

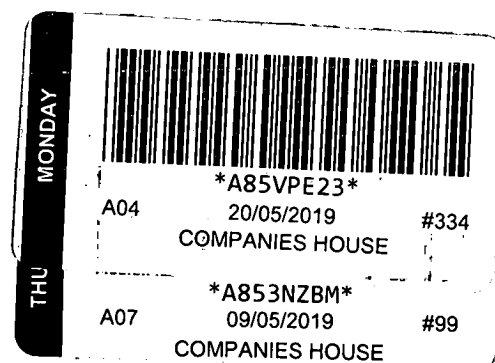


Riana Development Network

Harnessing the future

Annual Report and Financial Statements For the year ended 31st October 2018

UK Charity No. 1119733
Company No. 05567996



RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

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Foreword from the Chair

2018 has been a year which has seen our organisation's continued growth in order to create spaces for relationships with deeper meaning, impact, and understanding. It is also a year which has seen us meet new challenges which aids our learning and how we view ourselves going forward. These challenges range from demonstrating impact in the face of growing pressures on grant funding, shifting local, national, and international policies in regions and areas where we work, and greater demand for our services despite funding limitations. I expect 2019 to yield further challenges, especially as anxieties mount with regards to UK and its membership of the European Union. I am, however, reassured that we will grow stronger because of our dependable Board of Trustees, highly skilled team members including volunteers, and our strategy which looks into growth and impact.

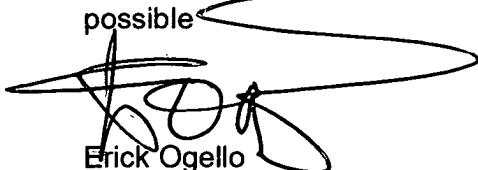
The exciting part about RDN's work is that it combines a commitment to empowering young people along with a dedication to delivering innovative and sustainable development work within communities. This combined commitment has led to young people making a real difference within communities where we work. We are committed to see young people gain deeper insights into their worth to communities and the wider society. We want to see more and widen their participation even as thousands of people continue to live in poverty and there is increased rise of violence and despondency amongst the young people. The work of RDN and other grassroots organizations is increasingly vital to addressing the challenges of modern society at a very microscopic level. At RDN, we believe that these are the strands to bind the larger world.

In the UK, we have created Life Skill Mentoring programme for young people to lead change locally by having meaningful life-long skills and the in-built capacity and confidence to inform decision-making processes.

With the support from AFFORD and other well-wishers we continue to work with women and young people on food security and livelihoods in Kenya. Lack of food and nutrition continues to stunt the growth of children in developing countries and reduces them and their communities to a life of servitude and want. We are changing that through our pragmatic approach to engage the community and advocate for better food policies with governments.

We see changes and listen to real life stories of the impact that our programmes continue to have on our core groups mostly of disadvantaged and vulnerable people. With this momentum, we have reviewed our strategic plan for 2019-2021. We have considered the reductions in levels of statutory funding for young children and youth services, the uncertainty of UK membership of the EU and the changing needs of our demographic profile (2nd generation migrants). It means that our next 12 months will be both exciting, full of new opportunities even as we grapple with these challenges.

Once again, I would like to take this opportunity to thank the Board of Trustees, staff, volunteers and everyone involved with RDN for playing their part in making it a successful organization. We are enormously grateful to our generous supporters, past, present and future, who make all this possible



Erick Ogello
Chair, Board of Trustees

Welcome from the Executive Director

In 2018 we embarked upon the review of three-year organisational strategy, 'Harnessing the Potential of Young people in sustainable development'. This ambitious approach to sustainable development will ensure that the young people remain at the heart of development programming. We passionately believe in our mission to empower young people as partners, champions and leaders in community development.

Our current Chair of the Board of Trustees is an experienced and a firm believer in the ability of young people to open new frontiers in their own growth and development. These are the beliefs, values, and mission of Riana Development Network. We welcome such passion from the chair as he steers the Board and organisation through the delivery of our new revised strategy.

Our links with the corporate and business worlds were further strengthened to increase our impact and diversify our funding stream. 28 Employees from Lindt Sprunguli delivered skills-based volunteering and resources for the Nature programme. Our partnership with Heathrow Airport (IT department) also provided the needed resources and manpower to clear the Nature reserve area for outdoor learning for local primary schools in Cranford and also for the local communities. They have committed to supporting the Nature programme in 2019. In this new growth, we enable young people to see funders as committed partners who are equal to the task of walking the talk.

We also gained new institutional funders, including Awards for All. With the support of partners and funders who value our work, we are able to achieve far more together than we would do alone.

RDN long term effect on investing on young people found measurable increases in important soft skills and social impact. When they make positive impact in their communities, young people develop lifelong skills to sustain and protect those communities and the inherent values which make them tick. In the UK, we need to sustain that engagement so that the foreseeable future is built on the experiences of the present.

Our international programmes are equally life-changing. Most recently we have developed an innovative approach to engage youth groups in Homabay County Kenya as environmental climate change ambassadors. We support them to create sustainable alternative livelihoods to enhance healthy living and increase their ability to inform better policies at local and national governments. Our model is to invest and open new opportunities and then ensure that they are sustained by government through legislations and budgetary appropriations. We will need to do more and build our capacity to produce evidence and case stories which are crucial to verifiable approaches to government's decision making, planning and budgeting.

