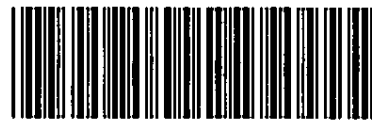


RIANA DEVELOPMENT FOUNDATION NETWORK  
(RIANA)

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TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
For the year ended 31 October 2012

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16/08/2013

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COMPANIES HOUSE

Charity Registration Number 1119733  
Company Registration Number: 05567996 (England and Wales)

## Legal and administrative information

### TRUSTEES

	Appointed	Resigned
Ronald K. Onyango (Chair)		
Hellen Odiembo		
Janet Omondi		
Stephen Midega	25/04/2012	

SECRETARY AND CHIEF EXECUTIVE                      Rodgers Orero

CHARITY NUMBER    1119733

COMPANY NUMBER    5567996

PRINCIPAL ADDRESS

REGISTERED OFFICE  
Alexandra House  
241 High Street Brentford  
Middlesex TW8 0NE

### BANKERS

CAF BANK Ltd,  
25 Kings Hill Avenue,  
Kings Hill, West Malling,  
Kent ME19 4JQ

NATWEST BANK  
275-277 High Street  
Hounslow Middlesex TW3 1EF

## **RIANA - Annual Report and Accounts year ending 31 October 2012**

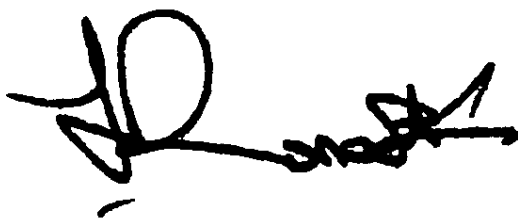
### **INTRODUCTION FROM THE CHAIR**

For Riana Development Foundation Network, and for the wider voluntary and community sector, these are uncertain times. This annual report outlines the impact of the public spending cuts on Riana Development Foundation Network – but also draws attention to our continuing successes, and the overall resilience of the organisation.

The much-discussed funding cuts began to impact upon Riana Development Foundation Network during the latter half of the year. Central government cuts prompted a surprise closure of Brentford Community Resource Centre, freeze on the extended schools services budget from the Council. We were delighted to receive last-minute funding from The Sknners Lady Neville Trust to allow us to continue with the project. Funding for our specialist work with supplementary schools continued, with a reduced funding from Trust for London and Sahara Business Solutions Ltd. We expect a slight increase in our income for 2012-13 due to collaborative work with other partners.

I would like, on a personal level to thank my co-trustees for their energy and continued involvement in the work of Riana and special mention to the Volunteers of Riana, sessional workers, whose hard work and dedication enables us to better support the vulnerable members of the society.

Finally - the organization has to continue a vigorous fund raising momentum, to survive.

A handwritten signature in black ink, appearing to read 'Ronald K. Onyango', with a stylized flourish at the end.

**Ronald K. Onyango**  
**Chair, Riana Development Foundation Network**

## TRUSTEES' REPORT

The trustees, who are also directors of the charity for the purposes of the Companies Act present their report with the financial statements of the charity for the year ended 31st October 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

## GOVERNING DOCUMENT

Riana Development Foundation Network (Riana) was registered as a charity in 2007.

In 2005 Riana became a charitable company limited by guarantee. The charity was established under a Memorandum of Association, which established the objects and powers of the charitable company, and is governed under its Articles of Association and is a company limited by guarantee, as defined by the Companies Act 1985 and 1989. In the event of the charity being wound up, members are required to contribute an amount not exceeding £1.

The current Riana Memorandum and Articles of Association were adopted on 19 September 2005 and amended on 28 January 2007.

## ORGANISATIONAL STRUCTURE

Riana Development Foundation Network has a Board of Trustees of up to 7 members who meet four times a year. Trustees come from a variety of backgrounds, and reflect the diversity of the community we work in. The Board of Trustees is responsible for setting the Strategic direction of Riana and for ensuring that Riana resources are expended in pursuit of its charitable objects. The Board of Trustees delegate responsibility for the day to day management of the charity to the Chief Executive Officer and the Senior Management Team.

