# CHATSWORTH MANOR (RUISLIP) MANAGEMENT COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE) DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

SATURDAY



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**Directors** 

WH Maciver

V Shah

(Appointed 15 March 2013)

Secretary

WH Maciver

D I Williams

Company number

05593266

Registered office

36 Crown Rise Watford Hertfordshire WD25 0NE

**Accountants** 

Howard Wilson 36 Crown Rise Watford Hertfordshire WD25 0NE

**Bankers** 

NatWest Bank 63 High Street Ruislip Middlesex HA4 8JB

	Page
Directors' report	1
Accountants' report	2
Income and expenditure account	3
Balance sheet	4
Notes to the financial statements	5 - 7

**DIRECTORS' REPORT** 

#### FOR THE YEAR ENDED 31 MARCH 2013

The directors present their report and financial statements for the year ended 31 March 2013

#### Principal activities

The principal activity of the company continued to be that of the management and administration on a non profit making basis, of the communal areas relating to the development on behalf of the property owners, lessees or tenants

#### **Directors**

The following directors have held office since 1 April 2012

WH Maciver

V Shah

(Appointed 15 March 2013)

D I Williams

#### Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

By order of the board

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WH Maciver

Secretary

22 September 2013

CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE PREPARATION OF THE UNAUDITED STATUTORY FINANCIAL STATEMENTS OF CHATSWORTH MANOR (RUISLIP) MANAGEMENT COMPANY LIMITED FOR THE YEAR ENDED 31 MARCH 2013

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Chatsworth Manor (Ruislip) Management Company Limited for the year ended 31 March 2013 set out on pages 3 to 7 from the company's accounting records and from information and explanations you have given us

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at icaew com/membershandbook

This report is made solely to the Board of Directors of Chatsworth Manor (Ruislip) Management Company Limited, as a body, in accordance with the terms of our engagement letter dated 19 August 2009. Our work has been undertaken solely to prepare for your approval the financial statements of Chatsworth Manor (Ruislip) Management Company Limited and state those matters that we have agreed to state to the Board of Directors of Chatsworth Manor (Ruislip) Management Company Limited, as a body, in this report in accordance with AAF 2/10 as detailed at icaew com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Chatsworth Manor (Ruislip) Management Company Limited and its Board of Directors as a body, for our work or for this report.

It is your duty to ensure that Chatsworth Manor (Ruislip) Management Company Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Chatsworth Manor (Ruislip) Management Company Limited You consider that Chatsworth Manor (Ruislip) Management Company Limited is exempt from the statutory audit requirement for the year

We have not been instructed to carry out an audit or a review of the financial statements of Chatsworth Manor (Ruislip) Management Company Limited For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements

Hound Wilson

**Howard Wilson** 

14 October 2013

**Chartered Accountants** 

36 Crown Rise Watford Hertfordshire WD25 0NE

# CHATSWORTH MANOR (RUISLIP) MANAGEMENT COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE) INCOME AND EXPENDITURE ACCOUNT

#### FOR THE YEAR ENDED 31 MARCH 2013

	Notes	2013 £	2012 £
Income		24,306	24,336
Administrative expenses Other operating income		(14,436) 338	(15,493) -
Operating Surplus		10,208	8,843
Other interest receivable and similar income	2	16	13
Surplus on ordinary activities before taxation	pre	10,224	8,856
Tax on ordinary activities	3	<del>-</del>	
Surplus for the year	7	10,224	8,856

#### **AS AT 31 MARCH 2013**

		201	13	201	12
	Notes	3	£	£	£
Fixed assets					
Tangible assets	4		37,000		37,000
Current assets					
Debtors	5	1,131		3,047	
Cash at bank and in hand		55,212		46,930	
		56,343		49,977	
Creditors, amounts falling due with	in				
one year	6	(1,231)		(5,089)	
Net current assets			55,112		44,888
Total assets less current liabilities			92,112		81,888
Capital and reserves					
Revaluation reserve	7		37,000		37,000
Other reserves	7		41,015		36,015
Income and expenditure account	7		14,097		8,873
Shareholders' funds			92,112		81,888
Shareholders' funds			92,112		

For the financial year ended 31 March 2013 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

#### Directors' responsibilities

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board for issue on 22 September 2013

Mormanie

WH Maciver Director

Company Registration No 05593266

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 MARCH 2013

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention modified to include the revaluation of freehold land and buildings and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

#### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

#### 13 Income

Income represents service and maintenance charges receivable for the year

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows.

Land and buildings Freehold

Nil

#### 1.5 Company status and members liability

The Company is a private company limited by guarantee and not having a share capital. The extent of the liability of the members of the company on a winding up is limited to a maximum of one pound each.

2	Investment income	2013 £	2012 £
	Bank interest	16	13
		16	13

#### 3 Taxation

On the basis of these financial statements no provision has been made for corporation tax

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2013

4	Tangible fixed assets		
			Land and buildings
			£
	Cost or valuation		-
	At 1 April 2012 & at 31 March 2013		37,000
	Depreciation		
	At 1 April 2012 & at 31 March 2013		-
	Net book value		
	At 31 March 2013		37,000
	At 31 March 2012		37,000
5	Debtors	2013 £	2012 £
		L	L
	Other debtors	1,131	3,047
6	Creditors amounts falling due within one year	2013	2012
		£	£
	Other creditors	1,231	5,089

# CHATSWORTH MANOR (RUISLIP) MANAGEMENT COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE) NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2013

7	Statement of movements on reserves			
		Freehold reserve £	Other reserves (see below)	Income and expenditure account
		£	£	£
	Balance at 1 April 2012	37,000	36,015	8,873
	Surplus for the year	-	· -	10,224
	Transfers for the year		5,000	(5,000)
	Balance at 31 March 2013	37,000	41,015	14,097
	Other reserves			
	Reserve fund for major works			
	Balance at 1 April 2012		36,015	
	Provision transferred to reserves		-	
	Transfer for the year		5,000	
	Balance at 31 March 2013		41,015	