Partnership with civil society, government and, the private sector and most importantly, local communities will help to tackle global problems of poverty and development. I thank our fantastic volunteers, staff, and partners, all of whom have all gone above and beyond to deliver our programmes. I am honoured to lead Riana Development Network at this critical time for young people all over the world.

Rodgers Orero
Executive Director

Trustees' Report

The objects of the charity are the relief of hardship, distress and sickness of persons in need, particularly children, women and youths in any part of the world, and are governed by its Memorandum and Articles of Association.

Riana Development Network focuses on education, health and wellbeing, food security and livelihood, Orphaned and vulnerable children, environment, climate change adaptation strategies and child protection in order to achieve these objects. This is because education is always an expressed priority of people in need, as well as delivering multiple benefits to the individual, to the community and to wider society. Quality education is of intrinsic value to an individual's development and unique to a person; it provides the necessary skills to shape and allow somebody pursue life goals. Education provides life-long knowledge for example in respect to avoiding unnecessary risks from diseases. It improves individual chances of improved income, employment prospects and builds community cohesion. It supports national social and economic development. To gain access to education or to benefit from it, children and communities must be safe and secure to address other social determinants of health.

Riana Development Network aims to achieve its objects by improving the education to the most vulnerable children especially girls and marginalised groups such as young people and women, to enhance their lives. The measurement of our impacts is through a rigorous Monitoring, Evaluation and Learning process, involving clearly defined goals, outputs, outcomes, and indicators at the start of each programme.

The main activities are:

RDN Main activities

Supplementary Education and Family Support	Supplementary education; extra tuition in maths, English, training and support networks; accelerated learning; adult literacy and education. The family support also involves sourcing food, essential goods from Heinz & Anna Carol Kroch Foundation, Giving World, Children in Need Emergency Essentials Program, In-kind Direct and Food share and distributing these to needy families;
Life Skills and Youth Mentoring	Supporting leadership skills, mentoring schemes, community enterprise, and vocational training so that skill is not a barrier to accessing employments opportunities and higher education training, delivering community allotment and school gardening project.
Health Programme(PISP)	Peer support, Information Advise, Self-Management, Sexual Health and Relationships and Psychosocial Support continue to be essential to the overall health and social outcomes of our beneficiaries. The charity carried out a research that found out that there is still a gap for HIV support services for minority ethnic groups within Hounslow. The research further identified peer support services as need for this group.
Food Security and Livelihood	Empowering the local youths and women groups to engage in sustainable livelihood programme. Promoting goat crossbreeding programme, rice project, groundnut project and chicken keeping.
Orphaned and Vulnerable Children:	Through partnership with RITOF Foundation, Hochobap Juptos Investments and other partners we continue to source for bursaries and college grants for secondary and college education for these children.
Environment	Environmental conservation through tree planting, clearing the water catchment springs in collaboration with Roomba youth group.

Programme Reports

UK - Targets & Achievements

The challenging economic situation has meant reduction in central government and local authority funding for education and youth support services. These have resulted in the closure of youth services and various community centres for out of school services. The on-going violence and rise in knife crime attacks has worrying consequences to children and young people's education, a problem further exacerbated by severe poverty and inequality. It does not help that parents and adults are continuously anxious and thus unable to fully commit to their work and further their careers. Society at tentertook remains prone to unusual opportunistic problems if the underlying issues are not addressed in time and comprehensively.

RDN remain strongly committed to its vision of supporting the most vulnerable members of the society despite the challenging environment. Our grassroots network and expertise enables RDN to reach the heart of communities that we serve. We continuously engage with community leaders, religious leaders and families to encourage them to access various service provisions.

Summary of Achievements against 2017/18 Targets:

Target 1: Support the education, wellbeing and learning opportunities of children from low economic backgrounds in Hounslow.

Achievements	<p>We continued to offer extra educational support and well-being to children and vulnerable members of the community in the London borough of Hounslow. The following results were achieved through the supplementary school programme this year:</p> <ul style="list-style-type: none"> ○ 54 (target was 25) children accessed additional support in Maths, English and Science ○ 35 (target was 10) families received emergency food and goods from In-kind Direct, Food share and Anna Kroch Foundation following needs assessment. ○ Expansion of Nature, environmental and outdoor learning programme in schools ○ 28 members of staff from Lindt Sprunguli volunteered over 300 man-hours to clear and fence the allotment ○ 25 members of staff from Heathrow Airport (IT department) provided two whole days volunteering to clear the nature reserve area and to create a pond for children's learning at Cranford primary school. <p>Our research identified a continuous pressing need to provide educational assistance especially reading to pre-primary age children and ESOL classes for adults and job ready skills for young people.</p>
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Target 2: Life skills and Youth Mentoring:

Achievements	We continued to strengthen the life skills and youth mentoring programmes so as to uphold the rights of young people and to address
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	<p>the increasing incidences of knife crime by:</p> <ul style="list-style-type: none"> ○ Advocating for the mentorship programmes for young people in order for them to participate in community action projects and take up leadership roles. ○ Understanding the concept of "Active citizenship and Volunteering" ○ Increasing the number of young people attending the life skills programme and developing personal leadership skills. ○ Collaborative work with Jack Petchey Foundation and London Borough of Hounslow that supported 65 young people ○ Developed a school outdoor learning activity in three schools in the borough
Target 3: Health & Well Being Project:	
Achievements	<ul style="list-style-type: none"> ○ A number of meetings were held with relevant local government authorities throughout the year, to advocate for the recognition of sexual health as a priority in the borough and public health concern. ○ A specific meeting was held with the scrutiny board looking at the health concerns within the borough. ○ Participated in Help Your Health programme in partnership with Ealing CVS in which we promoted various health messages to over 400 people using different platforms. ○ 35 (target was 20) Over the last year we have been able to sign post and run sexual health awareness programme for young people with the aim of strengthening the role of peer educators in promoting access to sexual health services within the communities. ○ Strengthening the PISSP project to address issues around HIV and carers of those living with other long-term health conditions. ○