## RECRUITMENT AND APPOINTMENT OF THE BOARD OF TRUSTEES

The Directors of the charity are also charity Trustees for the purposes of charity law. The Directors of the charity are referred to in this report as Trustees. Members of the Board of Trustees may stand for re-election, provided that they do not hold office for more than six consecutive years. The Board of Trustees may also appoint any member of the charity to be a Trustee, either to fill a vacancy, or to increase their number.

## INDUCTION OF NEW TRUSTEES

New Trustees have a formal induction with the Chair of the Board of Trustees and the Chief Executive, during which their role and legal responsibilities are explained, and at which they are asked to sign a formal code of practice. New Trustees are also provided with a handbook containing RIANA policies and procedures, the protocols governing the administration of the Board of Trustees, and the RIANA governing document and financial accounts. All Trustees take part in a skills audit as a part of their induction. Where appropriate, RIANA offers training or peer support to build the skills and knowledge of newly recruited Trustees. Established members of the Board of Trustees are offered collective and individual training throughout their term of office.

## OBJECTS

The objects of RIANA are

To promote Community Programmes aimed at building capacity for self-reliance through a people centred approach, restoring hope for our young people, women and harnessing their future To promote for the benefit of African people from the Great Lakes Region of Africa, especially young people and women who reside in the UK and Africa by,

- The advancement of Education including training and assistance to find Employment
- The relief of financial hardship including the provision of counselling, information and advice
- The relief of sickness and preservation and protection of good health including the provision of information and advice on health issues such as HIV/AIDS
- The provision of recreational facilities in the interests of social welfare with the object of improving their condition of life
- To advance the education of the public in the issues faced by African people from the Great Lakes Region of Africa both in the UK and Africa.

Riana Development Foundation Network (Riana) is therefore in existence as a direct response to an increasingly unique set of needs and challenges faced by African communities living in the UK, and in Africa.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

## RELATED PARTIES

Partnership working is key to the work of Riana Development Foundation Network. Many of our projects are delivered collaboratively, and much of our work is directed towards creating and facilitating new partnerships within Hounslow, at regional and national levels A summary of transactions with all our partner organisations is set out in the financial statements

## PUBLIC BENEFIT

The Trustees confirm that they have complied with their duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission

## RISK ASSESSMENT

The Board of Trustees regularly reviews the risks that RIANA may face, and the systems in place to mitigate those risks The results of any review are passed on to the Senior Management Team, which is responsible for establishing systems and procedures to reduce the risk to RIANA The Senior Management Team oversees day to day financial management of funds, and runs a risk assessment on all funded areas

## RESERVES AND INVESTMENTS

Riana Development Foundation Network has a policy to build up general reserves to a level equivalent to three months of turnover, up to a maximum of £5000. The general reserves are reviewed every three years, and will be used for unforeseen events and to respond to emerging and changing needs in the voluntary and community sector as well as providing essential cover for the following: project failure, creditors, rent and utilities running costs, salary contingency for long-term sick leave, and refurbishment costs.

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINERS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's Independent Examiners are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's Independent Examiners are aware of that information.

## VISION

To promote community programmes aimed at building the capacity of vulnerable groups for self-reliance through a people-centred approach, restoring hope and harnessing their future.

## VALUES

### **Learning**

Riana is a learning organisation and welcome the views of others. We seek to learn from the experience of those we work with, service users and are committed to sharing our understanding as widely and accessibly as possible.

### **Accountability**

We ensure good management of all funds through a protocol of quarterly financial reporting from the various projects and the consistent improvement of accountability structures.

### **Innovation**

At Riana we believe that the skills, creativity, ambition and innovation found in local communities make a unique contribution to meeting the needs of Black and Ethnic Minority communities as well as those of Londoners.

### **Community Collaboration**

London's communities are more likely to thrive when people work together for the benefit of all. At Riana we will invest in partnerships that are ambitious on behalf of our service users.

### **Inspiration**

We aim to inspire others to achieve their full potential by delivering dynamic, specialised services that positively impact on the work of the organisations and the lives of local people.

