIRECTORS

For the Year Ended 30 November 2012 (continued)

#### **AUDITORS**

The Company has taken advantage of the exemption, conferred by S477 Companies Act 2006, not to have these accounts audited and the directors confirm that no notice has been deposited under S.476.

The directors have taken advantage in the preparation of their report of the exemptions applicable to small companies as set out in Chapter 5 of Part 15 of the Companies Act 2006.

Signed on behalf of the Board

N J T PEDERSEN

Company Secretary

6-3-2013

Registered Office:

17 Dukes Ride

Crowthorne

Berkshire RG45 6LZ

#### INCOME AND EXPENDITURE ACCOUNT

#### For the Year Ended 30 November 2012

		2	2012		2011	
	Note	£	£	£	£	
INCOME						
Members contributions Special roof levy			4,968 30,000		4,968	
			34,968		4,968	
MAINTENANCE EXPENDITURE						
Window cleaning		250		250		
General maintenance		721		1,068		
Major works:						
Roof repairs		34,150		-		
Internal & external decoration		-		3,300		
Electricity		43		181		
Roof inspection fee		480		-		
Property management fees		978		928		
Insurance		2,373		2,248		
Accountancy		312		306		
Statutory fees		13		14		
Sundry expenses				79		
			39,320		_8,374	
OPERATING DEFICIT			(4,352)		(3,406)	
INVESTMENT INCOME						
Bank interest received gross			4		9	
NET SURPLUS TRANSFERRED					<del></del>	
(FROM) / TO CONTINGENCY	7		£ (4,348)		£ (3,397)	

All of the operations undertaken by the Company during the period under review are continuing operations

The Company has no recognised gains and losses for the year other than the surplus disclosed above

The notes on pages 6 and 7 form an integral part of these financial statements

#### **BALANCE SHEET**

#### As at 30 November 2012

		2	2012		2011	
	Notes	£	£	£	£	
FIXED ASSETS	3		1		1	
CURRENT ASSETS Debtors Cash at Bank	4	281 _3,706		265 		
CURRENT LIABILITIES  Creditors falling due within one year:	5	<u>3,987</u> <u>365</u>		<u>8,276</u> <u>306</u>		
NET CURRENT ASSETS			3,622		<u>7,970</u>	
NET ASSETS			£_3,623	£	7,971	
Represented by:						
CAPITAL AND RESERVES Share capital Contingency Reserve	5 6		6 _3,617		6 <u>7,965</u>	
			£ 3,623	;	£ <u>7,971</u>	

The exemption, conferred by S 477 Companies Act 2006, not to have these accounts audited applies to the Company for the year under review and the directors confirm that no notice has been deposited under S 476 Companies Act 2006 in respect of that year

The directors acknowledge their responsibilities for ensuring that

- (1) The Company keeps accounting records which comply with S.386 Companies Act 2006, and
- (11) The accounts give a true and fair view of the state of affairs of the Company as at 30 November 2012 and of its income and expenditure for the year then ended, in accordance with the requirements of S 393 and otherwise comply with the requirements of Companies Act 2006 relating to its accounts, so far as is applicable to a 'small company'

Approved by the Board on 6 March 2013 and signed on

its behalf by:

S J HUGHES

- Director

The notes on pages 6 and 7 form an integral part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS

#### As at 30 November 2012

#### 1 ACCOUNTING POLICIES

- a) The financial statements are prepared under the historical cost accounting convention and cover the year ended 30 November 2012.
- b) Members' contributions represent the annual levy by the Company in respect of maintenance, insurance and administrative costs incurred during the financial period under review, and are solely applied towards the costs thereof. In the event of a surplus arising in any year, this surplus is carried forward as part of the contingency reserve to meet future such expenditure.
- c) As a result of the nature of the principal business, set out in (b) above, the directors have decided to depart from the required profit and loss formats, set out in S 396 Companies Act 2006 and related Regulations, and adopt an Income and Expenditure format that more appropriately reflects the activity of the Company.

#### 2. ADMINISTRATIVE EXPENSES

None of the directors received any remuneration during the year

3 FIXED ASSETS

	Freehold Property £		
Freehold interest at cost	4,901		
Less: Diminution in value	_(4,900)		
Net Book Value at 30 November 2012 and 2011	£ 1		

The directors consider that the value of the freehold interest is, effectively, held in the long leasehold interests of the individual flats and, as a consequence, have written it down to a nominal £1.

4. DEBTORS

	2012	2011
	£	£
Members contributions	-	-
Prepayment and accrued income	281	265
	£281_£	265

# NOTES TO THE FINANCIAL STATEMENTS

# As at 30 November 2012

5	CREDITORS FALLING DUE WITHIN ONE YEAR			
			2012	2011
			£	£
	Contributions over paid		40	-
	Accrual expenditure	_	325	306
		£_	<u>365</u> £	E306_
6.	CALLED UP SHARE CAPITAL			
			2012 £	2011 £
	Authorised:			
	6 Ordinary shares of £1 each	$\mathbf{f}^{-}$	6_£	E6
	Allotted, called up and fully paid:			
	6 Ordinary Share of £1 each	£_	6_£	<u>6</u>
	CONTINGENCY RESERVE			
			2012 £	2011 £
	Balance brought forward		7,965	11,362
	Transferred from / (to) Income			
	and Expenditure Account	-	(4,348)	(3,397)
	Balance carried forward	£_	3,617	£ <u>7,965</u>