International – Targets & achievements

Target 4: Food Security and Livelihood	
Achievements	<ul style="list-style-type: none"> ○ The 90 cohort members increased their income on average from Kshs 1000 per month Kshs 4000. This was used to supplement requirements that schools expect parents to pay for. Examples include books, uniforms, school trips. This also contributed to transport costs to and from school. These children were previously at risk of dropping out of school. Cohort members also reported that they are better able access healthcare. ○ Members of the cohorts have diversified into other agricultural activities such as maize production, potatoes, groundnuts, sorghum and beans. ○ The cohort members have also increased their harvest from ½ a bag of maize per harvest to 20 bags a season and there are two seasons in a year thus 40 bags. Each bag is kshs 4000, this means that they are able to sell 8 bags and raise the required kshs 30000 fees and still have enough for the family to live on and to put some into savings. ○ The cohort members used the acquired skills to negotiate for better prices for the members for the group. Various jobs have been

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	<p>created like store manager who manages the excess produce for sale for cohort members.</p> <ul style="list-style-type: none"> ○ Temporary jobs in the farm during the growing season ranging from farm preparation, weeding and harvesting. ○ The groups used their experiences to participate in Homabay County Public forum for budgeting and county assembly legislations. ○ The groups are also informing better practices at the National Government Affirmative Action funds and Constituency Development Funds.
Target 5: Orphaned and Vulnerable Children (OVC)	
Achievements	<p>Provision of education bursary to bright orphaned vulnerable children in Ndhiwa Constituency in collaboration with RITOF Foundation. This has been extremely beneficial to children providing them with opportunity to access education.</p> <ul style="list-style-type: none"> ○ 20 children and young people accessed various grants and bursaries for secondary education ○ Organised educational day for motivational speakers from children from the locality currently at various universities and local training colleges to share their experiences with the young people.
Target 6:	<p>Environmental Conservation.</p> <p>The project was implemented using participatory approaches with the aim of building the capacity of communities to address local drivers of deforestation. This is in an effort to promote prevention and mitigation of the social, economic, and environmental impact of indigenous forest destruction by communities living along river Kuja, Riana, Anyuongi and Nyangu in Ndhiwa Homabay County in Kenya.</p> <p>Working with local administrative officers RDN sponsors the tree planting project, both to help protect the environment, to be used as a source of fuel in a sustainable manner and to set up tree seedlings nursery in a centre called Siala and Magina</p>
Achievements	<ul style="list-style-type: none"> ○ 35000 tree seedlings were planted. ○ 16,000 distributed to community centres including local primary schools where children were taught the importance of tree planting as a crucial component of sustainable environmental management.

Targets for 2018/19

The Supplementary Education and Family Support project:

- Continue to support the education, well-being and learning opportunities of vulnerable children and women within the London Borough of Hounslow
- Continue with the hardship programme of sourcing food and white goods for needy families
- Build stronger Partnerships with BBC Emergency funds for families.

Output indicators for 2018/19 include:

- 45 in-school children to receive coaching, homework support and other extra-curricular activities to help them improve their grades and achieve their full potential in school
- 25 Parents to be trained on new curriculum so that they can provide better support to their children.
- To train 3 additional volunteers on Good management course for supplementary school.
- To strive for quality mark for supplementary school

Life skills and Youth Mentoring:

- Delivering life skills and structured mentoring support to vulnerable young people at risk of dropping out of school or joining gang culture
- Develop specific programme targeting the 2nd generation migrant young people.
- Develop further the partnership with Jack Petchey Foundation
- Developing partnership with London youth organization

Health & Well Being Project:

- To work with more schools on Nature programme and biodiversity.
- To set up demonstration seedling Centre for local schools and the community to learn about allotment management and urban growing of fruits and vegetables.
- To develop further the sexual health awareness materials targeting young people and the impacts of sexually transmitted infections(STIs)

Food Security and Livelihood:

- Increase the goat distribution and agricultural program to 100 beneficiaries.
- Partner with the agricultural department at the county government
- Seek support from DFID to expand the programme to Kenya and Uganda.
- Continue to develop working cooperative for marketing the produce for beneficiaries.
- Set up a demonstration firm for beneficiaries to learn from.

Orphaned and Vulnerable Children (OVC)

- Develop further the partnership with children and youth department at the county level to support more OVC
- Develop partnership with local businesses to sponsor more children
- To form partnerships with the local ECDC (Early childhood Development Centres)
- To roll out this project to ensure that other vulnerable children have a fair chance of accessing quality education and a better chance at reintegrating themselves in the society for the future

Environmental Conservation.

- Increase the number of youth groups setting up tree nurseries to 10
- Run quarterly workshops for environmental sustainability
- Look for collaboration work with Ongoza Kenya and Treeco Fund

Fundraising

In 2017/18 Riana Development Network (RDN) committed significant resources to fundraising and saw a significant change in restricted income received with over £5,000 in income. We raised over £57,000 in total income in 2017-18 to provide support for our beneficiaries.