## RIANA - Annual Report and Accounts year ending 31 October 2012

### RIANA'S STRATEGIC OBJECTIVES FOR 2011-13

- To increase the level of engagement with the local authority and central government in the influence of policies affecting the voluntary sector and communities
- Realise an interactive information exchange with our partners
- To diversifying its funding base
- Boost partnership working communication and collaboration between International organisations and community groups
- To engage in International Development especially on the Global Community linking Partnership programme
- To actively participate in the active citizenship programme for the young people
- Strengthen our ability to deliver community programmes by creating a modern working environment to increase social inclusion

### INDEPENDENT EXAMINERS

Joshua Oliech MSc , Associate, Association of Charity Independent Examiners will be proposed for re-appointment at the forthcoming Annual General Meeting

### APPROVAL

This report was approved by the Board of Trustees on 4<sup>th</sup> January 2013 and signed on its behalf by

A handwritten signature in black ink, consisting of a circular scribble followed by a long horizontal line that curves upwards at the end.

Hellen Odiembo - Treasurer

## RIANA - Annual Report and Accounts year ending 31 October 2012

### HOW WE WORK

Our intention is that our work be user-led as far as possible, to ensure it meets the needs of the organisations and communities we work with. We look to our Board of Trustees, whose membership is drawn from local community to ensure that user perspectives are represented at a strategic level. In planning our work for the year, we look to our annual survey of needs, to feedback on events, as well as to published or local research.

As an organisation, we take our commitment to diversity and equality seriously. We are proud of the fact that our trustee board, staff team and our beneficiaries are representative of Hounslow's diverse communities. As an organisation, we have considerable experience of engaging excluded communities, through our Health and well-being programme, Supplementary Education and Global Community Links Programme.

We are committed to creating a progressive working environment for our staff and volunteers. We were pleased that in our annual staff/volunteer survey, 92% of respondents agreed or strongly agreed that Riana Development Foundation Network was a "good organization", with no respondents disagreeing.

### ACTIVITIES AND PROGRAMMES

#### UK Programmes

Riana's work is divided into the following main areas of activities: Supplementary Education, Health and Well Being, Football and Dance, Mentoring, Youth Advocacy and Global linking services in the community.

#### Supplementary Education

The supplementary Education is designed to assist young people in their school work. The club supplements the teaching that children and young people receive during their school time, following key aspects of the national curriculum.

Riana's work on the supplementary education tries to address the following issues,

- Children who display high levels of behavioural and emotional problems due to specific disciplinary problems and misunderstanding of difficulties faced
- The children's lack of aspirations and low attainments
- Lack of role models and good influences resulting in lower likelihood of staying in school and leaving with no employment or further education.
- Most lack the opportunity to take part in activities that will enable them to build the confidence and self-esteem necessary to both recognise and develop their abilities and broaden their horizons for later life
- Many have low confidence, are unsure about school work and are low in self-esteem. They are reluctant to ask for help and feel uncomfortable in the classroom and around teachers
- Their parents feel restricted due to lack of understanding of the British Education system. They are unable to help with homework, which can come across as unsupportive, which is often not the case.

During the year we run a Saturday school for 3 hours supporting the children in key stage 1, 2 and 3 of the national curriculum in core subjects Maths, Literacy and ICT and 98 children accessed the service. Overall, the lessons were highly rated by children with an average of 86% indicating that they were very happy with the school and the teachers. In total, £8725 was expended on supplementary Education.



## **RIANA - Annual Report and Accounts year ending 31 October 2012**

### **Health and Well Being Programmes**

A Healthy Cooking and Nutrition training programme, aimed towards young parents, which is designed to assist with all aspects of healthy eating. Our approach to community development is to equip service users with the knowledge, skills they need to achieve their full potential.

We have been able to offer full programme of free training courses and workshops on topics including balance of good health, food labelling, budgeting, 5 a day of fruits and vegetables. Most participants responded by indicating that they appreciated the ability to do the practical aspects of cooking after every lesson and the ability to carry the ingredients to go and try at home. Being able to sit for food hygiene certificate at the end of every 7 weeks was most welcome. As one participant commented “*I came for food and taste sessions but I have ended up with level 2 food hygiene certificate and working part time at a local school*”

In total, £4280 was expended on health and well-being project. In 2011-12, we were able to offer training to 64 people based in Hounslow on the Healthy Cooking and Nutrition Training course. Demand for trainings continues to be high, and outstrips available funding.