We are hugely grateful for the commitment of our supporters without whose efforts none of our work would be possible. We are therefore aiming for more cost-effective ways of simplifying our fundraising programme. We hope that existing donors reading this report will be encouraged to continue supporting the work of RDN

We also hope that any potential new readers of this report will be attracted to testing the level of impact RDN can generate with their resources.

For this year, the main sources of funding have been as follows;

Trust and Foundations

Trust and Foundations have made the largest proportion of our income. We have a number of long term partnerships whilst others are just starting. Their support allows us to serve the most vulnerable members of the community requiring the services. The support of small trusts and foundation is also quite important because of the time it takes for them to respond.

Corporate Fundraising

This year our corporate supporters gave in-kind donation in terms of household goods, food which was distributed twice weekly to the needy in the community. We were pleased to work with, Heinz, Anna and Carol Kroch Foundation, Food share, In-kind Direct, Ryman and Tesco this year. We aim to increase funds from companies into the future especially local SMEs through working closely with the local chamber of commerce and Volunteer Centre Hounslow.

Local Authority(LBH)

The community partnership unit through their Community Fund, Youth Fund supported our activities this year. Through this partnership, we were able to receive additional books, equipment from England Table Tennis through Jack Petchey Foundation.

Individual donors

We continue to develop relationship with a number of supporters who are keen to engage with us on a long-term basis through monthly online donations. We plan for this form of income to become a predictable proportion of our income into the future.

Digital Fundraising

We continue to be excited by the achievements and potential of our youth committee who raise funds through crowd funding and other initiatives. This is an area that requires further considerable investments to make it a viable stream of income generation.

Community and Events

The young people under the supervision of project coordinator have been able to organise community open day in partnership with the local police.

Financial Review

Financial objectives

RDN's financial objectives are to maintain a strong and effective control framework to ensure that programmes are adequately resourced and in a timely manner so that they are effective in delivering planned activities. We strive to ensure that resources are deployed efficiently and transparently.

The principal financial management policies are explained in Note 1. RDN seeks to be responsive to the financial reporting and other requirements of its donors, as well as restrictions imposed by governments under whose rules of law RDN operates.

The Board sets the broad parameters for planning and financial management, and approves the annual budgets. The Board receives monthly Management Accounts and quarterly financial reforecasts which enables the Board to effectively monitor and control the financial performance and status of the organisation. RDN uses an accounting system and chart of accounts that supports fund accounting for monitoring resource utilisation and commitments made to donors. The Board receives monthly management accounts, and met 4 times in 2017/18.

Financial Performance in 2017/18

During 2018, total income was £57,694 (2017, £64,662) which is a decrease of £6,967 on the 2017 figures (11% decrease). The decrease was mainly due to the fact that the 2017 had unrestricted funding for testing new services which has now developed into funding stream from UKAid Direct supporting Sustainable Development Goal 2 (zero hunger) and Sustainable Development Goal 8 (decent work and economic growth).

Total expenditure for the year was £54,784 (2017, £61,037) which is £6,253 (10%) decrease on 2017 figures. The decrease in expenditure matches the decrease in income for the year, as the implementation of projects is now at a steady state.

The funds for the charity are divided for accounting purposes into restricted funds, which represent the unexpended balances of grants held on trust for specific purposes, and unrestricted funds.

During the year the total restricted funds received in the year was £36,320 (2017, £30,979) which is £5,341 (17%) increase on 2017 figures. Although we received £4k less from the Tesco bags for health initiative in 2018 and LBH Youth Fund ending also in 2017 (£10k), we received a series of small grants from LBH totalling £4k, and also £8k from Awards for All. The BBC Children in Need project also gave us £3k more than they did in 2017. All these enabled us to report an increase in Restricted funding for 2018. Unrestricted income for the year was £21,375 (2017, £33,683) which is 37% decrease on 2017 figures (2017, 152% improvement).

The principal funding sources for RDN still remain grants from a wide range of statutory service providers and charitable trusts. These grants are primarily subject to specific conditions by funders about how they may be used.

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RDN's charitable expenditure is broken down into the following categories: Supplementary Education and family support, Health and Well Being, Mentoring, Food Security & Livelihood, Orphaned and Vulnerable Children-Education and Environment.

In 2018, £22,485 (2017, £18,937) was expended on Supplementary Education including a new Awareness Programme funded by LBH, representing 41% (2017, 31%) of the total expenditure for the year.

The following areas of work accounted for the major part of this expenditure:

- Facilitating the Supplementary Education including buying educational resources.
- Paying for premises and teachers

In 2018, £13,118 (2017, £6,684) was expended on Health and Well-being including allotment, physical activity and Sexual Health Awareness project, representing 24% (2017, 11%) of the total charitable expenditure for the year. The following areas of work accounted for the major part of this expenditure: building the capacity of the service users in understanding the balance of good health, running workshops and paying facilitator, volunteer transport and equipment.

In 2018, £4,157 (2017, £13,866) was expended on Youth Mentoring programme, representing 8% (2017, 23%) of the total expenditure for the year.

In 2018 £2,449 (2017, £10,876) was expended on the Food Security and Livelihoods as part of International Programmes, representing 4% (2016, 18%) of the total expenditure in the year.

We also spent £12,574 (2017, £10, 591) on two other programmes in the International portfolio of work on Health, and Orphaned and Vulnerable Children (OVC) representing 23% (2017, 17%) of overall expenditure.

RESERVES AND INVESTMENTS

RDN has a Reserves Policy which is reviewed every year. RDN's Reserves Policy is to ensure that the charity holds sufficient free reserves (excluding tangible fixed assets and other designated funds but including investments) to address the significant risks faced by the organisation, its beneficiaries and its staff. The target for unrestricted reserves is therefore calculated through a detailed assessment of the costs of the likelihood of the specific risks contained in the RDN's Risk Register.

Based on the risk profile and the Risk Register as at 31st October 2018 the free reserve target was maintained at £3,000, but the actual free reserves as at 31 October 2018 was £2,639, and this is just slightly below the set target. The Trustees have reviewed the current free reserve level against the target and taking account of anticipated risk profile of the organisation has concluded that the reserves held is acceptable although marginally below the target. RDN mostly delivers restricted projects which are paid for in advance, and so, even though RDN did not meet its reserve target for 2018, there is no going concern issue as a result of the reserve level realised at the end of 2018.

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Reference and Administrative Information

Charity Registration Number:	1119733
Company Registration Number:	05567996
Registered Address and Principal Office:	Community Room 1 Edensor Gardens, Chiswick, London W4 2QY
Trustees:	Eric Ogello (Chair) Hellen. Odiembo (Treasurer) Stephen Midega Janet Omondi
Chief Executive & Company Secretary	Rodgers Orero
Bankers:	Bankers: APS Financial Ltd P.O Box 71064 London SE1P 4ZE
Independent Examiner	Soka Kapundu , ACCA Martin Morrison & Co Ltd Chartered Certified Accountants Unit 43, The Coach House St Mary's Business Centre 66/70 Bourne Road Bexley, KENT DA5 1LU

Structure, Governance and Management

GOVERNING DOCUMENT

In 2005 Riana Development Network (RDN) became a charitable company limited by guarantee, and was registered as a charity in 2007. The charity was established under a Memorandum of Association, which established the objects and powers of the charitable company, and is governed under its Articles of Association and is a company limited by guarantee, as defined by the Companies Act 1985 and 1989. In the event of the charity being wound up, members are required to contribute an amount not exceeding £1. The current RDN Memorandum and Articles of Association were adopted on 19 September 2005 and amended on 28 January 2007.

ORGANISATIONAL STRUCTURE

RDN has a Board of Trustees of up to 4 members who meet four times a year. Trustees come from a variety of backgrounds, and reflect the diversity of the community we work in. The Board of Trustees is responsible for setting the strategic direction of RDN and for ensuring that RDN resources are expended in pursuit of its charitable objects. The Board of Trustees delegates responsibility for the day to day management of the charity to the Chief Executive Officer and the Senior Management Team.

RECRUITMENT AND APPOINTMENT OF THE BOARD OF TRUSTEES

The Directors of the charity are also charity Trustees for the purposes of charity law. The Directors of the charity are referred to in this report as Trustees. Individual Trustees may stand for re-election, provided that they do not hold office for more than six consecutive years. The Board of Trustees may also appoint any member of the charity to be a Trustee, either to fill a vacancy, or to increase their number.

INDUCTION OF NEW TRUSTEES

New Trustees have a formal induction with the Chair of the Board of Trustees and the Chief Executive, during which their role and legal responsibilities are explained, and at which they are asked to sign a formal code of practice. New Trustees are also provided with a handbook containing RDN policies and procedures, the protocols governing the administration of the Board of Trustees, and the RDN governing document and financial accounts. All Trustees take part in a skills audit as a part of their induction. Where appropriate, RDN offers training or peer support to build the skills and knowledge of newly recruited Trustees. Established members of the Board of Trustees are offered collective and individual training throughout their term of office.

OBJECTS

The objects of RDN are:

To promote Community Programmes aimed at building capacity for self-reliance through a people centred approach, restoring hope for our young people, women and harnessing their future. To promote for the benefit of African people from the Great Lakes Region of Africa, especially young people and women who reside in the UK and Africa by;

- The advancement of Education including training and assistance to find Employment.
- The relief of financial hardship including the provision of counselling, information and advice.
- The relief of sickness and preservation and protection of good health including the provision of information and advice on health issues such as HIV/AIDS.
- The provision of recreational facilities in the interests of social welfare with the object of improving their condition of life.
- To advance the education of the public in the issues faced by African people from the Great Lakes Region of Africa both in the UK and Africa.

RDN is therefore in existence as a direct response to an increasingly unique set of needs and challenges faced by African communities living in the UK, and in Africa.

RELATED PARTIES

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee or senior manager of the charity with the delivery of projects must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

The charity has a branch in Kenya, Riana Development Foundation through which it delivers its international operations. Partnership working is key to the work of RDN. Many of our projects are delivered collaboratively, and much of our work is directed towards creating and facilitating new partnerships within Hounslow, at regional and national levels.

PUBLIC BENEFIT

The Trustees confirm that we have referred to the Charity Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set and we confirm that we comply with our duty as stated in section 17 Charities Act 2011 to have due regard to the guidance to public benefit guidance published by the Charity Commission.

Risk and Uncertainties

The Board of Trustees annually reviews the risks that RDN may face, and the systems in place to mitigate those risks. The Senior Management Team establishes systems and procedures to manage the risk to RDN. The Senior Management Team oversees day to day financial management of funds, and runs a risk assessment on all funded areas.