### **Global Community Linking Programme**

Linking young people and children enables them to explore and take active part in local solutions to the global issues that affect their communities and the larger world. The overarching theme of this programme was to promote awareness and understanding between children in the UK and children around the world. This can enable children to explore their similarities and their interdependence in an increasingly globalised world.

With more than 50 per cent of the world's population now living in urban areas for the first time in human history the theme of our workshops were “Let's Care and Care to Care”.

The workshops allowed young people from less privileged backgrounds to take part in discussions of aspects of Universal Education and Global Partnerships geared towards the attainment of Millennium Development Goals.

In total £3450 was expended on the Global community linking programme.

### **Football and Dance Training Programmes.**

The aim of this project was to provide opportunity for hard to reach children and young people to take part in activities that promote healthy living and to develop positive attitudes toward sports and performing arts. The project used football and Dance to promote community cohesion and team work. The project allowed the organization to work more closely with other communities within the borough and this opened up new collaborative opportunities especially the London Borough of Hounslow children's department and The Hounslow PCT children's weight team. In 2011-12, 65 children accessed the service and were offered coaching by qualified coaches.

In total, £4100 was expended on this programme.

### **International Programme.**

The International programme has continued to record a remarkable growth in the year under review, mainly because of partnerships with various government departments in Kenya particularly the ministry of youth affairs and culture and social services. We make particular note of logistical support from British Council for our work in Kenya in partnership with Magina Community Resource Centre. We have continued to see the impact of the projects we have been supporting. The unique approach of our support involves long term engagement with local organizations leading to targeted delivery of services and intervention in social processes that cause deprivation.

Our Life skills programme continues to work towards empowering the local youths and women groups to engage in sustainable livelihood programmes. These women and youths were trained on new farming

## RIANA - Annual Report and Accounts year ending 31 October 2012

techniques as part of their food security and livelihood programmes We have seen a rise in the individual achievement of the orphans in school as a result of this approach and the school feeding programme

Through Partnership with RITOF Foundation, Constituency Development Fund (CDF) we were able to receive funding of Ksh 787,500

22 children and young people accessed bursaries and various grants totalling to sh300, 000 towards their Educational needs

Sh 230,000 used towards school feeding programmes, KSh 206,400 towards Salaries and the rest went to Workshops and training on food security and livelihood

## FINANCIAL REVIEW

During 2012, income decreased to £ 26259 25 from £49,997 in 2011 This was due in part to the closing down of a community resource centre and uncertainty of three other centres within the borough where the organization was delivering its services from Charitable expenditure for the year was £27,956

The funds for the charity are divided for accounting purposes into restricted funds, which represent the unexpended balances of grants held on trust for specific purposes, and unrestricted funds

During the year the total restricted funds received in the year was £16,449

The principal funding sources for RIANA still remain grants from a wide range of statutory service providers and charitable trusts These grants are primarily subject to specific conditions by funders about how they may be used

RIANA's charitable expenditure is broken down into the following categories Supplementary Education, Health and Well Being, Football and Dance, Mentoring and Global Community Links

In 2011-12, £8,725 (£16,249 in 2010-11) was expended on supplementary Education, representing 33 2% (2011, 31%) of the total charitable expenditure for the year

The following areas of work accounted for the major part of this expenditure

- Facilitating the supplementary Education including buying Educational resources
- Paying for premises ,tutors and volunteers

In 2011-12, £4,280 (£5,941 in 2010-11) was expended on Health and well-being project, representing 16 2% (2010-11, 11 4%) of the total charitable expenditure for the year The following areas of work accounted for the major part of this expenditure building the capacity of the service users in understanding the balance of good health, running workshops and the certification of food hygiene level II

In 2011-12, £3,450 was expended on services in the Global Community Links programme, representing 13 1% of the total charitable expenditure for the year The following areas of work accounted for the major part of this expenditure

- Universal Education workshops
- Youth Mentoring and Engagement Workshops

In 2011-12, £4,100 was expended on Football and Dance programme, representing 15 6% of the total charitable expenditure for the year

**RIANA - Annual Report and Accounts year ending 31 October 2012**  
**PLANS FOR THE FUTURE**

The current financial and political environment presents a number of challenges to the organization, and our aim is to streamline our services to continue meeting the local needs in these challenging times for the sector. Locally, the move by Hounslow Council from grants to commissioning, and from borough-based to cross-borough commissioning will present particular challenges to smaller and medium-sized organisations. However this will create possible opportunity for collaborative and partnership work which we intend to make use of as an organization.

We expect our income for 2012-13 to increase by 16.1% on the previous year's total. This increase will be due to partnerships, additional support from local companies and businesses within west London.

In the year ahead, we will be looking increasingly to trading as a means of generating additional income, as well as extending our offer to local voluntary organisations. Initially, our focus will be on management consultancy.

Mentoring and Sexual Health promotion work will continue in some form, although the detailed arrangements are not yet clear.

Our supplementary training programme will continue into 2012-2013, as does our work around Global Community Linking. Active Citizenship for the young people in Partnership with VSO will be strengthened in 2012-13.

RIANA - Annual Report and Accounts year ending 31 October 2012  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RIANA

I report on the accounts of the charity for the year ended 31<sup>st</sup> October 2012, which are set out on pages 12 to 18

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The charity's Trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 and that an Independent Examination is needed. The charity's income for the year is under £250,000.

Having satisfied myself that the charity is not subject to an audit under company law and has elected to have an Independent Examination, it is my responsibility to

- examine the accounts under section 43 of the Charities Act 1993,
- to follow the procedures laid down in general Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters that are set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination no matter has come to my attention

- a) which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to ensure that
  - proper accounting records are kept in accordance with section 386 of the Companies Act 2006, and
  - Accounts are prepared which agree with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities 2005, or,
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



4<sup>th</sup> January 2013

Joshua Oliech MSc, Associate, Association of Charity Independent Examiners

VAW, 37 Chapel Street London NW1 5DP

RIANA - Annual Report and Accounts year ending 31 October 2012

		Unrestricted				
	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
<b>Incoming Resources</b>						
<i>Incoming resources from charitable activities</i>						
Grants and donations receivable	2	-	-	16,449	16,449	36,051
<i>Incoming resources from generated funds</i>						
Interest receivable		1	-	-	1	1
Other income		9,809	-	-	9,809	5,097
<b>Total Incoming Resources</b>		<u>9,810</u>	<u>-</u>	<u>16,449</u>	<u>26,259</u>	<u>49,997</u>
<b>Resources Expended</b>						
Charitable activities		7,858	-	17,788	25,646	49,321
Governance costs		2,310	-	-	2,310	2,390
<b>Total Resources Expended</b>	5	<u>10,168</u>	<u>-</u>	<u>17,788</u>	<u>27,956</u>	<u>51,711</u>
<b>Net Incoming/(Outgoing) Resources before Transfers</b>		(358)	-	(1,339)	(1,697)	(1,714)
Transfers between funds	10, 11	-	-	-	-	-
<b>Net Movement in Funds</b>		(358)	-	(1,339)	(1,697)	(1,714)
Fund balances at 1 November 2011		<u>1,968</u>	<u>-</u>	<u>1,339</u>	<u>3,307</u>	<u>5,021</u>
<b>Fund Balances at 31 October 2012</b>		<u>1,611</u>	<u>-</u>	<u>-</u>	<u>1,611</u>	<u>3,307</u>

All the charity's operations are classed as continuing. The charity has no recognised surpluses or deficits other than net incoming resources for the year. The movement in reserves is shown above.

The notes shown on pages 16 to 20 form part of these financial statements.

RIANA - Annual Report and Accounts year ending 31 October 2012

	Note s	2012 £	2012 £	2011 £	2011 £
<b>Fixed Assets</b>					
Tangible assets	7		1,167		750
<b>Current Assets</b>					
Debtors	8	-		-	
Cash at bank and in hand		444		2,557	
		444		2,557	
<b>Creditors: Amounts falling due within one year</b>	9	-		-	
<b>Net Current Assets</b>			444		2,557
<b>Net Assets</b>			1,611		3,307
<b>Income Funds</b>					
Restricted funds	10		-		1,339
Designated funds	11		-		-
General funds			1,611		1,968
	12		1,611		3,307