The following major risks were identified in 2016/17 at an organisational level still remain our risks in 2017/18. The below systems have been developed to continue to mitigate those risks identified:

Risk	Mitigating System
Diversity of income streams	<ul style="list-style-type: none"> • We have increased our investment in business development and sought pro bono fundraising support. • We have also increased partnership and collaborative working in the project delivery which will spread financial risks.
Over relying on Grant funding	
Target group	<ul style="list-style-type: none"> • We obtain full consent from parents/carers for them to participate in the programs. • All of our workers and volunteers are DBS checked • We have taken appropriate insurance policies
Working with young people and vulnerable groups.	
Performance & Results	<ul style="list-style-type: none"> • Quarterly reporting to the trustees • We are seeking to ensure that at least 1 key full-time position and 1 part-time are salaried • Monthly reporting to the Executive Director • Annual project audit and follow up reviews
Over relying on volunteers may lead to missing output/outcome targets due to turnover.	
Unrestricted Income	<ul style="list-style-type: none"> • Strategy in place to diversify funding streams • Review of unrestricted income quarterly
Lack of unrestricted income leads to a going concern risk	
Managing Growth	<ul style="list-style-type: none"> • Quarterly update of operational plans and budgets
As we are becoming more known, there is more demand for our services	

Statement of Trustees' Responsibilities

The Trustees (who are also directors of Riana Development Network for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law required trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and the group and of the incoming & outgoing resources and application of their resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- comply with applicable accounting standards, including FRS 102, subject to any material departures disclosed and explained in the financial statements;
- state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to the Independent Examiners

So far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware. The Trustees have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

The Trustees report has been prepared in accordance with the special provision of part 15 of the Companies Act 2006 relating to smaller entities.

For and on behalf of the Trustees,


.....
Erick Ogello
Chair

REPORT OF THE INDEPENDENT EXAMINERS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RIANA DEVELOPMENT NETWORK FOR THE YEAR ENDED 31ST OCTOBER 2018

I report on the accounts of the charity for the year ended 31st October 2018, which are set out on pages 19 to 27.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an Independent Examination is needed. The charity's income for the year is under £250,000.

Having satisfied myself that the charity is not subject to an audit under part 16 of the Companies Act 2006 and the trustees have elected to have an Independent Examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

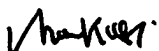
BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters that are set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts



Yaw Kusi BSc (Hons), FCCA

Martin Morrison & Co Ltd

Chartered Certified Accountants

Unit 43, The Coach House

St Mary's Business Centre, 66/70 Bourne Road. Bexley, KENT DA5 1LU

3rd May 2019

Statement of Financial Activities for the Year Ended 31 October 2018 (Incorporating Income and Expenditure Account)

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Incoming Resources					
INCOME from:					
Donations and Legacy Grants and donations receivable	2	21,375	-	21,375	33,682
Income from charitable activities Contracts for operational programmes		-	36,320	36,320	30,979
Investment income		0		0	1
Total Income		<u>21,375</u>	<u>36,320</u>	<u>57,694</u>	<u>64,662</u>
Expenditure on:					
Charitable activities: Relief of hardship, distress and sickness among women and youth		20,310	34,474	54,783	61,037
Raising Funds		-	-	-	-
Total Expenditure	3	<u>20,310</u>	<u>34,474</u>	<u>54,783</u>	<u>61,037</u>
Net Expenditure and net movement in in funds		<u>1,065</u>	<u>1,846</u>	<u>2,911</u>	<u>3,625</u>
Net Movement in Funds		1,065	1,846	2,911	3,625
Total Fund brought forward		<u>1,574</u>	<u>4,787</u>	<u>6,361</u>	<u>2,736</u>
Total Funds carried forward		<u><u>2,639</u></u>	<u><u>6,633</u></u>	<u><u>9,272</u></u>	<u><u>6,361</u></u>

RIANA DEVELOPMENT NETWORK (RDN) ~~LTD~~ ^{LIMITED}
Annual Report and Financial Statement for the year ended 31st October 2018

Balance Sheet as at 31st October 2018

	Notes	2018 £	2018 £	2017 £	2017 £
Fixed Assets					
Tangible assets	7		-		-
Current Assets					
Debtors	8	2,057		536	
Cash at bank and in hand		<u>7,215</u>		<u>5,948</u>	
		9,272		6,484	
Creditors: Amounts falling due within one year	9	<u>-</u>		<u>(123)</u>	
Net Current Assets			<u>9,272</u>		<u>6,361</u>
Net Assets			<u>9,272</u>		<u>6,361</u>
Income Funds					
Restricted funds	10		6,633		4,787
Unrestricted funds			<u>2,639</u>		<u>1,574</u>
	11		<u>9,272</u>		<u>6,361</u>

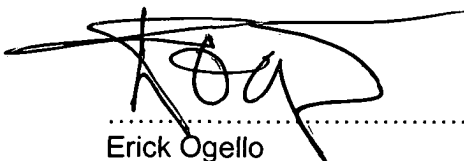
These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Small Entities (effective April 2008)

For the year ended 31 October 2017 the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has deposited under section 476.

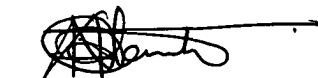
The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The notes on pages 22 to 27 form part of these Accounts

These accounts were approved by the Trustees and signed on their behalf on 3rd May 2019 by:



.....
Erick Ogello
Chair



.....
Hellen Odiembo
Treasurer

UK Charity No: 1119733, Company Limited by Guarantee, Registered in England and Wales No: 05567996

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

Cash Flow Statement

	2018	2017
	£	£
Net cash (Outflow) from operating activities	1,268	4,495
Net Cash inflow from returns on investments		
Bank interest and investment income	-	1
Capital investment		
Purchase of tangible fixed assets	-	-
(Decrease) in cash at bank and on hand	1,268	4,494
Cash balance at beginning of the year	5,948	1,453
Cash balance at end of the year	7,215	5,948
Reconciliation of net incoming resources to net cash inflow from charitable activities		
Net Income (expenditure)	2,911	3,625
Bank interest and investment income	-	1
Investment Gain/(Loss)	-	-
Depreciation	-	-
Decrease in debtors	(1,521)	838
(Decrease in creditors)	(123)	31
Net cash (Outflow) from operating activities	1,268	4,495

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

Notes to the accounts:

1 Accounting Policies

a) Basis of preparation

These financial statements are prepared on a going concern basis, under the historical cost convention, as modified by the revaluation of investments being measured at fair value through income and expenditure within the Statement of Financial Activities.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charitable Company is a public benefit entity for the purposes of FRS 102 and therefore the Charity also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP), the Companies Act 2006, and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest one thousand pounds.

The principal accounting policies adopted in the preparation of the financial statements are set out below.

b) Going Concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and have taken account of pressures on donation and investment income. After making enquiries the trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

c) Income

All income is recognised when there is entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Legacies are recognised following probate and once there is sufficient evidence that receipt is probable and the amount of the legacy receivable can be measured reliably. Where entitlement to a legacy exists but there is uncertainty as to its receipt or the amount receivable, details are disclosed as a contingent asset until the criteria for income recognition are met.

d) Expenditure

Liabilities are recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

e) Allocation of overhead and support costs

Overhead, support and governance costs are allocated between the cost of raising funds and charitable activities. Overhead, support and governance costs relating to charitable activities have been apportioned between activities.

f) Costs of raising funds

The costs of generating funds consist of investment management fees and the costs of raising funds including an apportionment of overhead, support and governance costs.

g) Charitable activities

Charitable activities are for the relief of hardship, distress and sickness of persons in need, particularly children, women and youths in any part of the World. RDN currently has projects in England and Kenya. We do this by running a variety of programmes that support children's education, health and wellbeing, life skills and mentoring and protection. Costs of charitable activities are costs directly associated with running supplementary education, food security and livelihoods and environmental protection and an apportionment of overhead, support and governance costs.

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

h) Critical accounting estimates and areas of judgement

In the view of the trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

i) Depreciation

Tangible fixed assets costing more than £500 are capitalised. Depreciation is provided on tangible fixed assets at rates

Furniture and office equipment: Over 4 years

Assets for use in overseas operational projects are not capitalised but expensed in the period of acquisition.

j) Funds

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. They are to be spent in their respective geographical locations and project activity. The aim and use of each fund is set out in the notes to the financial statements.

k) Gifts in Kind

Gifts in kind donated to the charity for distribution are included in income only when distributed. Items are valued by the donor at the time of the gift

l) Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

m) Foreign Currency

Transactions denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the dates of these transactions. Monetary assets and liabilities are denominated in foreign currencies at the balance sheet date and are translated at the rates ruling at that date. All exchange differences are taken to the Statement of Financial Activities.

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

2 Unrestricted Grants Receivable

	2018 £	2017 £
Various Donors	15,405	27,241
International (various)	5,970	6,441
Gift Aid	-	-
	<u>21,375</u>	<u>33,683</u>

Restricted Grants Receivable

	2018 £	2017 £
Tesco Bags for Help (Groundwork)	2,000	6,000
Greggs Foundation (Allotments)	1,935	-
Jack Petchey Foundation (Youth Mentoring)	1,250	750
Awards For All	8,210	-
Isleworth & Hounslow Ltd (Supplementary School Volunteers)	450	-
LBH (Training Bursary Scheme)	2,250	-
LBH (Area Forum Grant)	500	-
LBH (Community Impact Fund)	1,000	-
LBH (Youth Fund)	-	9,745
AFFORD Small Grant	2,000	400
BBC Children in Need	16,725	14,084
	<u>36,320</u>	<u>30,979</u>

3 Expenditure

Expenditure on charitable activities: Relief of hardship, distress and sickness among women and youth

	2018			2017		
	£		£	£		£
	Direct Costs	Support Costs	Total	Direct Costs	Support Costs	Total
Health and Well-Being	10,714	2,404	13,118	4,025	2,659	6,684
Food Security and Livelihood	2,000	449	2,449	6,549	4,327	10,876
Health (International)	2,372	532	2,904	377	249	627
OVC	7,898	1,772	9,671	6,000	3,964	9,964
Supplementary Education	16,865	3,784	20,649	11,404	7,534	18,937
Youth 4 Youth Mentoring	4,895	1,098	5,994	8,350	5,516	13,866
	<u>44,744</u>	<u>10,040</u>	<u>54,783</u>	<u>36,705</u>	<u>24,248</u>	<u>60,953</u>