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial reporting Standard for Small Entities (effective April 2008)

For the year ended 31 October 2012 the company was entitled to exemption from audit under Section 477 Companies Act 2006, and no notice has deposited under section 476

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts

These accounts were approved by the Trustees and signed on their behalf by



Hellen Odiembo  
Treasurer



Janet Omondi  
Committee Member

## RIANA - Annual Report and Accounts year ending 31 October 2012

### **1 Accounting Policies**

#### **1.1 Basis of Preparation**

The financial statements are prepared under the historical cost convention

The charity has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity

The financial statements have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 except as noted in 1.4 below

#### **1.2 Incoming Resources**

Grants and material donations are recognised in the period in which they are receivable. Small donations and interest received are recognised on receipt

Income which is specifically for the performance of the main service of the society is analysed as incoming resources from charitable activities

#### **1.3 Resources Expended**

Expenditure is recognised on the accruals basis and on the basis that consideration has been received for the expenditure

Salaries and other costs expended in directly providing the main service of the organisation are analysed to charitable activities

Other salaries are allocated to support and governance costs on the basis of the estimated staff time spent on each area

#### **1.4 Tangible Fixed Assets and Depreciation**

Moveable assets over £1,000 are capitalised except in the case of capital items purchased via grants from certain funders. These funders do not allow depreciation to be charged against their grants and therefore the capital item is written off fully in the year of purchase. Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Furniture, equipment etc

3 years - straight line

#### **1.5 Accumulated Funds**

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts

Designated funds comprise funds which have been set aside at the discretion of the Committee Members for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts

# RIANA - Annual Report and Accounts year ending 31 October 2012

## 2 Unrestricted Grants Receivable

	2012 £	2011 £
Change Community Foundation(CCF)		2,100
Injury QED		735
	<u>-</u>	<u>2,835</u>

\* RIANA received a Gift in Kind for Independent Examination worth £500, and is included in 'Other Income' A corresponding spend is also shown in 'Governance Costs'

## Restricted Grants Receivable

	2012 £	2011 £
Shoot Expenence	-	2,115
Trust for London PLAN	1,750	7,250
British Airways		6,815
Help a London Child	2,600	4,999
SLAM NHS Trust		2,860
SAP Business Objects		1,019
British Council		4,000
TW4 Trust		8,085
London Sustainability Exchange (LSX)	2,280	2,042
Sahara Business Solutions	1,915	2,880
VSO	250	
Arts Council	1,000	
The Skinners Lady Nevile	1,000	
International (Various)	5,654	
	<u>16,449</u>	<u>42,064</u>

## 3 Total Resources Expended

	Direct Activities £	Grant Funding £	Support Costs £	Total 2012 £	Total 2011 £
Charitable activities	19,645	-	6,417	26,062	49,322
Governance costs	-	-	2,310	2,310	2,390
	<u>19,645</u>	<u>-</u>	<u>8,727</u>	<u>28,372</u>	<u>51,711</u>

## Governance Cost

	Governance Costs £	Total 2012 £	Total 2011 £
Management committee expenses	410	410	590
Staff Costs	1,000	1,000	1,000
AGM and annual report	400	400	300
Independent examination fees	500	500	500
*	<u>2,310</u>	<u>2,310</u>	<u>2,390</u>

\* was donated Gift In Kind

## 4 Committee Members

None of the Committee Members (or any persons connected with them) received any remuneration during the year (2012 - £Nil) One trustee was reimbursed travel costs of £50 (2011, £41)



RIANA - Annual Report and Accounts year ending 31 October 2012

**5 Employees**

	<b>2012 Number</b>	<b>2011 Number</b>
<b>Number of Employees</b>		

The average monthly number of employees during the year was

Projects	0.5	0.5
	<u>0.5</u>	<u>0.5</u>

<b>Employment Costs</b>	<b>2012 £</b>	<b>2011 £</b>
Agency/freelance	4,230	7,412
	<u>4,230</u>	<u>7,412</u>

There was no employee whose annual emolument was £60,000 or more (2011, none)

**6 Taxation**

As the charity operates on a non-profit making basis, it is not anticipated that it will be subject to corporation tax