Analysis of Support Costs Apportioned

	2018		2017	
	Charitable Activities	Raising Funds	Charitable Activities	Raising Funds
Staff Costs	3,063	-	18,249	-
Office costs	4,266	-	4,062	-
Communication	2,300	-	1,158	-
Legal and Professional	410	-	780	-
	<u>10,040</u>	<u>-</u>	<u>24,248</u>	<u>-</u>

4 Committee Members

None of the Committee Members (or any persons connected with them) received any remuneration during the year (2017 - £Nil). One trustee was reimbursed travel costs of £150 (2017: £200)

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

5	Employees	2018 Number	2017 Number
	Number of Employees		
	The average monthly number of employees during the year was:		
	Projects	0.9	0.9
		0.9	0.9
	Employment Costs	2018	2017
		£	£
	Agency/freelance	12,139	15,334
		12,139	15,334
	There was no employee whose annual emolument was £60,000 or more (2017, none).		
6	Taxation		
	As the charity operates on a non profit making basis, it is not anticipated that it will be subject to corporation tax.		
7	Tangible Fixed Assets	Computers	Fixtures, Equipment etc.
			Fixtures, Equipment etc.
	Cost	£	£
	At 1 November 2017	1,449	1,778
	Additions	-	-
	At 31 October 2018	1,449	1,778
	Depreciation		
	At 1 November 2017	1,449	1,778
	Charge for the year	-	-
	At 31 October 2018	1,449	1,778
	Net Book Value		
	At 1 November 2017	-	-
	At 31 October 2018	-	-
8	Debtors	2018	2017
		£	£
	Grants debtors	2,057	536
		2,057	536
9	Creditors: Amounts falling due within one year	2018	2017
		£	£
	Grants received in advance	-	-
	Taxes and social security costs	-	-
	Accruals and other creditors	-	123
		-	123

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

10 Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in Funds			
		Balance at 1 November 2017	Incoming Resources	Outgoing Resources	Transfers between Funds
		£	£	£	£
a	Allotment	1,975	12,145	10,714	-
b	BBC Children in Need	667	17,175	14,615	-
c	Youth 4 Mentoring	2,145	1,250	3,395	-
d	AFFORD Small Grant	-	2,000	2,000	-
e	Supplementary Education (Training Bursary)	-	2,250	2,250	-
f	LBH Awareness	-	1,500	1,500	-
		<u>4,787</u>	<u>36,320</u>	<u>34,474</u>	<u>-</u>
					<u>6,633</u>

Notes

- a Allotment**-Funded by Awards For All, Tesco Bags of Help and Greggs foundation for materials and equipment and provision of a series of practical training workshops for young people, community members, children from Cranford primary and local people on how to create and maintain community allotment.
- b BBC Children in Need** - Has been the main funder for Supplementary school with additional support from Hounslow and Isleworth Charity Ltd for transport cost for volunteers, in-kind support from In-kind Direct and Ryman. The programme engaged the parents, the children and young people in a wide range of activities and educational programmes that encourage them to improve on their educational attainments and other social issues. Students also had the opportunity to use ICT equipment as part of curriculum enrichment activities.
- c Youth 4 Mentoring** - Funded by London Borough of Hounslow and Jack Petchey Foundation to train young people on leadership skills and to support them get engaged in community social action projects.
- d AFFORD Small Grants** - Was used to reduce food insecurity amongst 90 households headed by vulnerable women and youths in Kenya.
- e Supplementary Education (Training Bursary Scheme)** - Funded by the London borough of Hounslow to build the capacity of the organization on Monitoring and Evaluation and Impact reporting.
- f LBH Awareness** - Funded by Community Impact Fund and Small Grants for area tenants to come together to improve community cohesion and good neighbourhood.

RIANA DEVELOPMENT NETWORK (RDN) LIMITED
Annual Report and Financial Statement for the year ended 31st October 2018

Restricted Funds Movements in 2017

		Movement in Funds			Transfers between Funds	Balance at 31 October 2017
		Balance at 1 November 2016	Incoming Resources	Outgoing Resources		
		£	£	£	£	£
a	Allotment	0	6,000	4,025	-	1,975
b	BBC Children in Need	(2,326)	14,084	11,091	-	667
c	Youth 4 Mentoring	-	10,495	8,350	-	2,145
d	AFFORD Small Grant	-	400	400	-	-
e	Supplementary Education (Clothworkers Fnd)	313	-	313	-	-
		<u>(2,013)</u>	<u>30,979</u>	<u>24,178</u>	<u>-</u>	<u>4,787</u>

Notes

- a **Allotment**-Funded by Tesco Bags of Help Fund for materials and equipment and provision of a series of practical
- c **Youth 4 Mentoring** - Funded by London Borough of Hounslow and Jack Petchey Foundation to train young people on
- d **AFFORD Small Grants** - Was used to reduce food insecurity amongst 90 households headed by vulnerable women and
- e **Supplementary Education (Clothworkers Fnd)** -Funded ICT equipment to be used by the children to help support their

11 2018 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	2018 Total £
Fund balances at 31 October 2018 are represented by:			
Current assets	2,639	6,633	9,272
Fixed Assets	-	-	-
	<u>2,639</u>	<u>6,633</u>	<u>9,272</u>

2017 Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	2017 Total £
Fund balances at 31 October 2017 are represented by:			
Current assets	1,574	11,900	13,474
Fixed Assets	-	-	-
	<u>1,574</u>	<u>11,900</u>	<u>13,474</u>