**7 Tangible Fixed Assets**

	<b>Computers</b>	<b>Fixtures, Equipment etc. £</b>	<b>Fixtures, Equipment etc. £</b>
<b>Cost</b>			
At 1 November 2011	-	1,778	1,778
Additions	1,000		1,000
At 31 October 2012	<u>1,000</u>	<u>1,778</u>	<u>2,778</u>
<b>Depreciation</b>			
At 1 November 2011	-	1,028	1,028
Charge for the year	333	250	583.33
At 31 October 2012	<u>333</u>	<u>1,278</u>	<u>1,611</u>
<b>Net Book Value</b>			
At 1 November 2011	<u>-</u>	<u>750</u>	<u>1,000</u>
At 31 October 2012	<u>667</u>	<u>500</u>	<u>1,167</u>

**8 Debtors**

	<b>2012 £</b>	<b>2011 £</b>
Grants debtors	-	-
Other debtors	-	-
Prepayments and accrued income	-	-
	<u>-</u>	<u>-</u>

# RIANA - Annual Report and Accounts year ending 31 October 2012

9	<b>Creditors: Amounts falling due within one year</b>	<b>2012</b>	<b>2011</b>
		<b>£</b>	<b>£</b>
	Grants received in advance	-	-
	Taxes and social security costs	-	-
	Accruals	-	-
		<u>-</u>	<u>-</u>

- 10 Restricted Funds**  
The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

<b>Movement in Funds</b>					<b>Transfer</b>	<b>Balance</b>
	<b>Balance at 1 November 2011</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>between Funds</b>	<b>at 31 October 2012</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>a</b>	Supplementary Education	-	2,750	2,750	-	-
<b>b</b>	Health and Wellbeing Football and Dance Programme	-	4,195	4,195	-	-
<b>c</b>	Shoot Nations	-	3,600	3,600	-	-
<b>d</b>	Photography	1,339	-	1,339	-	-
<b>e</b>	VSO	-	250	250	-	-
<b>f</b>	INTERNATIONAL	-	5,654	5,654	-	-
	<u>1,339</u>	<u>16,449</u>	<u>17,788</u>	<u>-</u>	<u>-</u>	<u>-</u>

## Notes

- a** Supplementary Education engaged the children and young people in a wider range of activities and educational games that encourage them to tackle homework differently. Students also had the opportunity to use ICT equipment as part of curriculum enrichment activity. The funding for this programme was funded by Trust for London, The Skinners Lady Neville.
- b** Health and Wellbeing Programme provided a series of practical nutrition education workshops for young parents which were designed to assist with all aspects of healthy eating. The workshops covered the following key areas: selecting and buying low-cost nutritious food, budget management, food handling, food storage, preparation of simple healthy recipes and healthy snacks, portion sizes, good dietary practices and meal patterns. This programme was funded by London Sustainability Exchange (LSX) and Sahara Business Solutions.
- c** Football Association trained coaches were involved in teaching various skills to the children from less privileged backgrounds who could not be able to afford to join paying in clubs. A trained dance teacher with education and facilitation background also engaged the young people on dance lessons. The two activities helped in community cohesion, integration, leadership skills and team work amongst children. The funding was from HALC and Arts Council.
- d** The shoot nation photography programme will resume again in summer 2013.

## RIANA - Annual Report and Accounts year ending 31 October 2012

- c VSO/Global Links-Linking young people enable them to explore and take active part in local solutions to the global issues that affect their communities and larger world. The overarching theme of the programme was to promote awareness and understanding between children in the UK and children around the world. The workshops allowed the young people from less privileged backgrounds to take part in discussions of aspects of Universal Education and Global partnerships geared towards the attainment of the Millennium Development Goals.
- f International -The international programme in Kenya continued to record remarkable growth due to partnerships with RITOF Foundation and Constituency Development Fund (CDF). Total of Ksh 800,050 was expended on the project.

### 11 Analysis of Net Assets between Funds

	General Funds £	Restrict ed Funds £	Designat ed Funds £	Total £
Fund balances at 31 October 2011 are represented by				
Current assets	444	-	-	444
Fixed Assets	1,167	-	-	1,167
	<u>1,611</u>	<u>-</u>	<u>-</u>	<u>1,611</u>